



WESTERN AUSTRALIAN  
LOCAL GOVERNMENT ASSOCIATION  
North Metropolitan Zone

# MINUTES

29 November 2007

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# NORTH METROPOLITAN ZONE OF THE WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION

Held at the City of Wanneroo  
23 Dundobar Road, Wanneroo  
(Leschenaultia Room)

Thursday, 29 November 2007  
Commencing at 6:05pm

## MINUTES

### 1. ATTENDANCE AND APOLOGIES

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#### (1) ATTENDANCE:

City of Stirling	Cr T (Terry) Tyzak Cr W (Bill) Stewart Cr E (Elizabeth) Re Mr A (Aaron) Bowman, Manager Governance & Council Support
City of Wanneroo	Cr F (Frank) Cvitan (Chairperson & State Council Member) Cr M (Maureen) Grierson Cr T (Tracey) Roberts Mr C (Charles) Johnson, Chief Executive Officer
City of Joondalup	Mayor T (Troy) Pickard (Deputy Chairperson & State Council Member) Cr T (Trona) Young Cr T (Tom) McLean Cr R (Russ) Fishwick Mr I (Ian) Cowie, Director Governance & Strategy
Secretariat	Mrs N (Nicky) Barker, Coordinator Governance (City of Wanneroo) Mrs L (Lee-Anne) Burt, Council Support Officer (City of Wanneroo)
WALGA	Mr P (Phillip) McGuigan, ICT Policy and Programme Manager Mr J (John) Phillips, Executive Manager Workplace Solutions

#### (2) APOLOGIES:

City of Stirling	Mayor D (David) Boothman Mr S (Stuart) Jardine, Chief Executive Officer
City of Wanneroo	Cr L (Laura) Gray
City of Joondalup	Nil

## 2. ANNOUNCEMENTS

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Nil

## 3. CONFIRMATION OF MINUTES

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MOTION

Mayor Pickard/Cr Roberts

That the Minutes of the meeting of the North Metropolitan Zone held on Thursday, 27 September 2007 be confirmed as a true and accurate record of the proceedings.

CARRIED

## 4. BUSINESS ARISING FROM MINUTES

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NIL

## 5. DEPUTATIONS

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NIL

## 6. MATTERS REFERRED TO WALGA

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### **6.1 Status Report on Matters Referred to WALGA State Council for Action**

As a means of increasing communication and providing feedback to the North Metropolitan Zone Committee a schedule has been prepared on matters referred to WALGA State Council for action.

Cr Cvitan commented that the resolution of the North Metropolitan Zone at its last meeting with respect to storm water discharge on to beaches had been passed unanimously by WALGA at the October State Conference

Mayor Pickard commented that an item with respect to the Whitfords Volunteer Sea Rescue Group – Proposal for Funding and Support appeared to have been deleted from the Status Report, but that this matter had not been fully resolved. WALGA representative Mr John Phillips advised that he would investigate with a view to having the issue placed back on the Status Report.



## North Metropolitan Zone Status Report November 2007

<i>Zone</i>	<i>Agenda Item</i>	<i>Zone Resolution</i>	<i>WALGA Response</i>	<i>Up-date</i>	<i>WALGA Contact</i>
North M	2007 September 27 Zone Agenda item 7.4 Beach Health Study Highlights Dangers of Storm Water	That the North Metropolitan Zone recommend that:  1. WALGA requests that the State Government give consideration to the formation of a task force composed of State and Local Officers on options to address the problem.  2. WALGA give consideration to seeking an urgent meeting with the appropriate Minister/s to discuss concerns regarding the State addressing its responsibilities regarding stormwater discharge under its control that does not comply with relevant health standards.  3. Officers representing the various local authorities of the North Metro Zone form an informal working group to address the issue and exchange information.	1. A concurrent report is being undertaken by the Swan River Trust on water quality of drains to the Swan-Canning Estuary. The Association is therefore negotiating with the relevant agencies to deal with the issue of urban drainage quality to all receiving environments. It is envisaged that relevant state and local government officers will attend the required meetings, including representatives from the zone.  2. This issue will be attended to through the aforementioned process.  3. Noted.	Nov 07	Mark Batty Executive Manager Environment and Waste Ph: 9213 2078 <a href="mailto:mbatty@walga.asn.au">mbatty@walga.asn.au</a>
North M	2007 September 27 Zone Agenda Item 7.2 New Five Star Codes	That the North Metropolitan Zone recommend that WALGA considers lobbying the State Government to offer incentives for the retro fitting of existing buildings to match the Five Star Plus Codes.	The Premiers statement of May 7,2007 outlined the investment of \$1.5 million to assist existing households that want to become more environmentally friendly, to establish a household audit and education program which will provide practical information on how greenhouse gas emissions can be reduced at the household level. The Association will follow up with the Office of Climate Change on this issue.	Nov 07	Mark Batty Executive Manager Environment and Waste Ph: 9213 2078 <a href="mailto:mbatty@walga.asn.au">mbatty@walga.asn.au</a>
North M	2007 September 27 Zone Agenda Item 7.3 WALGA Climate Change and Local Government Being Aware and Being Prepared: a draft discussion paper.	That the North Metropolitan Zone indicates its support, both for WALGA's initiative to develop the draft discussion paper and for the development of a climate change toolkit relating to adaptation.	Noted. The Association has issued the draft Discussion Paper on Climate Change needs for Local Government for comment. All comments have now been received and are being input into the discussion paper. The final Discussion Paper, with recommendations and Association Actions is due to be circulated by December 2007. It can be indicated that many Councils were in support of the development of a Toolkit and as a result the Association has undertaken to design and develop this suite of tools. See below.  The Climate Change website/toolkit is currently at pre-development	Nov 07	Mark Batty Executive Manager Environment and Waste Ph: 9213 2078 <a href="mailto:mbatty@walga.asn.au">mbatty@walga.asn.au</a>

<i>Zone</i>	<i>Agenda Item</i>	<i>Zone Resolution</i>	<i>WALGA Response</i>	<i>Up-date</i>	<i>WALGA Contact</i>
			stage. Negotiations are progressing with Murdoch University, who are interested in co-developing the toolkit and developing training materials to complement the tools provided. Funding is currently available through the Australian Government for climate change adaptation work developed through tertiary institutions. WALGA and Murdoch University are currently developing the application for funding.		
North M	<p><b>2007 September 27 State Council Agenda Item 5.3</b> Review of the Disability Standards for Accessible Public Transport 2002</p>	It was agreed that it would be appropriate for WALGA to lobby the State Government with respect to the provision of adequate public transport infrastructure within the City of Wanneroo, as current infrastructure does not meet the criteria set down by the Disability Standards for Accessible Public Transport.	<p>The Association will lobby the State Government for appropriate public transport infrastructure across all Local Governments.</p> <p><b>The STATE COUNCIL RESOLUTION October 2007</b></p> <p>That:</p> <ol style="list-style-type: none"> <li>1. a partnership is developed between State and Local Government to clarify respective roles and responsibilities in the provision of bus stop infrastructure and to co-ordinate infrastructure and service provision in order to provide a seamless, accessible public transport service;</li> <li>2. an amendment is made to the Standards to remove the requirement for compliance with the relevant Standards by 25% of bus stops by 31 December 2007;</li> <li>3. a national review is undertaken by the Commonwealth, in consultation with State and Local Government, of the time frames for compliance with the relevant Standards for bus stops of 55% by 31 December 2012, 90% by 2017 and 100% by 2032.</li> <li>4. Commonwealth partner with State Government, in consultation with Local Government, to: <ol style="list-style-type: none"> <li>a provide new funds to develop on-line, accessible local transport information for Local Government including bus stop locations and service patronage;</li> <li>b develop an audit and evaluation framework that includes a consistent reporting format;</li> <li>c develop a Model Accessible Bus Stop Audit Checklist;</li> <li>d provide new funding support to develop a register of bus stops, to audit stops for accessibility and develop a Bus</li> </ol> </li> </ol>	Nov 07	<p>Michelle Mackenzie Executive Manager Infrastructure 9213 2065 <a href="mailto:mmackenzie@walga.asn.au">mmackenzie@walga.asn.au</a></p>

<i>Zone</i>	<i>Agenda Item</i>	<i>Zone Resolution</i>	<i>WALGA Response</i>	<i>Up-date</i>	<i>WALGA Contact</i>
			<p>Stop/Shelter Replacement and Installation Plan;</p> <p>e provide new funds for a bus stop/shelter capital improvement program;</p> <p>f ensure an appropriate level of developer contribution towards bus stop infrastructure; and</p> <p>g develop a roll-out programme for bus stop accessibility improvements that is integrated with the deployment of accessible buses, as required by the 1996 Accessible Public Transport Plan for Perth.</p>		
North M	2007 May 31 Zone Agenda Item 7.1 Local Government Achievements in Cleaner Energy.	That the North Metropolitan Zone recommend that WALGA considers the potential of preparing and implementing a broad promotional strategy to demonstrate local governments' successes and achievements in the area of cleaner energy and greenhouse gas abatement.	The Communications Strategy is in development and has not yet been submitted to the Environment Policy Team for approval. This will occur at the next EPT Meeting. The draft strategy at present includes use of each of the Association media conduits, these being; The Western Councillor, The LG News, The Presidents West Australian column and media releases. In addition the Association will continue to communicate achievements to Officers through the WALGA Eco-News. The draft Strategy will be tabled in the near future.	Nov 07	Mark Batty Executive Manager Environment and Waste Ph: 9213 2078 <a href="mailto:mbatty@walga.asn.au">mbatty@walga.asn.au</a>
North M	2007 May 31 Zone Agenda Item 7.4 Dog Registration Fee – Review	That the North Metropolitan Zone recommend that WALGA make representation to the Department of Local Government and Regional Development to review the dog registration fees that are set by Regulations under the Dog Act.  It is recommended that this review increase registration fees by minimum 35% as soon as possible and include provision for regular increases through an annual review.	A survey was conducted by WALGA requesting feedback from Member Councils. A summary of the feedback received from Member Councils was provided in the Governance Key Activity Report to State Council October 2007 meeting. Updates on future progress on this item will be provided in the Governance Key Activity Report within the State Council Agenda.	Nov 07	Tony Brown Executive Manager Governance and Strategy Ph: 9213 2051 <a href="mailto:tbrown@walga.asn.au">tbrown@walga.asn.au</a>

## 7. REPORTS FROM MEMBER COUNCILS

### 7.1 Proposed North Metropolitan Zone Meeting Dates 2008 and Nominations for State Council Delegates and Deputy Delegates

*By City of Wanneroo*

#### IN BRIEF

Presenting a proposed schedule of meeting dates for the North Metropolitan Zone Committee for 2008 and outlining procedures for submitting nominations for the positions of State Council delegates and deputy delegates.

Deadline for Report Items	North Metropolitan Zone Meeting Dates 2008	State Council Meeting Dates (Unconfirmed)	Host Council
21 January	31 January	6 February	City of Stirling
10 March	20 March	2 April	City of Joondalup
12 May	22 May	4 June	City of Wanneroo
7 July	17 July	30 July	City of Stirling
8 September	18 September	1 October	City of Joondalup
10 November	20 November	3 December	City of Wanneroo

#### COMMENT

In previous years, it has been the practice of the North Metropolitan Zone Committee to hold its meetings on the Thursday of the week preceding the scheduled WALGA State Council meeting. In order for any relevant items arising from the Zone meeting to be considered by State Council, Zone Minutes must be received by WALGA no later than the Monday before the State Council meeting, which means a very tight time frame for finalisation and signoff of Minutes.

With this in mind, the current Secretariat proposes that North Metropolitan Zone Committee meetings be held on Thursday two weeks prior to the State Council meeting, thus providing additional time not only for the production and checking of the Minutes, but also allowing extra time for WALGA staff to prepare outcomes for consideration by State Council.

The above dates take this proposed rescheduling into account, with the exception of the January meeting. Given that many Councils, including Wanneroo, are in recess for a significant part of January, it was felt that it would be impractical to bring forward the meeting date for that month.

Attention is also drawn to the fact that, at the first meeting for 2008, it will be necessary to conduct an election for the appointment of State Council delegates and deputy delegates. The procedure set down by WALGA for submission of nominations is as follows:

1. Nominations must be in writing, addressed to the WALGA Chief Executive Officer and received by WALGA no later than two weeks prior to the North Metropolitan Zone Committee meeting at which the election will be held.
2. Elections are to be held at the first North Metropolitan Zone Committee meeting for 2008 as the first item of business.



Where there is more than one nomination for each vacant position, an election will be conducted using a secret ballot, with a representative of the WALGA CEO to act as the returning officer for the election. Prior to the ballot, nominees for each position are to be provided with an opportunity to present a short (2-3 minutes) election bid to delegates.

3. All voting delegates to the North Metropolitan Zone Committee are entitled to cast one vote in the ballot process.

In order to assist those North Metropolitan Zone Committee delegates who may wish to nominate for the position of delegate or deputy delegate to the WALGA State Council, the Secretariat has prepared a nomination form which can be completed and forwarded to the WALGA Chief Executive Officer. This form has been provided to all delegates under separate cover.

Should the North Metropolitan Zone Committee adopt the proposed schedule of meeting dates presented above, nominations will need to be received by WALGA by no later than **Wednesday, 16 January 2008**.

With respect to the election of the North Metropolitan Zone Committee Chairperson and Deputy Chairperson, at its meeting held on 27 September 2007 members confirmed that the current arrangement of the Chair and Secretariat being rotated between member Councils on a biennial basis be continued.

The City of Wanneroo finishes its term in June 2008, and it is therefore suggested that the incoming secretariat assume the role as of 01 June 2008. Elections for a new Chairperson and Deputy Chairperson will need to be held at the meeting on 22 May 2008.

#### **MOTION**

**Cr Stuart/Cr McLean**

**That the North Metropolitan Zone Committee:-**

1. **ENDORSE** the proposed meeting dates for 2008.
2. **NOTE** that nominations for the positions of State Council delegate and deputy delegate must be received, in writing, by the Chief Executive Officer of WALGA by no later than **Wednesday, 16 January 2008**.

**CARRIED**

## 7.2 Proposed Deputation – Department of Racing, Gaming & Liquor

*By City of Wanneroo*

### IN BRIEF

A request from the Department of Racing, Gaming and Liquor for Departmental Officers to attend the next meeting of the North Metropolitan Zone to present information relating to small bar licences.

### BACKGROUND

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Correspondence has been received by WALGA from the Department of Racing, Gaming and Liquor, seeking support for Departmental Officers to attend the next meeting of the five WALGA Zones within the Perth Metropolitan area to present information relating to small bar licences.

WALGA has requested that the North Metropolitan Zone Committee give consideration to this request and advise the Department as to whether it is prepared to receive a deputation in relation to this matter.

### COMMENT

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A copy of the correspondence from the Department of Racing, Gaming and Liquor is attached for delegates' information.

### MOTION

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Cr Grierson/Cr Re

That the North Metropolitan Zone Committee APPROVE the request for a deputation from the Department of Racing, Gaming and Liquor on the matter of small bar licences.

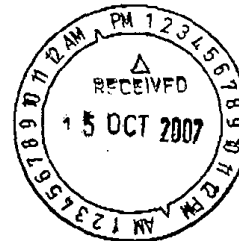
CARRIED



Department of Racing, Gaming & Liquor  
Government of Western Australia

Your Ref :  
Our Ref : C02/06/08  
Enquiries: 9425 1812

Ms Ricky Burges  
Chief Executive Officer  
Western Australian Local Government Association  
PO Box 1544  
West Perth, WA, 6872



Dear Ricky,

I am writing to you to seek your support for officers from this agency to attend the next meetings of the five (5) local government zones located within the metropolitan region to present information relating to small bar licences to members.

The small bar licence category is one of the key reforms to the *Liquor Control Act 1988* that the State Government introduced in May 2007.

It appears that despite some local government associations embracing the concept of the small bar licence, others seem hesitant to explore the possibility of supporting, or have been misinformed about a classification of liquor licence that impacts on the community significantly less than larger types of venues.

In being able to address each of the local government zones, I would hope this agency might be able to alleviate any concerns, or provide a higher level of information to representatives of organisations that share common issues.

I look forward to your response on this matter.

Yours sincerely

Barry A Gargeant  
DIRECTOR GENERAL  
DEPARTMENT OF RACING, GAMING AND LIQUOR

11 October 2007

Level 1, 87 Adelaide Terrace, East Perth, Western Australia, 6004  
Postal Address: PO Box 6119, East Perth, Western Australia, 6892  
Tel: (08) 9425 1888 Facsimile: (08) 9325 1636 Country Callers: 1800 634 541  
Email: rgl@rgl.wa.gov.au Web-Site: www.rgl.wa.gov.au

## 7.3 Use of Differential Rating to Discourage the Holding of Undeveloped Land

*By City of Joondalup*

### IN BRIEF

A request for the North Metropolitan Zone of WALGA to seek WALGA support to lobby the State government to amend the current legislative provisions in relation to differential rating to enable differential rates to be applied on the basis of length of time a property has remained in an undeveloped state.

### BACKGROUND

The City of Joondalup is concerned at the amount of vacant land in the City that has remained in an undeveloped state for an extensive period of time. This applies to the residential area, and in particular applies to the Joondalup CBD. The current differential rating provisions of Section 6.33 of the Local Government Act 1995 provide a number of different foundations for levying a differential rate, one of which enables a differential rate to be levied on land that is vacant. A number of Councils throughout the State already do this. The problem in applying this differential is that there is no distinction able to be used in applying a differential based on how long the land has remained in an undeveloped state.

### COMMENT

The City is keen to see that vacant undeveloped land is developed as expeditiously as is possible. The City recognises that this requires an approach that encourages development but also believes that there needs to be a level of discouragement from owners holding land in an undeveloped state for extensive periods of time. In this regard applying a differential rate would act as a penalty. A number of Councils apply a differential in relation to vacant land that is higher than the normal rate and acts as a tool to discourage the holding of land in a vacant state for extensive periods.

The difficulty with the current provisions on the point of vacant land is that they only make the distinction that it is either vacant or isn't. Even a genuine developer with every intention of developing land, who acquires it and then proceeds as quickly as they can to get to the development stage, can still find that this can take a substantial period of time, particularly if it is a complex development. This can be just for the normal processes of developing up a proposal and working through the Council development approval process without taking account of construction times. It can quite easily take a couple of years. Applying the differential rating provisions, to vacant land, in their current format penalises the genuine developer, even while they are working to complete a development, in the same manner as for a property owner who is simply sitting on vacant land with no current intention of developing it at all.

The City believes that the differential rating provisions should be amended to allow for a differential rate to be applied on the basis of the length of time that a current owner has owned the property while it has remained in an undeveloped state. There should be the flexibility to enable a differential rate to apply on a tenure basis to be defined by the local government, which could be a sliding scale with a differential that escalates over a number of years.

An arrangement like this would enable a local government to give latitude in the first couple of years to provide genuine developers, who have every intention of developing the property, with the opportunity to do so without undue penalty. A differential rate could then be increased over a number of years effectively penalising those who have not made progress towards undertaking a development in a reasonable timeframe.

The one difficulty that would need to be controlled is where ownership is deliberately manipulated to avoid a differential rate. There may need to be some safeguards provided that mean that for the purposes of the differential a change of ownership has not taken place unless there has been a substantial change in ownership which would exclude situations where ownership was changed from one corporate entity to another but the shareholding has remained unchanged or where it has moved from personal ownership to corporate ownership or vice versa but the persons involved are the same.

**MOTION**

**Mayor Pickard/Cr McLean**

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That the North Metropolitan Zone Committee seeks the Western Australian Local Government Association's support to lobby the State Government to amend the current legislative provisions in relation to differential rating to enable a differential rate to be applied on the basis of the length of time a property has remained in an undeveloped state.

**CARRIED**

## 7.4 Reimbursement of Local Government Costs Incurred in the Administration and Operation of Citizenship Ceremonies

*By City of Wanneroo*

### IN BRIEF

Local government, through delegated authority from Australian government, conducts most citizenship ceremonies. The Commonwealth Government does not provide any contribution to Councils for conducting these ceremonies, which are a significant cost particularly for large and rapidly growing Councils.

### BACKGROUND

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For 2006/07 the Cities of Wanneroo, Joondalup and Stirling conducted a total of 87 citizenship ceremonies for 5310 new citizens at a total cost of \$217 000.00.

The Australian Government generally charges an application fee of \$120.00 for those persons wishing to become Australian Citizens. In the case of Wanneroo, Joondalup and Stirling a total of \$637 200.00 was collected. The Federal Government accepts full payment of the application fee and at the same time passes on the costs of conducting ceremonies to Local Government.

In the past the Australian Local Government Association (ALGA) has unsuccessfully lobbied the Commonwealth Government for a funding contribution for citizenship ceremonies. Most recently a resolution was passed at the 2005 National General Assembly calling on the Federal Government to reimburse local governments.

### COMMENT

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With the Federal election occurring on Saturday 24 November 2007 it may be possible to have the matter reconsidered by either a new government or a change in policy if the existing government is re-elected.

This process of reconsideration could begin with the Western Australian Local Government Association (WALGA) raising it again as a priority for ALGA to negotiate with the Federal Government. It is acknowledged that ALGA already has a resolution on its books regarding the reimbursement of the costs associated with citizenships.

### MOTION

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Cr Roberts/Cr Grierson

That the North Metropolitan Zone Committee REQUEST WALGA to again raise the issue of funding citizenship ceremonies with ALGA, with the objective of further lobbying the Commonwealth Government to change its position on this matter.

CARRIED

## 7.5 Requirements by the Department of Conservation and Environment for Environmental Offsets When Clearing Permits are Sought for Public Works on Reserved Land

*By City of Wanneroo*

### IN BRIEF

Many local governments, including councils with the need to develop roads in Town Planning Scheme land reservations, are being required to provide environmental offsets to replace bush land which needs to be removed. This is creating significant costs as well as delays in the development of much needed public infrastructure works.

### BACKGROUND

In June 2006 the Western Australian Local Government Association (WALGA) resolved to hold discussions with the then Department of Environment expressing strong concerns raised by Councils in relation to the processing, timeliness and complexity of current clearing legislation and additional exceptions for issues such as clearing in 20 metre road reserves, gravel pits etc. It also resolved to raise the matter at the next Ministerial Liaison meeting with the Minister for the Environment.

### COMMENT

The City of Wanneroo is still experiencing major difficulties in obtaining clearing permits for major road works including the development of Ocean Reef Road, Mirrabooka Avenue extension and Pinjar realignment. In each of these cases the Department of Environment and Conservation (DEC) has sought environmental offsets. These offsets are the provision of an equivalent amount of bush land to be acquired and/or managed by the City. This is resulting in major additional costs being incurred by the City and also significant delays in the processing of applications. These delays have also resulted in the escalation of construction costs.

The City of Wanneroo is very concerned by the position taken by the DEC which amounts to blackmail in circumstances where land has been reserved for long periods of time for public purposes such as road works. These works are essential infrastructure which are needed by the community and it is argued that they should not be subject to this type of environmental trade off where they have been reserved under a lawfully prepared and advertised Town Planning Scheme.

In a recent meeting of the Outer Growth Councils Policy Forum, similar concerns were expressed by all member councils. It is therefore appropriate that the matter be formally raised with WALGA and assistance sought to raise the matter with the State Government at a Departmental and Ministerial level.

### MOTION

Cr Tyzak/Cr Grierson

That the North Metropolitan Zone Committee **RECOMMENDS** that WALGA, as a matter of urgency:-

1. **REQUESTS** that the State Government provide an exemption for clearing permits on land which is being used for a public purpose as provided in a Town Planning Scheme.
2. **REQUESTS** that the State Government cease the practise of requiring environmental offsets where land is being used for a public purpose as provided in a Town Planning Scheme.
3. **TAKES** the matters listed in 1. or 2. above up directly with the Department of Conservation and Environment and the Minister for the Environment.

**CARRIED**

## 8. WALGA STATE COUNCIL AGENDA – MATTERS FOR DISCUSSION

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*(Zone delegates to consider the Matters for Decision contained in the WALGA State Council Agenda and put forward resolutions to Zone Representatives on State Council)*

### Matters of Particular Interest on State Council Agenda

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#### 8.1 Item 4.2 Proposed Amendments to the Local Government Act 1995

Mayor Pickard drew the meeting's attention to this item, particularly to the proposals to address imbalances in Elected Members' allowances and entitlements, and to have the WA Salaries and Allowances Tribunal assume responsibility for establishing an appropriate range of fees and allowances.

#### 8.2 Item 5.4 Health Impact Assessment in Western Australia Discussion Paper

Cr Re stated that she supported the proposal in principle. However, it appeared to be something of a "cost shifting exercise" that could have significant impact on Councils in terms of resources, and it was to be hoped that the State/Local Government partnership referenced in Part 2 a) of the recommendation would be able to address these concerns.

#### 8.3 Item 6.4 Report on Key Activities, Governance Policy Team (Local Government 2007 Elections)

Cr Tyzak queried the issue of electoral expenses for Local Government candidates. He felt that the current allowance of \$1000.00 was inadequate, given the additional expenses incurred by candidates as a result of the preferential voting system.

Cr Re advised that the Electoral Commission had advertised for public feedback with respect to the 2007 Local Government Elections, and queried whether Councils in the North Metropolitan Zone were intending to make submissions in this regard.

Discussion ensued in relation to this matter, with WALGA representatives drawing attention to the fact that WALGA was also seeking feedback from Council officers and elected members in relation to the 2007 electoral process, with a view to raising issues directly with relevant Minister/s.

#### MOTION

Cr Roberts/Cr Re

That the North Metropolitan Zone Secretariat:

1. Seek an extension of time from WALGA with respect to submissions on the 2007 electoral process.
2. Call for input from its constituent Councils to enable the formulation of a coordinated response to both the Electoral Commission and WALGA.
3. Encourage constituent Councils to also make individual submissions in this regard.

CARRIED



## 9. WALGA STATE COUNCIL MEMBERS REPORTS

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Cr Cvitan commented on the October State Council meeting, and particularly with respect to the Review of the Disability Standards for Accessible Public Transport 2002. Cr Cvitan advised that the issues raised by the North Metropolitan Zone at its last meeting were included in a composite recommendation, which was carried by the State Council.

**Motion**

**Cr Tyzak/Cr Young**

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1. That the WALGA State Council Agenda be received.
2. That the North Metropolitan Zone draw WALGA's attention to the need to ensure that, with respect to the Model Accessible Bus Stop Audit Checklist, that TransPerth assumes responsibility for the development and funding of this initiative.

**CARRIED**

### **9.1 WALGA State President's Report & Chief Executive Officer's Report**

The WALGA State President's Report and the Chief Executive Officer's Report, as attached, were tabled at the meeting.

Mr John Phillips highlighted the outcome of the Supreme Court Appeal with respect to the charitable rates status of private businesses whose directors are local Aboriginal people.

**Motion**

**Cr Roberts/Cr Re**

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That the WALGA State President's Report and Chief Executive Officer's Report be received.

**CARRIED**



WALGA

## **PRESIDENT'S REPORT**

November - December, 2007

### **Community Infrastructure Fund**

ALGA and the State Associations are receiving strong support from community and business groups in their quest for the Federal Government to provide \$250 million per annum for four years for the renewal and replacement of ageing community infrastructure.

The Rural Doctors Association of Australia, the Country Women's Association of Australia (CWAA), the National Farmers' Federation (NFF), Australian and Health Consumers of Rural and Remote Australia (HCRRA) have also thrown their weight behind the Fund.

*"Funding for local government to upgrade community infrastructure such as swimming pools, walking tracks and sporting facilities is an important adjunct...in terms of increasing community participation in healthy activities which fit in with the focus by the major parties on preventative medicine and programs to fight heart disease and obesity."*

The National CEO of the Heart Foundation, Dr Lyn Roberts, has also endorsed the fund, saying that active communities were healthy communities.

*"Access to sporting facilities such as swimming pools, ovals and sporting tracks is critical if we are to build more active communities. Many communities have been putting up with sub-standard facilities for years and these urgently need to be renewed. We are pleased to join with ALGA to promote the community infrastructure fund as a great deal of community infrastructure directly relates to physical activity."*

The Australian Library and Information Association and the Institute of Public Works Engineering Australia have also supported the funding request.

### **Police Resources**

Association representatives recently met with Minister Kobelke and expressed concern with the close of police stations in rural areas and the impact on Local Government resources.

The Minister indicated that while the closures had achieved an overall improvement in operational policing; he recognised that some towns would feel there had been a diminution in services.

The Minister also advised that no further closures would take place until a review of Police stations was carried out by the Commissioner, which is not expected for at least two years.

### **National General Assembly**

This year's NGA will be held in Darwin, NT, from the 26<sup>th</sup> – 29<sup>th</sup> November, under the theme "A *Climate for Change*". This year's Assembly will further build on ALGA's 3F campaign – Fair Funding; Fair Treatment and Formal Recognition. This enables delegates to explore a broad range of issues impacting on local government:

1. *Political climate* – Constitutional recognition of local government
2. *Financial climate* – infrastructure affordability and financial sustainability for local government
3. *Natural climate* – climate change and its implications for local government

Speakers include prominent futurist Richard Neville, Professor Tim Flannery and Constitutional Lawyer Professor Cheryl Saunders, AO.

WA Local Governments are encouraged to attend the NGA to ensure fair consideration is given in the business sessions to the interests of WA in setting ALGA's national agenda.

### **Local Governments 2007 Elections**

Following the 20 October 2007 Local Government Elections, WALGA has requested submissions from Local Governments on the *administrative and political processes* of the Local Government Elections.

The review of the Local Government Elections has been sparked by the significant changes made to the process this time around and anecdotal evidence of problems associated with the distribution of postal voting packages.

WALGA is seeking general feedback on the election process as well as case studies and examples from Local Governments. These submissions will be communicated to the Department of Local Government and Regional Development to assist with their review and will guide advocacy before the 2009 Local Government Elections.

### **Systemic Sustainability Study**

Expert Teams in the areas of Finance, Revenue, Expertise and Services have presented their preliminary findings to the SSS Taskforce for comment and review. Consultants from each Team attended the latest Taskforce meeting and presented their models, frameworks and recommendations for change to Local Government over the next 10-20 years.

Consultants together with Association staff are now compiling each of the Expert Team's draft chapters, combining common elements, highlighting critical actions and promoting ways in which to achieve the agreed vision for Local Government over the next 10-20 years: 'to implement and maintain a governance model that integrates effective service delivery (on a regional basis) with appropriate political representation (on a local basis). The Leadership team will be involved in the implementation process of the SSS report.

Given the volume of work presented by the Expert Teams and the role to be played by the Leadership Team, the Taskforce has resolved to extend the timeframe for completion of the report. A draft report will be submitted to the Taskforce in early December, and the completed document is to be published in February 2008.

There has been a large commitment to creating a meaningful report that offers real actions and outcomes to Local Government in this State.”

One recommendation has already progressed towards reality, with the Finance Expert Team proposing an industry-wide accounting manual be created that will provide guidance to Local Government on accounting treatments, classification of transactions and disclosure requirements.

The Minister for Local Government has responded positively to this recommendation and the manual is currently being compiled by the Department for Local Government and Regional Development in conjunction with the Association.

### **Supreme Court Appeal – Charitable Rates Status**

On 6 November 2007 The Supreme Court of Western Australia handed down its decision on the charitable rates case between the Shire of Derby/West Kimberley and Yungngora Association Inc. It is pleasing to announce that the appeal was upheld in the favour of the Shire of Derby/West Kimberley.

Previously the State Administrative Tribunal had determined that a private business, whose directors are local Aboriginal people, are deemed a charitable organisation, hence not liable for Local Government rates on a pastoral station lease.

The Supreme Court found that although there may be elements of charitable use of the pastoral station there was not sufficient charitable use for a finding that the land is used exclusively for a charitable purpose.

This is a particularly pleasing decision as the issue has industry wide ramifications, and had the potential to seriously erode rate bases of Local Governments.

The Shire of Derby/West Kimberley has received support from Local Governments around the State. The Association at its June 2007 meeting resolved to support the Shire of Derby/West Kimberley and contribute 1/3 funding up to \$20,000 towards the legal appeal costs.

### **Bill Payment Services**

The WALGA Preferred Supplier contract for bill payment services through Bill EXPRESS has reached the end of its initial three year term. As a new competitor introduced into the Local Government market by WALGA, Bill Express has provided a much needed competitive force which has led to massive reductions in prices for Local Government bill payment services.

Under the WALGA arrangement with Bill EXPRESS, 90 Members established phone, internet and over-the-counter bill payment services to facilitate efficient payment of rates and fees by Local Government customers. The transaction volume through this contract has provided participating Local Governments with significantly reduced market rates and substantial cost savings over previous bill payment arrangements.

As provided for in the contract, WALGA has elected to extend the Bill EXPRESS arrangement for a further term. The outcome of negotiations has yielded even greater discounts for Members on bill payment services well below current market prices. The additional available savings will equate to more than \$4 million - a great outcome for Local Governments that use Bill EXPRESS.

WALGA has distributed customised information packages to all Local Governments using the Bill EXPRESS contract. This information includes a detail report on potential cost savings for each Member under the new contract. Information to Councils that are not using this bill payment facility will be distributed shortly.

For more information on the new bill payment services available from Bill EXPRESS, please contact Danny Moore at *Bill* EXPRESS on DannyM@billexpress.com.au or 0400 622 396.

### **President's Contacts**

During the October – December period, contacts that have occurred or are scheduled to take place prior to the December State Council meeting are as follows:

#### **State Government Relations - Meetings with:**

- Hon John Kobelke MLA, Minister for Police & Emergency Services; Community Safety; Water Resources; Sport and Recreation
- Public Accounts Committee Hearing
- Hon Kim Hames, Shadow Minister for Indigenous Affairs; Health
- Hon David Templeman MLA, Minister for the Environment; Climate Change; Peel
- State / Local Government Council
- Mr Rob Johnson MLA, Shadow Minister for Police; Justice
- Western Australian Radio Astronomy Committee
- WAPC/WALGA

#### **Local Government Relations - Meetings with:**

- Swan Local Government Reference Group (LGRG) Meeting
- LGSIS Board Meeting
- Great Southern Regional Road Group
- Visit to City of Stirling, Mayor David Boothman, CEO Stuart Jardine
- ALGA Board Meeting
- National General Assembly
- ALGA Delegation to China as guests of The Chinese Peoples' Association for Friendship with Foreign Countries to commemorate the 35<sup>th</sup> Anniversary of China-Australia diplomatic relations.

#### **Conferences / Workshops / Public Relations - Meetings with:**

- Hon John Kobelke MLA Cheque presentation for new round Local Activity Grants
- UDAC Breakfast
- CCI Business Sundowner
- 2007 Water Awards Dinner & Presentation
- ISIS Capital launch
- Shire of Cuballing Dinner for Retiring Councillors (Cr Ian Watts)
- IWA-ASPIRE Conference : Opening Session
- City of Joondalup Mayoral Prayer Breakfast
- Mental Health Good Outcomes Awards Ceremony & Breakfast
- Country Medical Foundation Workshop
- New Councillor Workshop
- President's Cocktail Party



# WALGA

## Chief Executive Officer's Report to State Council December 2007

### A. Introduction

It was very exciting to receive the draft of the first chapter of the Systemic Sustainability Study (SSS) *10 Year Plan for Sustainability of Local Government in Western Australia*.

We're on target to launch the Plan in February 2008, and have appreciated the work of the Expert Teams and the contribution of the many Local Government elected members and officers that have participated in the discussion and debate which has allowed for the development of this Plan.

As you know, one area of great significance is the issue of human resource management in Local Government and I am always conscious that we will only ever be able to rise above the mood of discontent that floats over our sector when we have vacant positions filled with strong, capable contributors to the sector. We need to keep the expertise and experience in Local Government and yet still seek out those who are without Local Government experience but will inject new ideas, enthusiasm and vibrancy into our industry with all of its challenges.

Along with this, I am also very keen to hear the announcement of the new Director General of Local Government. I am sure many of you are also keen to meet the new Director General so that we can work together to pursue improvement in many of the issues that concern us.

There does seem to be some concern about the fact that WALGA continues to pursue reforms that will deliver a sustainable future for Local Government, with one Member Council severely castigating the Association for continuing to work for change, seeking structural reform and using the language that we do. This Council has even suggested that WALGA is encouraging the decline of Local Governments. I can say that the *Plan for the Sustainability of Local Government in Western Australia* will support the retention of Councils who are viable and sustainable. Sustainable is being defined as environmentally, socially, intellectually, administratively, structurally, financially, and in fact holistically, sound. The Association has moved to put in place expertise within our own organisation so that we can support Councils who are looking to either transition to a new paradigm or alternatively address issues to ensure a sustainable future.

### B. Key Activities

#### **KRA: Strong Representation**

##### Meeting with Minister for the Environment – 20 November 2007

The WALGA President and I recently met with the Hon David Templeman MLA, Minister for the Environment, to discuss the following issues:

- **Clearing of Native Vegetation Regulations and its implications for Local Government** - The Minister committed to establishing a working group with key Local Government and State agencies to address Local Government's concerns with the current *Clearing of Native Vegetation Regulations*. The Terms of Reference for the working group will be developed in partnership with the Minister's office. It is envisaged these will include recommendations for legislative change and a reinvestigation of the process to manage roadside conservation assets through piloting new approaches.
- **Determination, Auditing and Enforcement of Environmental Objectives by the Environmental Protection Authority** - The President raised concerns in relation to the lack of clarity and consistency in the determination, auditing and enforcement of environmental objectives for high value environmental areas. He also raised concerns about the fact that there are a range of State agencies developing their own water quality objectives and monitoring regimes for receiving environments. The Minister gave a commitment that he will discuss this issue with the newly appointed Chair of the Environmental Protection Authority.

#### Meeting with State/Local Government Council – 14 November 2007

The WALGA President and I recently met with the Local Government Minister, Treasurer and Deputy Premier, and Planning and Infrastructure Minister as part of the State/Local Government Council. Issues addressed at the bi-annual meeting included:

- **2007 Local Government Elections** – general acceptance that voter turnout was slightly down on 2005 and against recent trends of increasing participation. Agreement that a review be undertaken of associated issues surrounding the election.
- **2008 State Budget Submission** – WALGA presented its submission for funding to be considered as part of the 2008/2009 State Budget, which was met with positive response from the three (3) Ministers.
- **Portability of Employee Entitlements (State and Local Government)** – Local Government Minister is to quantify the implications associated with the transfer of employee entitlements between State and Local Government.
- **Bilateral Agreement on Indigenous Affairs** – Local Government Minister committed to seeking to have WALGA representation included on the senior decision making Directors General's Group.
- **Systemic Sustainability Study** - Deputy Premier indicated support for the SSS process and confirmed the importance of Local Government working through structural reform issues.

#### Local Government Appointments to Boards and Committees

WALGA has representatives on more than 200 State, National and Association boards and committees. These representatives have the significant responsibility of advocating the interests of Western Australian Local Government on these governing and advisory bodies. Recent appointments include:

##### WA Land Information Systems (WALIS) Council

- Mr David Ballard – City of Rockingham

##### Restricted Access Vehicle (RAV) Class 2/3 Permit User Group

- Cr Douglas Forrest – Shire of Cranbrook

##### Control of Vehicles (Off-Road Areas) Act Advisory Committee

- Cr Terence Kenyon – City of Bayswater
- Cr Michael Aspinall – Shire of Gingin

## **KRA: Effective Leadership**

### Local Government Wins National Award

WALGA's television advertising campaign to promote Local Government in Western Australia has won a national award for marketing excellence.

The Association won the consumer insight category of the Australian Marketing Institute's annual awards for developing its campaign around the critical finding of the importance of trust to community satisfaction in Council performance.

The significance of the award is best demonstrated by the quality of the other finalists in the category which included Ericsson, Telstra, St George Bank, Sunbeam, ANZ, Stockland and Tourism Australia. WALGA has recently created additional television advertising to target skill shortages in specific vocations and recently ran television advertising to encourage voter participation at the Council elections.

It is intended that the four (4) television advertisements developed by WALGA will be shown to delegates at the National General Assembly in Darwin.

### New Councillors Seminar

WALGA held a one-day seminar for all newly elected Councillors on November 19 at the Fremantle Football Club. The seminar, which was attended by 40 newly Elected Members, included a combination of practical insights into the role of Elected Members and their relationship with executive staff, as well as an introduction to the key areas of competency such as planning procedures, financial reporting and governance. Along with technical experts in finance and planning, the seminar included guest speakers such as City of Joondalup Mayor Troy Pickard and CEO Gary Hunt on the balance between governance and operational management of Councils; the CEO of the Fremantle Dockers (Cameron Schwab) to talk about managing teams within a team; innovative thinking expert John Harman; and WA inventor and entrepreneur Kevin Inkster.

## **KRA: Enhancing Capacity**

### New Preferred Supply Agreements

Chem Alert has been appointed to WALGA's panel of preferred suppliers. Chem Alert provides the manufacturer's original MSDS and a corresponding Chem Alert Report using a simple colour coding system to rate the potential hazards, enabling easy identification of chemicals stored on-site. This new contract provides significant discounts for Local Government.

In addition, the Association is in the process of finalising a preferred supply agreement for the provision and maintenance of playground equipment and street signage. These new arrangements, which were pursued at the request of Members, should deliver improved products/services in these areas and cost savings to Local Governments.

WALGA is also in the process of commencing a sector level energy procurement project. United Group Services has been appointed to consult to this project, and the intention remains to have a Preferred Supplier Agreement in place by Tuesday 1 July 2008. The inclusion of accredited renewable energy will be a core deliverable of the new contract. It is hoped that significant cost savings can be delivered to Members in relation to their expenditure on energy.



### Environmental Health Qualifications

WALGA is continuing to work with authorities to address the shortage of qualified Environmental Health Officers (EHOs). One of the issues facing Local Governments is the strict qualification requirements for entry into this profession. Qualification requirements are in place in Western Australia and these affect the authority levels of interstate and international candidates seeking to be appointed as EHOs.

WALGA representatives have been working with the Department of Public Health and the Environmental Health Officers Professional Review Board to develop ways to work more closely to address Environmental Health staffing shortages. The Association has established a service on behalf of Local Governments which is able to provide efficient responses to qualification queries, prior to the recruitment process and submissions to the Review Board.

### 2008 Local Government Convention

The Local Government Convention for 2008 will be held at the Perth Convention and Exhibition Centre. A three-year contract to use the PCEC venue was recently signed.

The move from the Burswood Convention Centre results from significantly increased costs; uncertainty as to provision of core-convention facilities; and feedback from Members regarding accommodation concerns. Briefly, initial discussions with Burswood regarding the 2008 Convention resulted in venue costs offered at three (3) times the 2007 rates; the essential theatre facility was unable to be booked in advance; increases in accommodation costs for delegates at Burswood; and delegate complaints that in spite of being guests of the hotel they were unable to dine at the complex restaurants during their stay and had to travel off site for meals.

By contrast the PCEC venue charges were comparable with the 2007 charges. As a consequence of the move to the PCEC, delegate fees will again not have to be increased for the 2008 event – effectively keeping fees at 2006 prices. In addition the Association is sourcing accommodation packages from numerous hotels within the Perth CBD to accommodate delegates and charter bus services to transport delegates to the venue.

### New Subscribers to Employer Relations Service

WALGA's Employee Relations Service now has 105 Local Governments as subscribers, with the addition of the City of Nedlands, the Town of Cambridge and the Shires of Busselton, Kent, and Victoria Plains. This continues a long standing trend of Local Governments electing to leave both large and small service providers to avail of the high quality, reliable and professional 'HR/Industrial' services offered by WALGA.

### Training & Development

'Getting Started', WALGA's introductory training module for new and re-elected Councillors will again be conducted in various areas around the State. Currently four (4) are scheduled for the metropolitan area and eight for locations as diverse as Albany and Kununurra. It is anticipated that further courses will be conducted before the end of the year.

During the months of September and October, five (5) 'Officer' courses have been conducted (three (3) country and two (2) metro) with 93 people attending. The financial year to date figures show that 358 people have attended WALGA courses, with 60% being conducted 'offsite'.

### Local Government Industry Working Group

WALGA has successfully lobbied the Department of Education & Training to establish a 'Local Government Industry Working Group'. This is an important initiative as there has not been a forum to replace the long defunct ITAB ('Industry Training Advisory Board') for over seven (7) years.

It is an opportunity for the State vocational education training agencies to meet with, hear and act on the sector's needs in relation to a broad range of training and education needs and has been driven by activities by some Members and WALGA in areas such as traineeships and formal qualifications (e.g. Planning para professional qualifications at Central TAFE). It is also an opportunity to lobby to have the TAFE campuses work more collaboratively as a group in offering training and qualifications to Local Government in WA).

### Careers Expos

Lydia Highfield (Recruitment Manager) and Richard Struik (Recruitment Consultant) recently attended the 'Opportunities Australia' Expo in Midrand (South Africa). Over 8,000 people attended the Expo, and the team obtained a list of over 150 people who registered their interest in working for Local Government in Western Australia.

As with the attendance at the London, Manchester and Dublin Expos in 2006, the fields of expertise sought by WALGA included Planning, Environmental Health, Engineering and Accounting, and on this occasion two (2) Local Governments requested assistance to recruit General Practitioners. A number of job offers have been made to several candidates, and they will be coming to work in WA on a 457 visa.

### CEO Annual Appraisals

Workplace Solutions, through its two senior staff (John Phillips and Simon White) continues to support a number of Councils with the annual appraisals of their CEO's. Clients include the Cities of Joondalup and Subiaco, Towns of Kwinana and Alice Springs (NT) and the Shires of Mundaring, Derby West Kimberley, Cue and Yalgoo.

## **KRA: Positive Profile**

### Marketing Activities

#### **Lifeguard Challenge**

WALGA partnered with the Royal Lifesaving Society for the second annual *Local Government Lifeguard Challenge* held in November at Challenge Stadium. Participation by WALGA aligns with the promotion of employments and facilities provided by the sector. Teams from the Cities of Bayswater, Cockburn, Fremantle, Gosnells, Joondalup, Mandurah and Swan and the Towns of Kwinana and Vincent competed in the event, which was won by the City of Fremantle team. At the presentation ceremony, Local Government Minister Ljiljana Ravlich praised the Association's support and involvement in the event and in promoting employment opportunities in Local Government.

#### **Annual Perceptions Research**

Analysis of results of the Association's annual independent survey of the perceptions of Member Councils and the wider community has been completed and a comprehensive report is currently being compiled. Key results show a small increase in community satisfaction with Local Government in general and higher recognition of WALGA's role within the community. Results of the Member's survey demonstrate a shift in priority between services offered, with overall high demand and a continuing high importance placed on representation and lobbying functions.

#### **Election Advertisements**

Initial tracking of WALGA's television advertising campaign in support of the 2007 Local Government elections found that 38% of those surveyed had an increased interest in participating in the Council election process as a result of seeing the ads. Additionally, 30% of respondents stated that the ads increased their understanding of the role of Elected Members. Due to the smaller sample size applied in ad tracking, there is a 6% error rate. That is if 95% of the population were surveyed, it would be expected the results would be within 6% of the ad tracking findings.

Likeability and awareness of the campaign components was high with wearout remaining low, meaning that viewers did not mind if they saw the ads again.

### **President's Column – The West Australian Newspaper**

Columns by President Bill Mitchell were compiled and published in *The West Australian* newspaper (page four) on October 19 and November 16 on the respective topics "issues with the new voting system" and "the heightened need for Councillor training as a consequence of official conduct requirements". Both drew community and media response, including a publisher's editorial in October.

### Media Activities

Articles on specific topics relating to Local Government over the past few months are considered to be more positive than negative.

Issues that have received considerable attention over the past few months have included:

- Balanced coverage of Council elections and nominations to stand for election. Positive reports include candidate and Elected Member profiles. The majority of coverage was neutral, outlining election processes, nominees' policy platforms, with negative coverage of low voter turnout and problems with postal voting.
- Balanced coverage of road safety issues, with positive reports on road safety forums, the Road Safety Council report and requests for public comment. Balanced between positive and negative were proposed reductions in speed limits, and negative coverage included Council road closures and increasing road toll statistics.
- Negative coverage of CCC reports and recommendations including findings of inappropriate action, calls for Councillors to resign and reports against the CCC process itself.
- Slightly more negative than positive coverage of planning and development initiatives, with negative coverage printed on development delays, height restrictions, pressures resulting from high population growth and secretive Council processes regarding development decisions. A number of neutral or positive articles were printed on SAT rulings, online application processes, specific developments and rezoning processes allowing increased residential development.
- Positive coverage for WALGA resulting from the presentation of the report *Stronger, More Effective Local Government* presented at the LGMA conference. This coverage was positive in that it refuted the report's amalgamation recommendations and provided positive mentions of the WALGA SSS Project.
- Negative coverage of prostitution legislation, with negative reports against the legalisation of prostitution, a number of Councils indicating that they will not support the legislation and reports against WALGA's contribution to the legislation.
- Negative coverage of Council involvement in high risk investments and exposure to the US sub-prime market.
- Balanced coverage of Council rates and budgets, with reports including explanation of budget content and possible differential rates to be imposed according to levels of service. Negative reports included rates increases that were considered too high, and specifically rates increases for the farming community.
- Overwhelmingly positive coverage of RoadWise campaigns with regard to 'Drop 5 to Save Lives' and anti-speeding programs, child car restraints and White Ribbons campaign.
- Positive coverage of road funding issues, with positive reporting on Federal funding and road upgrade projects.
- Positive coverage supporting WALGA's stated concerns about factionalism resulting from voting changes to the Local Government voting system through the introduction of proportional preferential voting, and the problems resulting from short time frames for its implementation. Also media on calls for compulsory voting.

WALGA responded to specific queries from journalists providing quotes, telephone or television interviews on the abovementioned topics, as well as:-

- *Skills shortages and overseas recruitment*
- *Regional airport security screening requirements*
- *Local Government sustainability and the SSS process*
- *Cat Act and compulsory cat sterilisation*
- *Council liabilities for sand dune accidents*
- *Elected Member Official Conduct Bill*
- *Elected Member training*
- *Charitable organisations' exemption from Council rates*
- *Ministerial Waste Summit*
- *Caravan and Camping Act*
- *Country of Origin Food Labelling*
- *Community Infrastructure Renewals Fund and ALGA 10 Point Plan*
- *Recycling processes in Western Australia*

Media statements released since the last report included:

21/09/07	<i>Air Travel Threat to Mining, Tourism</i>
02/10/07	<i>Regional Airports Crisis Averted</i>
09/10/07	<i>CCC Recommendations Out of Date</i>
14/11/07	<i>Supreme Court Rejects Rates Exemption</i>
22/11/07	<i>Road Funding Deficit Increases Pressure on Councils</i>

## **C. Financial Performance**

The Association's Balance Sheet, Governance Financial Statement and Grant Programs Summary as at 31 October 2007 are **enclosed** for information.

A detailed overview on the Association's financial position and performance is included in the Minutes of the Finance and Services Committee meeting of 21 November 2007, which have been distributed under separate cover.

With 42% of the financial year now completed, non-grant income has achieved 43% of budget while total recurring expenditure year to date is 40% of the budget. Non recurring expenditure, made up of the Systemic Sustainability Study and Special Projects, are currently 35% and 9% of the amount budgeted respectively. The year to date non-grant surplus is currently \$285,329 against a budgeted deficit of (\$395,428).

### **Balance Sheet**

The first line of the enclosed Balance sheet could indicate the operational bank cheque account is \$234,494 overdrawn. This was not the case as cheques drawn were not released until funds were available to present them against.

Cash and investments are at the level of \$2.16M plus reserves totalling \$1.4M. Debtors are higher than last year's figure at \$3.605M compared to \$2.886M; however the vast majority of significant debtors have subsequently been paid in full. The difference from last year included significant debtor groups made up of three (3) grant programs invoicing funding bodies for a total of \$359,000; the raising of the first six (6) months administration fees on the LGIS self insurance schemes for \$353,600; Member Council subscriptions remaining outstanding totalling \$446,000; and another record advertising turnover going through the Group Advertising Scheme.

Current Liabilities such as creditors, accrued expenses and income in advance totalling \$3.76M is \$250,000 higher than at the same time last year primarily due to the increase in income in advance associated with projects under management by the Information, Communications and Technology (ICT) team.

#### Capital

Capital purchases were considerably under budget (16% with actual of \$75,000 against a budget of \$473,000). This outcome has been brought about by the fact that IT equipment replacement and the acquisition of new software has not yet been undertaken.

#### Investments

The current funds on investment are \$5,279,600 compared to \$5,807,341 at the same time last year.

The mid term draft **Budget Revision for 2007/2008** has been circulated to State Councillors under separate cover. With just over one third of the financial year now complete, several significant new financial developments have occurred that were not anticipated at the time of preparing the original Operating Budget.

The original WALGA Budget adopted in June 2007 proposed a year-end deficit of (\$395,427). The primary driver behind this deficit was a strategic decision taken by the WALGA State Council to invest significant funds held within the organisation's reserves into financing the implementation of initiatives stemming from the 2006/2007 Systemic Sustainability Study. It was recognised at the time of preparing the 2007/2008 Budget that this would require a substantial investment of funds which could not realistically be accommodated within the normal annual operating budget. Accordingly, State Council determined to utilise retained earnings for this purpose. Restrictions within the Australian Accounting Standards required that any expenditure on SSS initiatives be reported against revenue for 2007/2008, and therefore a deficit was endorsed to enable the use of accumulated reserves.

Following a review of progress against budget line items, coupled with consideration of emerging priorities that require funding during this financial year, it is proposed that the projected year-end deficit for 2007/2008 be reduced from (\$395,427) to (\$292,961).

The draft Budget Revision has been endorsed by the Finance and Services Committee at its meeting on 21 November 2007 and referred to State Council for consideration.

### **D. Chief Executive Officer's Contacts**

During the October – December period, contacts that have occurred or are scheduled to take place prior to the December State Council meeting are as follows:

#### **State Government Relations**

##### **Meetings with:**

- Mr Iain Cameron, Executive Director, WA Office of Road Safety
- Liberal Party Briefing on Container Deposit Systems
- Labor Party Briefing on Container Deposit Systems
- Public Accounts Committee Hearing
- Mr Mike Lu, Manager Customer Relations and Mr Des Leeman, Western Power
- Mr Chris Field, State Ombudsman and Ms Heather Brown, Deputy State Ombudsman
- Partnership Steering Group
- Hon Dr Kim Hames MLA, Shadow Minister for Indigenous Affairs; Health
- Hon David Templeman MLA, Minister for the Environment; Climate Change; Peel
- Inaugural Road Safety Council Steering Committee for Enhanced Speed Enforcement

- State / Local Government Council
- Mr Rob Johnson MLA, Shadow Minister for Police; Justice
- Ms Suzanne Ardagh, State Manager, Australian Institute of Company Directors
- State Emergency Management Committee

### Local Government Relations

#### **Meetings with:**

- Tony Ahern, CEO and Mr Anthony Smith, Director, St John's Ambulance
- Mr Quentin Harrington, A/CEO, Department for Local Government & Regional Development
- Local Government Self Insurance Schemes Board Meeting
- Mayoral Prayer Breakfast – Joondalup
- CAN Funding Grants Meeting
- Mayor Fran Kilgariff, City of Alice Springs
- Ms Marion Fulker, CEO and Mr Tony Howarth, Committee for Perth
- Visit to City of Stirling, Mayor David Boothman and CEO Stuart Jardine
- Visit to Town of Vincent, Mayor Nick Catania and CEO John Giorgi
- ALGA Board Meeting
- National General Assembly

### Conferences / Workshops / Public Relations

- Hon John Kobelke MLA, cheque presentation for new round Local Activity Grants
- LGMA Board Meeting
- ISIS Capital Lunch Function
- McCusker Foundation Board
- Leadership WA Interviews
- Sunflower Sunday Launch (Therapy Focus)
- AIM 50<sup>th</sup> Anniversary Lunch
- Labor Breakfast Forum: Hon Sheila McHale MLA
- Country Medical Foundation Workshop
- Prof. Lyn Beazley, University of WA
- Labor Breakfast: Hon Alannah MacTiernan MLA
- Breakfast: Jana Wendt
- New Councillor Workshop
- President's Cocktail Party
- City of Stirling Annual Christmas Dinner
- Marketforce - End of Year Celebration
- Speaker; Local Government & Discrete Indigenous Communities Conference 2007

## **E. Staffing Activities**

Bernadette Howes has commenced employment with WALGA as the Learning & Development Consultant for Workplace Solutions. Bernadette will have responsibility for a broad range of outcomes, including development of a business case for the 'on line' application of Elected Member Modules, liaison with the Department of Education on the start up of the Local Government Industry Training Group, finalisation of the Building and Surveying VET qualifications (with Central TAFE), completion of the 'JobScore' job classification course as well as the development of environment and media training for Elected Members.

Within the Corporate Business Solutions team, Mark McCrossan has joined the Tender Bureau Service as a Business Management Coordinator. Mark has substantial experience in strategic procurement both within and external to the Local Government sector, having worked in a number of procurement roles for some time in the United Kingdom. One of Mark's primary areas of focus will initially be on the development of a new Purchasing and Tender Guide for Local Government. Ulrike Wolter has been employed on a short term contract to work within the Finance team to provide clerical and administrative support to the Finance Manager, Senior Accounts Officer and Finance officers.

Renata Zelinova has been appointed as the Management of the Perth Biodiversity Project (PBP) following the departure of Polly Thompson back to the United States. Renata was previously employed as a Project Officer within the PBP team, and was the successful candidate following an external and internal recruitment process. Replacing Renata in the PBP Project Officer role is Sonia Lamond, who joins WALGA from the Botanic Gardens and Parks Authority. Sonia will be commencing her employment with WALGA in the first week of December. Waste Policy Coordinator, Megan Graham has left the Association to take up a Waste Management role within the Department of Environment and Conservation. Judy Scott has been recruited to replace Megan in this role, having previously worked at T/C City and Regional Waste Management Services in York. Judy will also be starting her employment with WALGA in the first week of December.

Jed Handmer has taken on a dedicated Policy Officer role within the Community Policy portfolio, following an initial period as a Generalist Policy Officer. Greg Hayes has joined the RoadWise team as the Regional Road Safety Officer for the Kimberley region, having previously worked at the ABC.

## **F. Compliance Report**

I confirm that as at the time of preparing this report, the Association is complying with all requirements under relevant legislation. There are no outstanding issues affecting the Association in relation to occupational safety and health, equal opportunity or anti-discrimination, injury management, legal liability and risk management.

In accordance with the State Council's Corporate Governance Charter, the Association's fourth comprehensive annual **Internal Process and Compliance Audit** has just been completed. A copy of the final report is included with your papers.

The objective of this audit is to gauge the internal processes, systems and risks in the organisation, involving the assessment of, and improvements to, every area of management – from corporate governance, service delivery and communications to State Council. The audit identifies what systems are in place, missing or in need of fine-tuning, so that the Association can continually improve its operations, safeguard information and mitigate its liability and risks.

It is pleasing to report that all issues identified within last year's internal audit process as needing attention have since been fully addressed or are well into the process of being addressed. These outcomes support the evolution of the organization to being a more focused and effective organisation. Issues addressed from the last audit include:

- Review of our Investment Policy and Strategy.
- Resourcing in Finance team has been increased to support expanded workload.
- Upgrade of the Association's Website has been completed.
- Electronic copies of staff employment contracts and superannuation fund details are held off-site on data back-ups.
- Full cross-referencing of vital records information has not yet been completed, but will be undertaken shortly with the implementation of new records management software.

Within the Corporate Business Solutions team, Mark McCrossan has joined the Tender Bureau Service as a Business Management Coordinator. Mark has substantial experience in strategic procurement both within and external to the Local Government sector, having worked in a number of procurement roles for some time in the United Kingdom. One of Mark's primary areas of focus will initially be on the development of a new Purchasing and Tender Guide for Local Government. Ulrike Wolter has been employed on a short term contract to work within the Finance team to provide clerical and administrative support to the Finance Manager, Senior Accounts Officer and Finance officers.

Renata Zelinova has been appointed as the Management of the Perth Biodiversity Project (PBP) following the departure of Polly Thompson back to the United States. Renata was previously employed as a Project Officer within the PBP team, and was the successful candidate following an external and internal recruitment process. Replacing Renata in the PBP Project Officer role is Sonia Lamond, who joins WALGA from the Botanic Gardens and Parks Authority. Sonia will be commencing her employment with WALGA in the first week of December. Waste Policy Coordinator, Megan Graham has left the Association to take up a Waste Management role within the Department of Environment and Conservation. Judy Scott has been recruited to replace Megan in this role, having previously worked at T/C City and Regional Waste Management Services in York. Judy will also be starting her employment with WALGA in the first week of December.

Jed Handmer has taken on a dedicated Policy Officer role within the Community Policy portfolio, following an initial period as a Generalist Policy Officer. Greg Hayes has joined the RoadWise team as the Regional Road Safety Officer for the Kimberley region, having previously worked at the ABC.

## **F. Compliance Report**

I confirm that as at the time of preparing this report, the Association is complying with all requirements under relevant legislation. There are no outstanding issues affecting the Association in relation to occupational safety and health, equal opportunity or anti-discrimination, injury management, legal liability and risk management.

In accordance with the State Council's Corporate Governance Charter, the Association's fourth comprehensive annual **Internal Process and Compliance Audit** has just been completed. A copy of the final report is included with your papers.

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**WALGA**  
**Approved Governance Financial Statement**  
**NON GRANT PROGRAMS**  
**Income and Expenditure**  
**For the Five Months Ending October 31, 2007**

Account / Description	Annual Budget	Actual Year to Date	% of Budget
<b>INCOME</b>			
Association Membership Subscription	1,534,372	634,334	41%
<b>Fee for Service Subscriptions</b>			
Linking Councils and Communities	374,500	127,310	34%
Workplace Relations Service	390,000	194,762	50%
Tax and Financial Service	97,000	40,560	42%
Local Government Act Services	74,500	30,431	41%
Total Fee for Service Income	936,000	393,063	42%
Regional Council Contribution to MWAC	122,227	52,930	43%
<b>Income from Services</b>			
Insurances Services	1,112,067	500,131	45%
Communications and Publications	6,400	10,312	161%
Group Advertising Services	1,195,000	766,597	64%
Composite Advertising Services	79,025	38,821	49%
Comercial Services and Supply Contracts	956,975	134,349	14%
Training Services	71,500	37,312	52%
Events - Local Government Convention & Seminars	234,148	164,405	70%
Recruiting and Selection Services	90,000	(7,308)	-8%
Other Workplace Solution Services	38,600	56,967	148%
Total Income from Services	3,783,715	1,701,586	45%
<b>Other Income</b>			
Grant Supervision Charges	262,539	138,013	53%
Interest Received and Interest on Reserve Funds	313,499	94,149	30%
Sundry Income	63,863	23,417	37%
Other Consulting	7,000	4,716	67%
Total Other Income	646,901	260,295	40%
<b>Total Non Grant Income</b>	<b>7,023,215</b>	<b>3,042,208</b>	<b>43%</b>
<b>EXPENDITURE</b>			
<b>Recurring Expenditure</b>			
Salaries and Associated Expenditure	4,995,307	1,956,079	39%
Variable Program Operational Expenditure	815,151	326,375	40%
Overheads - Corporate Allocated	786,810	337,202	43%
Overhead and Corporate Services Cost Recovery	(747,048)	(315,831)	42%
Sub Total	5,850,220	2,303,825	39%
Direct Contribution to Grant Programs	158,000	100,835	64%
State Council and Office Bearer Expenditure	292,330	99,343	34%
ALGA Subscriptions and Meeting Expenditure	217,095	92,664	43%
Sub Total	667,425	292,842	44%
<b>Total Recurring Expenditure</b>	<b>6,517,645</b>	<b>2,596,667</b>	<b>40%</b>
<b>Non Recurring Project Expenditure</b>			
Special and Services Development Projects	240,000	21,438	9%
LG Development Trust	3,000		
Systemic Sustainability Study	400,000	138,774	35%
Lobbying/Advocacy Campaign 'War Chest'	100,000		
<b>Total Non Recurring Expenditure</b>	<b>743,000</b>	<b>160,212</b>	<b>22%</b>
<b>Total Non Grant Expenditure</b>	<b>7,260,645</b>	<b>2,756,879</b>	<b>38%</b>
<b>Non Grant Surplus / (Deficit)</b>	<b>(237,430)</b>	<b>285,329</b>	<b>-120%</b>

\*\* October Y T D represents 42% of the year.

**WALGA**  
**BALANCE SHEET**  
For the Five Months Ending October 31, 2007

	Actual	October Last Year
<b>Other Current Assets</b>		
Debtors Control	3,604,701	2,886,088
Sundry Debtors	1,179	(341)
Prepayments	91,452	183,853
Accrued Income	243,081	164,692
Civic Legal Services Unallocated	21,500	24,053
Suspense Accounts	(8,348)	31,349
<b>Total Non Cash Current Assets</b>	<b>3,953,565</b>	<b>3,289,694</b>
<b>Non Current Assets</b>		
<b>Property, Plant &amp; Equipment</b>		
Leasehold Improvements	459,130	449,170
Accumulated Amortisation - Lease Improvements	(191,404)	(164,966)
Office Equipment	1,176,960	1,048,659
Accumulated Depreciation - Office Equipment	(658,110)	(601,754)
Motor Vehicles	217,351	414,393
Vehicles - Salary Sacrifice at Net Owing	183,952	104,056
Accumulated Depreciation - Motor Vehicles	(36,612)	(116,220)
<b>Total Non Current Assets</b>	<b>1,151,267</b>	<b>1,133,338</b>
<b>TOTAL ASSETS</b>	<b>11,220,838</b>	<b>11,790,006</b>
<b>LIABILITIES</b>		
<b>Current Liabilities</b>		
Creditors Control	1,086,669	1,158,883
Income In Advance - Subs & Insurance Services	1,774,755	1,644,474
Income In Advance - Project Contributions	263,177	2,430
Accrued Expenses	13,471	88,327
Advertising Scheme Rebate Accrual	495,021	518,998
WALGA Social Club Trust	35	(2,778)
Payroll, Taxation Controls	127,869	99,570
<b>Total Current Liabilities</b>	<b>3,760,997</b>	<b>3,509,904</b>
<b>Unexpended Grants</b>		
NRM Facilitator	76,640	18,367
NRM Land Use Planning Project	97,578	159,148
NRM Facilitator Operational Budget	24,358	
SW NRM Land Use Planning	130,716	
ERO Programme		26,977
IRIS Project		729
Data Collation & Administration	9,128	
Strategic Partnership Funding	(51,370)	
Waste Oil Disposal & Collection Infrastructure		7,468
MRWA Road Research/Development (Minder)	288,569	238,525
MRWA Roman Programme	172,652	217,233
Road Safety Strategy (Roadwise)	411,836	379,320
Community Road Safety Grants	22,005	343,305
Safe Routes to Schools		7,630
Residential Planning Codes (from DPI)	1,365	1,365
LGDF Elected Member Training		3,611
Native Title Information Sessions	7,685	7,263
Native Title Legal Service	4,496	33,748
Broadband Aggregation Brokerage		48,640
Child Car Restraint Project	41,947	26,124
Heritage Loan Scheme	610,783	550,713
Local Activity Grants 2006		3,625

**WALGA**  
**BALANCE SHEET**  
For the Five Months Ending October 31, 2007

	<u>Actual</u>	<u>October Last Year</u>
<b>CASH ASSETS</b>		
<b>Unallocated Operating Funds</b>		
Operating, Cheque Accounts	(234,494)	525,770
Investments	2,395,436	2,836,312
Petty Cash	1,194	1,194
<b>Total Operating Funds</b>	<b><u>2,162,136</u></b>	<b><u>3,363,276</u></b>
<b>Restricted Funds (Reserves)</b>		
Long Service Leave/Annual Leave Reserve	677,517	601,743
Contingency and Development Reserve	244,755	231,305
Capital Equipment Reserve	261,376	247,013
Special Projects Reserve	109,901	103,862
Planning & Legal Action Reserve	30,000	28,351
L G Development Trust	64,897	61,330
CUCA Development Trust	14,171	13,392
<b>Total Restricted Funds (Reserves)</b>	<b><u>1,402,617</u></b>	<b><u>1,286,996</u></b>
<b>Restricted Funds (Grants)</b>		
Heritage Loan Scheme	610,783	552,363
NRM Facilitator	36,640	18,367
NRM Policy Position Project		(21)
NRM Land Use Planning Project	(4,452)	98,137
NRM Facilitator Operational Budget	24,358	
SW NRM Land Use Planning	83,022	
New Water Ways	30,730	40,592
ERO Programme		26,977
Waste Management Programs	4	82,041
Data Collation & Administration	9,128	
Strategic Partnership Funding (MWAC)	(51,370)	
Waste Oil Disposal & Collection Grant		7,468
MRWA Road Research/Develop Trust (Minder)	288,829	238,525
MRWA Roman Programme	172,652	162,233
Road Safety Strategy (Roadwise)	415,880	(112,219)
Community Road Safety Grants	22,005	122,860
Child Car Restraint Project	41,947	26,124
Perth Biodiversity Project		77,377
Perth Biodiversity Project "Phase Two"	60,649	
SW LG Biodiversity Project		171,898
SW LG Biodiversity Phase Two	9,259	
Behaviour Change for Natural Diversity	26,228	
Native Title Information Session	7,685	7,263
Native Title Legal Services	4,496	74,748
Local Activity Grants		3,625
Local Activity Grants (Round 7)	32,424	
Disability Access Support Grants		135,054
Disability Access & Inclusion Plan Grants	274,807	
Emergency Management Project	32,280	
Sports Fees and Charges	20,423	
Social Research Grant	24,193	71,683
Employment for People with Disabilities	29,948	50,740
You're Welcome Grants	(428)	702,248
You're Welcome "Round Two"	250,872	
Captivate	96,896	135,573
Broadband Aggregation Brokerage		8,640
Safe Routes to School		7,630
LGDF Elected Member Training Grant		5,411
Residential Planning Codes (DPI)	1,365	1,365
<b>Total Restricted Funds (Grants)</b>	<b><u>2,551,253</u></b>	<b><u>2,716,702</u></b>
<b>Total Cash Assets</b>	<b><u>6,116,006</u></b>	<b><u>7,366,974</u></b>

**WALGA**  
**BALANCE SHEET**  
For the Five Months Ending October 31, 2007

	Actual	October Last Year
Local Activity Grants (Round 7)	32,424	
Disability Access & Inclusion Grants	274,808	135,054
Sports Fees and Charges	20,423	
Social Research Grant	24,193	71,683
Employment for People with Disabilities	29,948	50,740
Your're Welcome Grants		701,988
Your're Welcome "Round Two"	250,444	
Captivate	96,896	207,073
Emergency Management Project	32,280	(780)
National Emergency Volunteer Support	40,000	
WALGA Social Club Trust		2,448
Perth Biodiversity Project		168,597
Perth Biodiversity Project "Phase Two"	145,102	
SW LG Biodiversity Project		171,898
SW LG Biodiversity Phase Two	86,622	
Behaviour Change for Natural Diversity	41,228	41,000
New Water Ways	30,730	31,811
<b>Total Unexpended Grants</b>	<b>2,953,486</b>	<b>3,655,303</b>
<b>Current Provisions</b>		
Provision For Annual Leave	356,783	345,816
Provision For Long Service Leave	189,781	149,246
Provision for Contracted Prof. Development	32,676	22,642
<b>Total Current Provisions</b>	<b>579,240</b>	<b>517,704</b>
<b>Non Current Provisions</b>		
Non Current Provision for Long Service Leave	130,952	146,663
<b>Total Non Current Liabilities</b>	<b>130,952</b>	<b>146,663</b>
<b>TOTAL LIABILITES</b>	<b>7,424,675</b>	<b>7,829,574</b>
<b>NET ASSETS</b>	<b>3,796,163</b>	<b>3,960,432</b>
<b>MEMBERS' EQUITY</b>		
Accumulated Funds at beginning of year	2,105,068	2,095,610
Accumulated Reserves	1,405,765	1,256,257
<b>Surplus / (Deficit) for the Year</b>		
Recurring Expenditure	415,851	683,903
Non Recurring Project Expenditure	(130,523)	(75,337)
<b>Total Surplus / (Deficit) for the Year</b>	<b>285,328</b>	<b>608,566</b>
<b>TOTAL MEMBERS' EQUITY</b>	<b>3,796,161</b>	<b>3,960,433</b>

## 2007 / 2008 FINANCIAL STATEMENTS

### Grant Programmes Summary For the Five Months Ending October 31, 2007

Account / Description	Annual Budget	Actual Year to Date	% of Budget	Current Month	Previous Month
<b>S W NRM LAND USE PLANNING 4-4325</b>					
Total Income	270,595	130,716	48%	81,610	327
Total Expenditure	270,595				
Surplus / (Deficit)		130,716		81,610	327
<b>NRM LAND USE PLANNING 4-4326</b>					
Total Income	412,120	303,303	74%	102,030	
Total Expenditure	412,120	205,725	50%	204,393	333
Surplus / (Deficit)		97,578		(102,363)	(333)
<b>NRM FACILITATOR 4-1602</b>					
Total Income	158,600	116,932	74%	43,436	3,573
Total Expenditure	158,202	40,292	25%	14,261	9,305
Surplus / (Deficit)	398	76,640	19256%	29,175	(5,731)
<b>NRM FACILITATOR OPERATIONAL BUDGET 4-1662</b>					
Total Income	49,000	-39,700	-81%	128	206
Total Expenditure	49,725	15,342	31%	3,530	3,254
Surplus / (Deficit)	(725)	24,358	-3360%	(3,402)	(3,047)
<b>MWAC - IRIS PROJECT 4-4113</b>					
Total Income		765			5
Total Expenditure		765		765	
Surplus / (Deficit)				(765)	5
<b>WASTE OIL DISPOSAL &amp; COLLECTION INFRASTRUCTURE 4-1646</b>					
Total Income		7,424			
Total Expenditure		7,424			
<b>DATA COLLATION &amp; ADMINISTRATION 4-1650</b>					
Total Income	23,102	19,828	86%	58	96
Total Expenditure	23,102	10,700	46%	3,528	1,793
Surplus / (Deficit)		9,128		(3,470)	(1,697)
<b>STRATEGIC PARTNERSHIP FUNDING (MWAC) 4-1651</b>					
Total Income	103,901				
Total Expenditure	128,901	51,370	40%	10,274	10,274
Surplus / (Deficit)	(25,000)	(51,370)	205%	(10,274)	(10,274)
<b>MINDER 4-1611</b>					
Total Income	454,500	455,558	100%	5,255	6,066
Total Expenditure	454,500	166,989	37%	43,115	27,747
Surplus / (Deficit)		288,569		(37,860)	(21,681)
<b>ROMAN 4-1612</b>					
Total Income	262,000	269,287	103%	892	1,426
Total Expenditure	262,000	96,635	37%	21,713	21,937
Surplus / (Deficit)		172,652		(20,821)	(20,511)
<b>ROADWISE 4-1613 to 1630</b>					
Total Income	2,107,831	1,086,575	52%	326,440	12,528
Total Expenditure	2,097,678	674,739	32%	148,890	129,311
Surplus / (Deficit)	10,153	411,836	4056%	177,550	(116,782)
<b>COMMUNITY ROAD SAFETY GRANTS 4-1713</b>					
Total Income	805,100	558,658	69%	188,764	1,704
Total Expenditure	805,100	536,653	67%	440,985	(18,170)
Surplus / (Deficit)		22,005		(252,220)	19,874
<b>CHILD CAR RESTRAINT PROJECT 4-1814</b>					
Total Income	56,071	56,664	101%	208	320
Total Expenditure	56,054	14,717	26%	3,420	2,916
Surplus / (Deficit)	17	41,947	246746%	(3,211)	(2,596)

\*\* October Y T D represents 42% of the year.

Grant Summary

## 2007 / 2008 FINANCIAL STATEMENTS

### Grant Programmes Summary

For the Five Months Ending October 31, 2007

Account / Description	Annual Budget	Actual Year to Date	% of Budget	Current Month	Previous Month
<b>NATIVE TITLE INFORMATION SESSIONS 4-4010</b>					
Total Income	7,671	7,685	100%	35	51
Surplus / (Deficit)	7,671	7,685	100%	35	51
<b>NATIVE TITLE LEGAL SERVICE 4-4011</b>					
Total Income	35,554	35,314	99%	21	30
Total Expenditure	500	30,818	6164%	42	42
Surplus / (Deficit)	35,054	4,496	13%	(21)	(12)
<b>HERITAGE LOAN SCHEME 4-4200</b>					
Total Income	663,563	637,171	96%	8,146	453
Total Expenditure	192,450	26,388	14%	834	2,213
Surplus / (Deficit)	471,113	610,783	130%	7,312	(1,759)
<b>LOCAL ACTIVITY GRANTS (Round 7) 4-4221</b>					
Total Income	1,030,000	51,125	5%		50,000
Total Expenditure	1,030,000	18,701	2%	4,150	7,601
Surplus / (Deficit)		32,424		(4,150)	42,399
<b>DISABILITY ACCESS &amp; INCLUSION PLAN (Round 1) 4-4207</b>					
Total Income		95,728		1	(142)
Total Expenditure		95,727			
Surplus / (Deficit)		1		1	(142)
<b>DISABILITY ACCESS &amp; INCLUSION PLAN (Round 2) 4-4208</b>					
Total Income	264,754	282,178	107%	1,266	1,985
Total Expenditure	264,754	7,371	3%	1,140	2,811
Surplus / (Deficit)		274,807		126	(826)
<b>SPORTS FACILITIES - FEES &amp; CHARGES - 4-4209</b>					
Total Income		20,423		94	135
Surplus / (Deficit)		20,423		94	135
<b>SOCIAL RESEARCH GRANT 4-4210</b>					
Total Income	35,777	25,028	70%	112	163
Total Expenditure	35,777	835	2%	167	167
Surplus / (Deficit)		24,193		(55)	(5)
<b>RESEARCH GRANT - EMPLOYMENT for PEOPLE with DISABILITIES 4-4211</b>					
Total Income	30,600	33,042	108%	149	216
Total Expenditure	30,600	3,094	10%	2,446	162
Surplus / (Deficit)		29,948		(2,297)	54
<b>YOU'RE WELCOME "Round One" 4-4212</b>					
Total Income	90,421	295,997	327%		
Total Expenditure	90,421	295,997	327%		
<b>YOU'RE WELCOME "Round Two" 4-4214</b>					
Total Income		255,918		1,156	1,676
Total Expenditure		5,474		1,474	1,000
Surplus / (Deficit)		250,444		(318)	676
<b>CAPTIVATE 4-4213</b>					
Total Income	130,274	116,476	89%	447	764
Total Expenditure	130,274	19,580	15%	416	17,916
Surplus / (Deficit)		96,896		31	(17,152)
<b>EMERGENCY PROJECT 4-4220</b>					
Total Income	187,481	149,211	80%	128	
Total Expenditure	187,403	116,931	62%	21,085	15,562
Surplus / (Deficit)	78	32,280	41385%	(20,958)	(15,562)
<b>NATIONAL EMERGENCY VOLUNTEER SUPPORT 4-4230</b>					
Total Income		40,000		40,000	
Surplus / (Deficit)		40,000		40,000	

\*\* October YTD represents 42% of the year.

Grant Summary

## 2007 / 2008 FINANCIAL STATEMENTS

### Grant Programmes Summary For the Five Months Ending October 31, 2007

Account / Description	Annual Budget	Actual Year to Date	% of Budget	Current Month	Previous Month
<b>PERTH BIODIVERSITY PROJECT "Phase Two" 4-4310</b>					
Total Income	526,269	428,354	81%	88,755	4,426
Total Expenditure	526,269	283,252	54%	80,542	65,236
Surplus / (Deficit)		145,102		8,213	(60,810)
<b>S W L G BIODIVERSITY "Phase Two" 4-4303</b>					
Total Income	477,711	303,958	64%	77,733	314
Total Expenditure	477,711	217,336	45%	71,266	44,407
Surplus / (Deficit)		86,622		6,467	(44,093)
<b>BEHAVIOUR CHANGE for NATURAL DIVERSITY 4-4302</b>					
Total Income	181,000	178,510	99%	15,148	
Total Expenditure	181,000	137,282	76%	11,414	46,997
Surplus / (Deficit)		41,228		3,735	(46,997)
<b>NEW WATER WAYS GRANT 4-4350</b>					
Total Income	257,888	99,627	39%	243	310
Total Expenditure	163,202	68,897	42%	22,217	13,889
Surplus / (Deficit)	94,686	30,730	32%	(21,974)	(13,579)
<b>Total Grant Income (All Grants)</b> (includes balance B/Fwd from Last Year)	<b>8,621,783</b>	<b>6,101,151</b>	<b>71%</b>	<b>982,253</b>	<b>86,633</b>
<b>Total Grant Expenditure (All Grants)</b>	<b>8,028,338</b>	<b>3,149,032</b>	<b>39%</b>	<b>1,112,066</b>	<b>406,702</b>
<b>Grant Programmes Surplus / (Deficit)</b>	<b>593,445</b>	<b>2,952,119</b>	<b>497%</b>	<b>(129,813)</b>	<b>(320,069)</b>

\*\* October Y T D represents 42% of the year.

Grant Summary

## 10. GENERAL BUSINESS

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### 10.1 Recognition of Local Government in Australian Constitution

Cr Fishwick raised the issue of recognition of Local Government in the Australian Constitution and suggested that, with the change in Federal Government, now may be an appropriate time to once again raise this issue.

WALGA representatives suggested that an invitation be extended to Cr Bill Mitchell, WALGA President, to attend the next North Metropolitan Zone meeting to discuss this matter.

It was agreed that:

1. The City of Joondalup will prepare a report for the next Zone meeting in relation to this issue.
2. An invitation will be extended by the Secretariat to Cr Bill Mitchell, WALGA President, to attend the North Metropolitan Zone meeting on 31 January 2008.

## 11. DATE, TIME & PLACE OF NEXT MEETING

The next meeting of the North Metropolitan Zone Committee will be held on Thursday, 31 January 2008 at the City of Stirling, commencing at 6.00pm.

## 12. CLOSURE

There being no further business, the Chairperson declared the meeting closed at 7.10pm.