

## **PARKING SCHEMES FOR SUBURBAN AREAS OUTSIDE OF THE JOONDALUP CITY CENTRE**

<b>STATUS:</b>	<b>City Policy</b> - <i>A policy that is developed for administrative and operational imperatives and has an internal focus.</i>  <i>City policies are developed by the Policy Committee and/or the administration and adopted by Council.</i>
<b>RESPONSIBLE DIRECTORATE:</b>	Corporate Services
<b>OBJECTIVE:</b>	To provide guidelines for the establishment of parking schemes and the issue and management of parking permits in suburban areas outside of the Joondalup City Centre.

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### **STATEMENT:**

The City recognises that there are locations, outside of the Joondalup City Centre, where parking demands may cause a hazard to residents and/or other road users or where the parking is damaging City infrastructure or infrastructure owned by other government agencies.

Parking schemes allow parking issues to be managed. When introduced in suburban areas they will utilise restrictions and prohibitions to manage parking while minimising any detrimental impacts on local residents.

Parking restrictions or prohibitions will be developed to meet the needs of each scheme area and will consist of options including:

- Time restricted parking
- Limited Parking Prohibitions
- Area Wide Prohibitions with Parking Permits

Adopted schemes may utilise a combination of these options to provide for the best parking management outcome.

### **Consideration of Parking Schemes**

Parking schemes will be considered where it can be demonstrated that parking demands are causing a hazard to residents and/or other road users or where the parking is damaging City infrastructure or infrastructure owned by other government agencies.

## **Determination of Appropriate Parking Scheme**

All proposed parking schemes will be subject to community consultation processes, (particularly with affected residents and stakeholders), prior to any decision of Council to adopt a scheme.

Options posed in the consultation process will be developed at the discretion of City Officers with technical expertise in parking management.

## **Operation of Parking Permits**

- Residents may apply for a permit that exempts their vehicle(s) from parking restrictions in the affected area.
- Permits will allow residents, or their visitors, to park in their street, the adjacent street or in any street in an area designated for the use of 'authorised vehicles' in accordance with the conditions of the permit.
- Visitors will be afforded the same privileges by use of a Visitors Parking Permit that is issued under authority from the City.

## **General conditions**

- Each residential address will be entitled to apply for an initial allocation of up to 3 permits in any combination of resident or visitor type for free. Resident permits may only be used on the vehicle to which it is allocated. Visitor permits may be shared or loaned between households by mutual arrangement.
- Residents may apply for any number of additional permits per year of any type. Additional permits will incur a fee as varied by Council from time to time. The City will review applications for additional permits and assess the applications on their merits. The City reserves the right to limit the number of permits issued to a particular household.
- Livered emergency response vehicles on active duty may park freely in controlled permit locations.

## **Resident Permits**

- 1 A Resident Parking Permit will be valid to a maximum period of one year expiring on 31 December in the year of issue after which the permit will be renewed on application.
- 2 A Resident Parking Permit can be issued on a temporary basis to a maximum period of six months and in any case expiring on 31 December in the year of issue.
- 3 A Resident Parking Permit will display a permit number, vehicle registration number, vehicle make, date of expiry and the street(s) or area in which the vehicle will be permitted to park.

- 4 A Resident Parking Permit is to be affixed to the passenger side front windscreen of the vehicle and all details must be clearly visible.
- 5 A fully completed Resident Parking Permit Application Form must be accompanied by the following documentation:
  - (a) Proof of occupancy such as a copy of the current rates notice or existing lease agreement.
  - (b) Proof of vehicle ownership displaying the residential address indicated on the application.

Note: If the vehicle is registered to a company then written authorisation, on company letterhead, must be provided indicating that the vehicle can be kept at the address indicated on the application.

- 6 A Resident Parking Permit will not be issued to a vehicle which is classified as any of the following types:
  - (a) a commercial vehicle (with a tare weight greater than 2,500 kgs).
  - (b) a caravan.
  - (c) a bus.
  - (d) a semi-trailer.
  - (e) a tow truck.
  - (f) a tractor.
  - (g) a trailer.
- 7 A Resident Parking Permit affected by a change of vehicle ownership is to be returned, with supporting documentation relating to the new vehicle, and will be replaced free of charge.

### **Visitor Permits**

- 1 A Visitor Parking Permit is transferable from one vehicle to another and is to be retained by the resident and given to visitors for them to clearly display on the dashboard of their vehicle.
- 2 A fully completed Visitor Parking Permit application must be accompanied by the following documentation:
  - (a) Proof of occupancy such as a copy of the current rates notice or existing lease agreement.
- 3 A Visitor Parking Permit will display a permit number, date of expiry and the street(s) or area in which the vehicle will be permitted to park.

- 4 A Visitor Parking Permit may be used for a maximum of 3 consecutive hours on any of the following vehicle types
- (a) a commercial vehicle (with a tare weight greater than 2,500 kgs).
  - (b) a caravan.
  - (c) a bus.
  - (d) a semi-trailer.
  - (e) a tow truck.
  - (f) a tractor.
  - (g) a trailer.

### **General Information**

To limit fraudulent use of permits and to recover a proportion of the cost of administering the scheme, a fee (as varied by Council from time to time) will be charged for each permit issued above 5 permits, of any type in combination.

Renewal of lost, stolen or damaged permits will incur a fee (as varied by Council from time to time) for each replacement.

Resident / Visitor Parking Permits will not apply in areas covered by paid parking or where time limited parking applies adjacent to retail premises.

The Policies and Local Laws relating to parking of vehicles for people with disabilities are unaffected by this policy.

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Amendments:	CJ183-08/09
Related Documentation:	
Issued:	August 2009