

# YOUTH ADVISORY COUNCIL

## APPENDIX 7(A)



*City of*  
Joondalup

**MEETING OF THE JOONDALUP NORTH YOUTH ADVISORY COUNCIL HELD IN THE LIBRARY TRAINING ROOM ON MONDAY 19 FEBRUARY 2001.**

### ATTENDANCES

Tim Lee  
Joshua King  
Traceylee McDonald  
Suzanne Akila  
Aman Pabla  
Viet Nguyen  
Anna Kim  
Sara McMillan  
John Saratsis

Jeremy Manning – Youth Project officer  
Susan Clear – Coordinator Children and Family Services  
Julie Singh – Family Liaison Worker

### APOLOGIES

Cr John Hollywood

**The Chairperson opened the meeting at 4.40pm**

### **CONFIRMATION OF MINUTES**

**MOVED:** Joshua King **SECONDED:** Jennifer Dedman that the minutes of the Joondalup North Youth Advisory Council meeting held on 15 January 2001, be confirmed as a true and correct record.

The motion was put and

**CARRIED**

### GENERAL BUSINESS

#### 1. Family Liaison Worker

Jeremy Manning introduced Julie Singh, the City of Joondalup's Family Liaison Officer.

Julie Singh outlined her role with the City. She reported that she is a trained psychologist and had begun working closely with a number of youth organizations in the City. This was resulting in a number of referrals for counselling.

Members asked Julie Singh a number of questions regarding her role in local schools and how she intended to promote her service in local schools.

Julie Singh also outlined her intention to run a number of information workshops in the future on issues such as drugs and alcohol. Members expressed an interest in working with Julie to facilitate the workshops in the future.

## **2. YAC Action Plan 2001**

Jeremy Manning presented the final version of the Youth Advisory Council Action Plan to members and outlined how the monthly agenda would be drawn directly from the Action Plan. He reinforced the need to track progress every month to ensure that the Youth Advisory Council achieves its goal in 2001. Members expressed enthusiasm for the Action Plan.

### **Code of Conduct**

Viet Nguyen presented the Code of Conduct (drafted by himself) to members and asked for feedback. Suzanne Akila raised a concern about clause 1e of the document.

*1E I will do my best to a foster a positive image of young people in the City of Joondalup in my demeanor and community service efforts. I understand that any misconduct may present a negative image of the young people of the City of Joondalup.*

Following discussion, members decided to retain the clause as printed

Suzanne Akila expressed a concern about clause 5A of the document as printed below.

*5A I agree that I may lose my position on the YAC if it is agreed by a majority ruling and with the approval of the YAC coordinator, that I have demonstrated behaviour that is unbecoming of the integrity and goals of the YAC.*

Following discussion it was decided that the clause be amended to:

*5A I agree that I may lose my position on the YAC if it is decided by the YAC coordinator, that I have demonstrated behaviour that is unbecoming of the integrity and goals of the YAC.*

Members also expressed a concern about the title of the document as they felt it implied negativity. Following discussion, it was decided that the title be changed from Code of Conduct to Charter of Expectations.

Jeremy Manning will make the changes to the document as listed above and will distribute to members with the March agenda.

### **Role and Responsibilities**

As identified in the YAC Action Plan, there is a need to identify roles and responsibilities for members and assign tasks accordingly.

The following roles were identified:

- Chairperson
- Deputy Chairperson
- Secretary
- Treasurer
- Public Relations committee members
- Research committee members

The positions of Chairperson and Deputy Chairperson will be re-elected in June 2001. A nomination process will be developed to fill the remaining positions and the places on the Public Relations and Research Committees.

### **Grievance Procedure**

The need for a grievance procedure was included in the Youth Advisory Council Action Plan. Jeremy Manning presented a basic overview of the grievance procedure for Youth Advisory Council members to follow. He reinforced that the reason for the document was to ensure that the Youth Advisory Council and Council staff dealt with any issues quickly and effectively.

### **YAC Newsletter**

Jeremy Manning highlighted the need for the Youth Advisory Council to keep Council staff and the community updated on our progress. In the near future, a regular newsletter will achieve this. In the interim, members discussed the possibility of writing a media release updating the Youth Advisory Council's involvement and progress with the Extreme Youth Festival, Joondalup Festival and Roadsmart Roadsafety project.

Suzanne Akila, Sara McMillan and Viet Nguyen volunteered to provide this to Jeremy Manning in the near future.

### **3. Marketing**

Jeremy Manning reported that the Youth Advisory Council Action Plan had been approved by Council and encouraged members to focus their enthusiasm on achieving the contents of the action plan. He foreshadowed the possibility of organising a workshop with the City's marketing staff to develop a marketing/promotion plan for the year. He will approach marketing staff to discuss the possibility in the near future. He reported that name badges can be supplied to members in the near future.

### **4. Road Safety Project**

Jeremy Manning updated members on the progress of the Roadsafety project. He invited members to attend the next meeting of the committee on Tuesday 27 February 2001. Members discussed the timetable for the shooting of the video component of the project.

### **Carwash**

Tim Lee presented his proposal to conduct car washing as a method of promoting the Youth Advisory Council. Members suggested that late April would be a good time to conduct the carwash in order to link in with the proposed launch of the Roadsafety project. Suggested venues included Lakeside carpark and local service stations. All members expressed enthusiasm to be involved.

## **5. Joondalup Festival**

Jeremy reported that a meeting to progress this project would be organised for Wednesday 28<sup>th</sup> February 2001. Several members indicated that they would attend the meeting.

## **6. Sports Program**

Deferred to next meeting due to lack of time

## **7. Youth Council Week**

Jeremy Manning highlighted the need for members to begin thinking about their involvement in this program. He highlighted the need for members to begin thinking about mechanisms to consult with young people about issues to be researched and presented at Youth Council Week. Members agreed to consider possible methods to consult young people and report back at next meeting.

## **8. Change of meeting time**

Tim Lee highlighted the fact that meetings were continually finishing after 6pm. He asked members to give consideration to extending the meeting to a 6.30pm finish. Members agreed to this change.

## **NEXT MEETING**

Date	<b>Monday 19 March, 2001</b>
Time	4.30 PM
Venue	Conference room 1 – Council Chambers

There being no further business, the Chairperson closed the meeting at **6.25pm.**