



CITY OF JOONDALUP POLICY MANUAL

Policy No.

CONSENT TO ALTER COUNCIL LEASED PREMISES

Objective

To provide the Chief Executive Officer delegated authority to approve of alterations and additions to Council premises by the lessee, where the market value is less than \$50,000.

Statement

The City has a standard lease, which is executed with all lessors of Council buildings and land. This lease requires that where the lessee proposes an alteration or new addition, that the prior written approval of the Council is obtained. Most leases have a clause such as the one below:

Not without the prior written consent of the Lessor to erect or suffer to be erected any building or structure to the demised premises or any part thereof or to make or suffer to be made any alteration in or to any building or structure erected thereon or cut, maim or injure or suffer to be cut, maimed or injured any of the walls or timbers thereof.

Where the request to make an alteration or addition to Council premises is less than \$50,000 in market value, the Council gives the Chief Executive Officer delegated authority to approve of such requests. The approval or otherwise of such requests shall be recorded in the Delegated Authority Register and reported to Council together with other such delegations.

Previously Policy No.
Amendments
Proposed Review Date
