

Friends Group Partnership – Agreement

Details	
Name of Group:	
Name of Group Coordinator:	
Address:	
Phone:	Mobile:
E-mail:	
Name of reserve:	Reserve address:
Number of members in group:	
Is your Group incorporated? Yes ☐ No ☐	If yes, does your group have insurance? Yes ☐ No ☐
I acknowledge that I have read and understood the following and that I: 1. Accept the roles and responsibilities of a City of Joondalup Friends Group, as specified in the City's <i>Natural Areas Friends Group Manual</i>; 2. Will ensure that members of the Friends Group behave in a safe and responsible manner; 3. Will maintain an accurate Volunteer Register of all people attending workdays and submit to the City within ten days for examination by the City and Insurance Company in the case of an accident; 4. Will provide an Annual Work Plan to the City each year which will detail the anticipated activities to be undertaken by the group; 5. Recognise that, for insurance purposes, we are acting in our own right and are not linked to any incorporated group; 6. Recognise that insurance cover will only be available on reserves vested in the City of Joondalup and that the City will not accept responsibility for any activities undertaken on other reserves; 7. Will liaise with the City's Coordinator Natural Environment regarding all bushcare activities and any issues arising relating to the adopted bushland.	
Friends Group Coordinator:	Date:
The City acknowledges and agrees to the following: 1. That the City will provide operational assistance to Friends Groups as per agreed City of Joondalup Natural Areas Friends Groups Annual Work Plans; 2. The City will respond to requests from Friends Groups in a timely manner; 3. The City will provide financial assistance to support the activities of Natural Areas Friends Groups when the Group's Annual Work Plan has been approved; 4. The City will work with Friends Groups to raise the awareness of conservation volunteers amongst the community; and 5. The City will provide advice and information to Natural Areas Friends Groups to enable activities to be conducted in a safe and responsible manner.	
Coordinator Natural Environment:	Date:
Manager Parks and Natural Environment:	Date:
Director Infrastructure Services:	Date:

Please return to Coordinator Natural Environment.