

Finance Committee Bi-Monthly Project Status Report
APPENDIX 9

ATTACHMENT 1

Project Name	Timberlane Park Upgrade		
Project Description	Refurbishment of existing building, new changeroom extension, umpire room and universal access toilet.		
Project Manager	Manager Asset Management		
Project Sponsor	Director Infrastructure Services		
Report Period	February 2016	Report Date	18 Mar 2016
TRIM No	105300	Project Status*	

*Status	Proceeding according to plan	
	Manageable issues exist	
	Serious issues – may require help	
	Completed	
	Carry forward	

Project Budget	Year to Date Annual Budget	Year to Date Annual Actual
\$895,019	\$431,710	\$94,483

Tasks/Milestones	Status	Planned completion date	Revised completion date	Date actually completed
• Final design		May 2015		May 2015
• Preparation of tender documentation and advertising		Jul 2015		Jul 2015
• Award tender		Sept 2015		Oct 2015
• Construction		June 2016		
➢ Demolish existing toilets/change rooms		Dec 2015		Dec 2015
➢ Earth works		Dec 2015	Feb 2016	Feb 2016
➢ Erect structural steel work		Jan 2016	Mar 2016	
➢ Walls & roof		Mar 2016	Apr 2016	
➢ Finishing works		Jun 2016		
• Handover		Jun 2016		

Overall summary and actions completed within month
February 2016

- Pre-laid hydraulics.
- Footings poured.
- Slab poured and cured.

January 2016

- Compaction works completed.
- Earth works continued.
- In-ground services installed.

Overall summary and actions completed within month

December 2015

- Approval of shop drawings.
- Completed demolition of existing toilets/change rooms.
- Commenced earth works.

November 2015

- Temporary buildings delivered.
- Site possession.

October 2015

- Tender awarded to Classic Contractors. Construction scheduled to start in November.
- Pre start meeting held.

September 2015

- Delay in report to Council due to tender amount higher than expected.

August 2015

- Report to September Council Meeting. Tender amounts are higher than expected.

July 2015

- Tender closed.
- Tender evaluation.

June 2015

- Tender documentation completed.
- Tender advertised.

May 2015

- Tender documentation compiled and being prepared for advertising.

February 2015

- Design consultants appointed.

Outlook for next period / key tasks as outlined in Project Plan

- Supply and install sewer pump.
- Erect structural steel.
- Install brick fire wall.
- Install external brick cavity walls.

Key Issues for next period	Priority (Low, Medium, High)	Progress / Support Required
<ul style="list-style-type: none"> • Erect structural steel work 	High High	Subcontractor liquidated. Building contractor in contact with 3 other structural steel manufacturers.

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Key Risks to project / task completion	Potential Extent of Impact (Low, Moderate, High, Extreme)	Likelihood of Occurrence (Low, Moderate, High, Extreme)	Progress / Support Required
<ul style="list-style-type: none">Tender price too high.	Medium	High	
<ul style="list-style-type: none">Builder does not complete works on time.	Medium	Low	

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ATTACHMENT 2

Project Name	Kingsley Memorial Clubrooms - Refurbishment		
Project Description	Refurbishment and extension of the Kingsley Memorial Clubrooms including refurbishment and extension to change rooms, park universal access toilet, umpire room and upgrade to the kitchen.		
Project Manager	Manager Asset Management		
Project Sponsor	Director Infrastructure Services		
Report Period	February 2016	Report Date	18 Mar 2016
TRIM No	07174	Project Status*	

Note: If a project milestone has not commenced, leave the project status blank.

*Status	Proceeding according to plan	
	Manageable issues exist	
	Serious issues – may require help	
	Completed	
	Carry forward	

Revised Budget	Year to Date Budget	Year to Date Actual
\$710,000	\$114,570	\$29,904

Tasks/Milestones for the report period, as outlined in Project Plan and Task List	*Status	Planned completion date	Revised completion date	Date actually completed
• Final design		Sept 2015		Sept 2015
• Preparation of tender documentation and advertising		Sept 2015		Sept 2015
• Award Tender		Dec 2015		Dec 2015
• Complete construction		Jul 2016		
• Practical completion		Jul 2016		

Overall summary and actions completed within month

February 2016

- Concrete slab in change rooms installed.
- Starting construction brickwork to change rooms and universal access toilet.

January 2016

- Construction commenced.
- Demolition of existing change rooms commenced.
- Strip out activity room 2 and lesser hall commenced.
- Pre-lay plumbing in change rooms commenced.
- Excavation for footings completed.

December 2015

- Tender awarded.
- Prepared construction drawings.

November 2015

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- Prepared drawings for building permit.
- Issued for building license applications.

October 2015

- Tender evaluation completed.

September 2015

- Tender advertised.

August 2015

- Service Consultants design completed.
- Finalised design.

July 2015

- Consultants appointed.
- Draft design completed

Outlook for next period / key tasks as outlined in Project Plan

- Finalise walls, render and start fitout.

Key Issues for next period	Priority (Low, Medium, High)	Progress / Support Required
• Handover of changerooms	Medium	Contractor to accelerate program.

Key Risks to project / task completion	Potential Extent of Impact (Low, Moderate, High, Extreme)	Likelihood of Occurrence (Low, Moderate, High, Extreme)	Progress / Support Required
• Detailed design not finished for tender.	Moderate	Low	

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ATTACHMENT 3

Project Name	Wanneroo – Joondalup State Emergency Service Building Extension		
Project Description	To extend the existing Wanneroo – Joondalup SES facility to increase the available operational and planning space within the building.		
Project Manager	Manager Asset Management		
Project Sponsor	Director Infrastructure Services		
Report Period	February 2016	Report Date	18 Mar 2016
TRIM No	11015	Project Status*	

*Status	Proceeding according to plan	
	Manageable issues exist	
	Serious issues – may require help	
	Completed	
	Carry forward	

Revised Project Budget	Year to Date Annual Budget	Year to Date Annual Actual
\$729,000 (LGGS)		
\$95,000 (COJ)		
TOTAL \$ 824,000.00	\$271,480	\$44,328

Tasks/Milestones	Status	Planned completion date	Revised completion date	Date actually completed
• Final design		Sep 2015	Oct 2015	Oct 2015
• Preparation of tender documentation and advertising		Nov 2015		Nov 2015
• Evaluate Tender documents		Dec 2015	Jan 2016	Jan 2016
• Award tender		Feb 2016		Feb 2016
• Construction phase		Oct 2016		
• Handover		Oct 2016		

Overall summary and actions completed within month

February 2016

- Tender Awarded (Council approval).
- SES Unit completed move into temporary accommodation for the duration of the construction.

January 2016

- Finalised tender evaluations and prepared recommendation for Council approval .

December 2015

- Evaluation team continued with the tender evaluation.
- Continued liaison between the City's architect and SES in relation to amendments to the electrical drawings.

Overall summary and actions completed within month

November 2015

- Tender document completed & request for quotation advertised. Evaluation team identified and papers disseminated.

October 2015

- Final design drawings completed.

August 2015

- Ongoing work towards completing final drawings prior to commencing the tender process.
- Completed a flow pressure test on the nearest fire hydrant (Winton Road).
- Assisted DFES & SES to identify temporary accommodation for the Unit during construction.

July 2015

- Request for quotation process commenced, tender documents advertised & tender bids consolidated.

Outlook for next period / key tasks as outlined in Project Plan

- Construction commencement on 1 Mar 2016.

Key Issues for next period	Priority (Low, Medium, High)	Progress / Support Required

Key Risks to project / task completion	Potential Extent of Impact (Low, Moderate, High, Extreme)	Likelihood of Occurrence (Low, Moderate, High, Extreme)	Progress / Support Required
<ul style="list-style-type: none"> • Builder does not complete works on time. 	Low - Moderate	Low	Monitor the building phase and seek to identify at the earliest opportunity delays in the completion date – work with the builder to progress with the proposed building timetable. Keep all stakeholders informed on the status of the project.
<ul style="list-style-type: none"> • Site works (utilities upgrade) costs exceed the anticipated budget 	Moderate - High	Moderate	Report to COJ Finance to identify the additional funds required.

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ATTACHMENT 4

Project Name	James Cook Park Landscape Upgrade		
Project Description	Upgrade of the existing irrigation system to ensure efficient distribution of water and provide effective hydrozoning, ecozoning and additional landscaped amenity		
Project Manager	Manager Operation Services		
Project Sponsor	Director Infrastructure Services		
Report Period	February 2016	Report Date	18 Mar 2016
TRIM No	104985	Project Status*	

Note: If a project milestone has not commenced, leave the project status blank.

*Status	Proceeding according to plan	
	Manageable issues exist	
	Serious issues – may require help	
	Completed	
	Carry forward	

Revised Budget	Year to Date Budget	Year to Date Actual
\$570,000	\$53,500	\$438,015

Tasks/Milestones for the report period, as outlined in Project Plan and Task List	*Status	Planned completion date	Revised completion date	Date actually completed
• Concept development		Jul 2015	Jul 2015	Jul 2015
• Detailed landscape design		Sep 2015	Oct 2015	Oct 2015
• Detailed irrigation design		Jul 2015	Sep 2015	Sep 2015
• Consultation		Sep 2015	Nov 2015	Sep 2015
• Installation of new bore		Aug 2015	Jan 2016	Jan 2016
• Construction		Apr 2016	May 2016	

Overall summary and actions completed within month
February 2016

- Irrigation works completed.
- Consolidation commenced.
- Tube planting scheduled.
- Construction of the hard landscaping at Nash Park progressing.

January 2016

- Contract awarded for Nash Park commenced.
- Replacement bore commissioned and tested.
- Irrigation Contractor to commenced works on site.

December 2015

- Request for quotation's for the associated works was awarded to Total Landscape on the 22nd of December.
- Bore head works to be fitted and pump installed, including testing.
- Under Road boring and connection between Parkinson Park and James Cook Park was completed.

- The pre start up meeting was completed with Total Eden (the awarded irrigation contractor).
- Works on the irrigation main line at James Cook are due to commence in January 2016.

November 2015

- Contractor appointed for Construction of cricket wicket, pre start completed and works scheduled for January/ February 2016.
- Irrigation Tender awarded.

October 2015

- RFQ prepared for the cricket infrastructure and associated works.
- Evaluated irrigation tender submissions and report prepared by contracts.
- Progressed drainage and car park scope of works.

September 2015

- Finalised tender documents and irrigation design completed on 7 September.
- Advertised tender for replacement irrigation.
- New bore drilled.
- Consultation finished on 30 September, feedback to be reviewed.

August 2015

- Commence irrigation concept design.
- Confirm pricing for replacement bore and cubicle.
- Commence consultation.

July 2015

- Application submitted to the Department of Water for approval to drill a new bore.
- Site investigations undertaken and concept design prepared.
- Irrigation consultant appointed for irrigation design.
- Completed start up meeting with irrigation consultant.

Outlook for next period / key tasks as outlined in Project Plan

March 2016

- Monitor tube planting schedule.

Key Issues for next period	Priority (Low, Medium, High)	Progress / Support Required
Ensure greenstock maintains sufficient growth for the scheduled planting in May 2016.	High	Contractor and Project Manager

Key Risks to project / task completion	Potential Extent of Impact (Low, Moderate, High, Extreme)	Likelihood of Occurrence (Low, Moderate, High, Extreme)	Progress / Support Required
Obtain greenstock report from Boyanup.	High	High	Contractor and Project Manager

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ATTACHMENT 5

Project Name	Ocean Reef Road Dualling		
Project Description	Construction of second carriageway between Marmion Avenue and Oceanside Promenade		
Project Manager	Design Engineer/Coordinator		
Project Sponsor	Director Infrastructure Services		
Report Period	February 2016	Report Date	18 Mar 2016
TRIM No	103887	Project Status*	

*Status	Proceeding according to plan	
	Manageable issues exist	
	Serious issues – may require help	
	Completed	
	Carry forward	

Annual Project Budget	Year to Date Annual Budget	Year to Date Annual Actual
\$2,512,166	\$85,053	\$288,387

Tasks/Milestones	Status	Planned completion date	Revised completion date	Date actually completed
• 1 st 40% grant submission claim prepared		Jul 2014		Jul 2014
• Road Safety Audit		Feb 2015		Feb 2015
• Detailed design		Mar 2015	Jun 2015	Jun 2015
• Tender specifications development		Mar 2015	Jun 2015	Jun 2015
• Main Roads Regulatory approvals		Apr 2015		Mar 2015
• Tender advertised		Aug 2015		Aug 2015
• Award tender		Feb 2016		Nov 2015
• Contractor engaged		Feb 2016		Dec 2015
• Construction completed Stage 1		Jul 2016		

Overall summary and actions completed within month
February 2016

- Construction works commenced on site, works progressing.

January 2016

- Preparation works commenced on site.

December 2015

- Notifications of works sent to residents. Works will commence early January 2016.

November 2015

- Tender awarded.

October 2015

- Report prepared to award tender for November Council meeting.

September 2015

- Tender closed.
- Tender assessed.

August 2015

- Tender advertised.

July 2015

- Provide tender issue plans to external Quantity Surveyor for pre-tender cost estimate.

June 2015

- Complete specification and documentation for Tender advertisement.

May 2015

- Design completed and plans prepared for Tender issue.

April 2015

- Commenced storm water drainage design.
- Prepared application to Western Power for street lighting upgrade quotation.

March 2015

- Linemarking and signing drawings approved by Main Roads WA.
- Vertical design completed.

February 2015

- Road Safety Audit undertaken.
- Vertical design 50% complete.

January 2015

- Vertical design 25% complete.

December 2014

- Linemarking and signing drawings completed for Main Roads WA approval.
- Horizontal design complete.
- Vertical design commenced.

November 2014

- Horizontal design 85% complete.

October 2014

- Detailed design commenced.

September 2014

- Survey completed.

August 2014

Finance Committee Bi-Monthly Project Status Report

- 1st 40% grant funding submission over total project submitted and funds for \$1,160,000 received.

Outlook for next period / key tasks *as outlined in Project Plan*

- Appoint contractor for the works

Key Issues for next period	Priority (Low, Medium, High)	Progress / Support Required
• Not applicable.		

Key Risks to project / task completion	Potential Extent of Impact (Low, Moderate, High, Extreme)	Likelihood of Occurrence (Low, Moderate, High, Extreme)	Progress / Support Required
• Overhead Western Power poles to be relocated.	High	High	

Finance Committee Bi-Monthly Project Status Report

ATTACHMENT 6

Project Name	Whitfords Avenue Dualling		
Project Description	Construction of second carriageway between Belrose Entrance and Northshore Drive		
Project Manager	Design Engineer/Coordinator		
Project Sponsor	Director Infrastructure Services		
Report Period	February 2016	Report Date	18 Mar 2016
TRIM No	103887	Project Status*	

*Status	Proceeding according to plan	
	Manageable issues exist	
	Serious issues – may require help	
	Completed	
	Carry forward	

Annual Project Budget	Year to Date Annual Budget	Year to Date Annual Actual
\$2,644,083	\$2,550,000	\$1,717,821

Tasks/Milestones	Status	Planned completion date	Revised completion date	Date actually completed
• 1 st 40% grant submission claim prepared		Jul 2014	Jul 2014	Jul 2014
• Road Safety Audit		Oct 2014		Oct 2014
• Detailed design		Dec 2014	Feb 2015	Feb 2015
• Tender specifications development		Dec 2014		Dec 2014
• Tender advertised		Feb 2015	May 2015	May 2015
• Main Roads Regulatory approvals		Feb 2015	Mar 2015	Mar 2015
• Award tender		Apr 2015	Jul 2015	Aug 2015
• Contractor engaged		Apr 2015	Aug 2015	Aug 2015
• Construction completed		Jan 2016	Apr 2016	
• Landscaping completed		Jun 2016		

Overall summary and actions completed within month
February 2016

- Major civil works completed, remedial works progressing. Line marking progressing.

December 2015

- Resurfacing completed.

November 2015

- Construction continues on-site.

October 2015

- Construction continues on-site.

September 2015

- Construction commenced on-site.

August 2015

- Report to Council to award tender.
- Tender awarded and contractor engaged.

July 2015

- Report to Council written.

June 2015

- Tender assessed.

May 2015

- Tender advertised.

April 2015

- Tender drawings 100% complete.
- Tender specification reviewed.
- Submitted plans to consultant for pre-tender cost estimate.

March 2015

- Prepare tender specification.
- Tender drawings 75% complete.
- Linemarking and signage plans approved by Main Roads WA.

February 2015

- Tender drawings at 50% complete.

January 2015

- Tender drawings at 25% complete.

December 2014

- Linemarking and signage plans completed for Main Roads WA approval.
- Construction drawings commenced.
- Review of project timing undertaken. Consideration being given to tender construction of this project concurrently with Ocean Reef Road Dual Carriageway works tender.

November 2014

- Horizontal design completed incorporating Road Safety Audit comments.

October 2014

- Design Road Safety Audit undertaken.
- Detailed design progressed.

September 2014

- Detailed design underway.

August 2014

- 1st 40% grant funding submission over total project submitted and funds for \$720,000

<ul style="list-style-type: none"> received. Detailed design 75% complete.
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Outlook for next period / key tasks as outlined in Project Plan

<ul style="list-style-type: none"> Construction continues on-site. Construction to be completed.
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Key Issues for next period	Priority (Low, Medium, High)	Progress / Support Required
<ul style="list-style-type: none"> Contractor mobilisation and commencement of construction. 	High	<ul style="list-style-type: none"> Communication with contractor. Contract management. Continued liaison with the public as required.

Key Risks to project / task completion	Potential Extent of Impact (Low, Moderate, High, Extreme)	Likelihood of Occurrence (Low, Moderate, High, Extreme)	Progress / Support Required
<ul style="list-style-type: none"> Difficulties with pedestrian management during construction 	Low	Low	Contractor has submitted a fit for purpose pedestrian management plan
<ul style="list-style-type: none"> Complaints about noise and dust during construction. 	Low	Moderate	Contractor supplied relevant management plans for controlling dust and noise.
<ul style="list-style-type: none"> Excavation issues with hard or soft rock. 	Moderate	Moderate	Trial pits have been dug previously so no major issues expected.
<ul style="list-style-type: none"> Western power works to disconnect and reconnect and the street lights. 	Moderate	Low	Communication with all stakeholders to ensure works are carried out in a timely fashion.

Finance Committee Bi-Monthly Project Status Report

ATTACHMENT 7

Project Name	Ocean Reef Road / Joondalup Drive Intersection Upgrade		
Project Description	Extension of signalized left-turn lanes on Joondalup Drive and extension of existing turning lanes on Ocean Reef Road		
Project Manager	Design Engineer/Coordinator		
Project Sponsor	Director Infrastructure Services		
Report Period	February 2016	Report Date	18 Mar 2016
TRIM No	02581	Project Status*	

Note: If a project milestone has not commenced, leave the project status blank.

*Status	Proceeding according to plan	
	Manageable issues exist	
	Serious issues – may require help	
	Completed	
	Carry forward	

Revised Budget	Year to Date Budget	Year to Date Actual
\$882,800	\$33,632	\$33,529

Tasks/Milestones <i>for the report period, as outlined in Project Plan and Task List</i>	*Status	Planned completion date	Revised completion date	Date actually completed
• 1 st 40% grant submission claim prepared		Oct 2015		Sep 2015
• Road Safety Audit		Oct 2015		Sep 2015
• Detailed design		Dec 2015		Dec 2015
• Tender Specifications development		Dec 2015	Feb 2016	
• Main Roads Regulatory approvals		Dec 2015	Mar 2016	
• Tender advertised		Jan 2016	Apr 2016	
• Award Tender		Mar 2016	May 2016	
• Contractor engaged		Mar 2016	Jun 2016	
• Construction completed		Nov 2016		

Overall summary and actions completed within month

February 2016

- Signal design completed and submitted to Main Roads WA for approval.

January 2016

- Signal design awarded to GHD.

December 2015

- Design was approved in principle by Main Roads WA, traffic signal design awarded.

November 2015

- Design submitted to Main Roads WA for approval.

October 2015

- Design amended in accordance with RSA recommendations.
- Commenced storm water drainage design.

September 2015

- Road Safety Audit (RSA) undertaken.
- Vertical design completed.

August 2015

- Linemarking and signing drawings completed for Main Roads WA approval.
- Horizontal design complete
- Vertical design commenced.

July 2015

- Horizontal design 85% complete.
- Prepared application to Western Power for quotation for street lighting works/adjustments.

Outlook for next period / key tasks as outlined in Project Plan

- Engage Western Power to undertake required works.
- Complete specification and documentation for Tender advertisement.
- Complete design plans for tender and issue plans to external Quantity Surveyor for pre-tender cost estimate.
- Appoint external contractor to undertake design for traffic signal modifications.

Key Issues for next period	Priority (Low, Medium, High)	Progress / Support Required
<ul style="list-style-type: none"> • Traffic signal adjustment works 		Appoint contractor to undertake the design and implement works for required adjustments

Key Risks to project / task completion	Potential Extent of Impact (Low, Moderate, High, Extreme)	Likelihood of Occurrence (Low, Moderate, High, Extreme)	Progress / Support Required
<ul style="list-style-type: none"> • Western Power to relocate street light poles prior to contractor appointment for civil works 	High	High	
<ul style="list-style-type: none"> • Traffic signal works delayed 	High	Mod/High	

Finance Committee Bi-Monthly Project Status Report

ATTACHMENT 8

Project Name	Joondalup City Centre Lighting		
Project Description	Replacement pole and lighting in the Joondalup City Centre.		
Project Manager	Manager Infrastructure Management Services		
Project Sponsor	Director Infrastructure Services		
Report Period	February 2016	Report Date	18 Mar 2016
TRIM No	102496	Project Status*	

*Status	Proceeding according to plan	
	Manageable issues exist	
	Serious issues – may require help	
	Completed	
	Carry forward	

Total Funds Available 2015-2016	Year to Date Annual Budget	Year to Date Annual Actual
\$1,966,456	\$208,046	\$228,097

Tasks/Milestones	Status	Planned completed date	Revised completion date	Date actually completed
• Seek endorsement for recommended pole and luminaire for the replacement pole and lighting in the City Centre.		Sep 2015		Sep 2015
• Prepare scope and specifications for tender documentation for Joondalup Drive.		Nov 2015		Nov 2015
• Advertise tender for Joondalup Drive City Centre Lighting Stage 1		Nov 2015	Dec 2015	Dec 2015
• Award tender for Joondalup Drive City Centre Lighting Stage 1		Feb 2016		Feb 2016
• Construction commences for Joondalup Drive City Centre Lighting Stage 1		Mar 2016		
• Construction completed Joondalup Drive City Centre Lighting Stage 1		Nov 2016		
• Stages 2 & 3		TBA		
• Construction completed all stages		Jun 2021		

Overall summary and actions completed within month

February 2016

- Awarded tender for Joondalup Drive City Centre Lighting Stage 1

January 2016

- Tenders received and assessed for Joondalup Drive stage works.

December 2015

- Advertised tender for Joondalup Drive stage works.
- Remaining Stages 2 & 3 to have further structural engineering works for footings.

November 2015

- Prepare scope and specifications for tender documentation of Joondalup Drive stage.
- Remaining stages 2 & 3 to have footings verified.

October 2015

- Finalised street lighting design for staged upgrade works.

September 2015

- EOI evaluation report was presented to Strategy Session on 29 September 2015.

August 2015

- EOI evaluation report completed.
- Presentation report to a Strategy meeting prepared for consideration by Elected Members in September 2015.

July 2015

- EOI's assessed.

June 2015

- EOI's closed.

May 2015

- Two EOI's advertised. One to identify the preferred City pole and one to identify the preferred City luminaire for inclusion in a supply and install tender.

April 2015

- Finalised documentation for advertising of EOI's in May 2015.

March 2015

- Considerable research on the options for delivering this project was undertaken. The research highlighted that there are many options (types of poles and luminaires) available. The best option to proceed and to provide elected members an opportunity to input into the selection of the preferred pole and luminaire is to follow an EOI process. The EOI process is to allow the City to take full advantage of the options available in the market and to ensure compliance with technical requirements. It further ensures the future proofing of the CBD lighting to allow for the development in technology.
- Prepare documentation for advertising of two EOI's; one to shortlist the preferred City pole and one to shortlist the preferred City luminaire for inclusion in a supply and installation tender. The supply and installation will be for prioritised sectors in the CBD only, commencing with the inner City.

February 2015

- Consultant preparing documentation for advertisement of luminaires and new pole

- options.
- Prepare expression of interest for pole and luminaire contract.

January 2015

- Consultant report completed.

December 2014

- Assessed submissions.
- Successful consultant for project appointed.

November 2014

- Advertised for fee submissions from consultants.

October 2014

- Prepare documentation to appoint an electrical consultant for their expertise and to assist with the design, specification and tender assessment for this lighting replacement program.

September 2014

- Research available pole and lighting options.

Outlook for next period / key tasks as outlined in Project Plan

- Prepare documentation for tender advertisement of next stage.
- Finalise structural engineering works for next stage.
- Award Tender for Joondalup Drive City Centre Lighting Stage 1.
- Finalise documentation for next stage.

Key Issues for next period	Priority (Low, Medium, High)	Progress / Support Required
Not applicable.		

Key Risks to project / task completion	Potential Extent of Impact (Low, Moderate, High, Extreme)	Likelihood of Occurrence (Low, Moderate, High, Extreme)	Progress / Support Required
Existing footings not suitable for reuse	Moderate	Moderate	

Finance Committee Bi-Monthly Project Status Report

ATTACHMENT 9

Project Name	Chichester Park Flood Lighting Upgrade		
Project Description	The installation of six floodlight poles at Chichester Park to upgrade sports floodlighting.		
Project Manager	Design Engineer/Coordinator		
Project Sponsor	Director Infrastructure Services		
Report Period	February 2016	Report Date	18 Mar 2016
TRIM No	105367	Project Status*	

Note: If a project milestone has not commenced, leave the project status blank.

*Status	Proceeding according to plan	
	Manageable issues exist	
	Serious issues – may require help	
	Completed	
	Carry forward	

Revised Budget	Year to Date Budget	Year to Date Actual
\$702,045	\$27,045	\$12,702

Tasks/Milestones <i>for the report period, as outlined in Project Plan and Task List</i>	*Status	Planned completion date	Revised completion date	Date actually completed
Detailed design		Jul 2015		Jun 2015
Prepare tender documentation		Aug 2015		Aug 2015
Advertise tender		Sep 2015		Sep 2015
Award tender		Nov 2015		Dec 2015
Commence construction		Dec 2015		Feb 2016
Complete construction		May 2015		

Overall summary and actions completed within month

February 2016

- Construction works commenced.

January 2016

- Project materials ordered.

December 2015

- Tender awarded. Construction to commence February 2016.

November 2015

- Report to award tender completed.

October 2015

- Tender has been assessed.
- Report to award tender being prepared.

September 2015

Finance Committee Bi-Monthly Project Status Report

- Tender advertised.

August 2015

- Tender documentation completed.

July 2015

- Detailed design complete.
- Finalise tender specification.

Outlook for next period / key tasks as outlined in Project Plan

- Commence works on-site.

Key Issues for next period	Priority (Low, Medium, High)	Progress / Support Required

Key Risks to project / task completion	Potential Extent of Impact (Low, Moderate, High, Extreme)	Likelihood of Occurrence (Low, Moderate, High, Extreme)	Progress / Support Required
Hard digging if rock encountered at footing locations.	High	Mod/High	

Finance Committee Bi-Monthly Project Status Report

ATTACHMENT 10

Project Name	Bramston Park Community Sporting Facility		
Project Description	Development of sporting facilities at Bramston Park, Burns Beach to accommodate the needs of local sporting clubs and community. The development includes a multi-purpose community sporting facility/clubrooms, playground, floodlighting, car park and additional infrastructure.		
Project Manager	Manager Asset Management		
Project Sponsor	Director Infrastructure Services		
Report Period	February 2016	Report Date	18 Mar 2016
TRIM No	87611	Project Status*	

*Status	Proceeding according to plan	
	Manageable issues exist	
	Serious issues – may require help	
	Completed	
	Carry forward	

Total Project Budget	Year to Date Annual Budget	Year to Date Annual Actual
\$2,605,076	\$2,302,238	\$2,205,524

Tasks/Milestones	Status	Planned completion date	Revised completion date	Date actually completed
• Final design		Jan 2015	Dec 2014	Dec 2014
• Preparation of tender documentation and advertising		Feb 2015		Feb 2015
• Award tender		May 2015		Apr 2015
• Construction		Jun 2016	Feb 2016	29 Feb 2016
• Handover		Jun 2016	Mar 2016	

Overall summary and actions completed within month
February 2016

- Final fitout completed.

January 2015

- Planting completed.
- Mulching completed.
- Final fitout to facility.
- Benches installed in changerooms.

December 2015

- Playground installed.
- Cricket wicket installed.
- Turf and reticulation installed.
- Appliances installed.

Overall summary and actions completed within month

November 2015

- Cabinet's installed.
- Shade structure installed.
- Pouring of aggregated concrete slab completed.
- Carpark construction commenced.
- Sanitary items installed.

October 2015

- Air-conditioning installed.
- Ceiling installed.
- Tiling to change rooms and toilets completed.
- Painting to inside and outside completed.
- Windows and doors installed.

September 2015

- Brick work completed.
- Roof construction and roof sheeting completed.
- Walls rendered.
- Eave lining completed.
- Plumbing installed.
- Electrical installed.

August 2015

- Concrete slab has been poured.
- Steel work has been erected.
- Steel frame work has been installed.
- Brickwork is going up.
- Retaining wall at playground is finished.
- Roof construction.

July 2015

- Installation of grease trap, in ground plumbing and in ground electrical.
- Formwork completed.
- Pouring of slab completed.
- Erection of steel work completed.

June 2015

- Site Survey.
- Set out of the building and car park.
- Compaction works completed.
- Sewer connection completed.
- Ground works completed.
- In-ground services installed.
- Floodlights installation complete.

May 2015

- Site Establishment.
- Signs and fencing went up.
- Removing of vegetation.
- Floodlight installation still in progress.

Overall summary and actions completed within month

April 2015

- Tender awarded.
- Builder appointed.
- Floodlight installation commenced.

March 2015

- Tender closed and evaluation undertaken.
- Electrical contractor appointed.

February 2015

- Tender advertised.

January 2015

- Tender documentation completed in preparation for advertising.

December 2014

- Tender documentation compiled and being prepared for advertising.
- Floodlighting design completed.

November 2014

- Tender documentation for clubroom and car park construction complete.

October 2014

- Design continuing.

September 2014

- Design continuing.

August 2014

- Design continuing.

July 2014

- Design consultants appointed.

Outlook for next period / key tasks as outlined in Project Plan

- Complete landscaping.
- Final finishes.
- Practical completion.

Key Issues for next period	Priority (Low, Medium, High)	Progress / Support Required

Key Risks to project / task completion	Potential Extent of Impact (Low,	Likelihood of Occurrence (Low,	Progress / Support Required
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Finance Committee Bi-Monthly Project Status Report

	<i>Moderate, High, Extreme)</i>	<i>Moderate, High, Extreme)</i>	
• Tender price too high.	Medium	Low	
• Builder does not complete works on time.	Medium	Low	

Finance Committee Bi-Monthly Project Status Report

ATTACHMENT 11

Project Name	Marmion Foreshore Car Park		
Project Description	Extensions and alterations		
Project Manager	Manager Asset Management		
Project Sponsor	Director Infrastructure Services		
Report Period	February 2016	Report Date	18 Mar 2016
TRIM No	03363	Project Status*	

*Status	Proceeding according to plan	
	Manageable issues exist	
	Serious issues – may require help	
	Completed	
	Carry forward	

Total Budget	Year to Date Annual Budget	Year to Date Annual Actual
\$2,342,163	\$2,159,598	\$2,216,369

Tasks/Milestones	Status	Planned completion date	Revised completion date	Date actually completed
• Design		Dec 2014	Feb 2015	Feb 2015
• Public notification		Nov 2014	Mar 2015	May 2015
• Prepare tender documents and advertise		Feb 2015	Mar 2015	Apr 2015
• Tender award		Mar 2015	May 2015	Jun 2015
• Construction		Oct 2015	Nov 2015	Nov 2015 PC
• Final works		Feb 2016		Feb 2016

Overall summary and actions completed within month
February 2016

- All contracted works completed.
- Mural on retaining wall progressing and due for completion mid Mar 2016.

January 2016

- All defects completed.
- The outstanding works of the stair and footpath from the car park level down to the beach is due to be completed by third week of Feb 2016.
- Design for the mural for the retaining wall (public art component) submitted for City's approval. Pending approval, work to start in second half of February and be completed in 2-3 weeks.

December 2015

- Car park opened to the public. Outstanding works to be completed in the new year, including the stair and footpath from the car park level down to the beach (due in Feb 2016).

- Public Art component of the contract being organised by Asset Management and Leisure and Culture.

November 2015

- Practical completion issued on 20 Nov 2015. Defects and outstanding works schedule issued with PC. Defects liability period of 52 weeks commenced 20 Nov 2015.
- Builder progressing with defects and outstanding works schedule.
- Stair from car park to beach to be installed in the New Year.

October 2015

- Car park surfacing in progress.
- Lighting and hydraulic installations in ground installation completed.
- Bin store construction in progress.

September 2015

- Cantilever beams installed.
- Hollowcore slabs installed.
- Topping slab installed.
- Bolustrade Walls 50% complete – will be finalised end of this month.
- Top row 1 of shotcrete wall poured (Layer 1) completed.
- Top row 1 of soil nails drilled, installed and grouted.
- Remaining soakwell installed.

August 2015

- Excavation around piling for ground beams/pile caps all completed.
- Pile cropping complete.
- Pile caps all cast.
- First lot of precast beams delivered.
- Precast concrete schedule for delivery to be issued.
- Foundation for south wall completed.
- Microfine grout spears/columns on top of banking completed.
- Blockwork walls 50% complete.
- Earthworks 40% complete.

July 2015

- Work progressing on site satisfactorily.
- Demolition completed.
- Piling completed.
- Excavation around piling for ground beams etc in progress.
- Microfine grout spears/columns at the top of the banking 75% complete.
- Soil nail samples done and to be tested.
- All precast beams on site progressively.
- Fragments of asbestos sheeting uncovered during excavation disposed of in accordance with the statutory requirements. This may cause delays in the completion of the contract. Ertech will endeavour to make-up any time lost.

June 2015

- Minimal response from public notification.
- Tender awarded on 11 Jun 2015.
- Site handover 22 Jun 2015.

May 2015

- Tender accepted by Council – will be awarded following end of public notification of

works period.

- Department of Planning commented on and accepted CHRMAP report recommendations.
- Copy of CHRMAP made available for Councillors to review.
- Informing letters sent to residents within 200m of car park and other stakeholders such as MAAC and friends groups.

April 2015

- Tender evaluated.
- Awaiting comment from Department of Planning on CHRMAP.

March 2015

- Tender advertised.
- Department of Planning considering CHRMAP.

February 2015

- Draft CHRMAP received.
- Meeting held with M P Rodgers to finalise CHRMAP report.

January 2015

- M P Rodgers working on the Marmion Foreshore Parking Coastal Hazard Risk Management and Adaption Plan (CHRMAP).

December 2014

- Geotechnical report reviewed by Consulting Engineer which confirmed the current design approach.
- Final construction details and tender specifications and consultation documents being prepared.

November 2014

- Geotechnical report being reviewed by civic design consultants.

October 2014

- Geotechnical investigation undertaken as planned.
- Geotechnical report received.

September 2014

- Geotechnical investigation scheduled to be undertaken from 13 to 15 October.
- Advice received from Department of Planning that the project is considered *Public Works* and WAPC approval under the MRS is not required. Department of Planning has requested that the Marmion Foreshore Management Plan be submitted for their consideration.

August 2014

- Consultant appointed to undertake geotechnical investigation at the MAAC car park and surrounding areas.
- Waiting for advice from Department of Planning on approval process.

July 2014

- Design of car park complete.
- Design of the sea wall is continuing.
- Meeting held with Department of Planning in relation to approval process.

June 2014

- Design of the at-grade car park and sea wall is continuing.

May 2014

- Two design options for the at-grade car park and sea wall are being developed.

April 2014

- Options for car park design presented to Strategy Session on 1 Apr 2014 with at-grade car park design being the preferred option.
- Design has commenced for at-grade car park and sea wall.
- Project to be carried forward to 2014-15 to allow for completion of design, consultation and to align with the Club's preferred construction time frame of Apr 2015 to Sept 2015.

March 2014

- Options for car park design to be presented to Strategy Session on 1 Apr 2014.

February 2014

- Reviewed options for at grade car park design.

December 2013

- Road Safety Audit still being assessed against the road design.

October 2013

- Road Safety Audit results received and design currently being modified to address the safety issues raised in the report.
- Update meeting with the MAAC club held.

September 2013

- Road Safety Audit underway and site visits undertaken.

August 2013

- Cost estimate received.
- Final road treatment design quotes received for traffic safety audit.

July 2013

- Design has been reviewed following input from MAAC.
- Meeting to be held with MAAC and MRWA in Aug 2013 to finalise design.

June 2013

- Auction for the sale of lot 95 Gull Street took place as scheduled on 18 May 2013. The property was passed in however the Department of Regional Development and Lands have negotiated and accepted a contact for \$1,520,000 for the sale of the land. The settlement is being dealt with by the State Solicitors Office with settlement expected to occur on 29 Jul 2013.
- The Financial Assistance Agreement process is being dealt with by the Department of Regional Development and Lands and the City should be able to invoice following advice settlement has been completed.
- City officers have met with representatives from the MAAC Club to discuss the design and changes are being considered to accommodate delivery issues.
- The MAAC Club has indicated that ideally construction should commence between May and Sept 2014 to coincide with minimal demand for parking.

March 2013

Finance Committee Bi-Monthly Project Status Report

- Financial Assistance Grant endorsed.
- Auction date for Gull Street set for 18 May 2013.

December 2012

- Financial Assistance Agreement from the Department of Regional Development and Lands is currently being finalised.
- City is currently considering the merits of subdividing the block prior to sale.

September 2012

- Design being checked by specialist consultant for potential issues with pedestrian, vehicle and bicycle interface.

Outlook for next period / key tasks *as outlined in Project Plan*

- Mural on retaining wall planned for completion Mar 2016.

Key Issues for next period	Priority (Low, Medium, High)	Progress / Support Required
• Completion of mural on retaining wall.	Low	

Key Risks to project / task completion	Potential Extent of Impact (Low, Moderate, High, Extreme)	Likelihood of Occurrence (Low, Moderate, High, Extreme)	Progress / Support Required
• Completion of mural on retaining wall.	Low	Extreme	

Finance Committee Bi-Monthly Project Status Report

ATTACHMENT 12

Project Name	Warwick Hockey Facility		
Project Description	Development of a synthetic hockey pitch, clubroom facility and other related sporting infrastructure at Warwick Open Space.		
Project Manager	Manager Asset Management		
Project Sponsor	Director Infrastructure Services		
Report Period	February 2016	Report Date	18 Mar 2016
TRIM No	100981	Project Status*	

*Status	Proceeding according to plan	
	Manageable issues exist	
	Serious issues – may require help	
	Completed	
	Carry forward	

Total Project Budget	Year to Date Annual Budget	Year to Date Annual Actual
\$ 6,545,423	\$243,476	\$309,678

Tasks/Milestones	Status	Planned completion date	Revised completion date	Date actually completed
• Tender for Design Team Services		Nov 2014		Nov 2014
• Appoint Design Team		Feb 2015	Mar 2015	Mar 2015
• Design and preparation of tender documentation and advertising		Nov 2015		Nov 2015
• Award tender		Feb 2016		Feb 2016
• Completed		Mar 2017		
• Handover		Mar 2017		

Overall summary and actions completed within month
February 2016

- Builder appointed. Start on site to be confirmed (subject to issue of building permit by the City). This will coincide with possession of site.

January 2016

- Tenders assessed and recommendation made. Report to Council being prepared for meeting in mid Feb 2016.

December 2015

- Tenders closed. Four tenders received and currently being assessed.

November 2015

- Tender documentation complete. Closing date for tenders is 21 Dec 2015.
- 8 Contractors attended the mandatory briefing on 30 Nov 2015.

October 2015

- Tender documentation 75% complete.
- Checking of tender docs ongoing.
- Request for tender document 90% complete.

September 2015

- Tender documentation in progress.
- Preliminary drawings submitted to COJ for checking.
- Minor fine tuning of Whitfords Hockey requirements progressing.

August 2015

- Project core team meetings continuing.
- Revised geotechnical investigation report issued to all concerned.
- Irrigation and remedial works proposal and programme for grass pitches discussed and agreed.
- Quality Surveyor has prepared elemental cost estimate based on current plans and comments.
- Design development plans agreed with minor modifications and additions. Final plans including comments from last project meeting issued and endorsed by Whitfords Hockey Club.

July 2015

- Regular project meetings continuing.
- Project construction budgets fine tuning ongoing.
- Clubhouse floor plan being refined.
- Documentation programme submitted by Architect.
- Compaction and other geotechnical investigation completed. Report done.

June 2015

- Regular project and infrastructure team meetings continuing with Architects and Synthetic Pitch/Civic Consultant.
- Project estimate progressively tightened up due to more information from design team and in-house Consultants.
- Approvals obtained at meetings for various sections of the project works.
- Clubhouse floor plan design approved.
- Elevations to be designed to suit budget.
- Compaction tests to be carried out on synthetic pitch and clubhouse areas. Detailed compaction tests required in area around existing sewer line localised under synthetic pitch area.
- Estimates obtained for synthetic pitch surfaces / "carpet" options.

May 2015

- Regular Project and Infrastructure team meetings held including the Architects, PGA and their Civil Sub Consultant, David Porter.
- Additional investigation of existing site services carried out.
- Assessment inspection of condition of existing grass/turf and reticulation on oval carried out by Operation Services and estimates submitted for any remedial works required.
- Architects current clubhouse design not within the approved budget.
- Meetings held with Quantity Surveyors regarding cost estimates following additional service information from Architects Sub Consultants.
- Consolidation of all infrastructure estimates to be completed to establish a final budget figure for the clubhouse building and the design to be finalised.

April 2015

- Design team provided sketch site and floor plans.
- Sketch plans to Quantity Surveyors for opinion of probable cost.

March 2015

- Design team and sub-consultants team appointed.
- Submitted concept plan for consideration and discussion.

February 2015

- Basic design brief agreed with minor amendments included.
- Tender evaluation for Design Team Services has been completed and appointment of the recommended consultant is imminent.
- Meeting held with Whitfords Hockey Club to discuss leasing arrangements.

January 2015

- Site visit of hockey facilities at UWA, Hale and Shenton Park undertaken with representatives from Hockey WA and Whitfords Hockey Club.
- Shortlisting of tender submissions.
- Meeting held with Whitfords Hockey Club and Hockey WA to discuss and finalise an accommodation schedule.

December 2014

- Tender submissions for Design Team Services evaluated.
- Sketch plan indicating basic footprint / development areas for hockey pitch, clubhouse, car park has been agreed in principle by all parties.

November 2014

- Request for Tender for Design Team Services advertised.

October 2014

- Request for Tender for Design Team Services complete and to be advertised at the beginning of November.
- External stakeholder meeting held.

September 2014

- Request for Tender for Design Team Services under development.

August 2014

- Internal stakeholder meeting held.

July 2014

- Project handed over to Asset Management from Leisure and Cultural Services.

Outlook for next period / key tasks as outlined in Project Plan

- Issue of building permit and start on site.

Finance Committee Bi-Monthly Project Status Report

Key Issues for next period	Priority (Low, Medium, High)	Progress / Support Required
<ul style="list-style-type: none"> Issue of building permit by the City. 	High	Support required from Approvals to issue building permit.
<ul style="list-style-type: none"> Council approval of tender report and recommendation. 	High	

Key Risks to project / task completion	Potential Extent of Impact (Low, Moderate, High, Extreme)	Likelihood of Occurrence (Low, Moderate, High, Extreme)	Progress / Support Required
<ul style="list-style-type: none"> Delay in issue of building permit may delay project completion. 	Moderate	Moderate	
<ul style="list-style-type: none"> Council approval not obtained. 	Low	Low	
<ul style="list-style-type: none"> Tenders received in excess of budget. 	Medium	Medium	