

DISPOSAL OF SURPLUS ASSETS (MINOR)

STATUS:	City Policy - <i>A policy that is developed for administrative and operational imperatives and has an internal focus.</i> <i>City policies are referred to Council for review and endorsement.</i>
RESPONSIBLE DIRECTORATE:	Corporate Services and Resource Management
OBJECTIVE:	To work in partnership with the community in building capacity.

STATEMENT:

Council recognises the need to support, develop and foster a harmonious community, and further recognises the role community groups, education facilities and schools play in this role.

To assist these groups the City may, from time to time, offer its surplus assets (minor) to these groups on a demonstrated-needs basis.

The City will consider disposal of such minor assets that have no commercial value to the City and where no risk liability is attached to the asset being given away.

The decision to make such an offer is determined by the Chief Executive Officer, in accordance with the City's budget, asset and cash flow needs and purchasing arrangements.

Where such a decision is made, the availability of the asset will be advertised and applications sought.

Applications will be assessed on the basis of:

- Demonstrated need; and
- Proposed use.

All applicants will be advised, in writing, of the outcome of their application.

Amendments:	CJ060-03/02, CJ213-09/03, CJ206-10/05, CJ207-10/07
Related Documentation:	Asset Management Plan Annual Budget
Issued:	October 2007
