

Frequently Asked Questions

City of Joondalup

Community Art Exhibition 2025

When are entries open?

Entries open **Tuesday 8 April 2025, 12pm** and close **Monday 5 May 2025, 12pm** (or upon receipt of 200 entries).

Who is eligible to enter?

Artists must be a resident/ratepayer of the City of Joondalup (the City) or a current member of an incorporated not-for-profit visual arts association located within the City.

High school students aged 12 years and over are eligible to enter and must be enrolled in a secondary school in the City on **Sunday 15 June 2025**.

Employees of the City of Joondalup are eligible to enter but only to exhibit and will not be considered for any of the prizes.

How much is it to enter?

Standard entry: \$30

Student entry: \$10

Concession entry: Healthcare and concession card holders, pensioner concession card holders and people living with disability: \$10

There are no refunds.

How do I enter?

Artists are required to complete an online entry form on the City's website that requests contact information, artwork information, an image of the artwork and optional award information.

Hard copy forms are not accepted, however artists can request assistance by contacting the City's visual arts team on visualarts@joondalup.wa.gov.au or **9400 4000**.

Does the City provide support for access requirements?

Yes. Please contact us further to discuss by calling **9400 4924** or email visualarts@joondalup.wa.gov.au

I'm having entry issues?

The City will assist artists in person with entry issues and technical support on **Monday 28 April 2025** from **2-4pm**. Assistance will be provided on a first-come first-served basis and artists need to bring their credit card, full entry info (including artwork details) and artwork image.

When: **Monday 28 April 2025, 2-4pm**

Where: **Joondalup Library Meeting Room 1 & 2 (Upstairs), 102 Boas Avenue, Joondalup**

Registration: visualarts@joondalup.wa.gov.au

How do I pay the entry fee?

At the end of the online entry form, artists are required to pay the entry fee using a credit card.

Where and when is the exhibition?

The exhibition is held in The Great Space at Lakeside Joondalup Shopping City, 420 Joondalup Drive, Joondalup. Artworks are viewable to the public from **Monday 16 - Saturday 28 June 2025** during centre opening hours.

Monday – Friday, 8am-9pm

Saturday, 8am-5pm

Sunday, 11am-5pm

Where and when do I need to deliver and collect my artwork?

All artworks are required to be delivered to the venue located at the Great Space in Lakeside Joondalup (between Woolworths and Coles) on **Sunday 15 June 2025, 11am-2pm**.

Unsold artworks are required to be collected by artists from the same venue on **Sunday 29 June 2025, 11am-2pm**. Uncollected artworks will become the property of the City and may be disposed of at the discretion of the City.

Artists are responsible for their own transit insurance and artwork packing, which they must take with them after delivery.

When is the VIP night and what does it include? Can artists bring guests?

The City hosts an awards ceremony night for all exhibiting artists at the venue on **Saturday 21 June 2025, 6.30–8.30pm**. Artists may bring one (1) guest. Award winners will be announced at this function and complimentary drinks and refreshments will be served. Further event details will be emailed in May in the event invitation.

What do I need to provide as an artist prior to artwork delivery?

Artists will receive instructions from the City's visual arts team after the entry period closes, including the sending of an artwork delivery form that is required at delivery. Artists must have their artwork finished and ready for installation, including D-rings secured to artworks ready for hanging on lines and hooks – artworks with hanging wire will not be accepted. Read the terms and conditions online for further information.

How will my artwork be installed?

2-D works will be displayed on temporary exhibition walling with hanging lines and hooks as per the City's curation. In some cases, due to the number of artworks, 'salon style' artwork hanging will need to be applied. Artists with particular requirements should contact the City.

Artists with installation requirements for power and 3-D works must contact the City to confirm equipment provision and risk assessment.

To see an example of last year's exhibition [click here](#) to view a 3-D Virtual Tour.

Can I make display changes to my artwork after it is installed?

No. Once the artwork is received by the City no further changes are possible, including installation requests. Artists should contact the City in advance for any particular requirements.

What are the sale details for artworks?

All artworks must be available for sale with a maximum price point of \$2,000. The City takes a 20 per cent commission fee on all artworks sold, with the remaining 80 per cent being received by the artist. The City processes the overall sales fee and contacts the artists in event of a sale to confirm invoicing details. Read the terms and conditions online for further information.

What would deem an artwork ineligible for inclusion in the exhibition?

All artworks must meet the terms and conditions. Should an artist breach these the City has the discretion to deem the artwork ineligible and exclude it from exhibition. This decision is final and not subject to appeals.

The artwork must be original, suitable for viewing by all ages, and has not won an arts prize before.

Size restrictions

Artists must pay attention to the sizing restrictions for artworks:

- 2-D artworks must not exceed **100cm (H) x 100cm (W)** (including frame)
- 3-D artworks must not exceed **100cm (H) x 100cm (W) x 100cm (D)** (including base)
- Artworks must not exceed **10kg** in weight.

No more than a single artwork will be accepted, however a diptych (2 panels) or triptych (3 panels) is permitted as long as it fits within the overall size restrictions. Artists should contact the City's visual arts team for further advice if their artwork has multiple parts.

All artworks must be suitable for installation and display across the entire exhibition, that is artworks must be sturdy and not pose risk of damage to people or itself. Artwork deemed too fragile or dangerous for display will not be included.

Cultural protocols

The City will not accept artworks that are culturally inappropriate. The following guidelines are available for artists to check their artwork is culturally appropriate.

Creative Australia

National Association for the Visual Arts (NAVA)

"Artists have responsibilities around representation, specifically in the areas of cultural appropriation and stereotyping. These areas involve an inbuilt power dynamic that can create harm in the communities affected including contributing to inaccurate information, discrimination, harassment and abuse.

Representing and interpreting cultural material that doesn't belong to an artist also diverts benefits (such as payment and credit) away from the cultural owners and towards the artist. Aside from the ethical implications, this can impact on the artist's reputation and professional standing in the sector. Artists may also be breaching intellectual property laws depending on the nature of the cultural material represented."

- NAVA

Questions to ask include:

- Why do you feel drawn to depicting this culture?
- Could this depiction of culture be inauthentic or promote a distorted understanding of the cultural knowledge depicted?
- Are you the best person to undertake this project?
- How can you collaborate with artists from the relevant cultural group?
- Have the cultural owners given consent for this project?
- What is the level of creative control held by the cultural owners?
- Do the cultural owners have the power to say no to this project?
- Are you sharing the benefits of the project with the relevant cultural group (including financial benefits, recognition, attribution and ongoing opportunities)?

- Are there dangers of perpetuating racial stereotypes which cause harm in the lives of real people?
- What is the impact of power in this cultural interchange?
- What potential impact does this project have on the integrity of the cultural knowledge and its communication to future generations?
- How are the cultural owners benefiting from this project?
- How are you benefiting from this project?

Does the City provide insurance for artworks?

Yes. The City covers insurance for damage or theft of the artwork during the exhibition period up to the sales value nominated in the entry form. Artists are responsible for transit insurance for artworks to and from the venue.

What awards are on offer?

All artworks are eligible for the following awards:

- **Most outstanding artwork: \$4,000**
- **Highly commended award: \$1,500**

The following awards are optional based on the artist's nomination in the entry form:

- **Celebrating Joondalup Award – \$1,500**

Artworks nominated for this award will be judged based on how it relates to or represents the City of Joondalup. Artists must provide a statement of maximum 300 words on the entry form. This award is available only to artists who are residents and/or ratepayers of the City of Joondalup.

- **Student Award – \$750**

All student entries are eligible for this award.

These awards are judged by an independent panel of arts professionals.

- **Popular Choice Award – \$500**

The artwork that receives the most public votes during the exhibition will be awarded the Popular Choice Award after the exhibition closes.

Can I make entry changes to artwork details after submitting an entry form?

No. Due to the number of artworks, changes to artworks are not permitted after the entry form submission. Artists should submit the entry form with a completed artwork.

I didn't finish my artwork, can I receive a refund for the entry fee?

Refunds are not permitted.

I did not deliver my artwork on time, can it still be included later?

All artworks must be received during the delivery time of **Sunday 15 June 2025, 11am-2pm**. Due to the installation taking place on the same day, any artworks delivered late will not be included in the exhibition. Artists are recommended to contact the City's visual arts team (details below) for exceptional circumstances on the date of delivery.

I'm unable to collect my artwork on time, what should I do?

Artists should note that the City is unable to store artworks after the collection period and close of the exhibition. If artists are unable to collect artworks they should arrange for a suitable person to collect on their behalf and notify the City in advance, approving the alternate collection person in writing. Artists are recommended to contact the City's visual arts team (details below) for exceptional circumstances on the date of collection.

For other queries, please contact the City's visual arts team by calling **9400 4000** or emailing **visualarts@joondalup.wa.gov.au**