



City of
Joondalup

Use of Public Open Space for Outdoor Training Frequently Asked Questions



Do I need the City of Joondalup's permission to conduct personal training or any other type of group or individual outdoor training in a public open space?

Yes. The City of Joondalup requires all formal outdoor training operators (including commercial fitness operators) to hold a valid permit to conduct their activities from public open space (park or beach).

The Commercial Operator Permit is an approved booking that ensures outdoor trainers are qualified and meet Australian standards, while helping the City to manage and maintain public spaces.

What does the Commercial Operator Permit provide me?

The Commercial Operator Permit provides the operator with an approved area of public open space for the times agreed in the application. The Commercial Operator Permit does not guarantee exclusive use of public open space.

The permit allows the operator to conduct their activities without being in breach of the *Local Government and Public Property Local Law 2014*. It also means you will be advised of any other bookings at the space, scheduled maintenance, or other works at your location, enabling you to adjust activities accordingly.

How do I obtain a Commercial Operator Permit?

Any person interested in conducting outdoor health, wellbeing and leisure activities on City of Joondalup public open space should contact the City's Community Venues team on **9400 4000** prior to submitting an application for a permit.

Can I choose the park, reserve or beach from which I want to operate my outdoor training activities?

An applicant is able to request a preferred area of public open space to operate from, however, each application is assessed based on the suitability of the location for the proposed activity. In some cases, an application may be refused if the location is deemed unsuitable. City officers will endeavor to work with the applicant to identify a suitable area of public open space if the preferred location is not available.

Can I have multiple areas of public open space covered by one permit?

Yes, a Commercial Operator Permit allows you to book multiple available public open spaces at an hourly rate. Venues are subject to availability.

Do I have to pay a fee for the permit?

Yes. The permit allows you to book City public open spaces seasonally (six months), at the Commercial Operator Permit fee. There is an initial application fee and then usage is paid per hour.

Are there any restrictions on the number of participants I can have in an outdoor training session?

Yes. You cannot have more than 40 people in one outdoor training session.

How will City Officers know I have approval to operate from my area of public open space?

You will be provided with a permit which you will need to have with you at all times. You can show this to any City officer who asks you to provide proof of approval to use the space within the public open space.

Outdoor training operators who do not have a valid permit (booking) may be issued with an infringement.

What if I only want to use an area of public open space for a short period of time?

A Commercial Operator Permit arrangement is most appropriate for ongoing outdoor fitness training. However other booking arrangements, such as a Category A casual booking, may be more suitable for short term use as these bookings do not incur the application fee. A Commercial Operator Permit requires a minimum of six months of regular bookings.

Will I have exclusive use of the public open space on my permit?

No, the City does not provide exclusive use to its public open spaces. Other user groups may have the City's approval to use the same location. At active parks, sporting clubs have priority use of the sporting field of the park and outdoor training groups must give way and use the passive space of the park, however all groups are expected to cooperate to share the space appropriately.

Can I advertise my business on the public open space?

The permit allows the display of one A-frame for use on public open spaces during your permitted times. The signage must be located within the permitted area at all times and cannot be displayed in a thoroughfare. The signage must be removed from the site after each session.

What if there is another trainer operating at the area of public open space without a permit?

If you find another operator using the same area of public open space you have been allocated, please make a note of the day and time and report the unauthorised use to the City as soon as possible. The City will make contact with the unauthorised operator and take the appropriate action.

Do I need to have formal qualifications to apply for a permit to conduct outdoor training?

Yes, you must have relevant Australian recognised qualifications to undertake outdoor fitness training. This information will need to be provided to the Community Venues team in order to be eligible for a Commercial Operator Permit.

What if I decide I no longer want to use the public open space?

You will need to advise the City by email, attention to the Community Venues team at info@joondalup.wa.gov.au and the City will cancel your Commercial Operator Permit. You must also log into the City's Booking Management System to cancel your bookings. Please refer to the City's cancellation policy in your Terms and Conditions of hire of providing five business days' notice.

Can I make use of floodlights at the location for which I have a permit?

A Commercial Operator Permit does not include use of floodlights as not all locations have floodlights. However, if they are available, the permit holder may have access to the floodlit area. This is an additional charge in line with the City's Schedule of Fees and Charges.

Can I drive my vehicle onto the park area?

No. Vehicles may be permitted on the park area for loading and unloading only. Hirers must request approval from the City prior to booking commencement.

Can I play music during my outdoor training sessions, and are there restrictions on the volume?

Yes. However, you must ensure that sound levels emanating from your activities comply with the prescribed standards of the *Environmental Protection (Noise) Regulations 1997*.

Sound levels may be in the form of amplified music/ amplified or general vocals/participant vehicles arriving and leaving each training session. As a general guideline, the sound levels should not be clearly audible from surrounding residential properties.

Outdoor training operators are strongly encouraged to minimise their impact on the local area, especially if they are conducting early morning sessions.

Can I use the existing infrastructure at my location in my outdoor training sessions?

No. The commercial operator must provide all equipment for the sessions. Items within the public open space such as playground equipment, picnic benches, shade shelters, etc cannot be used as part of the outdoor training session. Outdoor training equipment cannot be attached to any existing park equipment or natural structures such as trees.

What documents will I need to provide to the City of Joondalup to apply for a Permit?

The City of Joondalup requires you to provide the following documents upon application:

- Relevant Australian recognised qualifications to undertake outdoor fitness training;
- Current Senior First Aid Certificate;
- Current Public Liability Insurance to a minimum of \$10 million and \$5 million Professional Indemnity Insurance for the life of the permit.

An application will only be considered once copies of these documents are provided to the City.

What do I do if there is damage on the public open space?

All incidents need to be immediately reported to the City by contacting **9400 4000** or via the City's website at joondalup.wa.gov.au

Who should I contact if I have more questions?

Please call the City's Community Venues team on **9400 4000** or info@joondalup.wa.gov.au if you have any questions in relation to the use of the City's public open spaces for outdoor training.





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