

Construction Site Parking Permit

Terms and Conditions of Use

1. A Construction Site Parking Permit application must be completed and submitted when a valid Building Licence Approval has been granted.
2. Construction Site Parking Permits may be approved on any road or part of a road, whether or not marked as a metered space, parking bay or ticket machine zone. The area will be designated by signs, installed by the City, that will indicate the day(s) and time(s) of the Construction Site Parking.
3. Construction Site Parking Permits allow for the exclusive use of parking bays/road area for the loading and unloading of materials and for the parking of vehicles related to the construction of a building.
4. All activities are to be contained within the authorised parking bays/road area designated by the approved signs. Double parking adjacent to the designated bays or use of other parking bays, for loading and unloading, will incur an infringement under the City of Joondalup Parking Local Law and/or the cancellation of the Permit.
5. Once an application has been approved, the City will provide the applicant with written notice specifying:
 - the location and the number of bays, or area, where the permit is valid;
 - the period of the permit;
 - the cost of the signage, which is dependent on the extent of signage required; and
 - the daily fees for each parking bay or equivalent area used, which are in accordance with the City of Joondalup Schedule of Fees and Charges.
6. The City will establish the designated area for the Construction Site Parking within 14 days from the date of receipt of the payment of fees. The Construction Site Parking is not valid until the appropriate signage has been installed.
7. All fees are payable in advance. The initial fee is payable two months in advance and, thereafter, monthly.
8. The applicant must advise the City in writing two weeks before the applicant wishes the permit to cease. The fee for the Construction Site Parking Permit terminates when the two week period concludes.
9. Failure to comply with the City's payment terms may result in the cancellation of the permit. If the fee is at any time in arrears (whether or not any formal or legal demand is made), the City may remove signs designating the Construction Site Parking area. Where non-compliance with the City's payment terms occurs twice within a six month period, the permit holder may have the permit cancelled and no further permits will be issued.
10. Any debt collection and/or legal fees incurred by the City will be recoverable from the applicant or the company.
11. The City reserves the right to refuse a permit.

For further information please contact the City on **9400 4040** or visit **joondalup.wa.gov.au**

Construction Site Parking Permit Application

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| Applicant | | |
| Name of applicant: | | |
| Company name (if applicable): | | |
| Postal address of applicant/company: | | |
| Postcode: | Telephone: | Mobile: |
| Facsimile: | Email: | |
| Australian Business Number (ABN) (if applicable): | | |
| Payment of Invoice | | |
| Name of contact (if different from above): | | |
| Telephone: | | Mobile: |
| Location of Construction Site | | |
| Address: | | Suburb: |
| Location of road/area or parking bays where permit is requested: | | |
| <i>Please attach a sketch indicating the location, number of bays or area requested</i> | | |
| On-site Contact | | |
| Name of contact (if different from above): | | |
| Telephone: | | Mobile: |
| Dates for Permit | | |
| Proposed start and finish date | From: | To: |
| Number of days: | | |
| Declaration | | |
| I hereby declare this information is true and correct and undertake to comply with the Construction Site Parking Permit Terms and Conditions of Use. | | |
| Signature: | | |
| Please return the Construction Site Parking Permit Application Form by post to PO Box 21, Joondalup WA 6919 or deliver to the City of Joondalup Administration Offices, 90 Boas Avenue, Joondalup 6027. An invoice will be issued following approval of the application. | | |
| Office Use Only | | |
| Application approved: Yes No | Letter Sent: Yes No | Date: |
| Site No: | Receipt No: | Expires: |