



# MINUTES

ORDINARY COUNCIL MEETING

TIME: 5.30PM

THURSDAY 3 SEPTEMBER 2009

VENUE – TOWN OF VINCENT

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*Managing waste and recovering resources responsibly*

*Constituent Members: Cities of Perth, Joondalup, Stirling, and Wanneroo.*

*Towns of Cambridge, Victoria Park and Vincent*



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**MINDARIE REGIONAL COUNCIL**  
**NOTICE OF MEETING**

28 August 2009

Councillors of the Mindarie Regional Local Government are respectfully advised that an Ordinary Meeting of the Council will be held in the Council Chambers of the Town of Vincent, 244 Vincent Street, Leederville, at 5.30pm on Thursday 3 September 2009.

The business papers pertaining to the meeting follow.

Your attendance is requested.



**KEVIN POYNTON**  
**Chief Executive Officer**

**MINDARIE REGIONAL COUNCIL - MEMBERSHIP**

|                           |                       |
|---------------------------|-----------------------|
| Cr R M Willox AM JP (Rod) | City of Stirling      |
| Cr J Bissett (John)       | Town of Victoria Park |
| Cr R Butler (Rob)         | City of Perth         |
| Cr S Farrell (Steed)      | Town of Vincent       |
| Cr R Fishwick (Russ)      | City of Joondalup     |
| Cr L Gray JP (Laura)      | City of Wanneroo      |
| Cr K Hollywood (Kerry)    | City of Joondalup     |
| Cr D Newton JP (Dot)      | City of Wanneroo      |
| Cr C MacRae (Corinne)     | Town of Cambridge     |
| Cr R Sebrechts (Ron)      | City of Stirling      |
| Cr P Rose JP (Peter)      | City of Stirling      |
| Cr K Thomas (Kathryn)     | City of Stirling      |

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**MINUTES OF THE ORDINARY COUNCIL MEETING OF THE MINDARIE REGIONAL COUNCIL HELD IN THE COUNCIL CHAMBERS OF THE TOWN OF VINCENT, 244 VINCENT STREET, LEEDERVILLE, WESTERN AUSTRALIA ON THURSDAY 3 SEPTEMBER 2009 COMMENCING AT 5.30PM.**

**PRESENT: Chairman**

Cr R Willox AM JP  
Cr J Bissett  
Cr R Butler (Arrived at 5.40pm)  
Cr S Farrell  
Cr R Fishwick  
Cr L Gray JP  
Cr C MacRae  
Cr D Newton JP  
Cr P Rose JP  
Cr R Sebrechts  
Cr K Thomas

**APOLOGIES:**

Cr Hollywood

**ABSENT:**

Nil

**IN ATTENDANCE:**

Mindarie Regional Council Officers

K F Poynton  
K Dhillon  
L Nyssen

Chief Executive Officer

Member Council Officers

K Caple  
C Colyer  
M Glover  
P Hoar  
R Lotznicker  
A Vuleta

Consultants

Nil

**VISITORS:**

Nil

**MEDIA:**

Nil

Confirmed by resolution of the Council on 15 October 2009

.....Chairman

**PUBLIC:**

Nil

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**MINUTES**  
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| <b>1 OATHS/AFFIRMATIONS OF ALLEGIANCE AND DECLARATIONS OF OFFICE</b> |
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Councillor Bissett, Councillor Thomas and Councillor Butler completed Declaration of Office proformae.

|                        |
|------------------------|
| <b>2 QUESTION TIME</b> |
|------------------------|

Nil.

|                                   |
|-----------------------------------|
| <b>3 ATTENDANCE AND APOLOGIES</b> |
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Refer page 3.

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| <b>4 MINUTES</b> |
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| <b>4.1 ORDINARY COUNCIL MEETING – 23 JULY 2009</b> |
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**MOTION: (Moved: Cr Rose Seconded: Cr Secrechts)**

The Minutes of the Ordinary Council Meeting held on 23 July 2009 have been printed and circulated to members of the Council.

**RECOMMENDATION**

**That the Minutes of the Ordinary Council Meeting of Council held on 23 July 2009 be taken as read, confirmed and the Chairman invited to sign same as a true record of the proceedings.**

*(Carried:10/0)*

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|------------------------|
| <b>5 ANNOUNCEMENTS</b> |
|------------------------|

The Chairman announced that the Dry Battery Launch at City Farm, East Perth was held on 1 September 2009.

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| <b>6 DEPUTATIONS</b> |
|----------------------|

Nil.

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| <b>7 BUSINESS FROM A PREVIOUS MEETING TREATED AS AN ORDER OF THE DAY</b> |
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Nil.

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| <b>8 REPORTS</b> |
|------------------|

Declaration of Financial/Conflict of Interest to be recorded prior to dealing with each item.

*Disclosure of Financial and Proximity Interests*

- (a) *Members must disclose the nature of their interest in matters to be discussed at the meeting. (Section 5.6B and 5.65 of the Local Government Act 1995).*
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- (b) *Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting. (Sections 5.70 and 5.71 of the Local Government Act 1995).*

*Disclosure of Interest Affecting Impartiality*

- (a) *Members and staff must disclose their interest in matters to be discussed at the meeting in respect of which the member or employee has given or will give advice.*

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| <b>8.1 TECHNICAL WORKING GROUP – 21 AUGUST 2009</b> |
|---|

**8.1.1 Tech Com. Item 1**

**SUBJECT: BUSINESS REPORT (for the period 23 July 2009 – 14 August 2009)**

**MOTION: (Moved: Cr Farrell Seconded: Cr MacRae)**

**TWG OFFICERS RECOMMENDATION**

That Council receive this progress report for the period 23 July 2009 – 14 August 2009 against Annual Business Plan 2009/2010.

The CEO advised:

- The next steps for finalising the Establishment Agreement are –
  - Establishment Agreement Draft to be finalised
  - Establishment Agreement Draft to be endorsed by MRC Council
  - The 7 councils to sign the Establishment Agreement
- The Constitution to be amended for endorsement by MRC Council. If the Establishment Agreement is not passed the Constitution is still in place.
- Ian Watkins and the CEO met with Tamala Park Regional Council CEO Rod Constantine regarding the buffer and lease amendment.

The Chairman also briefed the Council on additional recent events as follows:

- On going meetings of FORC to plan action associated with landfill levy amendments
- Commencement of another Earthcarers course

Cr Butler arrived 5.40pm.

**COUNCIL RECOMMENDATION**

**That Council receive this progress report for the period 23 July 2009 – 14 August 2009 against Annual Business Plan 2009/2010.**

*(Carried: 11/0)*

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### 8.1.2 Tech Com. Item 2

**SUBJECT: RESOURCE RECOVERY FACILITY UPDATE REPORT (For the period 23 July 2009 to 3 September 2009)**

**MOTION: (Moved: Cr MacRae      Seconded: Cr Gray)**

#### TWG OFFICERS RECOMMENDATION

That Council:

- (i) Note the RRF update report for the period 23 July 2009 to 3 September 2009
- (ii) Approve the appointment of Mr Chris Colyer to the position of Deputy Officer, Project Advisory Group (PAG)

The CEO advised that BioVision has asked for access to the remaining reserve funds. BioVision has been advised that a request letter from BioVision would need to be presented to Council.

The CEO has confirmed that the table at page 27 of the Agenda (Key Performance Indicators) should be amended to 'Waste Diversion : 70%' i.e. 70% of waste delivered to the RRF is targeted for diversion from landfill.

Conversely, the target percentage for revenue is 30%.

#### COUNCIL RECOMMENDATION

That Council:

- (i) **Note the RRF update report for the period 23 July 2009 to 3 September 2009**
- (ii) **Approve the appointment of Mr Chris Colyer to the position of Deputy Officer, Project Advisory Group (PAG)**

*(Carried: 11/0)*

### 8.1.3 Tech Com. Item 3

**SUBJECT: TENDER 13/100 - STAGE 2 PHASE 3 LINER WORKS - PROPOSED WORKS & TENDER RECOMMENDATION**

**MOTION: (Moved: Cr Sebrechts      Seconded: Cr Butler)**

#### TWG OFFICERS RECOMMENDATION

That Council accept the tenders from CECK Pty Ltd submitted in response to Tender No. 13/100 for the Stage 2, Phase 3 Liner Works to the value of \$3,382,016.07 (excluding GST).

The CEO advised that the Council in their consideration take into account that the liner works are of a quite critical nature to the business. The job must be done correctly as there are environmental implications.

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AMENDMENT TO MOTION

MOTION (Moved: Cr Fishwick Seconded: Cr Rose)

New (ii)

- (ii) notes the contract savings associated with ripping, crushing of limestone will provide for a contingency for the contract

AMENDMENT WAS PUT TO THE VOTE

*(Carried: 11/0)*

**COUNCIL RECOMMENDATION**

**That Council:**

- (i) **accept the tenders from CECK Pty Ltd submitted in response to Tender No. 13/100 for the Stage 2, Phase 3 Liner Works to the value of \$3,382,016.07 (excluding GST)**
- (ii) **notes the contract savings associated with ripping, crushing of limestone will provide for a contingency for the contract**

*(Carried: 11/0)*

**8.1.4 Tech Com. Item 4**

**SUBJECT: TENDER 13/101 – DEVELOPMENT OF AN INTEGRATED REGIONAL PLAN FOR THE PROCESSING OF AT LEAST MUNICIPAL SOLID WASTE WITHIN THE REGION – PROPOSED WORKS AND TENDER RECOMMENDATION**

**MOTION: (Moved: Cr Gray Seconded: Cr Newton)**

TWG OFFICERS RECOMMENDATION

That Council accept the tender from Hyder Consulting Pty Ltd submitted in response to Request for Tender No. 13/101 for the Development of an Integrated Regional Plan for the Processing of at Least Municipal Solid Waste within the Region to the value of \$128,481 (excluding GST).

The CEO advised that this Tender is in line with the Strategic Plan.

**COUNCIL RECOMMENDATION**

**That Council accept the tender from Hyder Consulting Pty Ltd submitted in response to Request for Tender No. 13/101 for the Development of an Integrated Regional Plan for the Processing of at Least Municipal Solid Waste within the Region to the value of \$128,481 (excluding GST).**

*(Carried: 11/0)*

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**8.1.5 Tech Com. Item 5**

**SUBJECT: MINDARIE REGIONAL COUNCIL MARKETING PLAN 2009/2010**

TWG OFFICERS RECOMMENDATION

Item deferred.

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|------------------------------------|
| <b>8.2 CHIEF EXECUTIVE OFFICER</b> |
|------------------------------------|

**8.2.1**

**File No: FIN/5-02**

**SUBJECT: FINANCIAL STATEMENTS FOR THE PERIODS ENDED  
31 MAY 2009 AND 30 JUNE 2009**

**MOTION: (Moved: Cr Butler Seconded: Cr Rose)**

MRC OFFICERS RECOMMENDATION

That the Financial Statements as attached at Attachment One and Two for the months ended 31 May 2009 and 30 June 2009 be noted.

The CEO advised he was in discussions with the Finance Dept regarding presenting more up-to-date Financial Reports at Council meetings.

Further information in relation to "Contributions/Reimbursements/Donations", in response to a question, is as follows:

- The ACTUAL (\$503,785) compared to BUDGET (\$220,400) was due to additional expenditure for disposal of household hazardous waste. This additional expenditure was recouped from DEC, and recorded as income.

**COUNCIL RECOMMENDATION**

**That the Financial Statements as attached at Attachment One and Two for the months ended 31 May 2009 and 30 June 2009 be noted.**

*(Carried: 11/0)*

**8.2.2**

**File No: FIN/5-02**

**SUBJECT: LIST OF PAYMENTS MADE FOR THE MONTHS ENDED  
31 MAY 2009 AND 30 JUNE 2009**

**MOTION: (Moved: Cr Rose Seconded: Cr Thomas)**

MRC OFFICERS RECOMMENDATION

That Council endorse the list of payments made, as per the delegation made to the Chief Executive Officer, for the months ended 31 May 2009 and 30 June 2009.

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The CEO took on notice request by councillor make changes to wording in 1<sup>st</sup> paragraph of Comment.

The most recent review of delegated authority to the CEO was conducted in October 2008.

#### **COUNCIL RECOMMENDATION**

**That Council endorse the list of payments made, as per the delegation made to the Chief Executive Officer, for the months ended 31 May 2009 and 30 June 2009.**

*(Carried: 11/0)*

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| <b>9 NOTICE OF MOTION FOR CONSIDERATION AT THE FOLLOWING MEETING</b> |
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Nil.

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| <b>10 GENERAL BUSINESS - SEE NOTE (1)</b> |
|---|

Cr Sebrechts asked whether the new format of the Technical Working Group will be presented at the October Council meeting. MRC CEO advised that it would be.

|                        |
|------------------------|
| <b>11 NEXT MEETING</b> |
|------------------------|

**11.1 Ordinary Council Meeting**

- **15 October 2009**
- **5.30pm**
- **City of Perth**

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| <b>12 CLOSURE - MEETING DECLARED CLOSED 6.30PM</b> |
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#### **Notes**

- (1) Under this item, members have the opportunity to:
- (a) make a statement providing information related to the Council's business;
  - (b) to ask a question relevant to the Council's business.

Under this item a member shall not raise any matter directly related to any other item on the agenda and shall not foreshadow any motion for consideration at another meeting.

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## MINUTES

### TECHNICAL WORKING GROUP

FRIDAY 21 AUGUST 2009

TIME – 10.00AM

VENUE – TOWN OF CAMBRIDGE

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*Managing waste and recovering resources responsibly*  
*Constituent Members: Cities of Perth, Joondalup, Stirling, and Wanneroo.*  
*Towns of Cambridge, Victoria Park and Vincent*



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**MINDARIE REGIONAL COUNCIL  
TECHNICAL WORKING GROUP  
NOTICE OF MEETING**

14 August 2009

Members are advised that a meeting of the Technical Working Group of the Mindarie Regional Council will be held in the Committee Room of the Town of Cambridge, 1 Bold Park Drive, Floreat, Friday 21 August 2009 commencing at **10.00am**.

Items for consideration are attached.

Yours faithfully



**KEVIN POYNTON**  
**Chief Executive Officer**

|          |              |                                     |           |
|----------|--------------|-------------------------------------|-----------|
| MEMBERS: | K Poynton    | Chief Executive Officer             | Mindarie  |
|          | E Albrecht   | Manager Waste Fleet                 | Stirling  |
|          | K Caple      | Director City Business              | Wanneroo  |
|          | C Colyer     | Director Infrastructure             | Cambridge |
|          | K Dhillon    | Finance & Business Services Manager | Mindarie  |
|          | R Elliott    | Manager Waste Services              | Wanneroo  |
|          | G Eves       | Director Infrastructure Management  | Stirling  |
|          | D Forster    | Director Business Units             | Perth     |
|          | M Glover     | Director Infrastructure Services    | Joondalup |
|          | E Herne      | Director Corp Resource Management   | Stirling  |
|          | R Lotznicker | Director Technical Services         | Vincent   |
|          | P Hoar       | Coordinator Waste Mgt               | Joondalup |
|          | A Vuleta     | Director Technical Services         | Vic Park  |
|          | M Tolson     | Operations Manager                  | Mindarie  |
|          | I Watkins    | Projects Manager                    | Mindarie  |

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**MINUTES OF A MEETING OF THE TECHNICAL WORKING GROUP OF THE  
MINDARIE REGIONAL COUNCIL HELD IN THE COMMITTEE ROOM OF THE  
TOWN OF CAMBRIDGE, 1 BOLD PARK DRIVE, FLOREAT, ON 21 AUGUST 2009  
AT 10.00AM.**

**PRESENT:** K Poynton Chairman

|                       |                 |                              |           |
|-----------------------|-----------------|------------------------------|-----------|
| <b>Members Messrs</b> | Ed Albrecht     | Operations Manager           | Stirling  |
|                       | Karen Caple     | Director City Business       | Wanneroo  |
|                       | Chris Colyer    | Director Infrastructure      | Cambridge |
|                       | Kalwant Dhillon | Chief Financial Officer      | Mindarie  |
|                       | Doug Forster    | Director of Business Units   | Perth     |
|                       | Martyn Glover   | Director Infrastructure Sves | Joondalup |
|                       | Shane Spinks    | Manager City Business        | Wanneroo  |
|                       | Anthony Vuleta  | Director Technical Services  | Vic Park  |
|                       | Ian Watkins     | Project Manager              | Mindarie  |

**VISITORS** Lynda Nyssen  
Gae Synnott

**APOLOGIES** Mike Tolson

**CONFIRMATION OF MINUTES**

Not applicable

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**MINUTES**  
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| <b>3</b>    | <b>TENDER 13/100 – STAGE 2 PHASE 3 LINER WORKS – PROPOSED WORKS AND TENDER RECOMMENDATION</b>   | <b>WST/132</b>   | <b>25-44</b>   |
| <b>4</b>    | <b>TENDER 13/101 – DEVELOPMENT OF AN INTEGRATED REGIONAL PLAN FOR THE PROCESSING OF AT LEAST MUNICIPAL SOLID WASTE WITHIN THE REGION – PROPOSED WORKS AND TENDER RECOMMENDATION</b> | <b>WST/176</b>   | <b>45-62</b>   |
| <b>5</b>    | <b>MINDARIE REGIONAL COUNCIL MARKETING PLAN 2009/2010</b>   | <b>CMR/22</b>    | <b>63-65</b>   |



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**ITEM 1 BUSINESS REPORT (for the period 23 July 2009 – 14 August 2009)**

**File No:** COR/8 (D/09/3785)

**Attachment(s):** 1. Financial Management Workshop 13 August 2009 – Action Plan

**Author:** Kevin Poynton

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**SUMMARY**

The purpose of this report is to provide Council with current information on all business activities.

**BACKGROUND**

The Council at its meeting held in October 2008, resolved, inter alia, to approve a revised Strategic Plan. Council, at Special Council Meeting 28 May 2009, approved Annual Business Plan 2009/2010. This business report is now presented in a format consistent with both the Strategic Plan and approved Annual Business Plan. New information since the last report is provided in '***bold italics***'.

**DETAIL**

**OBJECTIVE ONE – WASTE MANAGEMENT**

Objective One is 'to manage waste in a way that

- Maximises resource recovery
- Minimises waste to landfill

in order to minimise environmental impact.

**Existing Waste Processing Projects – Tamala Park**

***This table describes business activity for the period 1 July 2008 – 30 June 2009 for member councils, and others, in terms of tonnage (received for processing) and revenue associated with this tonnage.***

Information related to landfill and recycling activity at Tamala Park to end June 2009 is presented in the table below.

| Members                  | Tonnage        |                |               | Revenue             |                     |               |
|--------------------------|----------------|----------------|---------------|---------------------|---------------------|---------------|
|                          | Actual         | Budget         | Percentage    | Actual G/L          | Budget              | Percentage    |
| Cambridge                | 10,551         | 13,165         | 80.14%        | \$570,358           | \$710,900           | 80.23%        |
| Joondalup                | 63,372         | 66,300         | 95.58%        | \$3,424,378         | \$3,580,200         | 95.65%        |
| Perth                    | 14,470         | 18,219         | 79.42%        | \$781,357           | \$983,800           | 79.42%        |
| Stirling                 | 86,447         | 82,700         | 104.53%       | \$4,667,964         | \$4,465,800         | 104.53%       |
| COS-Bales                | 22,967         | 22,000         | 104.40%       | \$498,102           | \$476,500           | 104.53%       |
| Victoria Park            | 12,926         | 14,485         | 89.24%        | \$698,846           | \$782,200           | 89.34%        |
| Vincent                  | 14,203         | 14,062         | 101.00%       | \$767,688           | \$759,300           | 101.10%       |
| Wanneroo                 | 65,766         | 75,125         | 87.54%        | \$3,553,472         | \$4,056,800         | 87.59%        |
| Wanneroo MRF             | 17,965         | 3,700          | 485.55%       | \$390,515           | \$80,100            | 487.53%       |
| <b>Sub total Members</b> | <b>308,667</b> | <b>309,756</b> | <b>99.65%</b> | <b>\$15,352,679</b> | <b>\$15,895,600</b> | <b>96.58%</b> |

|                             | Tonnage        |                |                | Revenue             |                     |                |
|-----------------------------|----------------|----------------|----------------|---------------------|---------------------|----------------|
| Casuals                     | Actual         | Budget         | Percentage     | Actual G/L          | Budget              | Percentage     |
| South Perth                 | 14,807         | 3,075          | 481.53%        | \$1,346,145         | \$279,500           | 481.63%        |
| Casual                      | 47,133         | 40,000         | 117.83%        | \$4,257,212         | \$3,636,400         | 117.07%        |
| Sub Total Casuals           | 61,940         | 43,075         | 143.80%        | \$5,603,357         | \$3,915,900         | 143.09%        |
| <b>TOTAL</b>                | <b>370,607</b> | <b>352,831</b> | <b>105.04%</b> | <b>\$20,956,036</b> | <b>\$19,811,500</b> | <b>105.78%</b> |
| <b>Other Not incl above</b> |                |                |                |                     |                     |                |
| Recycling Centre            |                |                |                |                     | <b>352,328</b>      | <b>350,000</b> |
| Cover                       | <b>10</b>      |                |                |                     |                     |                |
| % Year to Date              |                | <b>100%</b>    |                |                     |                     |                |

**Current information in relation to Tamala Park landfill and recycling activities is as follows:**

- Discussions have occurred with JJ Mac Donald, following receipt of Mindarie Regional Council legal advice, and the proposed 'way ahead' is as follows:
  - **Confirmation of business entity for mediation**
  - **Conduct of mediation exercise, given receipt of JJ Mac Donald letter of agreement to this**
  - **Provision of report to Council on this matter (estimated October 2009)**
- Utilisation of Tamala Park limestone has continued both onsite and via exploitation of offsite activities
- An investigation into the characteristics of future gas management plan is in progress **with a view to the conduct of a tender exercise in early 2010**
- Key tasks associated with the groundwater management plan for 2009/2010 are as follows:
  - Groundwater sampling, analysis and reporting
  - The annual ground water monitoring report, including the results from 18 new bores was presented to DEC in March 2009
  - Specialist groundwater monitoring / management consultancy services will be required for planning any groundwater remediation requirements in FY 09/10 that may arise as a result of the leachate plume being detected to the north of Stage I
  - Additional 3 borehole clusters are likely to be required to aid the investigation of the above item
- Access to Federal Government funds to establish a 'used – fridge management capability' as an internal rather external service, at a cost saving of \$29,000 per annum, has commenced. **These funds are being used to train staff on 'used fridge management'**

### **Existing Waste Processing Projects – Neerabup**

Progress against a project to establish and operate a Resource Recovery Facility at Neerabup in is contained in a separate report within this agenda.

### **OBJECTIVE TWO – WASTE PROCESSING OPPORTUNITIES**

Objective Two is to identify, evaluate and implement opportunities for expansion of the waste management business.

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## **An Integrated Regional Plan**

Tasks associated with the development of an integrated regional plan have been progressed as follows:

- ***Conduct of a tender exercise for provision of competitive bids to undertake this work***
- ***A tender recommendation is contained in a separate report in this agenda***

## **Additional Processing Facilities**

Tasks associated with the establishment of additional processing facilities for operation by Mindarie Regional Council have been progressed as follows:

- Balcatta Transfer Station (City of Stirling)
  - Investigation into Mindarie Regional Council operation of Household Hazardous Waste (HHW) component completed
  - Alternative approach re issue of incentive scheme for HHW collection, is currently under investigation by City of Stirling
- 'Son of Tamala' Landfill
  - ***Call for submission (CFS) package, 'under preparation' for issue to industry***
  - ***This CFS is planned for advertisement in late August 2009, with preparation of a tender (if required) in late 2009***
  - Concurrently, work is progressing to investigate land for potential purchase for use as a landfill, if required

## **OBJECTIVE THREE – INDUSTRY LEADERSHIP AND ADVOCACY**

Objective Three is to identify and promote industry-wide initiatives for improvements to waste/resource management, particularly in relation to waste minimisation and resource recovery.

## **SWMP Projects**

Progress on current SWMP projects during the reporting period has been as follows:

- Progress of an invoice to the DEC for the first 20% (\$80k) of available funding
- ***Execution of tasks by a Waste Minimisation Officer to progress the waste minimisation programs***
- Development of project frameworks and timetables, *and finalisation of detail*
- Progression of the approved projects including the involvement of member council officers
- ***Liaison visits to member councils***

## **Partnership Activities**

Key partnership activities during the reporting period have been as follows:

- 
- Municipal Waste Advisory Council (MWAC)
    - ***Continued liaison with State Government representatives on an improved approach for management of the landfill levy issue, particularly in relation to the usage of levy funds***
    - ***Development of a 'suggested Action' list for consideration by the Minister in relation to the Parliamentary Enquiry into waste management***
  - Forum of Regional Councils (FORC)
    - Further discussions with the Waste Authority WA on opportunities for partnership
    - ***Progress of a plan to obtain amendments to proposed State Government changes to WARR legislation, particularly in relation to the use of levy funds***
  - Waste Management Association of WA (WMAA(WA))
    - Liaison with State Government utilisation of some levy resources to fund WMAA activities
  - Industry Training Council (EUPA)
    - ***Review and revision of waste industry training needs, using levy funds. This work is in progress***

#### OBJECTIVE FOUR – COMMUNITY ENGAGEMENT

Objective Four is to engage with the community in the Mindarie region in order to promote behaviour consistent with the region's operational plans for waste/resource management.

##### Marketing Activities

Key marketing activities progressed during the reporting period were as follows:

- A draft Marketing and Waste Education Plan has been developed for implementation from 1 July. This plan has been the basis for the budgeting process, ***and will be presented to Council in October 2009***
- Work on the upgraded website is continuing with the aim of going live end of ***August 2009***

##### Education Activities

Key education activities progressed during the reporting period were as follows:

- Appointment in March 2009 of a full-time Sustainability and Waste Education Coordinator, which was formerly a part time position
- Further completion of HHW collection days at Town of Victoria Park, Town of Cambridge
- The MRC is involved in a metropolitan-wide SWIS-funded program to introduce battery collections in each Council. Launch in August 2009
- Fridge calendars have been produced for Stirling, Vincent, and Cambridge. Perth currently in production

- 
- Continuation and promotion of events and information relevant to waste management

### **Community Engagement Advisory Group (CEAG) Activities**

Key CEAG activities progressed during the reporting period were as follows:

- Continuation of regular CEAG meetings
- CEAG is reviewing its Roles & Functions statement, and performance against the CPA
- A vacancy currently exists and MRC is advertising to fill the vacancy

### **Miscellaneous Activities**

Miscellaneous Community engagement activities progressed during the reporting period were as follows:

- Engagement with the Kinross community for a task of Millipede Collection for nematode inoculation

### **OBJECTIVE FIVE – ORGANISATIONAL MANAGEMENT**

Objective Five is to maintain excellent management of the Mindarie Regional Council organisation.

### **Business Systems**

Key projects associated with this port folio are as follows:

- Development of a tender for the establishment of an integrated regional plan with tender recommendation to be provided to proposed Ordinary Council Meeting 3 September 2009
- Development of a tender for individual service providers. ***For advertisement August 2009***
- ***Investigation of improved budget preparation process, in conjunction with member councils***
- ***Investigation of personnel resourcing mix, prior to Budget 2010/2011***
- ***Investigation of improved TWG governance model***
- ***Conduct of a financial workshop 13 August 2009. Action sheet at Attachment One***

### **Member Council Partnerships**

Key activities progressed as follows:

- Liaison Tamala Park Regional Council (TPRC) re buffer and associated issues, with a plan to develop a joint submission for TPRC/MRC consideration
- Preparation of a plan for the conduct of a financial workshop in early August 2009, focussing primarily on a review of the existing fees model

***On the matter of Town of Cambridge exemption request, CEO Mindarie Regional Council and CEO Town of Cambridge have agreed that this matter is best left until investigations on a revised pricing model and an 'exemption approach' are completed. This is now estimated to be end 2009.***

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## **Establishment Agreement**

The administration has received correspondence from Town of Vincent advising a position of support for 'one vote – one Council', as distinct to the existing model, in any future draft Establishment Agreement. This position is at odds with other Council positions on this matter i.e. retention of status quo.

***Attendees at an Officer Business Workshop on 13 August 2009 agreed 'way ahead' as follows:***

- ***Finalisation of the draft Establishment Agreement, for Mindarie Regional Council endorsement and subsequent consideration by member councils***
- ***Development of a suite of potential Constitution amendments, for consideration by Mindarie Regional Council and member councils in the event of non-agreement to the draft Establishment Agreement***

## **CONSULTATION**

Not applicable

## **STATUTORY ENVIRONMENT**

Not applicable

## **POLICY IMPLICATIONS**

Not applicable

## **STRATEGIC IMPLICATIONS**

This progress report reflects progress against approved activities associated with the Council's annual Business Plan.

## **FINANCIAL IMPLICATIONS**

These activities are conducted within the context of the approved Council budget for any particular financial year.

## **COMMENT**

Council business is currently being conducted within the framework of the Annual Business Plan.

## **MRC OFFICER RECOMMENDATION**

That Council receive this progress report for the period 23 July 2009 – 14 August 2009 against Annual Business Plan 2009/2010.

## **TECHNICAL WORKING GROUP – 21 AUGUST 2009**

The CEO undertook to action to amend this report in accordance with suggestions from the Group as follows:

- Identification of 'new' information via 'italics'
- Inclusion of additional information re JJ MacDonald business status

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The CEO and the Group agreed that all requests for submissions, including tenders, from the community, be forwarded to Group Members, for information, at the time of advertisement, and that all items for consideration on these matters contain clear description of SCOPE.

The final activity for the meeting was a discussion on issues surrounding proposals for revised arrangements associated with engagement of member Council officers by MRC administration, including a revamp of Technical Working Group (TWG).

This discussion was led by external advisor, Mr Bruce Wittber, an experienced local government professional. Key points were as follows:

- The idea for an annual schedule of all proposed meetings including OCM, TWG and like, financial workshops and CEO meetings
- The need for more detailed documentation of TWG type discussion, in context of a more formalised yet 'value adding to items' process
- The need for all OCM items to be considered by the TWG – type group, excluding the mandatory financial reports

The agreed 'way ahead' was for the development of a draft Terms of Reference, by Mr Wittber and the MRC team, for consideration at the next TWG meeting.

#### **TWG OFFICERS RECOMMENDATION**

**That Council receive this progress report for the period 23 July 2009 – 14 August 2009 against Annual Business Plan 2009/2010.**

**ATTACHMENT ONE**  
**TO ITEM 1**  
**TECHNICAL WORKING GROUP MEETING**  
**21 AUGUST 2009**  
**FINANCIAL MANAGEMENT WORKSHOP 13 AUGUST 2009**  
**ACTION PLAN**





## **ACTION PLAN**

### **FINANCIAL MANAGEMENT WORKSHOP**

**ON 13 AUGUST 2009**

**VENUE –TOWN OF VINCENT**

**TIME – 10.00 AM**

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*Managing waste and recovering resources responsibly*

*Constituent Members: Cities of Perth, Joondalup, Stirling, and Wanneroo. Towns of Cambridge, Victoria Park and Vincent*



## **MRC FINANCIAL MANAGEMENT WORKSHOP – 13 AUGUST 2009**

### **Attendees**

|                      |                           |
|----------------------|---------------------------|
| (KP) Kevin Poynton   | Mindarie Regional Council |
| (KD) Kalwant Dhillon | Mindarie Regional Council |
| (IW) Ian Watkins     | Mindarie Regional Council |
| (MW) Mike Wadsworth  | Facilitator               |
| (JB) Jason Buckley   | Town of Cambridge         |
| (CC) Chris Colyer    | Town of Cambridge         |
| (JL) Jason Lyon      | Town of Cambridge         |
| (IB) Ian Berry       | City of Perth             |
| (AV) Anthony Vuleta  | Town of Victoria Park     |
| (JW) John Wong       | Town of Victoria Park     |
| (SW) Stephen Bowley  | Town of Victoria Park     |
| (MT) Mike Tidy       | City of Joondalup         |
| (MG) Martyn Glover   | City of Joondalup         |
| (KC) Karen Caple     | City of Wanneroo          |
| (SS) Shane Spinks    | City of Wanneroo          |
| (LL) Lucia Lam       | City of Wanneroo          |
| (EH) Ed Herne        | City of Stirling          |
| (GE) Geoff Eves      | City of Stirling          |
| (EA) Ed Albrecht     | City of Stirling          |
| (AA) Andrew Annand   | Deloitte                  |
| (RM) Rob Michetti    | Deloitte                  |

### **Apologies**

|              |                 |
|--------------|-----------------|
| Mike Rootsey | Town of Vincent |
|--------------|-----------------|

# MRC FINANCIAL MANAGEMENT WORKSHOP – 13 AUGUST 2009

## ACTION PLAN – ISSUES ARISING FROM WORKSHOP

| ITEM | AGENDA ITEM NO. | ITEM                    | ACTION/ISSUE   | BY    | WHEN | COMMENT  |
|------|-----------------|-------------------------|--|-------|------|--|
| 1    | -               | Intro                   | KP made following opening remarks. <ul style="list-style-type: none"> <li>Appreciation for preparation, attendance, to all</li> <li>Task in progress to review 'MRC Officer forums' including TWG, financial workshops</li> <li>Plan is to conduct workshop for elected members re pricing model</li> </ul>  |       |      | (JW) John Woodhouse<br><br>For endorsement next workshop early September 2009.   |
| 2    | 1               | MRC Governance Document | Attendees agreed plan to progress the establishment of a contemporary governance document for MRC as follows: <ul style="list-style-type: none"> <li>Preparation of final draft Establishment Agreement (EA) including schedules</li> <li>Preparation of suite of Constitution amendments to improve governance of MRC e.g. tenure of Chair/Deputy Chair</li> <li>Convention of Mayor/CEO workshop (Member Councils) to establish 'way ahead'</li> <li>Provide all workshop invitees (13 August) with e-copies of <ul style="list-style-type: none"> <li>MRC Constitution</li> <li>Current draft EA</li> </ul> </li> </ul> | KP/JW |      | Proposed post LG elections (17 October 2009).  |
|      | 2               | Pricing Model           | Attendees agreed further work as follows: <ul style="list-style-type: none"> <li>Member fees <ul style="list-style-type: none"> <li>Evaluation of four options thus. <ul style="list-style-type: none"> <li><u>Option One</u><br/>Multiple fees i.e. proc/non-proc for landfill/one RRF scenario</li> <li><u>Option Two</u><br/>Multiple fees for landfill/more than one RRF scenario</li> </ul> </li> </ul> </li> </ul>   |       |      | Deloitte to investigate, in context of this evaluation, merits of 'reward/penalty' system for Member Council tonnages. |

## ORDINARY COUNCIL MEETING MINUTES - 3 SEPTEMBER 2009

|   |  |                |                                       |   |                         |   |   |
|---|--|----------------|---------------------------------------|---|-------------------------|---|---|
| <p>MINDARIE REGIONAL COUNCIL<br/>TECHNICAL WORKING GROUP - MINUTES 21 AUGUST 2009</p> |  |                |                                       | <p><u>Option Three</u><br/>Single fee for landfill/one RRF scenario<br/><u>Option Four</u><br/>Single fee plus residue fee for landfill/more than one RRF scenario</p> <p>Against criteria presented to workshop by Deloitte.</p> <ul style="list-style-type: none"> <li>• Casual Fees             <ul style="list-style-type: none"> <li>◦ Development of model for casual fee setting</li> </ul> </li> <li>• Presentation of this work to next workshop</li> <li>• Presentation of pricing model package to officers workshop</li> <li>• Investigation of current fee for Wangara RRF (City of Swan) residue</li> <li>• Progress an approach to City of Stirling re plan post expiry Atlas contract 2013</li> </ul> | <p>KD<br/>KP<br/>KP</p> | <p>4 Sep 2009<br/>4 Sep 2009<br/>4 Sep 2009</p> | <p>Proposed 4 Sep 2009 (AM)<br/>Proposed 5 Oct 2009</p> |
| <p>ITEM 8.1.1</p>   |  | <p>3</p>       | <p>MRC<br/>Business<br/>Framework</p> | <ul style="list-style-type: none"> <li>• Presentation of progress report by Deloitte postponed</li> <li>• Attendees agreed Deloitte to conduct discrete discussions with selected member council officers then prepare draft framework for consideration at a subsequent workshop</li> </ul>  | <p>KP/KD/Deloitte</p>   |   |   |
|   |  | <p>Closure</p> |                                       | <p>Workshop closed 1330 hrs.</p>  |                         |   |   |

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**ITEM 2                    RESOURCE RECOVERY FACILITY UPDATE REPORT (For the period 23 July 2009 to 3 September 2009)**

**File No:**                **WST/13-02 (D/09/3795)**

**Attachment(s):**    **Nil**

**Author:**              **Ian Watkins**

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**SUMMARY**

The purpose of this report is to provide Council with information relating to the final development, commissioning and operation of the Stage 1 Resource Recovery Facility (RRF) at Neerabup.

**BACKGROUND**

Stage 1 RRF contract was signed with BioVision 2020 on 23 November 2007. Construction commenced on 27 February 2008 with Practical Completion being achieved on 15 July 2009.

The 20 year contract operational period commenced on 16 July 2009.

- Contract framework includes:
- Contractor - BioVision 2020 (Ownership - 70% Westscheme; 30% SITA)
- Build Own and Operate (BOO) contract structure
- 100,000 tonnes per year
- 20 year contract
- Contract commencement date 16 July 2009
- Contract end date 15 July 2029

**DETAIL**

Operations

As at 16 July 2009 facility operations commenced.

Typical operational conditions include:

- MRC to deliver 400 tonnes per day - Monday to Friday
- BioVision to process 285 tonnes per day - seven days per week
- 40,000 kilolitres of water consumed per year
- 3 MW hours of power consumed
- Approximately 40,000 tonnes of compost produced annually
- Approximately 30,000 tonnes of residue sent to Tamala Park annually
- 1,200 tonnes of ferrous metal recycled annually

### Waste Delivery

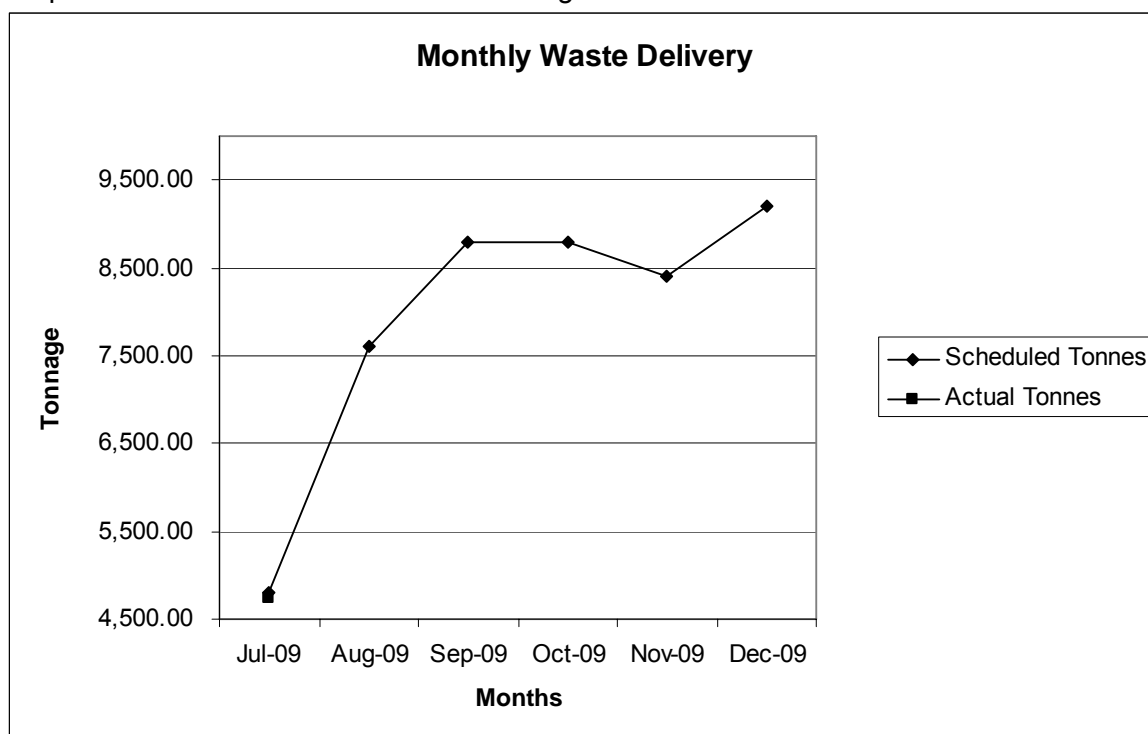
The Cities of Joondalup and Wanneroo and the Towns of Victoria Park and Cambridge currently deliver waste to the RRF.

The City of Perth and the Town of Vincent have opted to continue to dispose of waste at the Tamala Park landfill.

The RRF will typically accept approximately 2,000 tonnes of waste per week. With the large volume disposal pit available, it is not critical that the precise daily tonnage be achieved each day, so long as the weekly average is approximately 2,000 tonnes per week.

Graph No. 1 provides detail of the Actual Tonnage of waste delivered in comparison to Scheduled Tonnage.

Graph No. 1 – Actual vs. Scheduled Tonnage



Up to 31 July, waste deliveries were 73 tonnes below scheduled tonnes.

### Key Performance Indicators

KPI's as per the RRFA are as follows:

| KPI  | Target | Contract Year to Date | July | August | Sept |
|--|--------|-----------------------|------|--------|------|
| Environmental Standard - Number of Breaches            | 0      | 0                     | 0    | TBA    | TBA  |
| Waste Diversion  | 30%    | NA*                   | NA*  | TBA    | TBA  |
| Quality of Compost - Number of Breaches                | 0      | 0                     | 0    | TBA    | TBA  |
| Quantity of Recyclable Packaging - Below Target Tonnes | 0      | 16t                   | 16t  | TBA    | TBA  |

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| KPI   | Target | Contract<br>Year to<br>Date | July | August | Sept |
|---|--------|-----------------------------|------|--------|------|
| Health and Safety - Number of LTI's         | 0      | 0                           | 0    | TBA    | TBA  |
| Community Acceptance - Number of Complaints | 0      | 0                           | 0    | TBA    | TBA  |
| Project Culture - PAG Chairperson Score     | 100    | 100                         | 100  | TBA    | TBA  |

\* Waste diversion cannot be calculated at this stage as the facility is still being filled up following the commencement of full operations.

KPI's relating to waste quality are able to be adjusted so far as the variability in the quality impacts a particular KPI.

The reduction in the quantity of packaging material (metals) was as a result of a minor problem with one of the extraction magnets.

#### Compost Quality

As per the RRFA BioVision is able to dispose of all compost free of charge to landfill for a period of 28 days after Practical Completion. That is up to and including 12 August 2009. Beyond that date, if compost is sent to landfill, it is considered as residue, impacts the Waste Diversion KPI and BioVision is required to pay the disposal fee.

To date compost has been delivered to the following locations:

- Turf farms
- Olive farms
- Custom Compost facilities north and south of Neerabup for blending and storage

Testing of the compost product has indicated that the product being produced meets the Australian Standard C2 grading applicable for restricted use; which is typical for MSW derived compost. The plant operations are being adjusted to improve production rates and improve product quality.

#### Facility Operating Licence

The DEC has previously issued a facility operating licence for 50,000 tonnes per year (prior to commissioning commencing).

BioVision has been working closely with the DEC to increase the Operating Licence to the necessary 100,000t. Following the successful commissioning of the facility and operation of the biofilters, the DEC has recently reissued the Operating Licence to a maximum of 100,000t/yr.

#### Secondly Waste Treatment Facility Working Group

The SWTF WG last met on 1 July 2009. No meeting has been held since the last Council meeting.

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### Project Advisory Group

MRC Representatives:  
Cr Laura Gray  
Kevin Poynton (CEO)  
Eddy Albrecht (City of Stirling)

MRC Alternates:  
Cr Dot Newton  
Kalwant Dhillon  
Dennis Blair (City of Wanneroo)

BioVision Representatives:  
Emmanuel Vivant  
Marco Fontana Giusti  
Nial Stock

BioVision Alternates:  
Casimiro da Fonseca  
Craig Barker  
Kevin Wilson

With recent organisational changes at the City of Wanneroo, Dennis Blair is no longer available as an alternate. The Mindarie Regional Council CEO has requested nominations for the alternate position from all member councils. This position has been filled by Chris Colyer from the Town of Cambridge.

The PAG recently met on 5 August 2009.

Items dealt with by the group include:

- Minor Contract changes
- BioVision Monthly Report
- Power Outage Plan
- Compost Marketing Plan
- Input Tonnage
- Operating Licence
- Formation of a Neerabup Industrial Council

### MRC Infrastructure Development

#### **Infrastructure Works**

Completed March 2009.

#### **Building Works**

BCL Construction was awarded the building works (Contract 13/95). This work is currently being undertaken on site with completion anticipated in mid early September.

#### **Groundwater Bores**

Bore 1 and Bore 2 have been installed and plumbed into the permanent underground services to provide supply water to the RRF and MRC facilities.

#### **Weighbridge**

The automated weighbridge has been functioning efficiently since the commencement of commissioning (21 April 2009). The weighbridge building is part of the BCL building works contract and has recently been installed on site. The computers, which have been in a temporary transportable building, have been relocated to the permanent weighbridge building and the transportable has been removed.



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Initially there were a number of minor computer-related breakdowns with the weighbridge; however, these have been resolved and the weighbridge has been operating more reliably in the past month.

### **MRC Future Site Works**

On completion of the building works, the following activities are yet to be completed:

- Landscaping – compost trial plots.
- Visitors Centre fitout.
- Develop site tour program.

### **Landscaping**

The majority of the landscaping on site has recently been completed involve the planting of native shrubs and trees within the MRC area and along the road frontage. Native species have been selected to blend in with the Bush Forever area to the east of the site. In addition, trial plots will be developed adjacent to the Visitors Centre where trails will be conducted using RRF compost in different quantities to grow a range of plants as a demonstration of the benefit of using compost.

### **Community Engagement**

The MRC community engagement program continues to be managed via the Community Engagement and Advisory Group (CEAG).

The group last met on 1 July 2009 at the Joondalup Resort. Issues discussed at the meeting included:

- Project update and commissioning progress.
- Reviewing the CEAG Roles and Function.
- Reviewing the Chairperson Roles and Functions.
- Reviewing the Community Partnership Agreement (CPA).
- Community monitoring program.

### **Site Visits**

Throughout the RRF commissioning period and during the first month of operations, the MRC has been running regular tours for member council officers to visit the site and view first hand the process and current activities. To date the following site visits have been undertake:

- Two tours for City of Joondalup officers.
- Three tours for MRC operations and administration staff.
- Two tours from the Town of Vincent.

In addition, a SMRC technical group and the Rivers Regional Council were recently taken on a detailed site visit through the facility.

Should any member council officers wish to attend a site visit, please contact MRC Reception (9306 6303).

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### Caretaker Issues

BioVision has been liaising with Mr Tull, and he has also had a tour of the site. There have been a number of odour related issues; however, the source of the odour has not been determined as on a number of occasions, the wind direction has not been in the direction of the RRF. It is suspected that the neighbouring chicken farm is causing some of the odour issues. Investigations continue.

The MRC CEO is in the process of determining possible causes of concern to Mr and Mrs Tull and thereafter, determining possible solutions to these concerns.

In various discussions with both the MRC and BioVision, Mr Tull has indicated that it is his preference to remain on site and not be relocated.

### Stage 2 RRF Development

This matter is being dealt with by the SWTF WG, with relevant aspects being covered in the notes of the meetings being circulated to Council.

## **CONSULTATION**

Consultation has occurred with the following groups:

- Cardno/Meinhardt Joint Venture
- BioVision2020
- SITA
- Kerman Contracting
- Various Design Consultants
- Member Councils

## **STATUTORY ENVIRONMENT**

Nil

## **POLICY IMPLICATIONS**

Nil

## **STRATEGIC IMPLICATIONS**

The development and operation of resource recovery in the region is consistent with the following Principals described in Strategic Plan 2009 – 2029:

- Community Focus
- Innovation
- Partnership
- Leadership

In particular, Stage 1 RRF conforms with Objective 1 – Waste Management to maximise resource recovery and minimise waste to landfill in order to minimize environmental impact.

## FINANCIAL IMPLICATIONS

The Project Operational Summary below sets out the 2009/10 facility operating budget against which operational costs are tracked throughout the year.

Project Operational Costs Summary for 2009/10 Financial Year – As at 31 July 2009

| Item                           | Budget              | Expenditure<br>(to 31/7/9) | %<br>Expenditure |
|--------------------------------|---------------------|----------------------------|------------------|
| <b>Capital Expenses</b>        |                     |                            |                  |
| 2008/2009 Carryover            | \$ 829,000          | \$ 70,104                  | 8.5%             |
| <b>Sub-total</b>               | <b>\$ 829,000</b>   | <b>\$ 70,104</b>           | <b>8.5%</b>      |
| <b>Consultancy</b>             |                     |                            |                  |
| Specialist Project Consultants | \$ 50,000           | \$ -                       | 0.0%             |
| Legal Consultants              | \$ 50,000           | \$ -                       | 0.0%             |
| Financial Consultants          | \$ 10,000           | \$ -                       | 0.0%             |
| Insurance Consultants          | \$ 10,000           | \$ -                       | 0.0%             |
| Project/Contract Management    | \$ 80,000           | \$ -                       | 0.0%             |
| Temporary Staff                | \$ 10,000           | \$ -                       | 0.0%             |
| <b>Sub-total</b>               | <b>\$ 210,000</b>   | <b>\$ -</b>                | <b>0.0%</b>      |
| <b>Facility Operations</b>     |                     |                            |                  |
| Building Maintenance           | \$ 10,000           | \$ -                       | 0.0%             |
| Building Security              | \$ 20,000           | \$ -                       | 0.0%             |
| Fencing and Gate Maintenance   | \$ 5,000            | \$ -                       | 0.0%             |
| Road Maintenance               | \$ 5,000            | \$ -                       | 0.0%             |
| Bore and Pipework Maintenance  | \$ 5,000            | \$ -                       | 0.0%             |
| Environmental Monitoring       | \$ 20,000           | \$ -                       | 0.0%             |
| Community Monitoring Program   | \$ 45,000           | \$ 568                     | 1.3%             |
| Landscape and Gardens          | \$ 30,000           | \$ -                       | 0.0%             |
| MRC Admin Charge               | \$ 100,000          | \$ 8,333                   | 8.3%             |
| Utilities                      | \$ 10,000           | \$ -                       | 0.0%             |
| Council Rates                  | \$ 27,000           | \$ -                       | 0.0%             |
| Compost Disposal               | \$ 545,000          | \$ -                       | 0.0%             |
| Tipping Fees                   | \$14,600,000        | \$ 696,444                 | 4.8%             |
| <b>Sub-Total</b>               | <b>\$15,422,000</b> | <b>\$ 705,345</b>          | <b>4.6%</b>      |
| <b>Total Operating Costs</b>   | <b>\$16,461,000</b> | <b>\$ 775,449</b>          | <b>4.7%</b>      |

With the completion of commissioning being achieved on Wednesday 15 July 2009, there were financial consequences to the MRC, these include:

- Receiving \$1,500/day from BioVision as Liquidated Damages to cover additional consultants' costs during the period from 23 June to Practical Completion

- Approximately \$30,000/day being paid by BioVision Contractor(s) to cover MRC Liquidated Damages and ANZ Finances charges. These costs are paid out of a reserve amount set up within BioVision construction contracts to cover all Liquidated Damages claims up to approximately \$1.4m. Within the RRFA, 50% of the unspent Liquidated Damages reserves gets paid to the MRC at Practical Completion. Hence, the MRC is losing approximately \$15,000/day from possible reserve payments

Carry over capital works costs from the 2008/2009 financial year to the 2009/2010 financial year are as follows:

| Item                                 | Value     |
|--------------------------------------|-----------|
| Project/Construction Management (JV) | \$22,000  |
| Legal                                | \$5,000   |
| Site Infrastructure                  | \$802,000 |
| Total                                | \$829,000 |

### **MRC OFFICERS RECOMMENDATION**

That Council note the RRF update report.

### **TECHNICAL WORKING GROUP – 21 AUGUST 2009**

The Group agreed that it was now appropriate to amend the content of this report, given that commissioning had been completed satisfactorily. Agreed amendments were as follows:

- Inclusion of compost – information concerning compost non-conformance with applicable Australian Standards (currently no non-conformances to report)
- Amendment to the layout of Project Operational Costs Summary Table
- Amendment to Waste Delivery tabular format, to a graphical format

The Group also acknowledged Chris Colyer who volunteered to be Deputy Officer, PAG

The Recommendation has been amended to reflect this.

### **TWG OFFICERS RECOMMENDATION**

**That Council:**

- Note the RRF update report for the period 23 July 2009 to 3 September 2009**
- Approve the appointment of Mr Chris Colyer to the position of Deputy Officer, Project Advisory Group (PAG)**

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**ITEM 3                      STAGE 2 PHASE 3 LINER WORKS - PROPOSED WORKS & TENDER RECOMMENDATION**

**Tender No:**            **13/100**

**File No:**              **WST/132 (D/09/3788)**

**Attachment(s):**    **1. Tender 13/100 Golder Associates Tender Report and Recommendation (without appendices)**

**Author:**              **Ian Watkins**

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**SUMMARY**

The purpose of this report is to provide Council with information associated with the tender process and recommendation for the construction of the base liner works associated with the development of Stage 2 Phase 3 landfill development.

**BACKGROUND**

**Tamala Park Landfill Development**

The overall Tamala Park landfill development consists of Stage 1, the old, closed landfill and Stage 2 the active landfill area. Stage 2 consists of three phases. Phase 1 and 2 have previously been lined and are currently being landfill. Phase 3 is the last remaining area to be developed within Stage 2.

**Landfill Liner Design**

Golder Associates was engaged by Council to provide engineering consultancy services for the design, tendering and construction superintendents for the liner works associated with the Phase 3 landfill development.

As part of the landfill design undertaken by Golder Associates various landfill liner options were investigated. These included the investigation of the use of a range of synthetic liner materials to line the base of the landfill as well as up the side slopes. Due to the length of the side slopes (approximately 70 m), the rough finish of the limestone slopes and the length of time that the liner would be exposed prior to the landfill been filled, based on technical considerations the decision was made to construct the baseliner plus 5 m up the slopes using a synthetic liner (the tendered scope of work) and thereafter continuing up the side slopes using lifts of compacted clay as the waste height increased. This design concept is what was used for Stage 2 Phase 1 and provided a suitable and workable solution.

The works associated with Tender 13/100 is limited to the construction of the base liner and 5 m vertically up the side slopes. The work associated with the progressive clay lifts will be finalised at a later date.

**DETAIL**

**Tender 13/100**

The tendered scope of works included:

- Ripping, crushing and loading of limestone (Provisional Items).
- The final trimming and shaping of the landfill base and perimeter 5 m bund.
- Exposure of existing landfill liner edges.
- Liner installation.
- Leachate collection pipe installation.
- Leachate drainage layer installation.

Ripping, crushing and loading of limestone activities are Provisional Items in the tender documentation. This allows the MRC the flexibility to either carry out this activity "internally" as is currently occurring or included the activity in the contracted works.

### Tender Process and Prices Received

Golder Associates has compiled a tender evaluation report and recommendation providing the details of the tender process and a summary of the prices received. The Golder Associates report is at **Attachment One** to this report. The complete Golder Associates report is 75 pages long and includes a number of appendices pertaining to technical information and drawings. Only the 14 page report has been included in **Attachment One**.

The Tender was advertised on Saturday 27 June and again on Wednesday 30 June 2009 and closed on Friday 17 July 2009. Seven companies submitted tenders for the proposed works, of which one tender was submitted late; hence, only six tenders were considered. **Table No. 1** provides a summary of the prices received.

**Table No. 1 - Summary of Tender Prices**

| Item | Company                             | Tendered Price (Excl. GST) |
|------|-------------------------------------|----------------------------|
| 1.   | VDM Earthmoving Contractors Pty Ltd | \$2,818,325.50             |
| 2.   | Outlook Contracting Pty Ltd         | \$3,359,505.98             |
| 3.   | CECK Pty Ltd                        | \$3,382,016.07             |
| 4.   | Watpac Civil Infrastructure Pty Ltd | \$3,473,024.00             |
| 5.   | NK Contractors Pty Ltd              | \$3,578,207.47             |
| 6.   | Ertech Pty Ltd                      | \$4,839,787.98             |
| 7.   | West Coast Earthworks               | Received late, rejected    |

Following the checking of the submitted tender prices there were a number of arithmetic errors identified. **Table No. 2** provides a summary of the corrected tender prices.

**Table No. 2 - Summary of Corrected Prices**

| Item | Company                             | Corrected Tendered Price (Excl. GST) | Variance (Excl. GST) |
|------|-------------------------------------|--------------------------------------|----------------------|
| 1.   | VDM Earthmoving Contractors Pty Ltd | \$2,818,325.50                       | \$0.00               |
| 2.   | Outlook Contracting Pty Ltd         | \$3,234,110.38                       | -\$125,395.60        |
| 3.   | CECK Pty Ltd                        | \$3,382,016.07                       | \$0.00               |
| 4.   | Watpac Civil Infrastructure Pty Ltd | \$3,473,023.35                       | -\$0.65              |
| 5.   | NK Contractors Pty Ltd              | \$3,585,610.20                       | \$7,402.73           |
| 6.   | Ertech Pty Ltd                      | \$4,839,787.98                       | \$0.00               |

The price quoted by Ertech Pty Ltd was the highest price by approximately \$2M (42%) from the lowest quoted price and therefore was not assessed further.

## Selection Criteria

The following criteria were used to assess the tenders and determined the most advantageous offer presented:

- Previous Experience (25%).
- Key Personnel (20%).
- Subcontractors (10%).
- Plant and Equipment (10%).
- Construction Methodology (25%).
- Management Plans (10%).

## Tender Assessment

Tenders received were assessed by Liza du Preez (Golder Associates) and Anu Saini (Golder Associates).

The tenders were checked for completeness, specifically in relation to the documents requested in the tender document. Clarifications or additional information was sought from VDM Earthmoving Contractors Pty Ltd, Watpac Civil Infrastructure Pty Ltd and NK Contractors Pty Ltd.

**Table No. 3** provides detail of the tender scoring against selection criteria.

**Table No. 3 Tender Scoring**

| Criteria                 | Weighting | Contractor |            |            |             |             |
|--------------------------|-----------|------------|------------|------------|-------------|-------------|
|                          |           | CECK       | NK         | Watpac     | Outlook     | VDM         |
| Previous Experience      | 25%       | 5          | 5          | 5          | 2           | 2           |
| Key Personnel            | 20%       | 4          | 4          | 3          | 2           | 2           |
| Subcontractors           | 10%       | 5          | 4          | 4          | 4           | 4           |
| Plant & Equipment        | 10%       | 4          | 4          | 3          | 3           | 3           |
| Construction Methodology | 25%       | 5          | 3          | 3          | 3           | 3           |
| Management Plans         | 10%       | 5          | 5          | 5          | 4           | 1           |
| <b>Weighted Score</b>    |           | <b>4.7</b> | <b>4.1</b> | <b>3.8</b> | <b>2.75</b> | <b>2.45</b> |

A detailed explanation of the scoring is provided in the attached Golder Associates report.

Of the five tenders considered only three tenderers, CECK, NK and Watpac, had previous relevant lining experience to undertake the works.

Although VDM (\$2,818,325.50) and Outlook (\$3,234,110.38) tendered the two lowest prices, due to the lack of relevant experience with regards to landfill lining projects it was deemed that these two offers not be accepted.

## Tender Award Recommendation

That the works be awarded to CECK Pty Ltd as the tender provided appropriate previous relevant experience at a competitive price.

---

### **Timing of Contract Award**

In late June the Works Approval application was submitted to the DEC. Following initial review of the submission the DEC requested additional information covering the proposed design of the clay lining up the side slopes. This concept design has been completed and submitted to the DEC. It is anticipated that the Works Approval will be received from the DEC sometime in October.

The contract award will only occur once the Works Approval has been issued. This fact was highlighted in the Tender documentation.

### **Contract Contingency**

Due to the length of time required by the DEC for the review and issue of the Works Approval, limestone excavation which is currently being undertaken in Phase 3, will continue until the issue of the Works Approval. It is anticipated that by this time the vast majority of the excavation would have been completed; hence, there will only be a minor portion of the Provisional Items (ripping, crushing and loading of limestone) required to be carried out by the contractor.

Based on the CECK tender submission the ripping, crushing and loading of limestone is priced at approximately \$800,000. With only a portion of this expenditure anticipated to be incurred, the remaining amount can be used as a Contract Contingency to cover unforeseen occurrences during the construction activities.

### **CONSULTATION**

Consultation has occurred with the following groups:

- Tamala Park operations staff
- Landfill Gas and Power
- DEC
- Golder Associates
- Dun & Bradstreet
- Various Tenderers

### **STATUTORY ENVIRONMENT**

Nil.

### **POLICY IMPLICATIONS**

Nil.

### **STRATEGIC IMPLICATIONS**

The ongoing development of Tamala Park landfill is consistent with the following Principals described in the Strategic Plan 2009-2029:

- Community Focus
- Innovation
- Leadership



In particular, the landfill development conforms with:

- Objective 1 – Waste Management to minimise the environmental impact of waste disposal.
- Objective 3 – Industry Leadership and Advocacy to promote industry-wide initiatives for improvements to waste management.

## **FINANCIAL IMPLICATIONS**

There is a budget provision of \$12,678,700 for the construction of the floor and side walls. The tendered amount of \$3,382,016.07 for the floor liner and 5m up the walls is considered to be below cost estimates when establishing the original budget estimates. The original budget was based on a unit rate of approximately \$150/m<sup>2</sup>. The Tendered rate was in the order of \$115/m<sup>2</sup>.

Further information in relation to the project since the provision of the budget estimates has resulted in the preferred strategy of using clay on the side slopes. Based on clay supply and placement costs of approximately \$120/m<sup>2</sup> the remaining works will cost approximately \$5.5m. That is a total project cost of approximately \$8.9m. Consequently there is a potential saving of approximately \$3.7m for the lining of Phase 3. Only once the clay lining costs have been more accurately defined will the true savings be known.

Within the contract award value there is approximately \$800,000 associated with the ripping, crushing and loading of limestone. These activities are Provisional Items and able to be removed from the contract of works if needed. It is most likely that the majority of these activities will be carried out by the MRC as part of its current works associated with the excavation of Phase 3. Consequently it is likely that the contracted works will cost less than the contract award value. Note that the contract will be a priced Bill of Quantities; hence, the contractor will only be paid for the work carried out and not the lump sum of the contract award value.

The costs of the current limestone excavation activities, which have been ongoing for the past two years, are covered in a separate, additional budget allocation "Excavation" to a value of \$3,250,000. These funds will be used to continue with the excavation activities until the Works Approval has been issued by the DEC and the contract works awarded. From contract award, all excavation carried out by the successful contractor will be included in the liner "Construction" budget allocation.

MRC Administration is in the process of undertaking an assessment of the CECK Pty Ltd financial position and financial ability to undertake the works. The outcome of this assessment will be presented to the TWG when the information becomes available.

## **MRC OFFICERS RECOMMENDATION**

That Council accept the tenders from CECK Pty Ltd submitted in response to Tender No. 13/100 for the Stage 2, Phase 3 Liner Works to the value of \$3,382,016.07 (excluding GST).

## **TECHNICAL WORKING GROUP – 21 AUGUST 2009**

Nil discussion.

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## **TWG OFFICERS RECOMMENDATION**

**That Council accept the tenders from CECK Pty Ltd submitted in response to Tender No. 13/100 for the Stage 2, Phase 3 Liner Works to the value of \$3,382,016.07 (excluding GST).**

**ATTACHMENT ONE**  
**TO ITEM 3**  
**TECHNICAL WORKING GROUP MEETING**  
**21 AUGUST 2009**  
**TENDER 13/100**  
**GOLDER ASSOCIATE TENDER ASSESSMENT REPORT**  
**AND RECOMMENDATION (without appendices)**

July 2009

## Tamala Park Stage 2 Phase 3 Tender 13/100 Assessment

**Submitted to:**  
Mindarie Regional Council  
Tamala Park  
1700 Marmion Avenue  
MINDARIE WA 6030

REPORT



**A world of  
capabilities  
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**Report Number:** 097643030 020 R Rev0

**Distribution:**

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## STAGE 2 PHASE 3 TENDER ASSESSMENT

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Tender Addenda

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Tender Site Meeting Minutes

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Tender Comparison Tables

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Limitations



## STAGE 2 PHASE 3 TENDER ASSESSMENT

### 1.0 INTRODUCTION

The Mindarie Regional Council (MRC) oversees the Tamala Park Landfill operations located approximately 35 km north of Perth. The MRC is currently depositing municipal waste in Stage 2 Phase 2. The MRC has advised that Stage 2 Phase 3 will be the subsequent location for waste deposition. Tenders were invited, by the MRC, for Tender No. 13/100 MRC Tamala Park Landfill, Construction of Stage 2 Phase 3 Liner Works. The MRC has appointed Golder Associates Pty Ltd (Golder) to technically assess the submitted tenders. The MRC has advised that they will carry out the financial assessment of the submitted tenders with regards to financial health of the tendering company.

This report provides a technical assessment of the tenders submitted for Stage 2 Phase 3 Tender No. 13/100.

### 2.0 GENERAL

The MRC invited tender submissions for Tender No. 13/100 with the tender period commencing on 29 June 2009 and closing at noon on 17 July 2009, at Tamala Park Landfill.

#### 2.1 Tender Documents

The tenderers were provided the following documents by MRC on 29 June 2009:

- Tender document (Golder reference number, 097643030 007 R Rev0, dated June 2009).
- Tender Specification (Golder reference number, 097643030 008 S Rev0, dated June 2009).
- Tender Drawings (Golder reference number, 097643030 RevA Drawings D1001 to D10011).

The following two addenda were issued during the tender invite period and are included in Appendix A:

- Addendum 01 to Tender No 13/100 Stage 2 – Phase 3 Liner Works (Golder reference number, 097643030 016 TM Rev0, dated 9 July 2007); and
- Addendum 02 to Tender No 13/100 Stage 2 – Phase 3 Liner Works (Golder reference number, 097643030 019 TM Rev0, dated 14 July 2007)

#### 2.2 Project Briefing and Site Visit

The tenderers were required to attend a mandatory project briefing and site visit on 2 July 2009 at 10:00 am at Tamala Park Landfill. The minutes of the project briefing and site visit are included in Appendix B.

#### 2.3 Tender Submittals and Conformance

Seven companies submitted tenders for Tender No. 13/100:

- Ertech Pty Ltd;
- CECK Pty Ltd;
- NK Contractors Pty Ltd;
- Watpac Civil Infrastructure Pty Ltd (also known as JMS);
- VDM Earthmoving Contractors Pty Ltd (also known as Malavoca Pty Ltd);
- Outlook Contracting Pty Ltd; and
- West Coast Earthworks Pty Ltd



## STAGE 2 PHASE 3 TENDER ASSESSMENT

The submitted tenders were opened at Tamala Park, signed and dated by a representative of the MRC. West Coast Earthworks Pty Ltd was disqualified since their tender was submitted 25 minutes after the tender period closed.

All of the above companies had representatives attend the mandatory project briefing and site visit.

All of the tenderers excluding West Coast Earthwork Pty Ltd submitted conforming tenders.

### 3.0 TENDER EVALUATION

The tenders were technically assessed on a number of different aspects, including the tender price and assessment criteria provided in the Section 3.15 of the tender document.

#### 3.1 Total Price Comparison

Table 1 summarises the prices of the tenders excluding goods and services tax. The tenders are listed from lowest to highest based on calculated total prices. The calculated total price was calculated using the quoted unit rates. This may sometimes differ from the quoted total price due to rounding errors. A more detailed breakdown is provided in Appendix C that compares the quoted unit rates.

**Table 1: Summary of Tender Total Prices**

| Tenders Received From               | Quoted Total Price | Calculated Total Price | Percentage Difference from Lowest Calculated Total Price |
|-------------------------------------|--------------------|------------------------|--|
| VDM Earthmoving Contractors Pty Ltd | \$2,818,325.50     | \$2,818,325.50         | 0%   |
| Outlook Contracting Pty Ltd *       | \$3,359,505.98     | \$3,234,110.38         | 13%  |
| CECK Pty Ltd                        | \$3,382,016.07     | \$3,382,016.07         | 17%  |
| Watpac Civil Infrastructure Pty Ltd | \$3,473,024.00     | \$3,473,023.35         | 19%  |
| NK Contractors Pty Ltd **           | \$3,578,207.47     | \$3,585,610.20         | 21%  |
| Ertech Pty Ltd                      | \$4,839,787.98     | \$4,839,787.98         | 42%  |

\*The large difference in quoted total price and calculated total price is due to the quoted unit rate for Item 1.2 (site management and time related costs) not corresponding to the quoted amount given for that item (refer to Appendix C).

\*\*The quoted total price from NK Contractors was adjusted to exclude goods and services tax (GST) and the calculated total price is based on the quoted unit rates adjusted to exclude GST. NK Contractors quoted total price did not include mobilisation for a second dozer fleet. The mobilisation cost of a second dozer fleet was included in the calculated total price.

The price quoted by Ertech Pty Ltd was the highest price by approximately \$2,021,000 (42%) from the lowest quoted price and therefore was not assessed further. The other five tenderers: VDM Earthmoving Contractors Pty Ltd, Outlook Contracting Pty Ltd, CECK Pty Ltd, Watpac Civil Infrastructure Pty Ltd, and NK Contractors Pty Ltd were assessed against the criteria given in the tender document.

#### 3.2 Request for Clarification or Information

Prior to carrying out the assessment against the criteria given in the tender document, VDM Earthmoving Contractors Pty Ltd, Watpac Civil Infrastructure, and NK Contractors Pty Ltd were asked to clarify or provide additional information for the assessment as summarised in Table 2.





## STAGE 2 PHASE 3 TENDER ASSESSMENT

**Table 2: Summary of Requests for Clarification or Information**

| Tenderer                            | Information/Clarification Requested  | Comments   |
|-------------------------------------|--|--|
| VDM Earthmoving Contractors Pty Ltd | Construction methodology   | Provided   |
|                                     | Proposed subcontractors  | Provided   |
|                                     | Clarification that construction programme can meet proposed milestones (see Section 3.6.1 below)   | Provided   |
| Watpac Civil Infrastructure Pty Ltd | Construction methodology   | Provided   |
|                                     | Management plans   | Provided.  |
|                                     | Company financial statements   | Provided   |
|                                     | Proposed subcontractors  | Provided   |
| NK Contractors Pty Ltd              | Complete bill of quantities  | The bill quantities submitted with the tender was incomplete since there were two pages labelled 1 of 2 and one page labelled 3 of 3                             |
|                                     | Company financial statements   | Provided   |
|                                     | Clarification that construction programme can meet proposed milestones (see Section 3.6.1 below)   | Provided   |
|                                     | Clarification as to how the stainless steel pipes will be fabricated using 12 mm stainless steel plates since the specified thickness of the stainless steel pipes varied: the minimum thickness of the riser pipe is 12.9 mm and the minimum thickness of the sleeve pipe is 15 mm. | Confirmed that the stainless steel pipes would be fabricated from stainless steel plates of different thicknesses as per specifications for the quoted unit rate |

### 3.3 Tender Criteria

The assessment against the criteria given in Section 3.15 of the tender document is summarised in Table 3. The tenderers were scored from 0 to 5 based on the following:

- Score 0 = Does not address requirements;
- Score 1 = Contains insufficient or unclear information;
- Score 2 = Acceptable;
- Score 3 = Good;
- Score 4 = Very Good; and



## STAGE 2 PHASE 3 TENDER ASSESSMENT

■ Score 5 = Excellent.

**Table 3: Tender Criteria Scoring**

| Criteria                         | Weighting | CECK Pty Ltd | NK Contractors Pty Ltd | Watpac Civil Infrastructure Pty Ltd | Outlook Contracting Pty Ltd | VDM Earthmoving Contractors Pty Ltd |
|----------------------------------|-----------|--------------|------------------------|-------------------------------------|-----------------------------|-------------------------------------|
| Previous Experience              | 25%       | 5            | 5                      | 5                                   | 2                           | 2                                   |
| Key Personnel                    | 20%       | 4            | 4                      | 3                                   | 2                           | 2                                   |
| Subcontractors                   | 10%       | 5            | 4                      | 4                                   | 4                           | 4                                   |
| Plant and Equipment              | 10%       | 4            | 4                      | 3                                   | 3                           | 3                                   |
| Construction Methodology         | 25%       | 5            | 3                      | 3                                   | 3                           | 3                                   |
| Management Plans                 | 10%       | 5            | 5                      | 5                                   | 4                           | 1                                   |
| <b>Weighted Score (out of 5)</b> |           | <b>4.7</b>   | <b>4.1</b>             | <b>3.8</b>                          | <b>2.75</b>                 | <b>2.45</b>                         |

The following Sections 3.3.1 to 3.3.6 provides further explanation for the scoring.

### 3.3.1 Previous Experience

CECK Pty Ltd, NK Contractors Pty Ltd and Watpac Civil Infrastructure Pty Ltd provided examples of landfill projects demonstrating both liner installation and earthworks experience and were given a score of 5. Outlook Contracting Pty Ltd and VDM Earthmoving Contractors Pty Ltd had examples only demonstrating their earthworks experience and therefore were given a score of 2.

### 3.3.2 Key Personnel

CECK Pty Ltd, NK Contractors Pty Ltd and Watpac Civil Infrastructure Pty Ltd provided key personnel with direct experience in earthworks and/or liner installation. The key personnel for CECK Pty Ltd were scored a 4 since the proposed team had direct experience in landfill projects and had worked in the construction industry for many years.

NK Contractors Pty Ltd's key personnel had worked in the construction industry for many years but did not have direct involvement in landfill projects. However, NK Contractors presented an organization chart that would consist of a reasonable sized team for the expected work and therefore were scored a 4.

Watpac Civil Infrastructure Pty Ltd's key personnel had worked on landfill projects including the Tamala Park Stage 2 Phase 2 and Stage 1/2 tie-in liner and were scored a 3 based on current experience with the proposed project manager.

Outlook Contracting Pty Ltd's and VDM Earthmoving Contractor's Pty Ltd's key personnel had worked in the construction industry but did not have direct involvement in landfill projects. The proposed teams would only consist of two or three personnel, which was considered acceptable for the expected work and therefore were scored a 2.



## STAGE 2 PHASE 3 TENDER ASSESSMENT

### 3.3.3 Subcontractors

Subcontractors were scored based on the information provided regarding each subcontractor, in particular the liner installer, and previous experience of Golder with each subcontractor on similar projects. Table 4 summarises the subcontractors proposed by each of the tenderers.

The tenderers were scored mainly on the proposed lining subcontractors since the liner installation forms a critical part of the contract. The tenderer with Advanced Lining Technologies of Australia as a subcontractor were scored a 5 based on the current work carried out for Tamala Park Stage 1/2 tie-in liner and other previous projects. Tenderers with West Coast Lining Systems as a subcontractor were scored a 4 based on previous experience of Golder on similar projects.

**Table 4: Summary of Proposed Subcontractors**

| Subcontractor Expertise                    | CECK Pty Ltd                                     | NK Contractors Pty Ltd        | Watpac Civil Infrastructure Pty Ltd            | Outlook Contracting Pty Ltd                    | VDM Earthmoving Contractors Pty Ltd            |
|--|--|-------------------------------|--|--|--|
| <b>Liner Installation</b>                  | Advanced Lining Technologies of Australia (ALTA) | West Coast Lining Systems     | West Coast Lining Systems or Jaylon Industries | West Coast Lining Systems or Jaylon Industries | West Coast Lining Systems or Jaylon Industries |
| <b>Construction Management</b>             | Not Applicable                                   | Smart Design and Construction | Not Applicable                                 | Not Applicable                                 | Not Applicable                                 |
| <b>Survey</b>                              | Not provided                                     | ABBAS Survey                  | Not provided                                   | Not provided                                   | Not provided                                   |
| <b>Excavation and Crush</b>                | WA Limestone                                     | Smart Design and Construction | Not Applicable                                 | Not Applicable                                 | Keyfast  |
| <b>Leachate Collection System Pipework</b> | Not provided                                     | Smart Design and Construction | Pipe Fusions Australia                         | Coddington Contractors                         | Not applicable                                 |

### 3.3.4 Plant and Equipment

The tenderers were scored on the type of equipments and plants proposed for the work and the respective unit rates. A score of 4 was given to NK Contractors Pty Ltd and CECK Pty Ltd since they included a more comprehensive list with on average relatively lower unit rates. The other tenderers were given a score of 3. A summary of the plants and equipments with the unit rates is presented in Appendix C.

### 3.3.5 Construction Methodology

The tenderers were scored on the proposed construction methodology for the work. The construction methodology for CECK Pty Ltd provided detailed information on earthworks and liner installation, specifically preliminary liner panel layout, leachate aggregate placement and equipment access and therefore scored a 5.

NK Contractors Pty Ltd, Outlook Contracting Pty Ltd, Watpac Civil Infrastructure Pty Ltd, and VDM Earthmoving Contractors Pty Ltd provided similar construction methodologies with detailed information on the earthworks and a general overview of the liner installation and therefore scored a 3.



## STAGE 2 PHASE 3 TENDER ASSESSMENT

### 3.3.6 Management Plans

CECK Pty Ltd, NK Contractors Pty Ltd and Watpac Civil Infrastructure Pty Ltd provided example management plans of similar content for health and safety, environment and quality control and therefore scored a 5. Outlook Constructing Pty Ltd provided only an example health and safety plan and therefore scored a 4. VDM Earthmoving Contractors Pty Ltd provided policies in lieu of the management plans and therefore scored a 1.

### 3.4 Short Listed Tenders

The following tenderers were short listed based on the above assessment and quoted price:

- CECK Pty Ltd;
- NK Contractors Pty Ltd; and
- Watpac Civil Construction Pty Ltd.

### 3.5 Tender Conditions

NK Contractors Pty Ltd had conditions to their tender, which are summarised in Table 5.

**Table 5: Summary of Tender Conditions**

| Condition  | Comment  |
|--|--|
| The tender offer is based on the application of Retention only, being applied at the rate of 10% of invoiced value up to a total value of 5% of the contract sum | Acceptable   |
| No allowance for inclement weather in the quoted total price   | Acceptable (It should be noted that an allowance for inclement weather has been included in the construction programme)  |
| The quoted total price excludes the BCITF levy   | Acceptable   |
| The quoted rate for the geotextiles and geomembrane is only valid for 30 days  | Acceptable (It should be noted that this may have a cost implication to the MRC i.e. increased/decreased costs)  |
| The stainless steel pipe will be fabricated from 12 mm stainless steel plate   | Unacceptable, the specified stainless steel pipe thickness varies: the minimum thickness of the riser pipe is 12.9 mm and the minimum thickness of the sleeve pipe is 15 mm. NK Contractors have indicated in subsequent communication (see above) that the stainless steel pipe will be fabricated to specifications. |

### 3.6 Additional Information

The MRC required the following additional information in regards to potential design changes and scheduling of works:

- overall construction period;
- confirmation that the excavation and crushing portion of the works would be completed by 31 December 2009 milestone;
- confirmation that the entire works would be practically completed by 31 March 2010 milestone;



## STAGE 2 PHASE 3 TENDER ASSESSMENT

- expected crushing rate;
- expected water requirements during construction;
- unit rates for items 2.1a, 2.1b, 2.2a and 2.2b in the bill of quantities for bulk excavation <50,000 m<sup>3</sup>, haul and crush <50,000m<sup>3</sup>, excavation >50,000 m<sup>3</sup>, haul and crush >50,000m<sup>3</sup>, respectively;
- unit rates for item 3.1b and 3.1c in the bill of quantities for restricted excavation -20% variation and +20% variation, respectively;
- unit rates for items 6.7a and 6.7b in the bill of quantities for smooth high density polyethylene (HDPE) geomembrane liner on the base of the landfill and textured HDPE geomembrane liner on the side slopes; and
- proposed alternative materials for works.

The additional information is summarised below in Sections 3.5.1 to 3.5.5 for the short listed tenderers.

### 3.6.1 Construction Period and Milestones

The tenderers were requested to provide confirmation that certain milestones would be met in their proposed construction programme. Table 6 summarises the construction period proposed and confirmation that milestones would be achieved by the short listed tenderers.

**Table 6: Summary of Proposed Construction Period and Milestones**

| Item                                      | CECK Pty Ltd**    | NK Contractors Pty Ltd*** | Watpac Civil Infrastructure Pty Ltd**** |
|---|-------------------|---------------------------|---|
| <b>Proposed Construction Period</b>       | 23 weeks          | 19 weeks                  | 15 weeks                                |
| <b>Achieve 31 December 2009 milestone</b> | Yes               | Yes                       | Yes                                     |
| <b>Achieve 31 March 2010 milestone</b>    | Yes               | Yes                       | Yes                                     |
| <b>Estimated Latest Start Date*</b>       | 21 September 2009 | 24 September 2009         | 18 November 2009                        |

\*The latest start date is based on completing the proposed excavation and crushing portion of the works by 31 December 2009.

\*\*CECK Pty Ltd indicated that another crushing team could be utilized to decrease time required to excavate and crush.

\*\*\*NK Contractors construction period is based on two crushing teams, one crushing team would mean a longer construction period.

\*\*\*\*Watpac Civil Infrastructure construction period is the same for either two crushing teams or one crushing team.

### 3.6.2 Crushing Rate and Water Requirements

The tenderers were requested to provide information on expected crushing rates to allow the MRC to arrange the number of trucks required to haul the crush material. The tenderers were also requested to estimate the water requirements for the proposed works. Table 7 summarises the crushing rate and water requirements proposed by the short listed tenderers.



## STAGE 2 PHASE 3 TENDER ASSESSMENT

**Table 7: Summary of Proposed Crushing Rate and Water Requirements**

| Item                                       | CECK Pty Ltd      | NK Contractors Pty Ltd*                           | Watpac Civil Infrastructure Pty Ltd |
|--|-------------------|---|-------------------------------------|
| <b>Proposed Crushing Rate (tonnes/day)</b> | 3,000 to 2,000    | 3,600-3,900<br>(3,000 m <sup>3</sup> /day quoted) | 3,500                               |
| <b>Proposed Water Requirements (L/day)</b> | 180,000 to 30,000 | 250,000 to 50,000                                 | 100,000                             |

\* A density range of 1.2 tonnes/m<sup>3</sup> to 1.3 tonnes/m<sup>3</sup> was used to convert the crushing rate given in m<sup>3</sup> per day to tonnes per day.

### 3.6.3 Unit Rates for Items 2.1a, 2.1b, 2.2a and 2.2b Bulk Excavation

The tenderers were requested to provide rates for bulk excavation due to the uncertainty in the volume and to assess potential cost savings of contracting out the current excavation works to RL. 9.6 m. Table 8 summarises the unit rates proposed by the short listed tenderers for items 2.1a, 2.1b, 2.2a and 2.2b in the bill of quantity.

**Table 8: Bulk Excavation Unit Rate Summary**

| Item  | CECK Pty Ltd | NK Contractors Pty Ltd* | Watpac Civil Infrastructure Pty Ltd |
|---|--------------|-------------------------|-------------------------------------|
| 2.1a Provisional Sum:<br>Bulk excavate limestone to profile elevation.<br>Volume ≤ 50,000 m <sup>3</sup>                        | \$2.61       | \$2.11                  | \$2.00                              |
| 2.1b Provisional Sum:<br>Haul and crush excavated limestone and load into transport vehicles.<br>Volume ≤ 50,000 m <sup>3</sup> | \$3.31       | \$4.85                  | \$4.70                              |
| 2.2a Provisional Sum:<br>Bulk excavate limestone to profile elevation.<br>Volume > 50,000 m <sup>3</sup>                        | \$2.18       | \$2.11                  | \$2.00                              |
| 2.2b Provisional Sum:<br>Haul and crush excavated limestone and load into transport vehicles.<br>Volume > 50,000 m <sup>3</sup> | \$2.99       | \$4.85                  | \$4.70                              |

\*The unit rates quoted by NK Contractors Pty Ltd were adjusted to exclude GST

### 3.6.4 Unit Rates for Items 3.1b and 3.1c Restricted Excavation

The tenderers were requested to provide rates for restricted excavation due to the uncertainty in the volume. Table 9 summarises the unit rates proposed by the short listed tenderers for items 3.1b and 3.1c in the bill of quantity.



## STAGE 2 PHASE 3 TENDER ASSESSMENT

**Table 9: Restricted Excavation Unit Rate Summary**

| Item  | CECK Pty Ltd | NK Contractors Pty Ltd* | Watpac Civil Infrastructure Pty Ltd |
|---|--------------|-------------------------|-------------------------------------|
| 3.1b Restricted excavation of soil and solid waste. Rate to include load, haul and deposit in area as indicated by Principal. (-20% variation in expected quantity) | \$19.94      | \$15.89                 | \$5.16                              |
| 3.1c Restricted excavation of soil and solid waste. Rate to include load, haul and deposit in area as indicated by Principal. (+20% variation in expected quantity) | \$16.30      | \$15.36                 | \$5.16                              |

\*The unit rates quoted by NK Contractors Pty Ltd were adjusted to exclude GST

### 3.6.5 Unit Rates for Items 6.7a and 6.7b HDPE Geomembrane Liner Supply and Installation

The tenderers were requested to provide rates for using smooth geomembrane on the base of Stage 3 and single textured on the side slopes as a potential cost saving. This cost saving will only be possible if the MRC were to fill in the entire base in horizontal layers up to a minimum RL 9.6 m. Should this filling method not be practical we recommend that the single textured liner be installed on the base to improve the stability on the landfill. Table 10 summarises the unit rates proposed by the short listed tenderers for items 6.7a and 6.7b in the bill of quantity, which corresponds respectively to smooth and single textured HDPE geomembrane liner.

**Table 10: High Density Polyethylene Liner Unit Rate Summary**

| Item  | CECK Pty Ltd   | NK Contractors Pty Ltd* | Watpac Civil Infrastructure Pty Ltd |
|---|----------------|-------------------------|-------------------------------------|
| 6.7a Supply and install 2.0 mm nominal smooth geomembrane liner to the floor including cutting, joining, testing and ballast            | \$9.65         | \$7.65                  | \$6.97                              |
| 6.7b Supply and install 2.0 mm nominal single textured geomembrane liner to side slopes including cutting, joining, testing and ballast | \$10.15        | \$8.47                  | \$7.73                              |
| Calculated Total Price (excluding GST)  | \$3,375,616.07 | \$3,915,233.22          | \$3,429,855.35                      |
| Potential Cost Saving if Smooth HDPE is installed on the base   | \$6,400.00     | \$26,307.27             | \$43,168.00                         |

\*The unit rates quoted by NK Contractors Pty Ltd were adjusted to exclude GST





## STAGE 2 PHASE 3 TENDER ASSESSMENT

### 3.6.6 Proposed Alternative Materials

NK Contractors Pty Ltd was the only tenderer to recommend an alternative material. NK Contractors Pty Ltd have recommended recycled concrete aggregate for a quoted unit rate of \$23.8/m<sup>3</sup> including GST as an alternative to the specified leachate aggregate quoted at an unit rate of \$59.46/m<sup>3</sup> including GST. This would result in a cost saving of \$35.66/m<sup>3</sup> or a total cost saving of \$452,882.00.

We recommend that the crushing strength of the recycled concrete particles and the fines content of the recycled concrete aggregate material should be evaluated prior to substituting this material for the specified leachate aggregate.

## 4.0 RECOMMENDATION

Golder recommends CECK Pty Ltd as the preferred Tenderer for Tender No. 13/100 based on the above assessment, quoted price and previous experience.

However, if MRC finds that CECK Pty Ltd does not adequately satisfy the required financial assessment criteria then we recommend the following two tenderers in order of preference: NK Contractors Pty Ltd and Watpac Civil Construction Pty Ltd.

We also recommend that MRC hold a meeting with the preferred tenderer to discuss and agree on the following:

- confirmation that supplied materials and products meet specifications; and
- confirmation of insurance policies to be held by the tenderer during the works.

## 5.0 CLOSURE

We trust the above meets your requirements. Please contact the undersigned should you require any further details or clarifications.



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**ITEM 4                      DEVELOPMENT OF AN INTEGRATED REGIONAL PLAN FOR THE  
PROCESSING OF AT LEAST MUNICIPAL SOLID WASTE WITHIN  
THE REGION - PROPOSED WORKS & TENDER  
RECOMMENDATION**

**Tender No:**            13/101

**File No:**              WST/176 (D/09/3821)

**Attachment(s):**    1. Tender 13/101 - WW Consulting Pty Ltd: Tender Assessment  
Report and Recommendation

**Author:**              Ian Watkins

---

**SUMMARY**

The purpose of this report is to provide Council with information associated with the tender process and recommendation for the development of an integrated regional plan for the processing of at least municipal solid waste within the region.

**BACKGROUND**

With the development of the Strategic Plan 2009-2029, it became apparent that there was a need for an integrated plan looking at options for the improved processing of, amongst other things, municipal waste within the region.

The development of an integrated plan was consistent with the recently formulated Mindarie Regional Council Strategic Waste Minimisation Plan.

This tender progresses the development of the integrated plan.

**DETAIL**

**Tender 13/101 - Scope**

The RFT is, as a direct result of the MRC Strategic Plan 2009 – 2020 which was adopted by the Council in October 2008 and is effective from 1 July 2009.

The second of the five objectives of the Strategic Plan is Waste/Resource Processing and has as its specific objective:

“To identify, evaluate and implement opportunities for expansion of the waste management business”.

The result of this object is to set a number of strategies, the first of which is to:

“Develop an integrated regional plan for the processing of at least Municipal Solid Waste (MSW)”.

The strategy is further explained in that it is intended that the aim of this plan will be for MRC to establish and maintain a waste processing capability for at least that MSW generated within the region.

The plan is to accommodate MSW controlled by MRC and its constituent members. It may consider waste generated by other parties but this is not a primary task.

The specified requirements included:

- Undertake research into the options available for the development of additional waste processing capacity in the region, covering MRC member and relevant WA State Government policies
- Identify and report on all applicable options covering financial and operational aspects
- Liaise with MRC constituent members
- Prepare papers and undertake presentations
- As an end result, provide a report and recommendations which MRC can adopt and consequently implement so that the objective can be achieved.

### **Tender Process and Prices Received**

WW Consulting Pty Ltd has compiled a tender evaluation report and recommendation providing the details of the tender process and a summary of the prices received. The WW Consulting report is at **Attachment One** to this report.

The Tender was advertised on Saturday 20 June 2009 and closed 12 Noon Monday 20 July 2009.

A total of six (6) Offers, including one (1) Alternative Offer were received from five (5) Tenderers in response to RFT 13/101. Hyder Consulting submitted an alternative offer which reduced the level of Professional Liability insurance that they were prepared to undertake. This alternative offer was deemed as nonconforming with essential aspects of the RFT and hence rejected. These essential aspects for which non-conformance was identified are in relation to the specified Professional Indemnity Cover. The remaining five conforming offers are detailed in **Table No 1**. below:

**Table No. 1 - Summary of Tender Prices**

| <u>Company</u>   | URS<br>\$ | AURECON<br>\$ | CARDNO<br>\$ | COFFEY<br>\$ | HYDER<br>\$ |
|--|-----------|---------------|--------------|--------------|-------------|
| <u>Category</u>  |           |               |              |              |             |
| <u>Stage 1</u> -<br>Background<br>Paper -<br>Preparation and<br>presentation to<br>MRC Technical<br>Working Group.             | 24,830    | 14,480        | 26,310       | 25,860       | 23,950      |
| <u>Stage 2</u> -<br>Detailed analysis.   | 25,870    | 33,200        | 40,970       | 49,320       | 25,960      |
| <u>Stage 3</u> -<br>Attendance at<br>seminar and<br>presentation of<br>preliminary<br>options report<br>(Date to be<br>agreed) | 33,300    | 11,080        | 13,635       | 27,440       | 18,375      |

| <u>Company</u>  | URS<br>\$      | AURECON<br>\$ | CARDNO<br>\$              | COFFEY<br>\$   | HYDER<br>\$    |
|---|----------------|---------------|---------------------------|----------------|----------------|
| Stage 4 -<br>Presentation of<br>final report to<br>Technical<br>Working Group<br>(TWG) and<br>Council Jan 29<br>2010. | 8,400          | 9,680         | 6,995                     | 17,420         | 19,020         |
| Subsequent<br>presentation to<br>MRC Elected<br>members. (Date<br>to be agreed)                                       | 2,760          | 600           | 5,080                     | Included       | 2,675          |
| Disbursements   | 7,613          | 1,000         | 1,000 *                   | 6,250          | 6,591          |
| Other charges   |                | 3,100         | Cost + 10%<br>Adm. charge |                | 11,910         |
| Unlimited Risk<br>Charge  |                |               |                           |                | 20,000         |
| <b>Total</b>  | <b>102,773</b> | <b>73,140</b> | <b>93,990</b>             | <b>126,290</b> | <b>128,481</b> |

\*Rate only supplied for printing included figure is an estimate

### Selection Criteria

- Composition of the Team (10%)
- Previous Relevant Experience of the team (10%)
- Experience of the Consultant Relevant to Operational Requirements – Waste & Land management (40%)
- Experience of the Consultant Relevant to Financial Analysis (40%)

Relevant experience in similar projects (40%) and the ability to undertake an extensive financial analysis of various options (40%) was seen as the most critical aspect of the offers received.

### Tender Assessment

Tenders received were assessed by Mike Field (WW Consulting).

The evaluation and analysis was carried out using the total of information provided by the Respondents in order to obtain the best methodology, research, skills, services and value for money outcome for MRC including:

- Team structure and team member experience in Waste Management
- Methodology to be used
- Knowledge of and involvement in local and other Waste Management Structure, Operations and Development
- Previous similar experience
- Capability to provide a high level of applicable financial understanding and analysis

All Tenderers have experience and capacity in the waste management area. This is illustrated by the scoring results in Sections 2.3 and 2.4 of the attached tender assessment report and in some areas a number of the offers indicated a comparable capability to meet the RFT requirements.

However, a significant part of this project is the financial analysis.

While the offer from Hyder Consulting Pty Ltd provided full information in all the required areas they also showed an above-average level of experience and knowledge in the financial areas. It is also worth noting their broad experience at both state and local levels, in Western Australia and the rest of Australia. The methodology proposed by Hyder was detailed and addressed all the issues needed to achieve the best result in the preparation of a Strategic Plan for MRC.

Referee checks of Hyder's recent work in related areas were most supportive.

A prime consideration in the assessment was the capability of respondents to clearly identify, assess, manage, develop and report on the total of applicable financial issues in Waste Management planning and operations. In this respect, the Hyder Consulting Offer was superior to the other Offers received and its selection represents the best value for money option.

Table No. 3 provides detail of the tender scoring against selection criteria.

**Table No. 3 Tendered Scoring**

| Criteria  | Weighting | Tenderer         |                             |                    |                               |                         |
|---|-----------|------------------|-----------------------------|--------------------|-------------------------------|-------------------------|
|   |           | URS<br>Australia | AURECON<br>Australia<br>P/L | CARDNO<br>(WA) P/L | COFFEY<br>Environments<br>P/L | HYDER<br>CONSULT<br>P/L |
| Composition of the Team   | 10%       | 5                | 4                           | 5                  | 5                             | 5                       |
| Previous Relevant<br>Experience of the team   | 10%       | 5                | 4                           | 5                  | 5                             | 5                       |
| Experience of the<br>Consultant Relevant to<br>Operational Requirements<br>– Waste & Land<br>management | 40%       | 6                | 6                           | 7                  | 7                             | 7                       |
| Experience of the<br>Consultant Relevant to<br>Financial Analysis                                       | 40%       | 5                | 5                           | 5                  | 5                             | 7                       |
| Total   | 100%      | 21               | 19                          | 22                 | 22                            | 24                      |
| Weighted Score  |           | 540              | 520                         | 580                | 580                           | 660                     |

Detailed explanation of the scoring is provided in the attached WW Consulting tender assessment report.

### **Tender Award Recommendation**

As a result of the analysis outlined in **Attachment One** to this report and to ensure that MRC has Consultancy Services which will provide the best possible outcome and development of an integrated regional plan for the processing of at least municipal solid waste within the region, it is recommended that the tender submitted by - Hyder Consulting Pty Ltd - At a total GST Exclusive Cost of \$128,481 (including Disbursements and Other Charges) be accepted.

---

## CONSULTATION

Consultation has occurred with the following groups:

- MRC Administration
- DEC
- Member Councils (through the SWMP process - Project 6)

## STATUTORY ENVIRONMENT

*Section 3.57, of the Local Government Act 1995 (WA) Tenders for Providing Goods and Services*, requires a local government to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods or services.

## POLICY IMPLICATIONS

Nil.

## STRATEGIC IMPLICATIONS

The development of an integrated regional plan is consistent with the following Principals described in the Strategic Plan 2009-2029:

- Innovation
- Partnerships
- Leadership

In particular, the development of an integrated strategic plan conforms with:

- Objective 1 – Waste Management: To minimise the environmental impact of waste disposal
- Objective 2 – Waste Resource Processing: To identify, evaluate and implement opportunities for expansion of the waste management business
- Objective 3 – Industry Leadership and Advocacy: To promote industry-wide initiatives for improvements to waste management

## FINANCIAL IMPLICATIONS

Provision exists within the context of the Budget 2009/2010 for the Development of an integrated plan for the processing of at least municipal solid waste within the region.

The Budget allocation is \$100,000 and there is an additional \$40,000 of funding provided through the Strategic Waste Minimisation Plan funding program; hence, the contract award value of \$128,481 excl. GST is within the budget and funding allowance.

The Waste Authority invited all eligible groupings of local governments to participate in the pilot phase of the Regional Funding Program. In order to access funding these regional groupings were required to develop Regional Investment Plans derived from their Strategic Waste Management Plans. As reported to the ordinary meeting of March 2009, MRC applied for funding of \$400,000. Funding has since been approved to undertake the seven projects that were proposed.

One of the proposed projects titled- *Reducing the Direct Environmental Impact from the Transport of Collected Recycling and Waste Materials* - received funding of \$50,000.

---

The objective of this project is to identify what opportunities exist and what steps need to be taken to optimise the collection and transport of materials for the purposes of recycling and disposal.

- The project is intended to identify the optimum travelling distances for kerbside collection vehicles in terms of premises serviced, fuels consumed and emissions to the atmosphere from when a truck is filled to capacity to the point of discharge and;
- What benefits can be derived from:
  - Locating processing facilities closer to the point of collection and;
  - Using transfer stations to sort and move waste to more remote recycling facilities and landfill sites.

It is considered that the transport study can be undertaken in conjunction with the development of the regional plan, and the objectives can be achieved more efficiently and cost effectively if the two studies are carried out concurrently.

It is proposed that \$40,000 from Regional Funding Program grant funds be contributed to the cost of the development of the regional plan to achieve the intended outcomes of the transport study in line with regional plan modelling.

The cost of consultancy services from WW Consulting to conduct this exercise was \$7,500.

## **RECOMMENDATION**

**That Council accept the tender from Hyder Consulting Pty Ltd submitted in response to Request for Tender No. 13/101 for the Development of an Integrated Regional Plan for the Processing of at Least Municipal Solid Waste within the Region to the value of \$128,481 (excluding GST).**

**ATTACHMENT ONE**  
**TO ITEM 4**  
**TECHNICAL WORKING GROUP MEETING**  
**21 AUGUST 2009**  
**TENDER 13/101**  
**TENDER ASSESSMENT REPORT**  
**DEVELOPMENT OF AN INTEGRATED REGIONAL PLAN FOR THE PROCESSING**  
**OF AT LEAST MUNICIPAL SOLID WASTE IN THE REGION**

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**Mindarie Regional Council Tender Assessment  
RFT 13/101 Development of an Integrated Regional Plan for the Processing of at  
least Municipal Solid Waste within the Region  
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TENDER RECOMMENDATION FOR

**TENDER No. 13/101**

**DEVELOPMENT OF AN INTEGRATED  
REGIONAL PLAN FOR THE  
PROCESSING OF AT LEAST  
MUNICIPAL SOLID WASTE WITHIN  
THE REGION**

**TENDER ASSESSMENT REPORT  
(Revision 1)**

Prepared for: Mindarie Regional Council

Prepared by:  
WW Consulting Pty Ltd  
37 Blackwood Parade  
Dudley Park WA 6240  
ABN 57 102 646 882

WW Consulting Pty Ltd



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**Mindarie Regional Council Tender Assessment  
RFT 13/101 Development of an Integrated Regional Plan for the Processing of at  
least Municipal Solid Waste within the Region**

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**EXECUTIVE SUMMARY**

This document details the assessment conducted following the close of Mindarie Regional Council (MRC) Tender No. 13/101 for the Development of an Integrated Regional Plan for the Processing of at least Municipal Solid Waste within the Region.

Tenders were advertised on Saturday 20<sup>th</sup> June 2009 in the West Australian and closed at 12 Noon Monday 20<sup>th</sup> July 2009.

A total of six (6) Offers, including one (1) Alternative Offer were received from five (5) companies/organisations as follows:

- URS Australia Pty Ltd
- Aurecon Australia Pty Ltd
- Cardno (WA) Pty Ltd
- Coffey Environments Pty Ltd
- Hyder Consulting Pty Ltd – Conforming Offer plus an Alternative Offer

The Hyder Consulting Alternative Offer was assessed as a non-conforming Offer due to the altered extent of professional indemnity cover and was removed from further consideration.

The Tender specified that respondents must be qualified consultancy practitioners and be able to demonstrate their methodology, experience and ability in the following areas:

- General and Local Government Research and Liaison
- Detailed Waste Management Research
- Preparation of Background Papers
- Detailed Analysis
- Identification of Strategic, Financial and Operational Requirements plus Alternatives
- Presentations and Explanations
- Preparation and Presentation of Reports

The following criteria were used to assess the most advantageous Offer to MRC.

- Compliance Criteria assessed on a Yes/No basis
- Qualitative Criteria assessed on demonstrated relevant experience and the ability of the Tenderer to met the service requirements of the contract
- Price (Schedule of Rates) offered
- Other factors (e.g The provision of services outside normal office hours and disbursement costs etc.)

Following the attached Assessment it is recommended that the Offer submitted by:

**Hyder Consulting - At a total GST Exclusive Cost of \$128,481 (including Disbursements and Other Charges)**

WW Consulting Pty Ltd

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**Mindarie Regional Council Tender Assessment  
RFT 13/101 Development of an Integrated Regional Plan for the Processing of at  
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be accepted.

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**Mindarie Regional Council Tender Assessment  
RFT 13/101 Development of an Integrated Regional Plan for the Processing of at  
least Municipal Solid Waste within the Region  
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## **1. SUMMARY**

Mindarie Regional Council (MRC) advertised Request for Tender (RFT) No. 13/101 on Saturday 20<sup>th</sup> June 2009. This RFT was for the successful Tenderer to be contracted for The Development of an Integrated Regional Plan for the Processing of at least Municipal Solid Waste within the Region.

The Tender closed at 12 Noon on Monday 20<sup>th</sup> July 2009 at the MRC Office, Tamala Park. Tenders were opened immediately following the closure deadline in the presence of representatives of MRC and any interested parties.

A total of six (6) Offers, including one (1) Alternative Offer were received from five (5) Tenderers in response to RFT 13/101 as follows:

- URS Australia Pty Ltd
- Aurecon Australia Pty Ltd
- Cardno (WA) Pty Ltd
- Coffey Environments Pty Ltd
- Hyder Consulting Pty Ltd – Conforming Offer plus an Alternative Offer

The Hyder Consulting Alternative Offer limited the extent of Professional Indemnity cover that would be provided. This was contrary to MRC standard contract conditions as specified in the RFT document. All other Respondents submitted Offers that were in accordance with and accepted the MRC standard contract conditions, as did the conforming Offer by Hyder Consulting. As a result the Hyder Consulting Alternative Offer was assessed as non-conforming due to the limitation of Professional Indemnity cover provided and was removed from further consideration.

## **2. ASSESSMENT**

An assessment of Tenders was conducted based on:

- Compliance Criteria assessed on a Yes/No basis
- Qualitative Criteria assessed on demonstrated relevant experience and the ability of the Tenderer to met the service requirements of the contract
- The Price (Schedule of Rates) offered
- Other factors (e.g The provision of services outside normal office hours and disbursement costs etc.)

### **2.1 Compliance Criteria**

All five (5) Tenderers met the requirements of the Compliance Criteria for Conforming Offers in a satisfactory manner.

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RFT 13/101 Development of an Integrated Regional Plan for the Processing of at  
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**2.2 Qualitative Criteria**

The five (5) Tenderers have varying levels of experience in the provision of the relevant services required and provided submissions that were generally compliant with the Qualitative Criteria for the RFT. All have provided some level of the relevant services to Local Government Authorities. In addition, all provided information to support their ability to meet the requirements for:

- An understanding of the required tasks.
- Capacity and qualified resources to provide the required services.
- Experience in completing similar requirements.

**2.3 Individual Assessments**

The following tables represent the scores allocated to each of the Offers received following assessment of the information provided.

NB - The scoring used ranged from 1 (lowest) to 10 (highest)

**2.3.1 URS Australia**

| Criteria  | Weighting % | Score     | Weighted Score |
|---|-------------|-----------|----------------|
| Composition of the Team   | 10%         | 5         | 50             |
| Previous Relevant Experience of the team  | 10%         | 5         | 50             |
| Experience of the Consultant Relevant to Operational Requirements – Waste & Land management | 40%         | 6         | 240            |
| Experience of the Consultant Relevant to Financial Analysis                                 | 40%         | 5         | 200            |
| <b>Total</b>  | <b>100%</b> | <b>21</b> | <b>540</b>     |

**2.3.2 AURECON Australia Pty Ltd**

| Criteria  | Weighting % | Score     | Weighted Score |
|---|-------------|-----------|----------------|
| Composition of the Team   | 10%         | 4         | 40             |
| Previous Relevant Experience of the team  | 10%         | 4         | 40             |
| Experience of the Consultant Relevant to Operational Requirements – Waste & Land management | 40%         | 6         | 240            |
| Experience of the Consultant Relevant to Financial Analysis                                 | 40%         | 5         | 200            |
| <b>Total</b>  | <b>100%</b> | <b>19</b> | <b>520</b>     |

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least Municipal Solid Waste within the Region  
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**2.3.3 CARDNO (WA) Pty Ltd**

| Criteria  | Weighting % | Score     | Weighted Score |
|---|-------------|-----------|----------------|
| Composition of the Team   | 10%         | 5         | 50             |
| Previous Relevant Experience of the team  | 10%         | 5         | 50             |
| Experience of the Consultant Relevant to Operational Requirements – Waste & Land management | 40%         | 7         | 280            |
| Experience of the Consultant Relevant to Financial Analysis                                 | 40%         | 5         | 200            |
| <b>Total</b>  | <b>100%</b> | <b>22</b> | <b>580</b>     |

**2.3.4 COFFEY ENVIRONMENTS Pty Ltd**

| Criteria  | Weighting % | Score     | Weighted Score |
|---|-------------|-----------|----------------|
| Composition of the Team   | 10%         | 5         | 50             |
| Previous Relevant Experience of the team  | 10%         | 5         | 50             |
| Experience of the Consultant Relevant to Operational Requirements – Waste & Land management | 40%         | 7         | 280            |
| Experience of the Consultant Relevant to Financial Analysis                                 | 40%         | 5         | 200            |
| <b>Total</b>  | <b>100%</b> | <b>22</b> | <b>580</b>     |

**2.3.5 HYDER CONSULTING Pty Ltd – Conforming Offer**

| Criteria  | Weighting % | Score     | Weighted Score |
|---|-------------|-----------|----------------|
| Composition of the Team   | 10%         | 5         | 50             |
| Previous Relevant Experience of the team  | 10%         | 5         | 50             |
| Experience of the Consultant Relevant to Operational Requirements – Waste & Land management | 40%         | 7         | 280            |
| Experience of the Consultant Relevant to Financial Analysis                                 | 40%         | 7         | 280            |
| <b>Total</b>  | <b>100%</b> | <b>24</b> | <b>660</b>     |

**2.4 Assessment Ranking Results**

As a result of the above assessment and the scoring range used (1 lowest - to 10 - highest), the Offers received were ranked as follows:

First (1) 660 Pts – HYDER CONSULTING P/Ltd  
Equal Second (2) 580 Pts – CARDNO (WA) P/Ltd & COFFEY ENVIRONMENTS P/Ltd  
Fourth (4) 540 Pts – URS AUSTRALIA  
Fifth (5) 520 Pts – AURECON AUSTRALIA P/Ltd

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**2.5 Prices Offered**

The pricing information supplied by the Respondents is detailed in the following schedules. All prices are GST (Exclusive).

**SCHEDULE A – PRICES**

This table provides information on the prices quoted for the specified stages of the RFT.

| <u>Company</u>   | URS<br>\$ | AURECON<br>\$ | CARDNO<br>\$ | COFFEY<br>\$ | HYDER<br>\$ |
|--|-----------|---------------|--------------|--------------|-------------|
| <u>Category</u>  |           |               |              |              |             |
| <u>Stage 1</u> - Background Paper - Preparation and presentation to MRC Technical Working Group.           | 24,830    | 14,480        | 26,310       | 25,860       | 23,950      |
| <u>Stage 2</u> - Detailed analysis.  | 25,870    | 33,200        | 40,970       | 49,320       | 25,960      |
| <u>Stage 3</u> - Attendance at seminar and presentation of preliminary options report (Date to be agreed). | 33,300    | 11,080        | 13,635       | 27,440       | 18,375      |
| <u>Stage 4</u> - Presentation of final report to Technical Working Group (TWG) and Council Jan 29 2010.    | 8,400     | 9,680         | 6,995        | 17,420       | 19,020      |
| Subsequent presentation to MRC Elected members. (Date to be agreed)  | 2,760     | 600           | 5,080        | Included     | 2,675       |
| Total  | 95,160    | 69,040        | 92,990       | 120,040      | 89,980      |

**SCHEDULE B - DISBURSEMENTS**

This table details all the disbursements listed by each Respondent.

| <u>Company</u>                              | URS<br>\$ | AURECON<br>\$ | CARDNO<br>\$ | COFFEY<br>\$ | HYDER<br>\$ |
|---|-----------|---------------|--------------|--------------|-------------|
| <u>Type of Disbursement</u>                 |           |               |              |              |             |
| Travelling, presentation documentation (8%) | 7,613     |               |              |              |             |
| Air Travel (Bris-Perth-Bris)                |           | 1000          |              |              |             |
| Travel (per km)                             |           |               | 1            |              |             |
| Prints (pp) Colour A3/4                     |           |               | (\$0.88)     |              |             |
| Prints (pp) B&W A3/4                        |           |               | (\$0.66)     |              |             |
| Colour Plotter to A1                        |           |               | (\$3.52)     |              |             |
| B&W Plotter to A1                           |           |               | (\$0.66)     |              |             |
| Printing & Travel                           |           |               |              | 4,250        |             |
| Venue Hire & Refs                           |           |               |              | 2,000        |             |
| Airfares                                    |           |               |              |              | 6,136       |
| Data package - Tpt /logistics               |           |               |              |              | 455         |

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**SCHEDULE C – OTHER CHARGES**

This table lists all other charges and/or potential charges included in each Offer

| <u>Company</u>                                 | URS<br>\$ | AURECO<br>N<br>\$ | CARDNO<br>\$                | COFFEY<br>\$   | HYDER<br>\$ |
|--|-----------|-------------------|-----------------------------|--|-------------|
|  |           |                   |                             |  |             |
| Position/Task<br>(Position rates are per hour) |           |                   |                             |  |             |
| Senior Executive                               |           | 300               |                             |  |             |
| Executive                                      |           | 280               |                             |  |             |
|  |           |                   |                             |  |             |
| Senior Project Engr/Prof                       |           | 250               |                             |  |             |
| Project Engr/Prof                              |           | 220               |                             |  |             |
| Senior Engr/Prof                               |           | 180               |                             |  |             |
| Experienced Engr/Prof                          |           | 160               |                             |  |             |
| Engr/Prof                                      |           | 150               |                             |  |             |
| Graduate Engr/Prof                             |           | 130               |                             |  |             |
|  |           |                   |                             |  |             |
| Supervising Tech Officer                       |           | 200               |                             |  |             |
| Senior Tech Officer                            |           | 170               |                             |  |             |
| Experienced Tech Officer                       |           | 150               |                             |  |             |
| Tech Officer L2                                |           | 130               |                             |  |             |
| Tech Officer L1                                |           | 110               |                             |  |             |
|  |           |                   |                             |  |             |
| Leading Drafter                                |           | 180               |                             |  |             |
| Senior Drafter                                 |           | 150               |                             |  |             |
| Experienced Drafter                            |           | 130               |                             |  |             |
| Drafter  |           | 110               |                             |  |             |
| Junior Drafter                                 |           | 100               |                             |  |             |
|  |           |                   |                             |  |             |
| Other project tasks                            |           |                   | Cost +<br>10% Adm<br>charge |  |             |
|  |           |                   |                             | Coffey<br>Offer<br>states that<br>no other<br>charges<br>are<br>applicable |             |
| Project Mgt & Inception                        |           |                   |                             |  | 11,910      |
| Unlimited Risk Charge                          |           |                   |                             |  | 20,000      |
|  |           |                   |                             |  |             |

**2.6 Other Factors**

The Contract resulting from this RFT will be specified for completion prior to 20<sup>th</sup> January 2010 with a briefing to Council Elected members at a date to be advised.

Contract prices shall be in accordance with this document and fixed and firm for the term of the Contract. Should variations of any sort be required they will be negotiated between the Council and the Consultant.

If approved, price variations will not become effective until formally notified in writing by the Council to the Consultant.

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**3. ANALYSIS**

The evaluation and analysis was carried out using the total of information provided by the Respondents in order to obtain the best methodology, research, skills, services and value for money outcome for MRC including:

- Team structure and team member experience in Waste Management
- Methodology to be used
- Knowledge of and involvement in local and other Waste Management Structure, Operations and Development
- Capability to provide a high level of applicable financial understanding and analysis.

All Tenderers have experience and capacity in the Waste Management area. This is illustrated by the scoring results in Sections 2.3 and 2.4 (above) and in some areas a number of the Offers indicated a comparable capability to meet the RFT requirements.

However, a significant part of this project is the financial analysis.

While the Offer from Hyder Consulting Pty Ltd provided full information in all the required areas the company also demonstrated considerable levels of experience, capability and knowledge in the following areas:

- Detailed research, assessment and reporting processes on all financial related issues of Waste Management at strategic and operational levels.
- Extensive State and Local level Waste management involvement in Western Australia and other Australian States and Territories.
- Establishment and implementation of all levels of Waste Management plans and procedures.
- Production of and experience with, a detailed methodology which comprehensively covers all aspects and levels of Waste Management planning and operations.

A prime consideration in the assessment was the capability of Respondents to clearly identify, assess, manage, develop and report on the total of applicable financial issues in Waste Management planning and operations. In this respect, the Hyder Consulting Offer was superior to the other Offers received and its selection represents the best value for money option.

As a result, it is considered that Hyder Consulting Pty Ltd has the experience and capability needed to achieve the best result in the preparation of a Strategic Plan for MRC.

Referee checks of Hyder's recent work in related areas were most supportive.

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**4. RECOMMENDATION**

As a result of the above analysis and to ensure that MRC has Consultancy Services which will ensure the best possible outcome and Development of an Integrated Regional Plan for the Processing of At Least Municipal Solid waste within the Region, it is recommended that the Tender submitted by -

**Hyder Consulting Pty Ltd - At a total GST Exclusive Cost of \$128,481 (including Disbursements and Other Charges)**

be accepted.

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WW Consulting Pty Ltd

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**ITEM 5                      MINDARIE REGIONAL COUNCIL MARKETING PLAN 2009/2010**

**File No:**                      **CMR/22 (D/09/3821)**

**Attachment(s):**    **Nil.**

**Author:**                      **Gae Synnott**

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**SUMMARY**

The purpose of this item is to present the Marketing Plan, demonstrate its alignment with the Strategic Plan and Business Plan for FY 2009/10, and outline its three components: Corporate Marketing Communications, Waste Education and Engagement, and Project & Strategic Waste Minimisation Support.

**BACKGROUND**

The Mindarie Regional Council (MRC) administration has developed a Marketing Plan as the basis for BUDGET FY 2009/2010 proposals for these programs. These proposals have been approved by Council in July 2009, as part of the Budget approval process. The Marketing Plan is now provided for Council endorsement.

**DETAIL**

The Marketing Plan directly supports the MRC's vision as outlined in the Strategic Plan:

*We, at Mindarie Regional Council, are setting and achieving the standard for minimising the impact of waste on the environment.*

And the mission:

*We, at Mindarie Regional Council, are the leader in environmental protection, through effective, efficient and environmentally sound waste management.*

Three of the Objectives outlined in the Strategic Plan – Objective 3: Industry Leadership and Advocacy; Objective 4: Community Engagement; and Objective 5: Organisational Management – can be directly assisted by effective communication strategy. The Business Plan translates the strategic objectives to an operational level and the Marketing Plan, as an operational plan, outlines how communication will be used to support the objectives of the MRC.

The three components of the Marketing Plan are:

- Corporate Marketing Communications
- Waste Education and Engagement
- Project & Strategic Waste Minimisation Support

While this year's Marketing Plan introduces some new initiatives, its content brings together activities which have been operating separately up until now. Bringing these activities together into one integrated plan achieves consistency of messages, streamlining of activity, the use of communication vehicles and tools to achieve a number of goals, and reinforcement of messages at a number of complementary levels.

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The objectives of the Corporate Marketing Communications strategy for example are:

- To communicate informative, accurate and up-to-date information about the MRC & its services & initiatives
- To build good knowledge and understanding about the business
- To maximise the utilisation of services offered by the MRC
- To promote the organisation to a range of primary and secondary stakeholders
- To build strong relationships with a range of stakeholders
- To establish the MRC brand, build credibility for the brand, and build its profile

This part of the program incorporates established activities and tools such as the regular distribution of MRC News to all households, and a strong presence at the Waste & Recycle Conference. New initiatives include the updated website and the bulletin from the CEO's desk following MRC meetings.

The Waste Education and Engagement program follows the program developed and endorsed in 2007 as part of the Regional Waste Management Plan.

The Project & Strategic Waste Minimisation Support program comprises ongoing communication and community involvement around the RRF and Tamala Park; ongoing involvement through CEAG; and handling of the communication requirements of SWMP projects funded through the RIP.

As a result of the budgeting process, culminating with Council endorsement at the 23 July 2009 Ordinary Council Meeting, some proposed aspects of the Marketing Plan have been pruned such as the sponsorship program, the brand ambassador and the annual corporate function.

## **CONSULTATION**

The plan has developed in a collaborative way through consultation with MRC officers, WESSG, CEAG, SWTF WG, and external advisers from LINC Communications and Bryant Media.

## **STATUTORY ENVIRONMENT**

Not directly applicable.

## **POLICY IMPLICATIONS**

Not directly applicable.

## **STRATEGIC IMPLICATIONS**

The Marketing Plan is consistent with the MRC's approved Strategic Plan and Business Plan 2009/2010.

## **FINANCIAL IMPLICATIONS**

The Marketing Plan herein has provided the basis for Budget estimates contained the MRC's approved BUDGET FY 2009/2010.

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## **COMMENT**

The MRC team has developed a Marketing Plan as an improvement to the way those communications and education programs associated with the business are managed. Council consideration of this plan is now appropriate.

## **MRC OFFICERS RECOMMENDATION**

That Council endorse the Marketing Plan for FY 2009/2010 at Attachment One to this Item.

## **TECHNICAL WORKING GROUP – 21 AUGUST 2009**

The Group received amplifying remarks from Gae Synnott.

The Group agreed that the Marketing Plan be deferred, for consideration at next meeting, to enable inclusion of further information.

Further information for inclusion agreed as follows:

- Proposed expenditure against each part of the plan in FY 2009/2010
- Description of outcomes, including benefits; and method of measurement (where practicable)

The Group further agreed on the production of an abridged version of the plan for distribution to the community.

## **TWG OFFICERS RECOMMENDATION**

**Item deferred.**

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**ITEM 8.2.1            FINANCIAL STATEMENTS FOR THE PERIODS ENDED  
31 MAY 2009 AND 30 JUNE 2009**

**File No:**            **FIN/5-02 (D/09/4043)**

**Attachment(s):**    **1. Financial Statement for the period ended 31 May 2009**  
                          **2. Financial Statement for the period ended 30 June 2009**

**Author:**            **Kalwant Dhillon**

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**SUMMARY**

The purpose of this report is to provide financial reporting to meet statutory requirements and to provide useful information to stakeholders of the Council.

**BACKGROUND**

Financial Statements as at 31 May 2009 and 30 June 2009 are attached and show separate columns for Actual and Adopted/Revised Budget figures.

Reporting requirements are defined by regulations 34 and 35 of the Local Government (Financial Management) Regulations 1996. There is scope in these regulations to provide other reporting that the Local Government considers appropriate.

The financial statements presented for each month consist of:

- Operating Statement by Nature
- Operating Statement by Function
- Statement of Financial Position
- Statement of Investing Activities
- Information on Borrowings

**DETAIL**

The reports attached are for the months ended 31 May 2009 and 30 June 2009 and are at Attachments One and Two to this Item.

- **Statement of Income and Expenditure.** Pages 2 to 3 of the Attachment. These statements have been adjusted to include a number of year-to-date estimates that are not finalised until the end of the financial year. These are as follows:
  - Deferred Excavation Consumed
  - Site Rehabilitation Provision
  - Site Monitoring Provision

These are based on the estimated rates per tonne calculated with reference to estimated excavation cost of various stages of the landfill and the life of the landfill. An adjustment is made (if necessary) at the end of the year based on a survey carried out to assess the “air space” remaining.

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- **Operating Statements by Function and Type.** At page 4 of the Attachment. This shows a summary of operating income and expenditures. The Operating Statement by Function may be useful to the reader as a snapshot of the business operations

A complete suite of Financial Statements including Operating Statement and Statement of Financial Position are reported on a monthly basis and include accruals that may be based on estimates to provide meaningful reporting to stakeholders. These reports are at Attachment One and Two to this Item.

#### **MRC OFFICERS RECOMMENDATION**

**That the Financial Statements as attached at Attachment One and Two for the months ended 31 May 2009 and 30 June 2009 be noted.**

**ATTACHMENT ONE**  
**TO ITEM 8.2.1**  
**ORDINARY COUNCIL MEETING**  
**3 SEPTEMBER 2009**  
**FINANCIAL STATEMENT FOR THE PERIOD ENDED**  
**31 MAY 2009**





# **MANAGEMENT FINANCIAL STATEMENTS**

**FOR THE MONTH ENDED  
31 MAY 2009**

**Mindarie Regional Council**  
**INCOME STATEMENT BY NATURE AND TYPE**  
**For the month ended 31 May 2009**

| Description  | Adopted<br>Budget | Revised<br>Budget | YTD Budget        | YTD Actual        | \$ Variance      | % Variance    | Note |
|--|-------------------|-------------------|-------------------|-------------------|------------------|---------------|------|
| <b>Revenue from Ordinary Activities</b>                |                   |                   |                   |                   |                  |               |      |
| <b>User Charges</b>                                    |                   |                   |                   |                   |                  |               |      |
| User Charges - City of Perth                           | 983,800           | 983,800           | 901,817           | 717,754           |                  |               |      |
| User Charges - City of Waneroo                         | 4,136,900         | 4,136,900         | 3,792,158         | 3,654,770         |                  |               |      |
| User Charges - City of Joondalup                       | 3,580,200         | 3,580,200         | 3,281,850         | 3,176,530         |                  |               |      |
| User Charges - City of Stirling                        | 4,942,300         | 4,942,300         | 4,530,442         | 4,795,364         |                  |               |      |
| User Charges - Town of Cambridge                       | 710,900           | 710,900           | 651,658           | 529,515           |                  |               |      |
| User Charges - Town of Vincent                         | 759,300           | 759,300           | 696,025           | 712,433           |                  |               |      |
| User Charges - Town of Victoria Park                   | 782,200           | 782,200           | 717,017           | 649,228           |                  |               |      |
| <b>Total Member User Charges</b>                       | <b>15,895,600</b> | <b>15,895,600</b> | <b>14,570,967</b> | <b>14,235,596</b> | <b>(335,370)</b> | <b>-2.30%</b> |      |
| User Charges - City of South Perth                     | 279,500           | 779,500           | 714,549           | 1,223,487         | 508,938          | 71.23%        |      |
| User Charges - Casual Tipping Fees                     | 3,636,400         | 3,636,400         | 3,333,363         | 3,977,605         | 644,242          | 19.33%        |      |
| <b>Total User Charges</b>                              | <b>19,811,500</b> | <b>20,311,500</b> | <b>18,618,879</b> | <b>19,436,688</b> | <b>817,810</b>   | <b>4.39%</b>  |      |
| <b>Service Charges</b>                                 |                   |                   |                   |                   |                  |               |      |
| Sale of Recyclable Materials                           | 350,000           | 240,000           | 220,000           | 234,357           | 14,357           | 6.53%         |      |
| Sale of Limestone                                      | 0                 | 0                 | 0                 | 943               | 943              |               |      |
| Gas Power Generation Sales                             | 450,000           | 550,000           | 504,159           | 696,782           | 192,623          | 38.21%        |      |
| <b>Grants &amp; Subsidies</b>                          | 73,000            | 73,000            | 36,500            | 93,345            | 56,845           | 155.74%       |      |
| <b>Contributions, Reimbursements &amp; Donations</b>   | 220,400           | 220,400           | 183,663           | 365,766           | 182,103          | 99.15%        |      |
| <b>Interest Earnings</b>                               | 544,100           | 644,100           | 590,414           | 656,491           | 66,077           | 11.19%        |      |
| <b>Other Revenue</b>                                   | 10,200            | 10,200            | 9,350             | 11,656            | 2,306            | 24.67%        |      |
|  | <b>21,459,200</b> | <b>22,049,200</b> | <b>20,162,965</b> | <b>21,496,028</b> | <b>1,333,063</b> | <b>6.61%</b>  |      |
| <b>Expenses from Ordinary Activities</b>               |                   |                   |                   |                   |                  |               |      |
| Employee Costs   | 3,746,540         | 3,814,540         | 3,500,870         | 3,410,523         | 90,347           | 2.58%         |      |
| <b>Materials and Contracts</b>                         |                   |                   |                   |                   |                  |               |      |
| Consultants and Contract Labour                        | 581,500           | 581,500           | 533,042           | 476,949           | 56,093           | 10.52%        |      |
| Communications and Public Consultation                 | 663,600           | 661,600           | 604,400           | 565,826           | 38,574           | 6.38%         |      |
| Landfill Expenses                                      | 784,000           | 1,080,000         | 1,004,108         | 969,576           | 34,532           | 3.44%         |      |
| Office Expenses  | 326,850           | 328,850           | 281,881           | 282,235           | (354)            | -0.13%        |      |
| Information Systems                                    | 314,800           | 374,800           | 355,460           | 355,387           | 72               | 0.02%         |      |
| Building Maintenance                                   | 82,900            | 82,900            | 75,992            | 75,111            | 881              | 1.16%         |      |
| Plant and Equipment Operating and Hire                 | 1,191,800         | 967,800           | 887,157           | 793,237           | 93,920           | 10.59%        |      |
| Utilities  | 101,600           | 101,600           | 93,133            | 100,801           | (7,667)          | -8.23%        |      |
| Depreciation   | 1,196,777         | 1,196,777         | 1,097,046         | 801,881           | 295,165          | 26.91%        |      |
| Borrowing Cost Expenses                                | 1,506,400         | 1,506,400         | 1,380,867         | 1,147,246         | 233,621          | 16.92%        |      |
| Insurance  | 127,900           | 127,900           | 117,242           | 105,494           | 11,748           | 10.02%        |      |
| DEP Landfill Levy                                      | 2,469,800         | 2,469,800         | 2,263,983         | 2,178,771         | 85,212           | 3.76%         |      |
| Land Lease/Rental                                      | 600,000           | 600,000           | 550,000           | 511,462           | 38,538           | 7.01%         |      |
| <b>Other Expenditure</b>                               |                   |                   |                   |                   |                  |               |      |
| Member Costs   | 101,200           | 151,500           | 102,833           | 65,307            | 37,527           | 36.49%        |      |
| Administration   | 151,000           | 151,000           | 145,087           | 143,349           | 1,738            | 1.20%         |      |
| Amortisation (LandFill)                                | 4,837,500         | 4,837,500         | 4,434,375         | 4,434,375         | 0                | 0.00%         |      |
|  | <b>18,784,167</b> | <b>19,034,467</b> | <b>17,427,475</b> | <b>16,417,529</b> | <b>1,009,947</b> | <b>5.80%</b>  |      |
| Profit on Sale of Assets                               | 7,948             | 7,948             | 7,948             | 7,000             | (948)            | 0.00%         |      |
| Loss on Sale of Assets                                 | 0                 | 0                 | 0                 | 25,914            | (25,914)         | 0.00%         |      |
|  | <b>7,948</b>      | <b>7,948</b>      | <b>7,948</b>      | <b>-18,914</b>    | <b>24,966</b>    | <b>0.00%</b>  |      |
| <b>Changes in Net Assets Resulting from Operations</b> | <b>2,682,981</b>  | <b>3,022,681</b>  | <b>2,743,438</b>  | <b>5,059,585</b>  | <b>2,316,148</b> | <b>84.43%</b> |      |

**Mindarie Regional Council**  
**INCOME STATEMENT BY DEPARTMENT**  
**For the month ended 31 May 2009**

| Description                                      | Adopted<br>Budget | Revised<br>Budget | YTD Budget        | YTD Actual        | \$ Variance      | % Variance     |
|--|-------------------|-------------------|-------------------|-------------------|------------------|----------------|
| <b>Revenues from Ordinary Activities</b>         |                   |                   |                   |                   |                  |                |
| <b>Operating Revenues</b>                        |                   |                   |                   |                   |                  |                |
| Community Ammenties                              | 21,459,200        | 22,049,200        | 20,162,965        | 21,496,028        | 1,333,063        | 6.61%          |
| <b>Total Operating Revenues</b>                  | <b>21,459,200</b> | <b>22,049,200</b> | <b>20,162,965</b> | <b>21,496,028</b> | <b>1,333,063</b> | <b>6.61%</b>   |
| <b>Profit on Disposal of Assets</b>              |                   |                   |                   |                   |                  |                |
| Community Ammenties                              | 7,948             | 7,948             | 7,948             | 7,000             | (948)            | -11.93%        |
| <b>Total Profit (Loss) on Disposal of Assets</b> | <b>7,948</b>      | <b>7,948</b>      | <b>7,948</b>      | <b>7,000</b>      | <b>(948)</b>     | <b>-11.93%</b> |
| <b>Expenses from Ordinary Activities</b>         |                   |                   |                   |                   |                  |                |
| <b>Operating Expenses</b>                        |                   |                   |                   |                   |                  |                |
| Governance                                       | 101,200           | 151,500           | 102,833           | 4,557             | 98,277           | 95.57%         |
| Community Ammenties                              | 15,984,767        | 16,408,767        | 15,056,618        | 14,398,707        | 657,911          | 4.37%          |
| Other Property and Sevices                       | 1,191,800         | 967,800           | 887,157           | 867,019           | 20,138           | 2.27%          |
| <b>Total Operating Expenses</b>                  | <b>17,277,767</b> | <b>17,528,067</b> | <b>16,046,609</b> | <b>15,270,283</b> | <b>776,326</b>   | <b>4.84%</b>   |
| <b>Loss on Disposal of Assets</b>                |                   |                   |                   |                   |                  |                |
| Community Ammenties                              | 0                 | 0                 | 0                 | 25,914            | (25,914)         |                |
| <b>Total Profit (Loss) on Disposal of Assets</b> | <b>0</b>          | <b>0</b>          | <b>0</b>          | <b>25,914</b>     | <b>(25,914)</b>  |                |
| <b>Borrowing Costs Expense</b>                   |                   |                   |                   |                   |                  |                |
| Community Ammenties                              | 1,506,400         | 1,506,400         | 1,380,867         | 1,147,246         | 233,621          | 16.92%         |
| <b>Total Borrowing Costs Expense</b>             | <b>1,506,400</b>  | <b>1,506,400</b>  | <b>1,380,867</b>  | <b>1,147,246</b>  | <b>233,621</b>   | <b>16.92%</b>  |
| <b>NET RESULT</b>                                | <b>2,682,981</b>  | <b>3,022,681</b>  | <b>2,743,438</b>  | <b>5,059,585</b>  | <b>2,316,148</b> | <b>84.43%</b>  |

**Mindarie Regional Council**  
**Balance Sheet**  
For the month ended 31 May 2009

| Description                          | ACTUAL<br>2008/2009 | Movement         | ACTUAL<br>2007/2008 | Note |
|--------------------------------------|---------------------|------------------|---------------------|------|
| <b>CURRENT ASSETS</b>                |                     |                  |                     |      |
| Cash                                 | 2,971,987           | (9,338)          | 2,981,325           |      |
| Investments                          | 11,044,322          | 1,582,544        | 9,461,778           |      |
| Debtors                              | 2,051,106           | (297,777)        | 2,348,883           |      |
| Stock                                | 67,483              | 51,612           | 15,871              |      |
| Prepayments                          | 59,102              | (197,926)        | 257,028             |      |
| Other Current Assets                 | 3,113,413           | 2,800,604        | 312,809             |      |
| <b>TOTAL CURRENT ASSETS</b>          | <b>19,307,414</b>   | <b>3,929,720</b> | <b>15,377,694</b>   |      |
| <b>NON-CURRENT ASSETS</b>            |                     |                  |                     |      |
| Land                                 | 2,658,127           | 0                | 2,658,127           |      |
| Buildings & Improvements             | 1,728,813           | 439,774          | 1,289,039           |      |
| Furniture & Equipment                | 289,549             | 66,464           | 223,085             |      |
| Plant & Equipment                    | 3,620,285           | 1,181,318        | 2,438,967           |      |
| Infrastructure - Other               | 472,557             | (35,026)         | 507,583             |      |
| Infrastructure - Excavation          | 10,653,952          | (4,434,375)      | 15,088,327          |      |
| Infrastructure - Rehabilitation      | 2,832,719           | 0                | 2,832,719           |      |
| Work In Progress - Excavation        | 7,600,919           | 4,249,053        | 3,351,866           |      |
| Work In Progress - RRF               | 7,601,893           | 1,979,020        | 5,622,873           |      |
| <b>TOTAL NON-CURRENT ASSETS</b>      | <b>37,458,815</b>   | <b>3,446,229</b> | <b>34,012,586</b>   |      |
| <b>TOTAL ASSETS</b>                  | <b>56,766,229</b>   | <b>7,375,949</b> | <b>49,390,280</b>   |      |
| <b>CURRENT LIABILITIES</b>           |                     |                  |                     |      |
| Creditors                            | 4,272,371           | 2,187,523        | 2,084,848           |      |
| Provisions                           | 423,609             | (2,024)          | 425,633             |      |
| Loans Leases Overdrafts              | 477,570             | (1,828,636)      | 2,306,206           |      |
| Accruals                             | 540,746             | (264,129)        | 804,875             |      |
| Other Current Liabilities            | 1,700               | 1,700            | 0                   |      |
| <b>TOTAL CURRENT LIABILITIES</b>     | <b>5,715,995</b>    | <b>94,433</b>    | <b>5,621,562</b>    |      |
| <b>NON CURRENT LIABILITIES</b>       |                     |                  |                     |      |
| Loans Leases Overdrafts              | 20,872,976          | 2,000,000        | 18,872,976          |      |
| Other Non Current Liabilities        | 4,644,128           | 44,794           | 4,599,334           |      |
| <b>TOTAL NON CURRENT LIABILITIES</b> | <b>25,517,104</b>   | <b>2,044,794</b> | <b>23,472,310</b>   |      |
| <b>TOTAL LIABILITIES</b>             | <b>31,233,099</b>   | <b>2,139,227</b> | <b>29,093,872</b>   |      |
| <b>NET ASSETS</b>                    | <b>25,533,130</b>   | <b>5,236,722</b> | <b>20,296,408</b>   |      |
| <b>EQUITY</b>                        |                     |                  |                     |      |
| Retained Surplus                     | 23,250,219          | 5,059,585        | 18,190,634          |      |
| Reserves                             | 137,999             | 0                | 137,999             |      |
| Council Contribution                 | 2,144,911           | 177,136          | 1,967,775           |      |
| <b>TOTAL EQUITY</b>                  | <b>25,533,130</b>   | <b>5,236,722</b> | <b>20,296,408</b>   |      |

**MINDARIE REGIONAL COUNCIL**  
**STATEMENT OF INVESTING ACTIVITIES**  
**For the month ended 31 May 2009**

| Description                                 | Adopted Budget    | Revised Budget    | YTD Actual       | % to Revised Budget | Note |
|---|-------------------|-------------------|------------------|---------------------|------|
| <b>PLANT AND VEHICLES</b>                   |                   |                   |                  |                     |      |
| <b>Plant and Vehicles</b>                   |                   |                   |                  |                     |      |
| Land Compactor                              | 1,500,000         | 1,500,000         | 1,434,580        | 95.64%              |      |
| Forklift 2.5 Tonne                          | 35,000            | 30,000            | 29,500           | 98.33%              |      |
| Welder's Vehicle                            | 28,000            | 0                 | 0                |                     |      |
| Hook Lift Bin Truck (second bin truck)      | 256,000           | 190,000           | 187,427          | 98.65%              |      |
|   | <b>1,819,000</b>  | <b>1,720,000</b>  | <b>1,651,507</b> | <b>96.02%</b>       |      |
| <b>Machinery and Equipment</b>              |                   |                   |                  |                     |      |
| 3x Fire Hose Reels to Recycling Centre      | 3,500             | 3,500             | 0                |                     |      |
| Upgrade Washdown Bay Bore Pump              | 10,200            | 10,200            | 6,160            | 60.39%              |      |
| 3x Dust Monitoring Stations                 | 73,000            | 53,000            | 52,468           | 99.00%              |      |
| Radiation Monitoring Station                | 40,000            | 40,000            | 30,422           | 76.06%              |      |
| Sheet Metal Bending Machine                 | 36,000            | 5,000             | 3,604            | 72.09%              |      |
| Bench Grinding Machine                      | 1,800             | 1,800             | 0                |                     |      |
| Plasma Cutter                               | 7,300             | 7,300             | 4,988            | 68.33%              |      |
| 5x Handheld 2-way Radio                     | 4,400             | 4,400             | 3,050            | 69.32%              |      |
| 6x UHF Radio                                | 1,500             | 1,500             | 2,250            | 150.00%             | 1    |
| 3x Vehicle 2-way Radio                      | 3,600             | 3,600             | 0                |                     |      |
| Dangerous Goods Locker                      | 2,500             | 2,500             | 0                |                     |      |
| 2x Portable Water Cannon                    | 2,300             | 3,300             | 0                |                     |      |
| PA System - Recycling Centre                | 1,000             | 1,000             | 960              | 96.00%              |      |
| Generator Upgrade                           | 100,000           | 100,000           | 105,188          | 105.19%             | 2    |
|   | <b>287,100</b>    | <b>237,100</b>    | <b>209,091</b>   | <b>88.19%</b>       |      |
| <b>TOTAL PLANT AND VEHICLES</b>             | <b>2,106,100</b>  | <b>1,957,100</b>  | <b>1,860,598</b> | <b>95.07%</b>       |      |
| <b>FURNITURE AND EQUIPMENTS</b>             |                   |                   |                  |                     |      |
| <b>Computer Equipment</b>                   |                   |                   |                  |                     |      |
| Replacement of Sapphire - HR/Payroll        | 2,000             | 2,000             | 2,550            | 127.52%             |      |
| Replacement of Tourmaline - Mgr Finance     | 6,000             | 6,000             | 4,681            | 78.02%              |      |
| Replacement of Chrysoberyl - Records        | 2,000             | 2,000             | 2,125            | 106.27%             |      |
| Replacement of Corundum - OHS               | 2,000             | 2,000             | 1,097            | 54.86%              |      |
| Replacement of Kyanite - Governance         | 2,000             | 2,000             | 0                |                     |      |
| Purchase of new PC - Finance                | 2,000             | 2,000             | 1,995            | 99.74%              |      |
| Replace Printers and Computing Equipments   | 20,000            | 20,000            | 17,570           | 87.85%              |      |
| 2x Gate Control Units                       | 25,000            | 28,000            | 27,800           | 99.29%              |      |
| Surveillance and Boom Gate, Etc             | 15,000            | 15,000            | 0                |                     |      |
| Mobile PDA and Touchscreen                  | 10,000            | 10,000            | 6,900            | 69.00%              |      |
|   | <b>86,000</b>     | <b>89,000</b>     | <b>64,719</b>    | <b>72.72%</b>       |      |
| <b>Office Furniture and Equipment</b>       |                   |                   |                  |                     |      |
| New Furniture and Fittings - Admin Building | 80,000            | 80,000            | 79,071           | 98.84%              |      |
| <b>TOTAL PLANT AND VEHICLES</b>             | <b>166,000</b>    | <b>169,000</b>    | <b>143,790</b>   | <b>85.08%</b>       |      |
| <b>LAND AND BUILDINGS</b>                   |                   |                   |                  |                     |      |
| <b>Land</b>                                 |                   |                   |                  |                     |      |
| Land  | 12,300,000        | 12,300,000        | 0                |                     |      |
|   | <b>12,300,000</b> | <b>12,300,000</b> | <b>0</b>         | <b>0.00%</b>        |      |

**MINDARIE REGIONAL COUNCIL**  
**STATEMENT OF INVESTING ACTIVITIES**  
**For the month ended 31 May 2009**

**BUILDING**

**Building**

|   |                |                |                |               |
|---|----------------|----------------|----------------|---------------|
| Toilet Facilities-House, Recycling & Transfer Stn | 43,000         | 0              | 0              |               |
| Replacement of Pergola                            | 11,200         | 16,200         | 0              |               |
| Education Centre Building                         | 21,000         | 16,000         | 0              |               |
| Workshop Extension (Welding Bay)                  | 120,000        | 120,000        | 0              |               |
| Workshop Floor Replacement (New concrete works)   | 12,000         | 12,000         | 0              |               |
| Administration Building Extension                 | 405,000        | 430,000        | 405,000        | 94.19%        |
| Recycling Centre and Transfer Station Upgrade     | 209,000        | 209,000        | 170,223        | 81.45%        |
|   | <b>821,200</b> | <b>803,200</b> | <b>575,223</b> | <b>71.62%</b> |

**TOTAL LAND AND BUILDINGS**

|                   |                   |                |              |
|-------------------|-------------------|----------------|--------------|
| <b>13,121,200</b> | <b>13,103,200</b> | <b>575,223</b> | <b>4.39%</b> |
|-------------------|-------------------|----------------|--------------|

**INFRASTRUCTURE**

**Operations**

|                                 |               |               |               |                |
|---------------------------------|---------------|---------------|---------------|----------------|
| Boundary Fence                  | 8,400         | 8,400         | 8,450         | 100.60%        |
| Installation of Barrier Fencing | 15,200        | 15,200        | 15,755        | 103.65%        |
|                                 | <b>23,600</b> | <b>23,600</b> | <b>24,205</b> | <b>102.56%</b> |

**Resource Recovey Facility**

|                                    |                  |                  |                  |               |
|------------------------------------|------------------|------------------|------------------|---------------|
| Legal Fees                         | 50,000           | 99,525           | 92,000           |               |
| Financial and Probity Fees         | 20,000           | 20,000           | 0                |               |
| Insurance Review                   | 10,000           | 10,000           | 0                |               |
| Superintendent and Management Fees | 120,000          | 172,510          | 88,530           |               |
| Community Consultation             | 28,000           | 42,970           | 45,324           |               |
| Project Manager                    | 42,000           | 64,240           | 85,432           |               |
| Site Infrastructures               | 1,330,000        | 2,625,045        | 1,652,826        |               |
| Other                              | 0                | 8,860            | 14,908           |               |
|                                    | <b>1,600,000</b> | <b>3,043,150</b> | <b>1,979,020</b> | <b>65.03%</b> |

**LANDFILL EXCAVATIONS**

**Excavation - Phase 3 Stage 2**

|                       |                  |                  |                  |               |
|-----------------------|------------------|------------------|------------------|---------------|
| Superintendent Fees   | 90,000           | 90,000           | 0                |               |
| Design                | 90,000           | 90,000           | 31,628           |               |
| Excavation            | 7,000,000        | 7,000,000        | 3,392,466        |               |
| MRC Project Manager   | 50,000           | 50,000           | 13,874           |               |
| Siteworks, Survey Etc | 20,000           | 20,000           | 5,852            |               |
|                       | <b>7,250,000</b> | <b>7,250,000</b> | <b>3,443,820</b> | <b>47.50%</b> |

**Stage1 to Stage2 Tie-in**

|                         |                  |                  |                |               |
|-------------------------|------------------|------------------|----------------|---------------|
| Construction and Lining | 1,850,000        | 1,850,000        | 470,680        |               |
| Superintendent Fees     | 60,000           | 60,000           | 82,396         |               |
| Design                  | 60,000           | 60,000           | 0              |               |
| MRC Project Manager     | 20,000           | 20,000           | 10,901         |               |
| Siteworks, Survey Etc   | 10,000           | 10,000           | 241,256        |               |
|                         | <b>2,000,000</b> | <b>2,000,000</b> | <b>805,233</b> | <b>40.26%</b> |

**TOTAL LANDFILL EXCAVATIONS**

|                  |                  |                  |               |
|------------------|------------------|------------------|---------------|
| <b>9,250,000</b> | <b>9,250,000</b> | <b>4,249,053</b> | <b>45.94%</b> |
|------------------|------------------|------------------|---------------|

NOTES FOR VARIATIONS - INCOME STATEMENT BY NATURE AND TYPE

| Note # | Description of Item | Nature of Variance where actual is 10% and \$5,000 from YTD Budget   |
|--------|---------------------|--|
| 1      | 6x UHF Radio        | Error entry of \$900 for the purchase of 2-way Radio. Correcting entry reflected in June 2009.                         |
| 2      | Generator Upgrade   | Error entry of \$6,438 for the purchase of new Electrical Distribution Board. Correcting entry reflected in June 2009. |

## INFORMATION ON BORROWINGS

### (a) Loan Repayments

#### Actual

|   | Value of Loan<br>Approved | Matures | Interest<br>Rates | Principal<br>01/07/2008<br>to 31/05/2009 | Principal<br>Drawn Down<br>to 31/05/2009 | Principal<br>Repayments<br>Actual to<br>31/05/2009 | Principal<br>Outstanding<br>Actual to<br>31/05/2009 | Interest<br>Repayments<br>Actual to<br>31/05/2009 |
|---|---------------------------|---------|-------------------|--|--|--|---|---|
| <b>Community Amenities</b>                    |                           |         |                   |  |  |  |   |   |
| <b>Tamala Park Landfill</b>                   |                           |         |                   |  |  |  |   |   |
| Loan 8 - Building Upgrade                     | 650,000                   | May-14  | 6.45%             | 438,424                                  | 0  | 61,990   | 376,433   | 24,446  |
| Loan 9 - Stage 2 Phase 2 Construction         | 2,000,000                 | Nov-08  | 5.78%             | 275,477                                  | 0  | 275,477  | (0)   | 3,926   |
| Loan 12 - Construction Stage 2 Phase 2        | 15,000,000                | Mar-12  | 5.98%             | 12,916,649                               | 0  | 1,250,009  | 11,666,640  | 664,615   |
| <b>Regional Resource Recovery Facility</b>    |                           |         |                   |  |  |  |   |   |
| Loan 11 - RRF Land Purchase                   | 3,500,000                 | May-25  | 5.97%             | 2,117,951                                | 0  | 177,136  | 1,940,815   | 111,556   |
| Loan 10a - RRF Infrastructure                 | 2,000,000                 | Mar-25  | 6.16%             | 1,830,682                                | 0  | 64,024   | 1,766,658   | 171,759   |
| Loan 10b - RRF Infrastructure (Interest Only) | 2,600,000                 |         | Variable          | 2,600,000                                | 0  | 0  | 2,600,000   | 81,828  |
| Loan 10c - RRF Infrastructure (Interest Only) | 4,000,000                 |         | Variable          | 1,000,000                                | 2,000,000                                | 0  | 3,000,000   | 37,865  |
| <b>TOTAL</b>                                  | <b>29,750,000</b>         |         |                   | <b>21,179,182</b>                        | <b>2,000,000</b>                         | <b>1,828,636</b>                                   | <b>21,350,546</b>                                   | <b>1,095,996</b>                                  |
| Facility Fee                                  |                           |         |                   |  |  |  |   | <b>51,250</b>                                     |
| <b>Total Borrowing Costs</b>                  |                           |         |                   |  |  |  |   | <b>1,147,246</b>                                  |

Note: Loan 10b - \$2,600,000 has a variable rate of 3.45% for the month of May 2009  
 Loan 10c - \$3,000,000 has a variable rate of 3.25% for the month of May 2009 but interest  
 is fixed from 1 July 2009 once the Loan is fully drawn down as part of the  
 initial loan arrangements in June 2008.



**ATTACHMENT TWO**  
**TO ITEM 8.2.1**  
**ORDINARY COUNCIL MEETING**  
**3 SEPTEMBER 2009**  
**FINANCIAL STATEMENT FOR THE PERIOD ENDED**  
**30 JUNE 2009**



# **MANAGEMENT FINANCIAL STATEMENTS**

**FOR THE MONTH ENDED  
30 JUNE 2009**

**Mindarie Regional Council**  
**INCOME STATEMENT BY NATURE AND TYPE**  
**For the month ended 30 June 2009**

| Description  | Adopted<br>Budget | Revised<br>Budget | YTD Actual        | \$ Variance      | % Variance    | Note |
|--|-------------------|-------------------|-------------------|------------------|---------------|------|
| <b>Revenue form Ordinary Activities</b>                |                   |                   |                   |                  |               |      |
| <b>User Charges</b>                                    |                   |                   |                   |                  |               |      |
| User Charges - City of Perth                           | 983,800           | 983,800           | 781,357           |                  |               |      |
| User Charges - City of Waneroo                         | 4,136,900         | 4,136,900         | 3,943,986         |                  |               |      |
| User Charges - City of Joondalup                       | 3,580,200         | 3,580,200         | 3,424,378         |                  |               |      |
| User Charges - City of Stirling                        | 4,942,300         | 4,942,300         | 5,166,066         |                  |               |      |
| User Charges - Town of Cambridge                       | 710,900           | 710,900           | 570,358           |                  |               |      |
| User Charges - Town of Vincent                         | 759,300           | 759,300           | 767,688           |                  |               |      |
| User Charges - Town of Victoria Park                   | 782,200           | 782,200           | 698,846           |                  |               |      |
| <b>Total Member User Charges</b>                       | <b>15,895,600</b> | <b>15,895,600</b> | <b>15,352,678</b> | <b>(542,922)</b> | <b>-3.42%</b> |      |
| User Charges - City of South Perth                     | 279,500           | 779,500           | 1,346,145         | 566,645          | 72.69%        |      |
| User Charges - Casual Tipping Fees                     | 3,636,400         | 3,636,400         | 4,258,683         | 622,283          | 17.11%        |      |
| <b>Total User Charges</b>                              | <b>19,811,500</b> | <b>20,311,500</b> | <b>20,957,507</b> | <b>646,007</b>   | <b>3.18%</b>  |      |
| <b>Service Charges</b>                                 |                   |                   |                   |                  |               |      |
| Sale of Recyclable Materials                           | 350,000           | 240,000           | 245,563           | 5,563            | 2.32%         |      |
| Sale of Limestone                                      | 0                 | 0                 | 943               | 943              |               |      |
| Gas Power Generation Sales                             | 450,000           | 550,000           | 851,406           | 301,406          | 54.80%        |      |
| Grants & Subsidies                                     | 73,000            | 73,000            | 105,345           | 32,345           | 44.31%        |      |
| Contributions, Reimbursements & Donations              | 220,400           | 220,400           | 503,785           | 283,385          | 128.58%       |      |
| Interest Earnings                                      | 544,100           | 644,100           | 696,927           | 52,827           | 8.20%         |      |
| Other Revenue  | 10,200            | 10,200            | 11,656            | 1,456            | 14.28%        |      |
|  | <b>21,459,200</b> | <b>22,049,200</b> | <b>23,373,133</b> | <b>1,323,933</b> | <b>6.00%</b>  |      |
| <b>Expenses from Ordinary Activities</b>               |                   |                   |                   |                  |               |      |
| Employee Costs   | 3,746,540         | 3,814,540         | 3,767,120         | 47,420           | 1.24%         |      |
| <b>Materials and Contracts</b>                         |                   |                   |                   |                  |               |      |
| Consultants and Contract Labour                        | 581,500           | 581,500           | 569,002           | 12,498           | 2.15%         |      |
| Communications and Public Consultation                 | 663,600           | 661,600           | 662,714           | (1,114)          | -0.17%        |      |
| Landfill Expenses                                      | 784,000           | 1,080,000         | 1,206,106         | (126,106)        | -11.68%       | 1    |
| Office Expenses  | 326,850           | 328,850           | 321,285           | 7,565            | 2.30%         |      |
| Information Systems                                    | 314,800           | 374,800           | 374,258           | 542              | 0.14%         |      |
| Building Maintenance                                   | 82,900            | 82,900            | 83,007            | (107)            | -0.13%        |      |
| Plant and Equipment Operating and Hire                 | 1,191,800         | 967,800           | 907,784           | 60,016           | 6.20%         |      |
| Utilities  | 101,600           | 101,600           | 110,216           | (8,616)          | -8.48%        |      |
| Depreciation   | 1,196,777         | 1,196,777         | 891,253           | 305,524          | 25.53%        |      |
| Borrowing Cost Expenses                                | 1,506,400         | 1,506,400         | 1,273,297         | 233,103          | 15.47%        |      |
| Insurance  | 127,900           | 127,900           | 116,089           | 11,811           | 9.23%         |      |
| DEP Landfill Levy                                      | 2,469,800         | 2,469,800         | 2,335,678         | 134,122          | 5.43%         |      |
| Land Lease/Rental                                      | 600,000           | 600,000           | 558,881           | 41,119           | 6.85%         |      |
| <b>Other Expenditure</b>                               |                   |                   |                   |                  |               |      |
| Member Costs   | 101,200           | 151,500           | 119,871           | 31,629           | 20.88%        |      |
| Administration   | 151,000           | 151,000           | 155,596           | (4,596)          | -3.04%        |      |
| Amortisation (LandFill)                                | 4,837,500         | 4,837,500         | 4,837,500         | 0                | 0.00%         |      |
|  | <b>18,784,167</b> | <b>19,034,467</b> | <b>18,289,658</b> | <b>744,809</b>   | <b>3.91%</b>  |      |
| Profit on Sale of Assets                               | 7,948             | 7,948             | 7,000             | (948)            | 0.00%         |      |
| Loss on Sale of Assets                                 | 0                 | 0                 | 25,914            | (25,914)         | 0.00%         |      |
|  | <b>7,948</b>      | <b>7,948</b>      | <b>(18,914)</b>   | <b>24,966</b>    | <b>0.00%</b>  |      |
| <b>Changes in Net Assets Resulting from Operations</b> | <b>2,682,981</b>  | <b>3,022,681</b>  | <b>5,064,561</b>  | <b>2,041,880</b> | <b>67.55%</b> |      |

NOTES FOR VARIATIONS - INCOME STATEMENT BY NATURE AND TYPE

| No Description of Item | Nature of Variance where actual is 10% and \$5,000 from YTD Budget  |
|------------------------|---|
| 1 Landfill Expenses    | Total expenditures is over the budgeted amount due to high volume of hazardous waste dropped but this expenses is recouped from WALGA/DEC. This increase in expenditure is offset with the increase in Reimbursements Income. |

**Mindarie Regional Council**  
**INCOME STATEMENT BY DEPARTMENT**  
**For the month ended 30 June 2009**

| Description                                      | Adopted<br>Budget | Revised<br>Budget | YTD Actual        | \$ Variance      | % Variance     |
|--|-------------------|-------------------|-------------------|------------------|----------------|
| <b>Revenues from Ordinary Activities</b>         |                   |                   |                   |                  |                |
| <b>Operating Revenues</b>                        |                   |                   |                   |                  |                |
| Community Ammenties                              | 21,459,200        | 22,049,200        | 23,373,133        | 1,323,933        | 6.00%          |
| <b>Total Operating Revenues</b>                  | <b>21,459,200</b> | <b>22,049,200</b> | <b>23,373,133</b> | <b>1,323,933</b> | <b>6.00%</b>   |
| <b>Profit on Disposal of Assets</b>              |                   |                   |                   |                  |                |
| Community Ammenties                              | 7,948             | 7,948             | 7,000             | (948)            | -11.93%        |
| <b>Total Profit (Loss) on Disposal of Assets</b> | <b>7,948</b>      | <b>7,948</b>      | <b>7,000</b>      | <b>(948)</b>     | <b>-11.93%</b> |
| <b>Expenses from Ordinary Activities</b>         |                   |                   |                   |                  |                |
| <b>Operating Expenses</b>                        |                   |                   |                   |                  |                |
| Governance                                       | 101,200           | 151,500           | 59,121            | 92,379           | 60.98%         |
| Community Ammenties                              | 15,984,767        | 16,408,767        | 15,954,647        | 454,120          | 2.77%          |
| Other Property and Sevices                       | 1,191,800         | 967,800           | 1,002,593         | (34,793)         | -3.60%         |
| <b>Total Operating Expenses</b>                  | <b>17,277,767</b> | <b>17,528,067</b> | <b>17,016,360</b> | <b>511,707</b>   | <b>2.92%</b>   |
| <b>Loss on Disposal of Assets</b>                |                   |                   |                   |                  |                |
| Community Ammenties                              | 0                 | 0                 | 25,914            | (25,914)         |                |
| <b>Total Profit (Loss) on Disposal of Assets</b> | <b>0</b>          | <b>0</b>          | <b>25,914</b>     | <b>(25,914)</b>  |                |
| <b>Borrowing Costs Expense</b>                   |                   |                   |                   |                  |                |
| Community Ammenties                              | 1,506,400         | 1,506,400         | 1,273,297         | 233,103          | 15.47%         |
| <b>Total Borrowing Costs Expense</b>             | <b>1,506,400</b>  | <b>1,506,400</b>  | <b>1,273,297</b>  | <b>233,103</b>   | <b>15.47%</b>  |
| <b>NET RESULT</b>                                | <b>2,682,981</b>  | <b>3,022,681</b>  | <b>5,064,561</b>  | <b>2,041,880</b> | <b>67.55%</b>  |

**Mindarie Regional Council**  
**Balance Sheet**  
For the month ended 30 June 2009

| Description                          | ACTUAL<br>2008/2009 | Movement           | ACTUAL<br>2007/2008 | Note |
|--------------------------------------|---------------------|--------------------|---------------------|------|
| <b>CURRENT ASSETS</b>                |                     |                    |                     |      |
| Cash                                 | 145,693             | (2,835,632)        | 2,981,325           |      |
| Investments                          | 11,314,175          | 1,852,397          | 9,461,778           |      |
| Debtors                              | 1,993,800           | (355,083)          | 2,348,883           |      |
| Stock                                | 8,927               | (6,944)            | 15,871              |      |
| Prepayments                          | 211,439             | (45,589)           | 257,028             |      |
| Other Current Assets                 | 2,741,924           | 2,429,115          | 312,809             |      |
| <b>TOTAL CURRENT ASSETS</b>          | <b>16,415,959</b>   | <b>1,038,265</b>   | <b>15,377,694</b>   |      |
| <b>NON-CURRENT ASSETS</b>            |                     |                    |                     |      |
| Land                                 | 2,658,127           | 0                  | 2,658,127           |      |
| Buildings & Improvements             | 1,762,863           | 473,824            | 1,289,039           |      |
| Furniture & Equipment                | 277,502             | 54,417             | 223,085             |      |
| Plant & Equipment                    | 3,564,331           | 1,125,364          | 2,438,967           |      |
| Infrastructure - Other               | 466,273             | (41,310)           | 507,583             |      |
| Infrastructure - Excavation          | 10,250,827          | (4,837,500)        | 15,088,327          |      |
| Infrastructure - Rehabilitation      | 2,832,719           | 0                  | 2,832,719           |      |
| Work In Progress - Excavation        | 9,795,138           | 6,443,272          | 3,351,866           |      |
| Work In Progress - RRF               | 8,205,189           | 2,582,316          | 5,622,873           |      |
| <b>TOTAL NON-CURRENT ASSETS</b>      | <b>39,812,969</b>   | <b>5,800,383</b>   | <b>34,012,586</b>   |      |
| <b>TOTAL ASSETS</b>                  | <b>56,228,928</b>   | <b>6,838,648</b>   | <b>49,390,280</b>   |      |
| <b>CURRENT LIABILITIES</b>           |                     |                    |                     |      |
| Creditors                            | 1,829,397           | (255,451)          | 2,084,848           |      |
| Provisions                           | 427,308             | 1,675              | 425,633             |      |
| Loans Leases Overdrafts              | 0                   | (2,306,206)        | 2,306,206           |      |
| Accruals                             | 1,851,579           | 1,046,704          | 804,875             |      |
| <b>TOTAL CURRENT LIABILITIES</b>     | <b>4,108,283</b>    | <b>(1,513,279)</b> | <b>5,621,562</b>    |      |
| <b>NON CURRENT LIABILITIES</b>       |                     |                    |                     |      |
| Loans Leases Overdrafts              | 21,933,876          | 3,060,900          | 18,872,976          |      |
| Other Non Current Liabilities        | 4,648,663           | 49,329             | 4,599,334           |      |
| <b>TOTAL NON CURRENT LIABILITIES</b> | <b>26,582,539</b>   | <b>3,110,229</b>   | <b>23,472,310</b>   |      |
| <b>TOTAL LIABILITIES</b>             | <b>30,690,822</b>   | <b>1,596,950</b>   | <b>29,093,872</b>   |      |
| <b>NET ASSETS</b>                    | <b>25,538,106</b>   | <b>5,241,698</b>   | <b>20,296,408</b>   |      |
| <b>EQUITY</b>                        |                     |                    |                     |      |
| Retained Surplus                     | 23,255,195          | 5,064,561          | 18,190,634          |      |
| Reserves                             | 137,999             | 0                  | 137,999             |      |
| Council Contribution                 | 2,144,911           | 177,136            | 1,967,775           |      |
| <b>TOTAL EQUITY</b>                  | <b>25,538,106</b>   | <b>5,241,698</b>   | <b>20,296,408</b>   |      |

**MINDARIE REGIONAL COUNCIL**  
**STATEMENT OF INVESTING ACTIVITIES**  
**For the month ended 30 June 2009**

| Description                                 | Adopted Budget    | Revised Budget    | YTD Actual       | % to Revised Budget | Note |
|---|-------------------|-------------------|------------------|---------------------|------|
| <b>PLANT AND VEHICLES</b>                   |                   |                   |                  |                     |      |
| <b>Plant and Vehicles</b>                   |                   |                   |                  |                     |      |
| Land Compactor                              | 1,500,000         | 1,500,000         | 1,434,580        | 95.64%              |      |
| Forklift 2.5 Tonne                          | 35,000            | 30,000            | 29,500           | 98.33%              |      |
| Welder's Vehicle                            | 28,000            | 0                 | 0                |                     |      |
| Hook Lift Bin Truck (second bin truck)      | 256,000           | 190,000           | 187,427          | 98.65%              |      |
|   | <b>1,819,000</b>  | <b>1,720,000</b>  | <b>1,651,507</b> | <b>96.02%</b>       |      |
| <b>Machinery and Equipment</b>              |                   |                   |                  |                     |      |
| 3x Fire Hose Reels to Recycling Centre      | 3,500             | 3,500             | 0                |                     | 1    |
| Upgrade Washdown Bay Bore Pump              | 10,200            | 10,200            | 6,160            | 60.39%              |      |
| 3x Dust Monitoring Stations                 | 73,000            | 53,000            | 55,799           | 105.28%             |      |
| Radiation Monitoring Station                | 40,000            | 40,000            | 30,422           | 76.06%              |      |
| Sheet Metal Bending Machine                 | 36,000            | 5,000             | 3,604            | 72.09%              |      |
| Bench Grinding Machine                      | 1,800             | 1,800             | 0                |                     |      |
| Plasma Cutter                               | 7,300             | 7,300             | 4,988            | 68.33%              |      |
| 5x Handheld 2-way Radio                     | 4,400             | 4,400             | 3,950            | 89.77%              |      |
| 6x UHF Radio                                | 1,500             | 1,500             | 1,350            | 90.00%              |      |
| 3x Vehicle 2-way Radio                      | 3,600             | 3,600             | 1,815            | 50.42%              |      |
| Dangerous Goods Locker                      | 2,500             | 2,500             | 2,500            | 100.00%             |      |
| 2x Portable Water Cannon                    | 2,300             | 3,300             | 0                |                     |      |
| PA System - Recycling Centre                | 1,000             | 1,000             | 960              | 96.00%              |      |
| Generator Upgrade                           | 100,000           | 100,000           | 98,750           | 98.75%              |      |
|   | <b>287,100</b>    | <b>237,100</b>    | <b>210,298</b>   | <b>88.70%</b>       |      |
| <b>TOTAL PLANT AND VEHICLES</b>             | <b>2,106,100</b>  | <b>1,957,100</b>  | <b>1,861,805</b> | <b>95.13%</b>       |      |
| <b>FURNITURE AND EQUIPMENTS</b>             |                   |                   |                  |                     |      |
| <b>Computer Equipment</b>                   |                   |                   |                  |                     |      |
| Replacement of Sapphire - HR/Payroll        | 2,000             | 2,000             | 2,550            | 127.52%             |      |
| Replacement of Tourmaline - Mgr Finance     | 6,000             | 6,000             | 4,681            | 78.02%              |      |
| Replacement of Chrysoberyl - Records        | 2,000             | 2,000             | 2,125            | 106.27%             |      |
| Replacement of Corundum - OHS               | 2,000             | 2,000             | 1,097            | 54.86%              |      |
| Replacement of Kyanite - Governance         | 2,000             | 2,000             | 1,379            | 68.95%              |      |
| Purchase of new PC - Finance                | 2,000             | 2,000             | 1,995            | 99.74%              |      |
| Replace Printers and Computing Equipments   | 20,000            | 20,000            | 17,570           | 87.85%              |      |
| 2x Gate Control Units                       | 25,000            | 28,000            | 27,800           | 99.29%              |      |
| Surveillance and Boom Gate, Etc             | 15,000            | 15,000            | 0                |                     | 2    |
| Mobile PDA and Touchscreen                  | 10,000            | 10,000            | 6,900            | 69.00%              |      |
|   | <b>86,000</b>     | <b>89,000</b>     | <b>66,098</b>    | <b>74.27%</b>       |      |
| <b>Office Furniture and Equipment</b>       |                   |                   |                  |                     |      |
| New Furniture and Fittings - Admin Building | 80,000            | 80,000            | 79,071           | 98.84%              |      |
| <b>TOTAL PLANT AND VEHICLES</b>             | <b>166,000</b>    | <b>169,000</b>    | <b>145,169</b>   | <b>85.90%</b>       |      |
| <b>LAND AND BUILDINGS</b>                   |                   |                   |                  |                     |      |
| <b>Land</b>                                 |                   |                   |                  |                     |      |
| Land  | 12,300,000        | 12,300,000        | 0                |                     | 3    |
|   | <b>12,300,000</b> | <b>12,300,000</b> | <b>0</b>         | <b>0.00%</b>        |      |

**MINDARIE REGIONAL COUNCIL**  
**STATEMENT OF INVESTING ACTIVITIES**  
**For the month ended 30 June 2009**

| Description                                       | Adopted Budget    | Revised Budget    | YTD Actual       | % to Revised Budget | Note |
|---|-------------------|-------------------|------------------|---------------------|------|
| <b>BUILDING</b>                                   |                   |                   |                  |                     |      |
| <b>Building</b>                                   |                   |                   |                  |                     |      |
| Toilet Facilities-House, Recycling & Transfer Stn | 43,000            | 0                 | 0                |                     |      |
| Replacement of Pergola                            | 11,200            | 16,200            | 13,364           | 82.49%              |      |
| Education Centre Building                         | 21,000            | 16,000            | 12,035           | 75.22%              |      |
| Workshop Extension (Welding Bay)                  | 120,000           | 120,000           | 0                |                     |      |
| Workshop Floor Replacement (New concrete works)   | 12,000            | 12,000            | 0                |                     |      |
| Administration Building Extension                 | 405,000           | 430,000           | 428,296          | 99.60%              |      |
| Recycling Centre and Transfer Station Upgrade     | 209,000           | 209,000           | 174,588          | 83.53%              |      |
|   | <b>821,200</b>    | <b>803,200</b>    | <b>628,283</b>   | <b>78.22%</b>       |      |
| <b>TOTAL LAND AND BUILDINGS</b>                   | <b>13,121,200</b> | <b>13,103,200</b> | <b>628,283</b>   | <b>4.79%</b>        |      |
| <b>INFRASTRUCTURE</b>                             |                   |                   |                  |                     |      |
| <b>Operations</b>                                 |                   |                   |                  |                     |      |
| Boundary Fence                                    | 8,400             | 8,400             | 8,450            | 100.60%             |      |
| Installation of Barrier Fencing                   | 15,200            | 15,200            | 15,755           | 103.65%             |      |
|   | <b>23,600</b>     | <b>23,600</b>     | <b>24,205</b>    | <b>102.56%</b>      |      |
| <b>Resource Recovery Facility</b>                 |                   |                   |                  |                     |      |
| Legal Fees  | 50,000            | 99,525            | 92,000           |                     |      |
| Financial and Probity Fees                        | 20,000            | 20,000            | 0                |                     | 4    |
| Insurance Review                                  | 10,000            | 10,000            | 0                |                     | 5    |
| Superintendent and Management Fees                | 120,000           | 172,510           | 126,773          |                     |      |
| Community Consultation                            | 28,000            | 42,970            | 57,234           |                     |      |
| Project Manager                                   | 42,000            | 64,240            | 95,807           |                     |      |
| Site Infrastructures                              | 1,330,000         | 2,625,045         | 2,170,767        |                     |      |
| Other   | 0                 | 8,860             | 39,735           |                     |      |
|   | <b>1,600,000</b>  | <b>3,043,150</b>  | <b>2,582,316</b> | <b>84.86%</b>       |      |
| <b>LANDFILL EXCAVATIONS</b>                       |                   |                   |                  |                     |      |
| <b>Excavation - Phase 3 Stage 2</b>               |                   |                   |                  |                     |      |
| Superintendent Fees                               | 90,000            | 90,000            | 38,765           |                     |      |
| Design  | 90,000            | 90,000            | 47,895           |                     |      |
| Excavation  | 7,000,000         | 7,000,000         | 4,580,050        |                     |      |
| MRC Project Manager                               | 50,000            | 50,000            | 15,499           |                     |      |
| Siteworks, Survey Etc                             | 20,000            | 20,000            | 5,852            |                     |      |
|   | <b>7,250,000</b>  | <b>7,250,000</b>  | <b>4,688,061</b> | <b>64.66%</b>       |      |
| <b>Stage1 to Stage2 Tie-in</b>                    |                   |                   |                  |                     |      |
| Construction and Lining                           | 1,850,000         | 1,850,000         | 1,125,054        |                     |      |
| Superintendent Fees                               | 60,000            | 60,000            | 187,250          |                     |      |
| Design  | 60,000            | 60,000            | 0                |                     |      |
| MRC Project Manager                               | 20,000            | 20,000            | 11,651           |                     |      |
| Siteworks, Survey Etc                             | 10,000            | 10,000            | 431,256          |                     |      |
|   | <b>2,000,000</b>  | <b>2,000,000</b>  | <b>1,755,211</b> | <b>87.76%</b>       |      |
| <b>TOTAL LANDFILL EXCAVATIONS</b>                 | <b>9,250,000</b>  | <b>9,250,000</b>  | <b>6,443,272</b> | <b>69.66%</b>       |      |



NOTES FOR VARIATIONS - STATEMENT OF INVESTING ACTIVITIES

| Note # | Description of Item                             | Nature of Variance where actual is 10% and \$5,000 from YTD Budget  |
|--------|---|---|
| 1      | 3x Fire Hose Reels to Recycling Centre          | This unspent budget has been carried forward to Budget 2009/2010 as part of the Recycling Centre Main Waterline Upgrade for \$10,000.00 |
| 2      | Surveillance and Boom Gate, Etc                 | This unspent budget has been carried forward to Budget 2009/2010  |
| 3      | Land  | This unspent budget has been carried forward to Budget 2009/2010  |
| 4      | Workshop Extension Welding Bay                  | Work to be done in 2009/10. Revised Budget approved for 2009/2010.  |
| 5      | Workshop Floor Replacement (New Concrete Works) | Work to be done in 2009/10. Revised Budget approved for 2009/2010.  |

## INFORMATION ON BORROWINGS

### (a) Loan Repayments

#### Actual

|   | Value of Loan<br>Approved | Matures | Interest<br>Rates | Principal<br>01/07/2008<br>to 30/06/2009 | Principal<br>Drawn Down<br>to 30/06/2009 | Principal<br>Repayments<br>Actual to<br>30/06/2009 | Principal<br>Outstanding<br>Actual to<br>30/06/2009 | Interest<br>Repayments<br>Actual to<br>30/06/2009 |
|---|---------------------------|---------|-------------------|--|--|--|---|---|
| <b>Community Amenities</b>                    |                           |         |                   |  |  |  |   |   |
| <b>Tamala Park Landfill</b>                   |                           |         |                   |  |  |  |   |   |
| Loan 8 - Building Upgrade                     | 650,000                   | May-14  | 6.45%             | 438,424                                  | 0  | 61,989   | 376,434   | 26,441  |
| Loan 9 - Stage 2 Phase 2 Construction         | 2,000,000                 | Nov-08  | 5.78%             | 275,477                                  | 0  | 275,477  | (0)   | 3,926   |
| Loan 12 - Construction Stage 2 Phase 2        | 15,000,000                | Mar-12  | 5.98%             | 12,916,649                               | 0  | 1,666,680  | 11,249,969  | 720,034   |
| <b>Regional Resource Recovery Facility</b>    |                           |         |                   |  |  |  |   |   |
| Loan 11 - RRF Land Purchase                   | 3,500,000                 | May-25  | 5.97%             | 2,117,951                                | 0  | 177,136  | 1,940,815   | 120,734   |
| Loan 10a - RRF Infrastructure                 | 2,000,000                 | Mar-25  | 6.16%             | 1,830,682                                | 0  | 64,024   | 1,766,658   | 110,620   |
| Loan 10b - RRF Infrastructure (Interest Only) | 2,600,000                 |         | Variable          | 2,600,000                                | 0  | 0  | 2,600,000   | 141,290   |
| Loan 10c - RRF Infrastructure (Interest Only) | 4,000,000                 |         | Variable          | 1,000,000                                | 3,000,000                                | 0  | 4,000,000   | 82,753  |
| <b>TOTAL</b>                                  | <b>29,750,000</b>         |         |                   | <b>21,179,182</b>                        | <b>3,000,000</b>                         | <b>2,245,306</b>                                   | <b>21,933,876</b>                                   | <b>1,205,797</b>                                  |
| Facility Fee                                  |                           |         |                   |  |  |  |   | <b>67,500</b>                                     |
| <b>Total Borrowing Costs</b>                  |                           |         |                   |  |  |  |   | <b>1,273,297</b>                                  |

Note: Loan 10b - \$2,600,000 has a variable rate of 3.50% for the month of June 2009  
 Loan 10c - \$3,000,000 has a variable rate of 3.25% for the month of June 2009 but interest  
 is fixed from 1 July 2009 once the Loan is fully drawn down as part of the  
 initial loan arrangements in June 2008.

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**ITEM 8.2.2 LIST OF PAYMENTS MADE FOR THE MONTHS ENDED  
31 MAY 2009 AND 30 JUNE 2009**

**File No:** FIN/5-02 (D/09/4044)

**Attachment(s):** 1. List of payments made for the month ended 31 May 2009  
2. List of payments made for the month ended 30 June 2009

**Author:** Kalwant Dhillon

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**SUMMARY**

The purpose of this report is to provide details of payments made during the periods identified. It is also a requirement as part of the delegation given to the Chief Executive Officer, to make payments from the Municipal Fund, that a list of payments made since the last Ordinary Council meeting be presented to Council.

**COMMENT**

The lists of payments for the months ended 31 May 2009 and 30 June 2009 are at Attachment One and Two to this Item and are presented for endorsement. Payments have been made in accordance with delegations that allow payments between meetings and are subsequently required to be presented to the next Council meeting following such payments. Further, at the Ordinary Council Meeting held on 23 October 2008, the Council delegated to the Chief Executive Officer the exercise of its power to make payments from the Municipal Fund. This delegation has been renewed upon annual reviews. In order to satisfy the requirements of Clause 13(2) of the Local Government (Financial Management) Regulations, a list of payments made must be submitted to the next Council meeting following such payments.

It should be noted that generally all payments are GST inclusive and Mindarie Regional Council is able to claim this tax as an input credit when remittance of GST collected is made each month.

| Months Ended | Account           | Vouchers  | Amount         |
|--------------|-------------------|---|----------------|
| 31 May 2009  | General Municipal | 3564 - 3723<br>DP 234 – DP 246<br>EFT 183 – EFT 187 | \$2,873,245.37 |
| 30 June 2009 | General Municipal | 3724 - 3922<br>DP 247 – DP 258<br>EFT 188 – EFT 193 | \$6,114,613.75 |

**MRC OFFICERS RECOMMENDATION**

**That Council endorse the list of payments made, as per the delegation made to the Chief Executive Officer, for the months ended 31 May 2009 and 30 June 2009.**

**ATTACHMENT ONE**  
**TO ITEM 8.2.2**  
**ORDINARY COUNCIL MEETING**  
**3 SEPTEMBER 2009**  
**LIST OF PAYMENTS MADE FOR THE MONTH ENDED**  
**31 MAY 2009**

**Schedule of Payment for May 2009  
Council Meeting - 03 September 2009**

| <b>Cheque Posting</b> | <b>Date</b> | <b>Document No.</b> | <b>Vendor Name</b>                           | <b>Description</b>   | <b>Cheque Amount</b> |
|-----------------------|-------------|---------------------|--|--|----------------------|
|                       | 1/05/2009   | 3564                | Air Well Pumps Pty Ltd                       | Supply & installation of air well pumps                            | \$73,161.00          |
|                       | 1/05/2009   | 3565                | JMS Civil & Mining (Aust) Pty Ltd            | JMS Claim 1 - Tie in Liner Works Project                           | \$244,992.34         |
|                       | 1/05/2009   | 3566                | Currambine Catholic Primary School           | Joondalup Festival 2009 sponsorship                                | \$500.00             |
|                       | 1/05/2009   | 3567                | Asteron Portfolio Services                   | Superannuation premium   | \$302.29             |
|                       | 1/05/2009   | 3568                | CBUS   | Superannuation premium   | \$293.58             |
|                       | 1/05/2009   | 3569                | CHILD SUPPORT                                | Child Support Allowance payment - deduction from staff salary      | \$360.99             |
|                       | 1/05/2009   | 3570                | Health Insurance Fund of WA                  | Superannuation premium   | \$184.10             |
|                       | 1/05/2009   | 3571                | HESTA SUPER FUND                             | Superannuation premium   | \$392.12             |
|                       | 1/05/2009   | 3572                | Portfoliofocus - Premium Retirement Services | Superannuation premium   | \$7,381.96           |
|                       | 1/05/2009   | 3573                | REST Superannuation                          | Superannuation premium   | \$416.22             |
|                       | 1/05/2009   | 3574                | WALGS PLAN PTY LTD                           | Superannuation premium   | \$33,656.07          |
|                       | 1/05/2009   | 3575                | WESTSCHEME                                   | Superannuation premium   | \$540.00             |
|                       | 6/05/2009   | 3576                | Mindarie Regional Council                    | Petty cash reimbursements  | \$716.25             |
|                       | 8/05/2009   | 3577                | ARMAGUARD                                    | Cash Collection Fee  | \$573.52             |
|                       | 8/05/2009   | 3578                | Australian Institute of Management           | Training   | \$405.00             |
|                       | 8/05/2009   | 3579                | Blackwoods & Atkins                          | Absorbent granules x 48 bags & expendable tools for spills on site | \$858.45             |
|                       | 8/05/2009   | 3580                | BRYANT MEDIA                                 | Community Newsletter Updates & RRF Opening function.               | \$78,328.80          |
|                       | 8/05/2009   | 3581                | Bunnings Building Supplies                   | Purchases of building supplies for site                            | \$249.60             |
|                       | 8/05/2009   | 3582                | Cabcharge Australia Ltd                      | Travelling Expenses  | \$632.16             |
|                       | 8/05/2009   | 3583                | CHUBB FIRE SAFETY LTD                        | Class "A" fire fighting foam 32 x 20ltrs.                          | \$4,103.00           |
|                       | 8/05/2009   | 3584                | City of Cockburn                             | Payment of long service leave - ex MRC staff                       | \$7,569.08           |
|                       | 8/05/2009   | 3585                | CLEAN SWEEP                                  | Access Road Maintenance  | \$687.50             |
|                       | 8/05/2009   | 3586                | Devco Holdings Pty Ltd                       | Building Maintenance   | \$170.50             |
|                       | 8/05/2009   | 3587                | DRAGE SIGNS                                  | Signage - Waste Education Centre                                   | \$539.00             |
|                       | 8/05/2009   | 3588                | Electek                                      | Installation of Time card reader                                   | \$892.10             |
|                       | 8/05/2009   | 3589                | Freehills                                    | Legal services - MRC's EMS legislative manual review               | \$2,090.00           |
|                       | 8/05/2009   | 3590                | MULTIPROGRAMMING PTY LTD                     | Computer Systems Maintenance & support                             | \$11,933.72          |
|                       | 8/05/2009   | 3591                | PIRTEK (MALAGA) PTY LTD                      | Blade lift hoses x 4 for Tana                                      | \$2,087.84           |
|                       | 8/05/2009   | 3592                | Proton Promotional Advertising               | Earth Carers promotional materials                                 | \$1,087.52           |
|                       | 8/05/2009   | 3593                | QUINNS ROCK CABINETS & MAINTEN               | Hire of Water Truck  | \$7,040.00           |
|                       | 8/05/2009   | 3594                | Red 11 Pty Ltd                               | Replacement of computer equipment                                  | \$1,142.03           |
|                       | 8/05/2009   | 3595                | Richards Mining Service                      | HR training course & test  | \$1,188.00           |
|                       | 8/05/2009   | 3596                | Salmat MediaForce                            | Distribution of Hazardous Household Waste flyers in Stirling       | \$4,355.41           |
|                       | 8/05/2009   | 3597                | SBS Sims Group                               | Recycling Contractors - E Waste                                    | \$1,508.10           |
|                       | 8/05/2009   | 3598                | The Royal Life Saving Society Australia      | Provision of first aid services at Mindarie Community Open day     | \$560.00             |
|                       | 8/05/2009   | 3599                | WesTrac Pty Ltd                              | Cutting edge and hyralic pipe for skid steer loader                | \$661.78             |
|                       | 8/05/2009   | 3600                | WorkSafe                                     | Licence renewal to Perform High Risk Work                          | \$46.50              |
|                       | 8/05/2009   | 3601                | GRIFFEN CIVIL                                | Road Widening work at Neerabup site                                | \$98,277.30          |

**Schedule of Payment for May 2009  
Council Meeting - 03 September 2009**

| <b>Cheque Posting</b> | <b>Date</b> | <b>Document No.</b> | <b>Vendor Name</b>                       | <b>Description</b>   | <b>Cheque Amount</b> |
|-----------------------|-------------|---------------------|--|--|----------------------|
|                       | 12/05/2009  | 3602                | Mindarie Regional Council                | Petty cash reimbursement   | \$737.05             |
|                       | 15/05/2009  | 3603                | Alance Newspaper & Magazine Delivery     | Newspaper supply   | \$117.70             |
|                       | 15/05/2009  | 3604                | AUSTRALIA POST - JOONDALUP               | Postage & Freight charges  | \$403.96             |
|                       | 15/05/2009  | 3605                | Castle Security & Electrical Pty         | Mobile guard response  | \$85.00              |
|                       | 15/05/2009  | 3606                | CLEAN SWEEP                              | Access Road Maintenance  | \$446.88             |
|                       | 15/05/2009  | 3607                | Command A Com                            | Installation of extension using existing phone, programming and labour | \$220.00             |
|                       | 15/05/2009  | 3608                | Creative Spaces                          | Mobile display updates   | \$396.00             |
|                       | 15/05/2009  | 3609                | Department of Environment & Conservation | Sustainable Behaviour Workshop   | \$285.00             |
|                       | 15/05/2009  | 3610                | Domain Catering                          | Catering for EC graduation   | \$1,484.00           |
|                       | 15/05/2009  | 3611                | DZOLV PRODUCTS                           | Staff amenities  | \$391.71             |
|                       | 15/05/2009  | 3612                | Fuji Xerox Australia Pty Ltd             | Support Services period 1/4/09 to 30/4/09                              | \$388.24             |
|                       | 15/05/2009  | 3613                | GCM Enviro Pty Ltd                       | Tana - Gas struts x 2 & Flexible exhaust                               | \$3,058.83           |
|                       | 15/05/2009  | 3614                | Instant Products Group                   | Hire Costs - Toilets   | \$1,132.34           |
|                       | 15/05/2009  | 3615                | Jasneat                                  | Cleaning of Buildings April 2009                                       | \$1,848.21           |
|                       | 15/05/2009  | 3616                | Joondalup Office National                | Office stationery  | \$1,652.35           |
|                       | 15/05/2009  | 3617                | KINROSS SUPA IGA                         | Staff amenities  | \$155.40             |
|                       | 15/05/2009  | 3618                | Magicorp Pty Ltd                         | Telephone Expenses   | \$103.40             |
|                       | 15/05/2009  | 3619                | Men of the Trees                         | Education Centre tour of City Farm and talk                            | \$400.00             |
|                       | 15/05/2009  | 3620                | ML Ink. Communications                   | Waste Management Education - Earth Carers                              | \$1,485.00           |
|                       | 15/05/2009  | 3621                | Neverfail Springwater Ltd                | Bottled water  | \$88.45              |
|                       | 15/05/2009  | 3622                | Ocean Keys Family Practice               | Pre-employment medical   | \$108.00             |
|                       | 15/05/2009  | 3623                | PPG Industries Australia Pty Ltd         | Road marking paint   | \$495.68             |
|                       | 15/05/2009  | 3624                | Red 11 Pty Ltd                           | Purchase of computer equipment   | \$1,142.03           |
|                       | 15/05/2009  | 3625                | REmida Perth Inc                         | Education Centre tour and membership                                   | \$290.00             |
|                       | 15/05/2009  | 3626                | REPCO AUTO PARTS-Clarkson                | Leachate compressor & battery terminal protection                      | \$236.81             |
|                       | 15/05/2009  | 3627                | SBS Sims Group                           | Recycling Contractors - E Waste  | \$1,772.10           |
|                       | 15/05/2009  | 3628                | SCOPE BUSINESS IMAGING                   | Photocopying Expenses  | \$332.27             |
|                       | 15/05/2009  | 3629                | Sigma Chemicals                          | Chemicals for Bio- diesel  | \$149.60             |
|                       | 15/05/2009  | 3630                | SYNNOTT MULHOLLAND MANAGEMENT            | RRF Project and ongoing support to CEAG                                | \$25,014.00          |
|                       | 15/05/2009  | 3631                | TELSTRA                                  | Telephone Expenses   | \$378.81             |
|                       | 15/05/2009  | 3632                | The Executive Connection Pty Ltd         | Subscription and seminar fees  | \$4,537.50           |
|                       | 15/05/2009  | 3633                | Typequick Pty Ltd                        | Training   | \$1,306.50           |
|                       | 15/05/2009  | 3634                | WA Local Government Association          | CEO Annual Performance Appraisal                                       | \$4,180.00           |
|                       | 20/05/2009  | 3635                | Reliance Petroleum                       | Distillate supply  | \$35,543.40          |
|                       | 21/05/2009  | 3636                | GRIFFEN CIVIL                            | RRF Project  | \$219,932.64         |
|                       | 22/05/2009  | 3637                | Asteron Portfolio Services               | Superannuation premium   | \$308.63             |
|                       | 22/05/2009  | 3638                | CBUS                                     | Superannuation premium   | \$303.87             |
|                       | 22/05/2009  | 3639                | CHILD SUPPORT                            | Child Support Allowance payment - deduction from staff salary          | \$297.14             |

**Schedule of Payment for May 2009  
Council Meeting - 03 September 2009**

| Cheque Posting | Date       | Document No. | Vendor Name                                  | Description  | Cheque Amount |
|----------------|------------|--------------|--|--|---------------|
|                | 22/05/2009 | 3640         | Health Insurance Fund of WA                  | Superannuation premium   | \$184.10      |
|                | 22/05/2009 | 3641         | HESTA SUPER FUND                             | Superannuation premium   | \$429.52      |
|                | 22/05/2009 | 3642         | Mindarie Regional Council                    | Petty cash reimbursements  | \$918.50      |
|                | 22/05/2009 | 3643         | Portfoliofocus - Premium Retirement Services | Superannuation premium   | \$7,845.64    |
|                | 22/05/2009 | 3644         | REST Superannuation                          | Superannuation premium   | \$353.78      |
|                | 22/05/2009 | 3645         | WALGS PLAN PTY LTD                           | Superannuation premium   | \$34,231.10   |
|                | 22/05/2009 | 3646         | WESTSCHEME                                   | Superannuation premium   | \$604.80      |
|                | 25/05/2009 | 3647         | City of Joondalup                            | Lease Fee Lot 118 Marmion Avenue, June 2009                      | \$8,693.55    |
|                | 25/05/2009 | 3648         | City of Perth                                | Lease Fee Lot 118 Marmion Avenue, June 2009                      | \$4,346.77    |
|                | 25/05/2009 | 3649         | City of Stirling                             | Lease Fee Lot 118 Marmion Avenue, June 2009                      | \$17,387.10   |
|                | 25/05/2009 | 3650         | City of Wanneroo                             | Lease Fee Lot 118 Marmion Avenue, June 2009                      | \$8,693.55    |
|                | 25/05/2009 | 3651         | Town of Cambridge                            | Lease Fee Lot 118 Marmion Avenue, June 2009                      | \$4,346.77    |
|                | 25/05/2009 | 3652         | Town of Victoria Park                        | Lease Fee Lot 118 Marmion Avenue, June 2009                      | \$4,346.77    |
|                | 25/05/2009 | 3653         | Town of Vincent                              | Lease Fee Lot 118 Marmion Avenue, June 2009                      | \$4,346.77    |
|                | 25/05/2009 | 3654         | ABA Fridge & Washer Service                  | Recycling Contractors - Degas of fridges                         | \$3,484.80    |
|                | 25/05/2009 | 3655         | ALL SEASONS CATERING                         | CEAG Mtg Catering  | \$396.00      |
|                | 25/05/2009 | 3656         | ANDROS CONSULTING PTY LTD                    | Sitting fees - Internal audit committee                          | \$550.00      |
|                | 25/05/2009 | 3657         | Animal Pest Management Services              | Building Maintenance - Pest Control                              | \$2,304.50    |
|                | 25/05/2009 | 3658         | BHW Consulting                               | Legal Expenses - Local Laws Standing Orders                      | \$687.50      |
|                | 25/05/2009 | 3659         | Blackwoods & Atkins                          | Gloves, safety glasses   | \$777.43      |
|                | 25/05/2009 | 3660         | BRIDGESTONE EARTHMOVER TYRES P/L             | Repair puncture tyre for Cat loader                              | \$661.10      |
|                | 25/05/2009 | 3661         | Bunnings Building Supplies                   | Expendable Tools   | \$276.85      |
|                | 25/05/2009 | 3662         | CALTEX AUSTRALIA PETROLEUM PTY               | Fuel supply  | \$411.81      |
|                | 25/05/2009 | 3663         | City of Wanneroo                             | Bin pickup   | \$339.02      |
|                | 25/05/2009 | 3664         | CLEAN SWEEP                                  | Access Road Maintenance  | \$962.50      |
|                | 25/05/2009 | 3665         | COATES HIRE                                  | Plant Hire Costs   | \$143.00      |
|                | 25/05/2009 | 3666         | Command A Com                                | Telephone maintenance expenses                                   | \$280.50      |
|                | 25/05/2009 | 3667         | Coventrys                                    | Grease gun   | \$286.15      |
|                | 25/05/2009 | 3668         | Creative Nature                              | Update booklet Feed, Nurture, Grow your Garden - Waste Education | \$616.00      |
|                | 25/05/2009 | 3669         | CSIRO ACCOUNTS RECEIVABLE                    | Groundwater monitoring   | \$91,242.14   |
|                | 25/05/2009 | 3670         | Cube Consulting Pty Ltd                      | Monthly Software Subscriptions                                   | \$786.50      |
|                | 25/05/2009 | 3671         | DRIVE IN ELECTRICS                           | N150 Batteries for Tana  | \$420.00      |
|                | 25/05/2009 | 3672         | Equilibrium Communication                    | Waste Management Education -- Supply of Fridge calendars         | \$28,004.88   |
|                | 25/05/2009 | 3673         | Ergolink                                     | Supply of office equipment                                       | \$515.90      |
|                | 25/05/2009 | 3674         | Freehills                                    | Legal Expenses   | \$8,136.92    |
|                | 25/05/2009 | 3675         | Fuji Xerox Australia Pty Ltd                 | Photocopying expenses  | \$494.12      |
|                | 25/05/2009 | 3676         | GOLDER ASSOCIATES PTY LTD                    | Professional fees - Stage 1 Phase 2 liner tie in                 | \$18,832.00   |
|                | 25/05/2009 | 3677         | Grant O'Brien                                | Contract Labour External   | \$1,060.00    |

**Schedule of Payment for May 2009  
Council Meeting - 03 September 2009**

| Cheque Posting | Date       | Document No. | Vendor Name                         | Description   | Cheque Amount |
|----------------|------------|--------------|-------------------------------------|---|---------------|
|                | 25/05/2009 | 3678         | Great Southern Sands                | Landfill Excavation work                                    | \$277,306.42  |
|                | 25/05/2009 | 3679         | Greenworld Indoor Gardens           | Plant display services                                      | \$332.82      |
|                | 25/05/2009 | 3680         | Impact Environmental Conferences    | Waste 2009 Conference                                       | \$995.00      |
|                | 25/05/2009 | 3681         | Iron Mountain Australia Pty Ltd     | Records management  | \$4.43        |
|                | 25/05/2009 | 3682         | IW Projects                         | Contract Labour for Resource Recovery Facility/Project work | \$16,131.39   |
|                | 25/05/2009 | 3683         | JMS Civil & Mining (Aust) Pty Ltd   | Landfill Excavation work                                    | \$504,740.59  |
|                | 25/05/2009 | 3684         | Joondalup Office National           | Office stationery supplies                                  | \$189.30      |
|                | 25/05/2009 | 3685         | Josh Byrne & Associates             | Guest speaker at Education Centre Graduation                | \$1,045.00    |
|                | 25/05/2009 | 3686         | KINROSS SUPA IGA                    | Staff amenities   | \$147.08      |
|                | 25/05/2009 | 3687         | MERCURY                             | Courier Expenses  | \$960.11      |
|                | 25/05/2009 | 3688         | MULTIPROGRAMMING PTY LTD            | Computer Systems Maintenance & support                      | \$19,225.80   |
|                | 25/05/2009 | 3689         | NORTHSIDE NISSAN                    | Replacement of clutch for fire fighting ute.                | \$1,725.95    |
|                | 25/05/2009 | 3690         | OPTUS COMMUNICATIONS                | Telephone Expenses  | \$1,492.70    |
|                | 25/05/2009 | 3691         | ORS GROUP                           | Employee Assistance Program consultancy                     | \$148.50      |
|                | 25/05/2009 | 3692         | PIRTEK (MALAGA) PTY LTD             | Hydraulic hose fitted for Tana                              | \$246.40      |
|                | 25/05/2009 | 3693         | Poster Faktory WA                   | Workplace Poster Exchange                                   | \$1,320.00    |
|                | 25/05/2009 | 3694         | PPG Industries Australia Pty Ltd    | White road marking paint                                    | \$459.25      |
|                | 25/05/2009 | 3695         | PURE AIR FILTERS                    | Clean air filters   | \$337.70      |
|                | 25/05/2009 | 3696         | QUINNS ROCK CABINETS & MAINTEN      | Hire of Water Truck   | \$7,524.00    |
|                | 25/05/2009 | 3697         | Red 11 Pty Ltd                      | Purchase computer equipment                                 | \$239.55      |
|                | 25/05/2009 | 3698         | Rhonda Evans                        | Financial system maintenance & support                      | \$3,168.00    |
|                | 25/05/2009 | 3699         | Salmat MediaForce                   | Hazardous Waste flyers                                      | \$2,688.56    |
|                | 25/05/2009 | 3700         | SBS Sims Group                      | Recycling Contractors - E waste                             | \$3,490.30    |
|                | 25/05/2009 | 3701         | Staff Link                          | Contract Labour - Bush Land Management                      | \$2,558.16    |
|                | 25/05/2009 | 3702         | SYNNOTT MULHOLLAND MANAGEMENT       | Contract Labour   | \$10,736.00   |
|                | 25/05/2009 | 3703         | TELSTRA                             | Telephone Expenses  | \$839.03      |
|                | 25/05/2009 | 3704         | TILT TRAY RENTAL                    | Transportation of Fire ute for clutch repairs               | \$123.75      |
|                | 25/05/2009 | 3705         | Travel Associates Australia Pty Ltd | National General Assembly of LG conference                  | \$4,472.39    |
|                | 25/05/2009 | 3706         | UHY HAINES NORTON                   | Mgt Reporting & Financial Reporting Workshop                | \$1,210.00    |
|                | 25/05/2009 | 3707         | URS                                 | Professional services - RRF                                 | \$60,464.22   |
|                | 25/05/2009 | 3708         | VENABLES L & T PTY LTD              | Expendable Tools  | \$86.89       |
|                | 25/05/2009 | 3709         | Ventouras Advertising & Design      | City of Joondalup - Hazardous Household Waste(HHW) flyers   | \$2,421.10    |
|                | 25/05/2009 | 3710         | WA Local Government Association     | Advertising expenses  | \$578.94      |
|                | 25/05/2009 | 3711         | Western Plant Hire (WA) Pty Ltd     | Hire of Excavator   | \$23,512.50   |
|                | 25/05/2009 | 3712         | WestTrac Pty Ltd                    | Plant maintenance & service                                 | \$4,646.70    |
|                | 25/05/2009 | 3713         | WHK Horwath                         | Annual Audit - Progress payment                             | \$2,860.00    |
|                | 25/05/2009 | 3714         | WILSON SECURITY                     | Security Patrol services                                    | \$943.22      |
|                | 25/05/2009 | 3715         | Woodhouse Legal                     | Legal Expenses  | \$3,777.13    |



**Schedule of Payment for May 2009  
Council Meeting - 03 September 2009**

| Cheque Posting               | Date       | Document No. | Vendor Name                    | Description                              | Cheque Amount         |
|------------------------------|------------|--------------|--------------------------------|--|-----------------------|
|                              | 25/05/2009 | 3716         | Yakka Pty Ltd                  | Corporate uniforms                       | \$298.76              |
|                              | 25/05/2009 | 3717         | Domain Catering                | Waste Education                          | \$396.51              |
|                              | 26/05/2009 | 3718         | Grant O'Brien                  | Contract Labour - Waste Education Centre | \$1,178.00            |
|                              | 26/05/2009 | 3719         | Keyfast Bulk Haulage Pty Ltd   | Limestone crushing                       | \$132,847.51          |
|                              | 26/05/2009 | 3720         | LANDFILL GAS & POWER PTY LTD   | Electricity expense for Apr - May 09     | \$2,859.63            |
|                              | 26/05/2009 | 3721         | Reliance Petroleum             | Distillate supply                        | \$6,752.46            |
|                              | 26/05/2009 | 3722         | Staff Link                     | Contract Labour - Bush Land Management   | \$2,388.45            |
|                              | 29/05/2009 | 3723         | HSE Control Pty Ltd            | Contract Labour - Environmental services | \$16,838.45           |
| <b>Total Cheque Payments</b> |            |              |                                |  | <b>\$2,286,199.32</b> |
|                              | 18/05/2009 | DP-00234     | Australian Taxation Office     | BAS April 2009                           | \$85,551.00           |
|                              | 1/05/2009  | DP-00235     | National Australia Bank        | National Online Fee                      | \$50.66               |
|                              | 1/05/2009  | DP-00236     | National Australia Bank        | Merchant Fees April 09                   | \$653.76              |
|                              | 1/05/2009  | DP-00237     | inet Limited                   | Internet usage                           | \$9.95                |
|                              | 8/05/2009  | DP-00238     | Commonwealth Bank of Australia | Loan 11 - Principal repayment            | \$46,335.95           |
|                              | 8/05/2009  | DP-00239     | Commonwealth Bank of Australia | Loan 11 - Interest payment               | \$28,601.90           |
|                              | 21/05/2009 | DP-00240     | National Australia Bank        | Credit card payment                      | \$2,488.03            |
|                              | 27/05/2009 | DP-00241     | Commonwealth Bank of Australia | Loan 10(b) Repayments                    | \$7,372.60            |
|                              | 29/05/2009 | DP-00242     | National Australia Bank        | Merchant Fees                            | \$738.25              |
|                              | 29/05/2009 | DP-00243     | National Australia Bank        | Account keeping fee                      | \$149.30              |
|                              | 29/05/2009 | DP-00244     | National Australia Bank        | Bill drawdown fee                        | \$150.00              |
|                              | 29/05/2009 | DP-00245     | Commonwealth Bank of Australia | Loan 8 Repayment                         | \$22,178.68           |
|                              | 29/05/2009 | DP-00246     | Cancelled                      | Cancelled                                | \$0.00                |
| <b>Total Direct Payments</b> |            |              |                                |  | <b>\$194,280.08</b>   |
|                              | 8/05/2009  | EFT-00183    | MRC                            | Cancelled                                | \$0.00                |
|                              | 8/05/2009  | EFT-00184    | MRC                            | Cancelled                                | \$0.00                |
|                              | 8/05/2009  | EFT-00185    | MRC                            | Payroll Employee Wages                   | \$102,176.75          |
|                              | 22/05/2009 | EFT-00186    | MRC                            | Payroll Employee Wages                   | \$85,211.66           |
|                              | 26/05/2009 | EFT-00187    | MRC                            | Adjustment - Payroll Employee Wages      | \$1,024.06            |
| <b>Total EFT Payments</b>    |            |              |                                |  | <b>\$188,412.47</b>   |
| <b>Grand Total</b>           |            |              |                                |  | <b>\$2,668,891.87</b> |

Schedule of Payment for May 2009  
Council Meeting - 03 September 2009

| Cheque<br>Posting<br>Date | Document No. | Vendor Name            | Description                  | Cheque Amount  |
|---------------------------|--------------|------------------------|------------------------------|----------------|
|                           |              |                        | Summary Schedule of Payments |                |
|                           |              | Cheque Payments        |                              |                |
|                           |              | Cheque No.3564 to 3723 |                              | \$2,286,199.32 |
|                           |              | Electronic Payments    |                              |                |
|                           |              | DP-00234 to DP-00246   |                              | \$194,280.08   |
|                           |              | EFT-00183 to EFT-00187 |                              | \$188,412.47   |
|                           |              |                        | Grand Total                  | \$2,668,891.87 |

CERTIFICATE OF CHIEF EXECUTIVE OFFICER

This schedule of accounts which was passed for payment, covering vouchers as above which was submitted to each member of Council on 27 August 2009 has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations, and costing and the amounts due for payment.

CHIEF EXECUTIVE OFFICER

**ATTACHMENT TWO**  
**TO ITEM 8.2.2**  
**ORDINARY COUNCIL MEETING**  
**3 SEPTEMBER 2009**  
**LIST OF PAYMENTS MADE FOR THE MONTH ENDED**  
**30 JUNE 2009**

**Schedule of Payment for June 2009  
Council Meeting - 03 September 2009**

| Cheque Posting | Date      | Document No. | Vendor Name                             | Description                                    | Cheque Amount |
|----------------|-----------|--------------|---|--|---------------|
|                | 4/06/2009 | 3724         | Mindarie Regional Council               | Petty cash reimbursements                      | \$997.20      |
|                | 4/06/2009 | 3725         | Air Liquide WA Pty Ltd                  | Hire of cylinder                               | \$177.31      |
|                | 4/06/2009 | 3726         | Alance Newspaper & Magazine Delivery    | Periodicals/ Publications for April-May'09     | \$119.00      |
|                | 4/06/2009 | 3727         | Bunnings Building Supplies              | Building supplies/materials                    | \$124.09      |
|                | 4/06/2009 | 3728         | Castle Security & Electrical Pty        | Mobile guard response                          | \$156.50      |
|                | 4/06/2009 | 3729         | CCI Chamber of Commerce and Industry    | Subscription for CCI Membership 09/10          | \$1,463.80    |
|                | 4/06/2009 | 3730         | Chaufeur Services                       | Tour of MRC facility                           | \$150.00      |
|                | 4/06/2009 | 3731         | CHUBB FIRE SAFETY LTD                   | Fire Services Inspection                       | \$4,599.10    |
|                | 4/06/2009 | 3732         | CLEAN SWEEP                             | Access Road Maintenance                        | \$893.75      |
|                | 4/06/2009 | 3733         | Direct National                         | Office Equipment Maintenance - paper shredder  | \$165.00      |
|                | 4/06/2009 | 3734         | Electek                                 | Install Timesheet card reader                  | \$544.50      |
|                | 4/06/2009 | 3735         | Ergolink                                | Telephone equipment for operations             | \$834.77      |
|                | 4/06/2009 | 3736         | Excel Window Cleaning                   | Window Cleaning                                | \$470.00      |
|                | 4/06/2009 | 3737         | Fuji Xerox Australia Pty Ltd            | Photocopying Expenses                          | \$136.40      |
|                | 4/06/2009 | 3738         | Grant O'Brien                           | RRF Landscaping                                | \$1,080.00    |
|                | 4/06/2009 | 3739         | Greenworld Indoor Gardens               | Monthly Plant display services                 | \$332.82      |
|                | 4/06/2009 | 3740         | H & L GLASS                             | Fit front screen and roof section for Bobcat   | \$550.00      |
|                | 4/06/2009 | 3741         | HBF Health Funds Inc                    | Wellness program                               | \$519.75      |
|                | 4/06/2009 | 3742         | HOPKINS J & K                           | Office furniture                               | \$578.00      |
|                | 4/06/2009 | 3743         | Jasneat                                 | Cleaning services & Consumables supply         | \$1,613.97    |
|                | 4/06/2009 | 3744         | Jason Signmakers                        | Supply and install of signage                  | \$568.70      |
|                | 4/06/2009 | 3745         | Joondalup Office National               | Various office supplies                        | \$606.20      |
|                | 4/06/2009 | 3746         | Keyfast Bulk Haulage Pty Ltd            | Limestone crushing                             | \$69,043.07   |
|                | 4/06/2009 | 3747         | KINROSS SUPA IGA                        | Staff Amenities                                | \$110.44      |
|                | 4/06/2009 | 3748         | Kurpec Australia Pty Ltd                | Computing equipment                            | \$880.00      |
|                | 4/06/2009 | 3749         | LINC STRATEGIC                          | Addition of new RRF photographs to MRC website | \$297.00      |
|                | 4/06/2009 | 3750         | NATIONWIDE OIL                          | Waste oil collection                           | \$621.50      |
|                | 4/06/2009 | 3751         | NCS International                       | ISO14001 - Certification & Application fee     | \$3,217.50    |
|                | 4/06/2009 | 3752         | Neverfail Springwater Ltd               | Bottled water                                  | \$66.65       |
|                | 4/06/2009 | 3753         | Northern Districts Pest Management      | Rodent Baiting Program                         | \$154.00      |
|                | 4/06/2009 | 3754         | Northside Motor Trimming                | Renew side door covers for Kubota              | \$165.00      |
|                | 4/06/2009 | 3755         | Ocean Keys Family Practice              | Pre-employment medical                         | \$108.00      |
|                | 4/06/2009 | 3756         | Power Industrial Supplies               | Workshop Industrial supplies                   | \$1,021.68    |
|                | 4/06/2009 | 3757         | QUINNS ROCK CABINETS & MAINTEN          | Hire of Water Truck                            | \$6,688.00    |
|                | 4/06/2009 | 3758         | RECORDS MANAGEMENT ASSOCIATION OF AUSTR | RMMA Conference 20-23 Sept 09                  | \$2,640.00    |
|                | 4/06/2009 | 3759         | REPCO AUTO PARTS-Clarkson               | Repairs & Maintenance - Bin Truck              | \$144.27      |
|                | 4/06/2009 | 3760         | Richards Mining Service                 | Training                                       | \$1,554.00    |
|                | 4/06/2009 | 3761         | Robert Stidwell                         | CEAG meeting expenses                          | \$255.52      |

**Schedule of Payment for June 2009  
Council Meeting - 03 September 2009**

| Cheque Posting | Date       | Document No. | Vendor Name  | Description   | Cheque Amount |
|----------------|------------|--------------|--|---|---------------|
|                | 4/06/2009  | 3762         | SBS Sims Group                                     | Recycling Contractors - E waste                         | \$3,791.70    |
|                | 4/06/2009  | 3763         | Dept of Planning & Infrastructure Fremantle Office | Search for vehicle ownership - April 2009               | \$30.80       |
|                | 4/06/2009  | 3764         | Staff Link   | Contract labour - Bushland Management                   | \$2,515.72    |
|                | 4/06/2009  | 3765         | Stevenson Consulting                               | Business Model for Integrated Management of Tamala Park | \$6,121.50    |
|                | 4/06/2009  | 3766         | The Funk Factory                                   | Waste Education   | \$1,936.00    |
|                | 4/06/2009  | 3767         | Department of Planning & Infrastructure            | Registration renewal for vehicles                       | \$1,210.10    |
|                | 4/06/2009  | 3768         | WA Local Government Association                    | Annual Membership                                       | \$11,000.00   |
|                | 4/06/2009  | 3769         | WesTrac Pty Ltd                                    | Repairs & Maintenance - Catepillar loader               | \$1,146.08    |
|                | 4/06/2009  | 3770         | Cancelled  | CANCELLED CHEQUE  | \$0.00        |
|                | 12/06/2009 | 3771         | ABA Fridge & Washer Service                        | Degas Fridges   | \$4,694.80    |
|                | 12/06/2009 | 3772         | ARMAGUARD  | Cash Collection fees                                    | \$611.02      |
|                | 12/06/2009 | 3773         | AUSTRALIA POST - JOONDALUP                         | Postage & Freight - May 2009                            | \$509.66      |
|                | 12/06/2009 | 3774         | Bug Central (Ag Dynamics Pty Ltd)                  | Nemtope treatments                                      | \$3,434.38    |
|                | 12/06/2009 | 3775         | Castle Security & Electrical Pty                   | Quarterly building Security Monitoring                  | \$415.80      |
|                | 12/06/2009 | 3776         | CLEAN SWEEP  | Access Road Maintenance                                 | \$481.25      |
|                | 12/06/2009 | 3777         | Command A Com                                      | Maintenance work - EFTPOS machine                       | \$420.75      |
|                | 12/06/2009 | 3778         | DELOITTE   | Financial modelling                                     | \$29,258.59   |
|                | 12/06/2009 | 3779         | Domain Catering                                    | Catering for Special Council Breakfast Mtg              | \$450.00      |
|                | 12/06/2009 | 3780         | Editorial and Publishing Consultants Pty Ltd       | Magazine subscription 2009/2011                         | \$346.50      |
|                | 12/06/2009 | 3781         | Equilibrium Communication                          | Waste Management Education - fridge calendar            | \$1,083.50    |
|                | 12/06/2009 | 3782         | Floreat Park Primary School                        | MRC site tour   | \$400.00      |
|                | 12/06/2009 | 3783         | Grant O'Brien                                      | Bushland management contract labour - gardening         | \$960.00      |
|                | 12/06/2009 | 3784         | IW Projects  | Zero Waste Plan Phase 2                                 | \$26,561.70   |
|                | 12/06/2009 | 3785         | Jasneat  | Cleaning of carpet in Main admin reception              | \$132.00      |
|                | 12/06/2009 | 3786         | Lions Hearing Clinic - Subiaco                     | Hearing Tests for MRC staff                             | \$1,050.00    |
|                | 12/06/2009 | 3787         | Local Government Managers Australia                | Women in LG Conference                                  | \$60.00       |
|                | 12/06/2009 | 3788         | Magcorp Pty Ltd                                    | Monthly subscription                                    | \$103.40      |
|                | 12/06/2009 | 3789         | Organic Waste Solution                             | Wormfarm workshop & Presentation                        | \$150.00      |
|                | 12/06/2009 | 3790         | SCOPE BUSINESS IMAGING                             | Photocopying charges                                    | \$306.19      |
|                | 12/06/2009 | 3791         | TALES WITH A TWIST                                 | Kasper & all that Rubbish puppet show April/May 09      | \$7,000.00    |
|                | 12/06/2009 | 3792         | TELSTRA  | Telephone Expenses                                      | \$363.58      |
|                | 12/06/2009 | 3793         | Travel Associates Australia Pty Ltd                | Travelling Expenses for councillor                      | \$1,046.40    |
|                | 17/06/2009 | 3794         | 1st Wembley Downs Scout Group District Fair A/C    | Stall Site - Wembley Downs District Fair                | \$30.00       |
|                | 17/06/2009 | 3795         | ALINTA GAS   | Gas consumption   | \$84.45       |
|                | 17/06/2009 | 3796         | AUSSIE OUTBACK SUPPLIES                            | 15 leatherman core multi tools                          | \$1,608.75    |
|                | 17/06/2009 | 3797         | Cancelled  | CANCELLED CHEQUE  | \$0.00        |
|                | 17/06/2009 | 3798         | Cabcharge Australia Ltd                            | Cabcharge - Navision/Waste Mgt conferences              | \$584.10      |
|                | 17/06/2009 | 3799         | Cardno BSD Meinhardt Joint Venture                 | Project Mgt- Waste Treatment Facility                   | \$28,215.36   |

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Council Meeting - 03 September 2009**

| Cheque Posting | Date       | Document No. | Vendor Name                                  | Description  | Cheque Amount |
|----------------|------------|--------------|--|--|---------------|
|                | 17/06/2009 | 3800         | Chauffeur Services                           | MRC & RRF tour   | \$150.00      |
|                | 17/06/2009 | 3801         | Cube Consulting Pty Ltd                      | Monthly software maintenance                                       | \$786.50      |
|                | 17/06/2009 | 3802         | DRAGE SIGNS                                  | New admin sign & installation                                      | \$396.00      |
|                | 17/06/2009 | 3803         | DRIVE IN ELECTRICS                           | Repair & maintenance - Tana  | \$1,650.00    |
|                | 17/06/2009 | 3804         | HSE Control Pty Ltd                          | ISO14001 Implementation Fee  | \$54,450.00   |
|                | 17/06/2009 | 3805         | Instant Products Group                       | Hire Costs - Mobile Toilets for Recycling                          | \$1,000.12    |
|                | 17/06/2009 | 3806         | Leederville Sporting Club                    | Hire of club hall for Earth Carers Presentation                    | \$100.00      |
|                | 17/06/2009 | 3807         | ML Ink. Communications                       | Branding, marketing - Fridge calendar & mobile display             | \$1,320.00    |
|                | 17/06/2009 | 3808         | Murdoch University                           | Professional services - Fee  | \$520.60      |
|                | 17/06/2009 | 3809         | QUINNS ROCK CABINETS & MAINTEN               | Hire of Water Truck  | \$5,632.00    |
|                | 17/06/2009 | 3810         | Reliance Petroleum                           | Distillate supply  | \$28,578.95   |
|                | 17/06/2009 | 3811         | REMida Perth Inc                             | Earth carers - space hire & tour                                   | \$150.00      |
|                | 17/06/2009 | 3812         | REPCO AUTO PARTS-Clarkson                    | Motor vehicle auto parts   | \$188.91      |
|                | 17/06/2009 | 3813         | Staff Link                                   | Contract labour - Bushland Management                              | \$4,036.80    |
|                | 17/06/2009 | 3814         | SYNERGY                                      | Electricity consumption  | \$36.95       |
|                | 17/06/2009 | 3815         | The Funk Factory                             | Waste Education  | \$1,936.00    |
|                | 17/06/2009 | 3816         | Department of Planning & Infrastructure      | Registration renewal - onsite vehicles                             | \$1,032.75    |
|                | 17/06/2009 | 3817         | WANNEROO PLUMBING SERVICE                    | Building maintenance - Pump out septic tanks and leach drain.      | \$1,622.50    |
|                | 17/06/2009 | 3818         | WME Media PTY LTD                            | Periodicals- Subscription to June 2010                             | \$175.00      |
|                | 17/06/2009 | 3819         | Air Well Pumps Pty Ltd                       | Maintenance of Air Well Pumps Bore 1 & 2 - progress payment        | \$19,690.00   |
|                | 17/06/2009 | 3820         | BGC QUARRIES                                 | Purchase of bluestone for ground water management                  | \$11,154.69   |
|                | 17/06/2009 | 3821         | Blackwoods & Atkins                          | Industrial supplies  | \$223.08      |
|                | 17/06/2009 | 3822         | CALTEX AUSTRALIA PETROLEUM PTY               | Fuel supply  | \$464.47      |
|                | 17/06/2009 | 3823         | Fuji Xerox Australia Pty Ltd                 | Photocopying Expenses  | \$356.40      |
|                | 17/06/2009 | 3824         | GOLDER ASSOCIATES PTY LTD                    | Professional fees - Tamala Park, Stage 2 Phase 3 Design            | \$93,830.00   |
|                | 17/06/2009 | 3825         | IFAP   | Annual Subscriptions   | \$363.00      |
|                | 17/06/2009 | 3826         | INFORMATION ENTERPRISES TRUST                | TRIM Training  | \$4,565.00    |
|                | 17/06/2009 | 3827         | Information Outlook Pty Ltd                  | Professional services - Wasteman Analysis and Design               | \$7,620.36    |
|                | 17/06/2009 | 3828         | Joondalup Office National                    | Office Stationery  | \$350.65      |
|                | 17/06/2009 | 3829         | KINROSS SUPA IGA                             | Office supplies  | \$170.38      |
|                | 17/06/2009 | 3830         | LGIS INSURANCE BROKERS                       | CANCELLED CHEQUE   | \$0.00        |
|                | 18/06/2009 | 3831         | ZURICH INSURANCE                             | Insurance Excess Claim payment                                     | \$900.00      |
|                | 22/06/2009 | 3832         | Captan Pty Ltd                               | Deposit - Christmas Party 2009                                     | \$500.00      |
|                | 24/06/2009 | 3833         | Asteron Portfolio Services                   | Superannuation premium   | \$349.74      |
|                | 24/06/2009 | 3834         | CBUS   | Superannuation premium   | \$307.04      |
|                | 24/06/2009 | 3835         | CHILD SUPPORT                                | Child Support Allowance payment - Deduction made from staff salary | \$297.14      |
|                | 24/06/2009 | 3836         | Health Insurance Fund of WA                  | Superannuation premium   | \$184.10      |
|                | 24/06/2009 | 3837         | Portfoliofocus - Premium Retirement Services | Superannuation premium   | \$7,485.00    |

**Schedule of Payment for June 2009  
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| Cheque Posting | Date       | Document No. | Vendor Name                     | Description   | Cheque Amount |
|----------------|------------|--------------|---------------------------------|---|---------------|
|                | 24/06/2009 | 3838         | REST Superannuation             | Superannuation premium  | \$416.21      |
|                | 24/06/2009 | 3839         | WALGS PLAN PTY LTD              | Superannuation premium  | \$38,039.39   |
|                | 24/06/2009 | 3840         | WESTSCHEME                      | Superannuation premium  | \$604.80      |
|                | 25/06/2009 | 3841         | ACMV Design Consultants         | Designing of RRF visitor centre   | \$3,135.00    |
|                | 25/06/2009 | 3842         | Air Liquide WA Pty Ltd          | Supply of welding gases for workshop  | \$1,121.34    |
|                | 25/06/2009 | 3843         | ALLMARK PROMOTIONS              | Supply of coasters for admin and education centre                             | \$728.75      |
|                | 25/06/2009 | 3844-3856    | Cancelled                       | CANCELLED CHEQUE  | \$0.00        |
|                | 25/06/2009 | 3857         | Creative Nature                 | Update booklet Feed, Nurture, Grow your Garden booklet                        | \$616.00      |
|                | 25/06/2009 | 3858         | Customer Service Council        | Staff training  | \$220.00      |
|                | 25/06/2009 | 3859         | DRAGE SIGNS                     | Amendments/changes - Household Hazardous Waste banner                         | \$187.00      |
|                | 25/06/2009 | 3860         | Electek                         | RRF - Installation of power & cabling for weighbridge                         | \$2,426.42    |
|                | 25/06/2009 | 3861         | FILTER SUPPLIES                 | Replacement of pressure filters for Tana                                      | \$737.35      |
|                | 25/06/2009 | 3862         | Freehills                       | Professional legal services   | \$3,395.70    |
|                | 25/06/2009 | 3863         | Fuji Xerox Australia Pty Ltd    | Photocopying Expenses   | \$574.15      |
|                | 25/06/2009 | 3864         | Geofabrics Aust. Pty Ltd        | Rolls of Lightweight jute cloth (2.1m x 25m)                                  | \$3,043.15    |
|                | 25/06/2009 | 3865         | Great Southern Sands            | Landfill excavation work  | \$324,718.07  |
|                | 25/06/2009 | 3866         | Iron Mountain Australia Pty Ltd | Records Management  | \$4.43        |
|                | 25/06/2009 | 3867         | Cancelled                       | CANCELLED CHEQUE  | \$0.00        |
|                | 25/06/2009 | 3868         | JOONDALUP BUSINESS ASSOCIATION  | Renewal of Membership 2009/2010   | \$225.00      |
|                | 25/06/2009 | 3869         | Joondalup Office National       | Office Stationery   | \$231.55      |
|                | 25/06/2009 | 3870         | Keyfast Bulk Haulage Pty Ltd    | Limestone crushing  | \$217,829.30  |
|                | 25/06/2009 | 3871         | KINROSS SUPA IGA                | Staff Amenities   | \$251.29      |
|                | 25/06/2009 | 3872         | Kitec Electrical Services       | Wire up Radiation Detector warning light                                      | \$1,572.07    |
|                | 25/06/2009 | 3873         | MAGNETIC AUTOMATION PTY LTD     | Front gate repairs  | \$746.90      |
|                | 25/06/2009 | 3874         | MERCURY                         | Courier services  | \$659.65      |
|                | 25/06/2009 | 3875         | MINDARIE BUS CHARTER            | MRC site tour   | \$200.00      |
|                | 25/06/2009 | 3876         | MOBILE MASTERS                  | Installation - 2 way UHF radio system to Bomag compactor                      | \$1,291.60    |
|                | 25/06/2009 | 3877         | MULTIPROGRAMMING PTY LTD        | Computer Systems Maintenance & support and work related to RRF - Feb & May'09 | \$40,770.51   |
|                | 25/06/2009 | 3878         | Neverfail Springwater Ltd       | Bottled water   | \$66.65       |
|                | 25/06/2009 | 3879         | OPTUS COMMUNICATIONS            | Telephone Expenses  | \$1,160.99    |
|                | 25/06/2009 | 3880         | Rhonda Evans                    | Financial system support & maintenance  | \$1,936.00    |
|                | 25/06/2009 | 3881         | Staff Link                      | Contract labour - Pest control & millipede program management                 | \$4,556.15    |
|                | 25/06/2009 | 3882         | TELSTRA                         | Telephone Expenses  | \$832.44      |
|                | 25/06/2009 | 3883         | The Funk Factory                | Gargoyle sculpture - Education centre   | \$1,936.00    |
|                | 25/06/2009 | 3884         | TOXFREE                         | Collection of Toxic chemicals   | \$48,705.14   |
|                | 25/06/2009 | 3885         | Tyre Waste (WA)                 | Collection of Waste Tyres   | \$782.50      |
|                | 25/06/2009 | 3886         | URS                             | Professional services - RRF Infrastructure                                    | \$36,336.31   |
|                | 25/06/2009 | 3887         | WA Local Government Association | Various Advertisements  | \$4,701.29    |

**Schedule of Payment for June 2009  
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| Cheque Posting | Date       | Document No. | Vendor Name                              | Description  | Cheque Amount         |
|----------------|------------|--------------|--|--|-----------------------|
|                | 25/06/2009 | 3888         | WESTERN DIAGNOSTIC PATHOLOGY             | Drug Screening test                                    | \$24.75               |
|                | 25/06/2009 | 3889         | Western Plant Hire (WA) Pty Ltd          | Plant Hire Costs - Wet excavator                       | \$1,706.65            |
|                | 25/06/2009 | 3890         | Woodhouse Legal                          | Legal Expenses - General                               | \$3,141.60            |
|                | 25/06/2009 | 3891         | WALGS PLAN PTY LTD                       | Superannuation premium                                 | \$73.40               |
|                | 25/06/2009 | 3892         | Ausrecord                                | Stationery supply                                      | \$134.20              |
|                | 25/06/2009 | 3893         | Blackwoods & Atkins                      | Supply of industrial welding wire                      | \$712.29              |
|                | 25/06/2009 | 3894         | BRYANT MEDIA                             | Corporate communication & development of RWMP          | \$21,831.70           |
|                | 25/06/2009 | 3895         | BT Equipment Pty Ltd                     | Supply and Delivery of Bomag Compactor                 | \$1,435,038.00        |
|                | 25/06/2009 | 3896         | Bunnings Building Supplies               | Supply of various workshop supplies                    | \$345.31              |
|                | 25/06/2009 | 3897         | Cabcharge Australia Ltd                  | Travelling Expenses                                    | \$447.59              |
|                | 25/06/2009 | 3898         | Captain Cleanup Pty Ltd                  | Community Theatre promoting recycling for RRF open day | \$550.00              |
|                | 25/06/2009 | 3899         | CARDNO (WA) PTY LTD                      | Professional consultancy services                      | \$9,570.00            |
|                | 25/06/2009 | 3900         | CCI Chamber of Commerce and Industry     | Staff training   | \$736.00              |
|                | 25/06/2009 | 3901         | City of Stirling                         | WESSG catering for meeting                             | \$35.00               |
|                | 25/06/2009 | 3902         | CLEAN SWEEP                              | Access Road Maintenance                                | \$481.25              |
|                | 25/06/2009 | 3903         | Command A Com                            | Adjustments made to head set & programmed voice mail   | \$269.50              |
|                | 25/06/2009 | 3904         | Coventrys                                | Expendable Tools - workshop                            | \$164.43              |
|                | 25/06/2009 | 3905 - 3911  | Cancelled                                | CANCELLED CHEQUE                                       | \$0.00                |
|                | 25/06/2009 | 3912         | City of Joondalup                        | Lease Fee Lot 118 Marmion Avenue for July 2009         | \$8,693.55            |
|                | 25/06/2009 | 3913         | City of Perth                            | Lease Fee Lot 118 Marmion Avenue for July 2009         | \$4,346.77            |
|                | 25/06/2009 | 3914         | City of Stirling                         | Lease Fee Lot 118 Marmion Avenue for July 2009         | \$17,387.10           |
|                | 25/06/2009 | 3915         | City of Wanneroo                         | Lease Fee Lot 118 Marmion Avenue for July 2009         | \$8,693.55            |
|                | 25/06/2009 | 3916         | Town of Cambridge                        | Lease Fee Lot 118 Marmion Avenue for July 2009         | \$4,346.77            |
|                | 25/06/2009 | 3917         | Town of Victoria Park                    | Lease Fee Lot 118 Marmion Avenue for July 2009         | \$4,346.77            |
|                | 25/06/2009 | 3918         | Town of Vincent                          | Lease Fee Lot 118 Marmion Avenue for July 2009         | \$4,346.77            |
|                | 25/06/2009 | 3919         | Mindarie Regional Council                | Petty cash expenses                                    | \$894.30              |
|                | 26/06/2009 | 3920         | LANDFILL GAS & POWER PTY LTD             | Electricity consumption                                | \$2,894.66            |
|                | 29/06/2009 | 3921         | Cancelled                                | CANCELLED CHEQUE                                       | \$0.00                |
|                | 29/06/2009 | 3922         | Department of Environment & Conservation | Annual licence renewal - Pollution prevention system   | \$16,631.23           |
|                |            |              | <b>Total Cheque Payments</b>             |  | <b>\$2,786,937.94</b> |
|                | 1/06/2009  | DP-00247     | National Australia Bank                  | National Online Fee                                    | \$50.06               |
|                | 1/06/2009  | DP-00248     | National Australia Bank                  | linet - Online charge                                  | \$399.80              |
|                | 15/06/2009 | DP-00249     | National Australia Bank                  | Bank Charges- Bill drawdown Fee                        | \$150.00              |
|                | 15/06/2009 | DP-00250     | National Australia Bank                  | Loan 12 repayment                                      | \$583,721.47          |
|                | 22/06/2009 | DP-00251     | National Australia Bank                  | Facility Fee   | \$11,249.97           |
|                | 29/06/2009 | DP-00252     | Commonwealth Bank                        | Loan10b Interest payment                               | \$8,227.40            |
|                | 22/06/2009 | DP-00253     | National Australia Bank                  | Credit card payment                                    | \$2,813.03            |



Schedule of Payment for June 2009  
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| Cheque Posting                      | Date       | Document No. | Vendor Name                  | Description  | Cheque Amount         |
|-------------------------------------|------------|--------------|------------------------------|--|-----------------------|
|                                     | 30/06/2009 | DP-00254     | National Australia Bank      | FBT final payment for 08/09                                      | \$1,098.00            |
|                                     | 30/06/2009 | DP-00255     | National Australia Bank      | Facility Fee   | \$5,000.00            |
|                                     | 30/06/2009 | DP-00256     | National Australia Bank      | Bank Charges- Bill drawdown Fee                                  | \$150.00              |
|                                     | 30/06/2009 | DP-00257     | National Australia Bank      | Account Keeping Fee  | \$190.40              |
|                                     | 30/06/2009 | DP-00258     | National Australia Bank      | Loan10c Interest   | \$26,032.22           |
|                                     |            |              | <b>Total Direct Payments</b> |  | <b>\$639,082.35</b>   |
|                                     | 5/06/2009  | EFT-00188    | MRC                          | Payroll Employee Wages   | \$84,106.51           |
|                                     | 5/06/2009  | EFT-00189    | MRC                          | Payroll Employee Wages   | \$84,106.51           |
|                                     | 12/06/2009 | EFT-00190    | Biovision 2020 Pty Ltd       | Commissioning Fee for RRF  | \$2,302,300.00        |
|                                     | 19/06/2009 | EFT-00191    | MRC                          | Payroll Employee Wages   | \$82,782.71           |
|                                     | 19/06/2009 | EFT-00192    | MRC                          | Payroll Employee Wages   | \$440.88              |
|                                     | 25/06/2009 | EFT-00193    | BCL Constructions Pty Ltd    | Building construction of Weighbridge and Education Centre at RRF | \$134,856.85          |
|                                     |            |              | <b>Total EFT Payments</b>    |  | <b>\$2,688,593.46</b> |
|                                     |            |              | <b>Grand Total</b>           |  | <b>\$6,114,613.75</b> |
| <b>Summary Schedule of Payments</b> |            |              |                              |  |                       |
| <b>Cheque Payments</b>              |            |              |                              |  |                       |
|                                     |            |              | Cheque No.3724 to 3922       |  | \$2,786,937.94        |
| <b>Electronic Payments</b>          |            |              |                              |  |                       |
|                                     |            |              | DP-00247 to DP-00258         |  | \$639,082.35          |
|                                     |            |              | EFT-00188 to EFT-00193       |  | \$2,688,593.46        |
|                                     |            |              | <b>Grand Total</b>           |  | <b>\$6,114,613.75</b> |

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| Cheque<br>Posting<br>Date | Document No. | Vendor Name                            | Description   | Cheque Amount |
|---------------------------|--------------|--|---|---------------|
|                           |              | CERTIFICATE OF CHIEF EXECUTIVE OFFICER | This schedule of accounts which was passed for payment, covering vouchers as above which was submitted to each member of Council on 27 August 2009 has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations, and costing and the amounts due for payment. |               |
|                           |              | CHIEF EXECUTIVE OFFICER                |   |               |