

City of Joondalup Complaint of an Alleged Code of Conduct Breach.

(Clause 11(2)(a) of the Code of Conduct for Council Members, Committee Members and Candidates)

Note to person making the complaint:

This form should be completed, dated and signed by the person making a complaint of an alleged breach of the Code of Conduct. The complaint is to be specific about the alleged breach and include the relevant section/subsection of the alleged breach. The complaint must be made to the authorised person within one month after the occurrence of the alleged breach. A complaint about an alleged breach by a candidate cannot be dealt with by the City unless the candidate has been elected as a council member.

Collection Notice

The City of Joondalup collects the personal information on this form to investigate a complaint of an alleged breach under the Code of Conduct for Council Members, Committee Members and Election Candidates.

The City may use and disclose this information for that purpose and directly related purposes, including being disclosed to City employees with delegated authority under 1.1.8 Complaints – Model Code of Conduct, an Approved Investigator, an Approved Decision Maker, or the Office of the Local Government Inspector.

If you do not provide the requested information, the City will be unable to process your complaint.

For details about how the City handles personal information, and how to request access or correction, refer to the City's Collection Notice on the [privacy webpage](#).

Signed complaint form is to be forwarded to:

Chief Executive Officer
City of Joondalup
PO Box 21
Joondalup WA 6919

or

Email: ceo@joondalup.wa.gov.au

Details of person who is making the complaint:		
Surname:	First name:	
Address:		Postcode:
Postal address:		Postcode:
Phone:	Mobile:	
Email:		
Name of council member, committee member, candidate alleged to have committed breach:		
What is your complaint? State the type of your complaint by ticking the box of the particular breach alleged to have occurred under the Code of Conduct for Council Members, Committee Members and Candidates		
☐ Clause 8 – Personal Integrity ☐ Clause 9 – Relationship with others ☐ Clause 10 – Council or committee meetings		
Date of incident:		
_____/_____/20__		

What happened? What are the details/evidence of the contravention that is alleged to have resulted in the breach? (Attach further information if insufficient space)

Signed:

Complainant's signature:

Date of signing: _____/_____/20__