

# Alcohol Management Policy

## Council Policy

### Responsible Directorate: Planning and Community Development

**Objective:** To outline the City's commitment to encouraging the responsible availability and consumption of alcohol.

#### 1. Statement:

In acknowledgment of the social and economic cost of alcohol-related harm within the community, the City of Joondalup encourages the responsible availability and consumption of alcohol within its district, in partnership with other external agencies and organisations.

#### 2. Details:

##### 2.1. Role of the City:

The City of Joondalup will encourage the responsible availability and consumption of alcohol in the community by:

- encouraging responsible service of alcohol at Licensed Premises;
- promoting safe levels of alcohol consumption;
- supporting relevant external agencies and organisations in alcohol management;
- engaging with the community regarding alcohol matters;
- ensuring that local laws associated with alcohol are enforced; and
- supporting alcohol-related community education.

The City will not take on responsibilities undertaken by other Government departments such as Police.

It is noted that the City is responsible for assessing Development Applications for outlets providing access to liquor on the basis of planning grounds under the relevant legislation.

The final decision on the provision of a Liquor Licence rests with the Department of Racing, Gaming and Liquor.

## **2.2. Consumption and/or Sale of Alcohol on Council Property**

### **2.2.1. Approval Conditions:**

With regard to approving the consumption and/or sale of alcohol on City-owned or -managed parks and in City buildings, the following conditions apply:

- a. The Chief Executive Officer must be satisfied that any application or request to consume or sell alcohol will not cause undue disruption to the community.
- b. If applicable, appropriate Liquor Licence(s) must be in place.
- c. Liquor Licence applications will be broadly supported in accordance with the following time restrictions:
  - Thursdays to 11 pm
  - Fridays and Saturdays to midnight
  - Sundays to 10 pm.

### **2.2.2. Supported Events/Activities:**

The circumstances in which the Chief Executive Officer should consider an event as being unlikely to cause undue disruption to the community include:

- a. The duration of a wedding ceremony in a City park (not to exceed 2 hours).
- b. Private events or functions held within community facilities and/or parks.
- c. A fundraising event held either on a City park or within a community building, where alcohol is being sold and a Liquor Licence has been successfully obtained from the Department of Racing, Gaming and Liquor.
- d. Corporate functions or events held on a City park or within a community building, where appropriate risk assessments have been conducted.
- e. City-run community events held on a City park, where BYO alcohol is permitted.

### **2.2.3. Unsupported Events/Activities:**

The City does not support the consumption or sale of alcohol in the following circumstances:

- a. At all times within Tom Simpson Park, Mullaloo (excluding the Mullaloo Surf Life Saving Club facility).

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**Creation Date:** September 2011

**Amendments:** CJ036-03/13

**Related Documentation:**

- *Alcohol Management Plan 2011–2014*
- *Liquor Control Act 1988*
- *Liquor Licensing Act 1988*
- *Local Government and Public Property Local Law 1999*
- *Trading in Public Places Local Law 1999*

ATTACHMENT 2



City of  
Joondalup

City of Joondalup

Alcohol Management Plan  
2011-2014



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## Introduction

The City of Joondalup acknowledges the rights of its residents, ratepayers and visitors to purchase and consume alcohol whilst spending leisure time in its environs. At the same time, the City recognises that it has a role to play in the responsible availability and consumption of alcohol in the community.

The *Alcohol Management Plan 2011–2014* has been developed with the purpose of addressing alcohol-related issues in the City. The Plan, which should be read in conjunction with the Council Policy *Alcohol*, sets out a series of Strategies intended to address priority needs associated with alcohol. The Plan focuses on the following four Outcomes:

### Outcome 1 – Liquor Licence applications

- The City of Joondalup supports the Department of Racing, Gaming and Liquor in the responsible allocation of Liquor Licences for new or existing premises.

### Outcome 2 – City-owned and -managed property

- The City of Joondalup recognises the need to minimise the harmful effects of alcohol for members of its community accessing City-owned and -managed land and facilities.

### Outcome 3 – Responding to the community

- The City of Joondalup supports the reduction of the negative impacts of alcohol on the community.

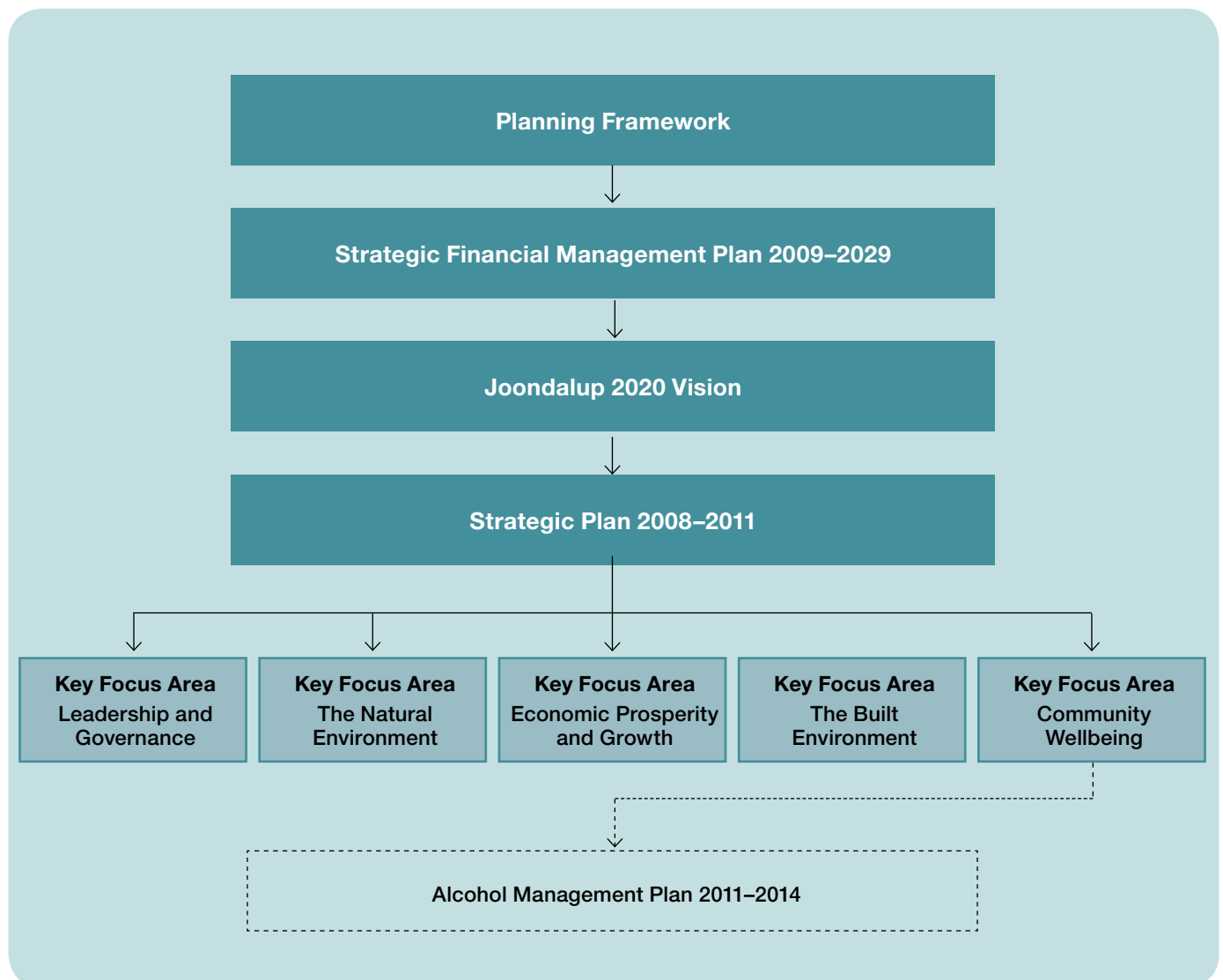
### Outcome 4 – Urban design and town planning

- The City of Joondalup will use designing out crime principles in order to minimise the risks associated with the use of alcohol.

These Outcomes contain Objectives with specific Strategies under each. The *Alcohol Management Plan 2011–2014* will be implemented utilising a whole-of-organisation approach.

## Planning context

The City of Joondalup planning context for the *Alcohol Management Plan 2011–2014* is represented by the diagram below:



## Related legal, strategic and policy documents

There are various City of Joondalup legal, strategic and policy documents that are pertinent to the *Alcohol Management Plan 2011–2014*. The following highlights the relevant information from each document.

### Local laws

#### 1. *Local Government and Public Property Local Law 1999*

- Restrictions on the sale, supply and consumption of alcohol on City-owned or - managed property.

#### 2. *Trading in Public Places Local Law 1999*

- Outlines conditions on Outdoor Dining Licences relating to the arrangements for serving alcohol.



## Policies

### 1. Alcohol Policy

- Encourages responsible availability and consumption of alcohol in the City of Joondalup.

### 2. Reserves, Parks and Recreation Grounds Policy

- Outlines conditions for the sale and/or consumption of alcohol in City reserves, parks and recreation grounds.

### 3. Hire of Community Facilities and Venues Policy

- Details bond charges for the regular hire of community facilities and venues due to the serving of alcohol (where they otherwise could be waived).

### 4. Community Facilities — Built Policy

- Outlines conditions for the sale and/or consumption of alcohol in community facilities.

### 5. Alfresco Activities Policy

- Outlines conditions for planning approval of alfresco activities involving the sale and/or consumption of alcohol.

## Plans and strategies

### 1. Community Development Strategy 2006–2011

- Aim of improving the quality of life for current and future residents and ratepayers.

### 2. Youth Plan 2006–2011

- Aim of providing young people with access to safe and appropriate youth spaces and public places.
- Aim of providing young people with access to a wide range of health services information.

### 3. Road Safety Action Plan 2011–2015

- Aim of improving road safety communication to the local community.
- Aim of enabling the local community to engage in safe road usage.

### 4. Community Safety and Crime Prevention Plan 2009-2011

- Aim of sustaining partnerships between the City, State Government agencies, the community and business to work towards community safety outcomes.
- Aim of facilitating safer communities through community connectedness and community ownership.

## Stakeholders

### STATUTORY STAKEHOLDERS

There are various State Government departments and agencies empowered with specific responsibilities for the relating to the availability and consumption of alcohol. A brief description of the relative roles is outlined below.

#### Department of Racing Gaming and Liquor

The Department of Racing, Gaming and Liquor, through the licensing of suppliers and the provision of industry support services, promotes and maintains the integrity of lawful liquor activities for Western Australians to participate in, within community expectations on harm minimisation.

In relation to liquor licensing, the Department performs numerous functions, including:

- hearing and determining applications in accordance with the *Liquor Control Act 1988*;
- monitoring the standards of licensed premises;
- ensuring compliance with the requirements of the *Liquor Control Act 1988*;
- facilitating various liquor accords and community alcohol agreements;
- developing and implementing policy consistent with State Government objectives;
- providing policy advice;
- negotiating and liaising with industry groups;
- considering complaints about noise or behaviour related to licensed premises and responding to such complaints; and
- dealing expeditiously with any other matters arising from the administration of the *Liquor Control Act 1988*.

#### Drug and Alcohol Office (Department of Health)

The Drug and Alcohol Office was formed in January 2002 in response to the recommendations of the 2001 Community Drug Summit. The Office incorporates the functions of all State Government agencies in the field of alcohol and other drugs.

Specialist services are provided to help adults, younger people, and their families or carers, with drug- and alcohol-related problems. Services are delivered through a network of Government and non-Government agencies contracted by the Drug and Alcohol Office.

## Western Australian Police

The role of Western Australian Police is to uphold the *Liquor Control Act 1988*. Their function is to deal with breaches of the Act associated with:

- underage drinking;
- street drinking;
- trading hours of licensed premises; and
- drinking and driving.

## Office of Crime Prevention (Western Australian Police)

The Office of Crime Prevention was established in October 2001 as the State Government agency responsible for coordinating crime prevention and community safety initiatives within Western Australia. With relation to alcohol management, the Office of Crime Prevention:

- develops and coordinates comprehensive strategies and policies;
- provides crime prevention advice to local and State Government;
- provides strategic and project leadership in crime prevention efforts;
- undertakes and commissions research to establish 'best practice' community safety and crime prevention strategies;
- informs the relevant stakeholders about training and development programs; and,
- provides grant funding for community safety and crime prevention initiatives.

The Office of Crime Prevention seeks to minimise the number of people and businesses who are victims of crime and to minimise the impact of offending on the broader community by providing leadership on crime prevention and engaging the community at all levels.

## NON-STATUTORY STAKEHOLDERS

### Sporting and community groups

The City of Joondalup provides accommodation to hundreds of sporting and community groups in its buildings and facilities. These groups have an interest in responsible alcohol management and demonstrate a willingness to work in partnership with the City towards positive outcomes for community members. The alcohol-associated needs of groups range from full bar provision and licensing, to ad-hoc functions.

### License holders and Licensed Premises

There are 114 Liquor Licences allocated to hotels, taverns, liquor stores, bars, nightclubs, restaurants and wholesalers in the City of Joondalup. All Licence holders will have an interest in the *Alcohol Management Plan 2011–2014*. A group of Licensees participated in discussions during the development of the Plan, demonstrating a willingness to work in a collaborative manner towards its implementation.



## Individuals

Individuals in the local community may be impacted by the use and effects of alcohol. Those who live in close proximity to a hotel or club, for instance, may be faced with anti-social behaviour, property damage and litter as a direct result of alcohol use. Individuals have an interest in responsible alcohol management and the minimisation of the negative effects of alcohol use.

## Strategies

### Outcome 1 – Liquor Licence applications

The City of Joondalup supports the Department of Racing, Gaming and Liquor in the responsible allocation of Liquor Licences for new or existing premises.								
Objectives		Strategies		Year				Lead responsibilities (Business Units)
				2011	2012	2013	2014	
1.1	Review and improve processes for all Extended Trading Permits associated with Liquor Licences.	1.1.1	Review process for applications for Extended Trading Permits.	✓		✓		<ul style="list-style-type: none"> <li>Community Development and Library Services</li> <li>Compliance and Regulatory Services</li> <li>Planning Services</li> <li>Strategic and Organisational Development</li> </ul>
		1.1.2	Continue to ensure all applications for Extended Trading Permits are discussed across relevant Business Units as received.	ongoing				<ul style="list-style-type: none"> <li>Community Development and Library Services</li> <li>Compliance and Regulatory Services</li> <li>Planning Services</li> </ul>
1.2	Promote responsible use of alcohol at community events.	1.2.1	Develop resources to encourage and support individuals and community groups to offer alcohol-free events and/or plan for the responsible management of alcohol at other events. Distribute materials as required.		✓	✓	✓	<ul style="list-style-type: none"> <li>Community Development and Library Services</li> <li>Governance and Marketing</li> <li>Leisure and Cultural Services</li> </ul>
		1.2.2	Ensure staff are made aware of the requirement to de-licence Licensed venues for youth events so that young people have a positive experience in Licensed venues without alcohol at City events	✓				<ul style="list-style-type: none"> <li>Community Development and Library Services</li> <li>Leisure and Cultural Services</li> </ul>
		1.2.3	Where the consumption of alcohol is considered appropriate for celebratory purposes, ensure that the principles of responsible service are promoted.	ongoing				<ul style="list-style-type: none"> <li>Community Development and Library Services.</li> <li>Governance and Marketing</li> </ul>
		1.2.4	Where the consumption of alcohol is considered appropriate for celebratory purposes, ensure that the principles of responsible service are promoted.	ongoing				<ul style="list-style-type: none"> <li>Community Development and Library Services</li> <li>Leisure and Cultural Services</li> <li>Rangers, Parking and Community Safety</li> </ul>

## Outcome 2 – City-owned and -managed property

The City of Joondalup recognises the need to minimise the harmful effects of alcohol for members of its community accessing City-owned and -managed land and facilities.								
Objectives		Strategies		Year				Lead responsibilities (Business Units)
				2011	2012	2013	2014	
2.1	Define prohibited alcohol-related activities.	2.1.1	Investigate 'best practice' approaches for informing the public about prohibited alcohol-related activities in public spaces and the consequences of such activities.	✓				<ul style="list-style-type: none"> <li>Asset Management</li> <li>Infrastructure Management Services</li> <li>Rangers, Parking and Community Safety</li> </ul>
2.2	Provide information to sporting, community, youth and seniors groups about alcohol provision and consumption in City-owned and -managed property	2.2.1	Conduct information sessions for all individuals and groups about alcohol provision and consumption as it relates to their activities.	✓	✓	✓	✓	<ul style="list-style-type: none"> <li>Community Development and Library Services</li> <li>Leisure and Cultural Services</li> <li>Rangers, Parking and Community Safety.</li> </ul>
		2.2.2	Provide relevant information about alcohol provision and consumption in City-owned and -managed property through the City's website, factsheets, brochures etc.		✓	✓	✓	<ul style="list-style-type: none"> <li>Asset Management</li> <li>Community Development and Library Services</li> <li>Governance and Marketing</li> <li>Leisure and Cultural Services</li> </ul>

## Outcome 3 – Responding to the community

The City of Joondalup supports the reduction of the negative impacts of alcohol on the community.								
Objectives		Strategies		Year				Lead responsibilities (Business Units)
				2011	2012	2013	2014	
3.1	Ensure staff awareness of their legislative compliance responsibilities.	3.1.1	Ensure that staff are aware of their obligations under the <i>Liquor Control Act 1988, District Planning Scheme No. 2 and Planning and Development Act 2005</i> as appropriate to their role	ongoing				<ul style="list-style-type: none"> <li>Asset Management</li> <li>Community Development and Library Services</li> <li>Compliance and Regulatory Services</li> <li>Leisure and Cultural Services</li> <li>Planning Services</li> </ul>
				3.2	Work co-operatively with Licensees to address the negative impacts of alcohol in and around Licensed Premises.	3.2.1	Facilitate collaboration, as required, between Licensees to work on common issues that impact amenity.	ongoing
3.2.2	Streamline the Extended Trading Permit application process. Develop Fact Sheets for those who wish to apply for Liquor Licences.	✓						
		3.3	Respond to community concerns about alcohol-related issues in the City	3.3.1	Continue to respond to concerns and complaints from members of the community about alcohol-related issues. Integrate into the CRM system	ongoing		
3.3.2	Review complaints mechanisms to capture more information regarding alcohol-related issues.						✓	



## Outcome 3 – Responding to the community

The City of Joondalup supports the reduction of the negative impacts of alcohol on the community.								
Objectives		Strategies		Year				Lead responsibilities (Business Units)
				2011	2012	2013	2014	
<b>3.4</b>	Liaise and collaborate with relevant external agencies	<b>3.4.1</b>	Liaise with Western Australian Police and other relevant external agencies when planning and implementing City events	ongoing				<ul style="list-style-type: none"> <li>Community Development and Library Services</li> <li>Leisure and Cultural Services</li> </ul>
		<b>3.4.2</b>	Report alcohol-related issues during existing regular meetings with Western Australian Police	ongoing				<ul style="list-style-type: none"> <li>Community Development and Library Services</li> <li>Rangers, Parking and Community Safety</li> </ul>
		<b>3.4.3</b>	Raise alcohol-related issues during existing regular meetings with other State Government departments.	ongoing				<ul style="list-style-type: none"> <li>Community Development and Library Services</li> </ul>
		<b>3.4.4</b>	Provide information to non-Government agencies as required	ongoing				<ul style="list-style-type: none"> <li>Community Development and Library Services</li> </ul>

Outcome 4 – Urban design and town planning

The City of Joondalup supports the reduction of the negative impacts of alcohol on the community.								
Objectives		Strategies		Year				Lead responsibilities (Business Units)
				2011	2012	2013	2014	
4.1	The use of 'designing-out-crime' principles, as they pertain to alcohol, will be considered, where relevant, in facility planning and maintenance activities.	4.1.1	Designing-out-crime' principles will be considered in the planning and development of new areas and facilities by the City.	ongoing				<ul style="list-style-type: none"> <li>• Asset Management</li> <li>• Compliance and Regulatory Services</li> <li>• Infrastructure Management Services</li> <li>• Leisure and Cultural Services</li> <li>• Operation Services</li> <li>• Planning Services</li> </ul>
		4.1.2	The City will aim to incorporate relevant 'designing-out-crime' elements in the upgrade or redevelopment of City-managed areas and facilities.	ongoing				<ul style="list-style-type: none"> <li>• Asset Management</li> <li>• Compliance and Regulatory Services</li> <li>• Infrastructure Management Services</li> <li>• Leisure and Cultural Services</li> <li>• Operation Services</li> <li>• Planning Services</li> </ul>



## Review

The Strategies of the *Alcohol Management Plan 2011–2014* will be reviewed through the Annual Plan to:

- enable the evaluation of current Strategies;
- incorporate additional Strategies, if required; and
- determine progress towards achieving the Outcomes of the Plan.

A final review will be conducted in 2014–2015 at the conclusion of the *Alcohol Management Plan 2011–2014*. This review will examine the Outcomes and Objectives, and determine the efficacy of Strategies.



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