

# RECOGNITION OF VOLUNTEERS POLICY

## City Policy

### Responsible Directorate: ~~Governance and Strategy~~ Planning and Community Development

**Objective:** To support the City's role in managing and recognising the significant and invaluable efforts of volunteers within the community.

#### 1. Definitions:

"Volunteer" means a person who freely and willingly gives time for the common good without financial gain.

"Volunteer group", also known as a Voluntary Association, means a group entirely made of volunteers.

#### 2. Statement:

Volunteers provide an invaluable contribution to the City of Joondalup community. ~~in which the residents of the City of Joondalup live.~~ The City remains committed to effectively managing and recognising the needs of volunteers by applying best practice standards in an innovative and flexible manner.

#### 3. Details:

~~The City of Joondalup recognises that~~ volunteers and volunteer groups provide a valuable service enhancing and extend the City's services through valuable contributions of time and skills for the community's benefit. ~~the community in which we live and add to the life-enhancing condition.~~ The efforts of these individuals and groups increase ~~provide a positive condition marked by a strong sense of social cohesion~~ and community participation.

##### 3.1. Management of Volunteers:

The National Standards for Volunteer Involvement endorsed by Volunteering Australia will guide the City and provide a framework to consider the roles and responsibilities of volunteers.

The City will also utilise the foundations of best practice set out by Volunteering Australia to increase the impact of volunteer involvement, achieve strategic goals and ensure consistency of work practices.

### 3.2. Recognition of Volunteers:

In order to recognise the significant efforts of volunteers within the community, the Council-City will:

Conduct volunteer functions where possible, in alignment with international and national volunteering recognition events as well as other local opportunities, to recognise their efforts. The volunteer functions will be held where possible, to coincide with dates and weeks of recognised significance.

- Invite volunteers from recognised community groups who have operated within the City of Joondalup to functions to recognise their service. The invitation to volunteers will also include partners.

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**Creation Date:** February 2007

**Amendments:** INT10/29137, CJ007-02/07, CJ207-10/07

**Related Documentation:**

- [Community Development Plan](#)
- [National Standards for Volunteer Involvement](#)
- [Liability Act 2002 \(WA\)](#)
- [Occupational Health and Safety Act 1984 \(WA\)](#)
- [Code of Conduct](#)
- [Volunteers \(Protection from Liability\) Act 2002](#)
- [Equal Opportunity Act 1984 \(WA\)](#)

## RECOGNITION OF VOLUNTEERS

<b>STATUS:</b>	<b>City Policy</b> - A policy that is developed for administrative and operational imperatives and has an internal focus.  <i>Developed by the Policy Committee and/or the administration and adopted by Council.</i>
<b>RESPONSIBLE DIRECTORATE:</b>	Governance and Strategy
<b>OBJECTIVE:</b>	To support the City's role in recognising the significant and invaluable efforts of volunteers within the community.

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### STATEMENT

Volunteers provide an invaluable contribution to the community in which the residents of the City of Joondalup live.

In order to recognise the significant efforts of volunteers within the community, the Council will:

- Conduct volunteer functions, to recognise their efforts. The volunteer functions will be held, where possible, to coincide with dates and weeks of recognised significance.
- Invite volunteers from recognised community groups who have operated within the City of Joondalup to functions to recognise their service. The invitation to volunteers will also include partners.

### Sustainability Statement

Volunteers groups provide a valuable service enhancing the community in which we live and add to the life-enhancing condition. The efforts of the individuals and groups provide a positive condition marked by a strong sense of social cohesion.

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Amendments: INT10/29137, CJ007-02/07, CJ207-10/07

Related Documentation:

Issued: October 2007