

CITY OF JOONDALUP

MINUTES OF MEETING OF THE COMMITTEE TO SELECT A NEW CHIEF EXECUTIVE OFFICER HELD IN CONFERENCE ROOM 2, JOONDALUP CIVIC CENTRE, BOAS AVENUE, JOONDALUP ON MONDAY 21 MAY 2001.

ATTENDANCE AND APOLOGIES

Committee Members:

Mayor J Bombak - Chairman
Cr P Kadak
Cr G Kenworthy
Cr A Walker
Cr M O'Brien
Cr J Hurst

In Attendance:

Cr C Mackintosh
Mr R Hince (Crestline)
Mr W Reynolds (Crestline)
Mr M Loader, Manager Human Resource Services

Apologies:

Cr D Carlos
Cr C Baker
Cr J Hollywood

Manager Human Resource Services declared the meeting open at 7.45pm

ELECTION OF CHAIRMAN

Nominations were called for the position for Chairman. Cr Kenworthy nominated Mayor J Bombak and seconded by Cr Hurst. No further nominations were received.

MOVED Cr Kenworthy, SECONDED Cr Hurst that Mayor J Bombak be elected as Chairman of the Committee to Select a New Chief Executive Officer.

The Motion was Put and

CARRIED

Mayor Bombak assumed the Chair at this point.

DECLARATION OF FINANCIAL/NON FINANCIAL INTEREST

Nil

STATUS OF RECRUITERS AUSTRALIA

Mr Reynolds provided an updated summary of recent events surrounding the formation of his new company called Crestline.

Report by Warren Reynolds

Mr Reynolds tabled a number of documents at the meeting.

These included:

- Draft job specification
- Advertisement
- Organisation History and information
- The position
- The candidate
- Employment conditions
- Supporting literature

It was suggested that changes to these documents be forwarded to the Manager HR by close of business on Monday 29 May 2001. A report will then be prepared for Council.

Meeting with Elected Members

It was suggested that the Manager HR send out a memo to all Elected Members inviting them to contact Warren Reynolds for their views on the personal profile of a CEO.

Confidentiality

Mr Reynolds reminded the Committee of the strict confidentiality nature of the recruitment process and the need for all members to adhere to the commitment to maintain confidentiality.

Legal advice

Members of the committee requested that the Manager HR seek a legal interpretation of Section.5.37 of the Local Government Act in terms of whether the advertisement for a CEO needs to have the exact salary component.

DATE OF NEXT MEETING

The next meeting of the Committee will be held on 11 June 2001 at 7.00 pm. Dinner will be served at 6pm.

CLOSURE

There being no further business, the Chairman declared the meeting closed at 8.40pm.