



City of
Joondalup

DRAFT AGENDA

FOR ELECTED MEMBERS’

BRIEFING SESSION

TUESDAY, 20 FEBRUARY 2001

PUBLIC QUESTION TIME

At the Ordinary meeting of Council held on 23 May 2000, it was resolved to allow a 15 minute public question time at each Briefing Session which is open to the public.

To enable prompt and detailed responses to questions, members of the public are requested to lodge questions in writing to the Committee Clerk at least two days prior to the Council meeting at which the answer is required.

The Mayor is responsible for the conduct of public question time and ensuring that each member of the public has an equal opportunity to ask a question. The Mayor shall also decide whether a question will be taken on notice or alternatively who should answer the question.

The following general rules apply to question time:

- *question time is not to be used by a member of the public to make a statement or express a personal opinion.*
- *questions should properly relate to Council business.*
- *question time shall not be used to require an Elected Member or an officer to make a personal explanation.*
- *questions are not to be framed in such a way as to reflect adversely on a particular Elected Member or officer.*

** Any queries on the Draft agenda, please contact Council Support Services on 9400 4369.*

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CITY OF JOONDALUP – BRIEFING SESSION

to be held in Conference Room 1, Joondalup Civic Centre, Boas Avenue, Joondalup on
TUESDAY, 20 FEBRUARY 2001 commencing at **6.00 pm**.

ORDER OF BUSINESS

OPEN AND WELCOME

APOLOGIES AND LEAVE OF ABSENCE

PUBLIC QUESTION TIME

The following question was submitted by Mr V Harman of Ocean Reef at the Briefing Session held on 6 February 2001:

Q1 Has Council been able to obtain a copy of the ABC's 7.30 Report on Friday 15 December 2000?

A1 Yes, a copy of the report has been obtained and several senior staff members have viewed the tape.

DECLARATIONS OF FINANCIAL/NON-FINANCIAL INTEREST

REPORTS

ITEM 1 REFERENDUM 2001 - [55262]

WARD - All

SUMMARY

The City is required to provide the Western Australian Electoral Commission with an Information Sheet and associated Question or Questions on the forthcoming Community Security Patrol Service Referendum. A draft Information Sheet and draft Referendum Question has been prepared, and is attached for the Council's consideration.

BACKGROUND

At the 12 September 2000 Council Meeting, it was resolved to:

'Endorse a review of the CityWatch Service in order to determine community views prior to the end of the financial year by: conducting a referendum of electors during the May 2001 election for the City'.

It was subsequently resolved at the 28 November 2000 Council Meeting:

'that Council requests a further report be submitted to Council in February 2001 to seek approval of the statement and provide further information on the schedule of events for advertising and publicity dates in the lead up to the May 2001 Council election and referendum'.

DETAILS

The two issues which have caused some debate in the public arena are whether the community wishes for the City to continue providing a Community Security Patrol Service, and whether the community is willing to pay for the provision of the Community Security Patrol Service, through an annual charge. The Council will need to determine whether it wishes to canvas community opinion on both issues or whether it only wants to ask about continuation of the Community Security Patrol Service.

An Information Sheet and Question have been prepared on the basis that the Council canvases community opinion only on the issue of continuing the Community Security Patrol Service. Should the Council desire, the Information Sheet and Question can be amended to also canvas community opinion on whether they wish to pay for the service through an annual charge.

The funding of any Council service is generally determined by the Council during its formation of the annual budget.

Information Sheet

A draft Information Sheet and Referendum Question on the forthcoming Community Security Patrol Service Referendum has been prepared for the Council's consideration.

The Information Sheet and Referendum Question has been independently reviewed and prepared by Dr Russell, Head of the School of Communications at Curtin University of Technology. Dr Russell drafted the Information Sheet to ensure that the wording and question was not biased, misleading or emotive, or likely to cause debate or criticism from members of the community. It was prepared to ensure that the information provided was able to be read and understood by all members of the public, and that there was sufficient information provided so that everyone will be able to make a qualified and informed decision on the question asked.

The Information Sheet explains why the City is conducting a referendum and provides background details on the current Community Security Patrol Service. The Information Sheet also contains the Referendum Question.

It was decided not to provide a For and Against argument on the Information Sheet for a number of reasons. It would be very difficult to provide definitive and concise arguments for the For and Against cases, and attempting to do so would provide members of the community with the ability to criticise the arguments contained, as the arguments are very subjective in nature. Such arguments may only serve to distract and undermine the purpose of the Referendum.

Providing only factual information on the Community Security Patrol Service will ensure that there can be no criticisms as to the contents of the Information Sheet prior to and after the Referendum. It is also better to keep the information concise and pertinent on the Sheet, so as not to make it confusing for the members of the community, or discourage them from voting.

Another reason for not providing a For and Against argument is that the security charge is a decision of the Council, and it would not be in the Council's interest to appear divided on this issue.

Should the Council wish to put a For and Against argument in the public arena to assist the community in making an informed decision, this can be done through the Council News or Wanneroo Times in the weeks prior to the Referendum.

The City of Perth's recent Referendum on the Gay and Lesbian Pride Parade did not provide a For and Against argument on the Information Sheet. Their question was 'Should the City of Perth support the staging of the Gay and Lesbian Pride Parade?'

Western Australian Electoral Commission

The draft Information Sheet has been forwarded to the Western Australian Electoral Commission for comment. Initial indications are that the Information Sheet contains all the information required for a person to make an informed decision, and that there does not appear to be a need for a For and Against argument.

The Commissioner of the Western Australian Electoral Commission will have the final discretion to sign off on the Information Sheet and Referendum Question. The final date for providing the Information Sheet and Question to the Commission is 22 March 2001. The Information Sheet and Question will be included in the May 2001 postal voting election package.

Question

The draft question proposed to which they is only a Yes and No answer is:

Do you want the City of Joondalup to continue providing a Community Security Patrol Service?

It was decided to limit the Referendum to one question, so as to encourage the community to vote, and not confuse potential voters. Should the Council wish to canvas community opinion on the funding of the Community Security Patrol Service, it could also pose the question

‘Are you willing to pay for the provision of the Community Security Patrol Service, through an annual charge?’

Because a Referendum Question must be framed towards a Yes or No response, the City is unable to ask the simpler Question

‘Would you prefer to pay for the Community Security Patrol Service through either the General Rate > or Annual Charge > ?’

Association of Independent Retirees Inc.

On 3 February 2001, the City received a letter from the Perth, Northern Suburbs Branch of the Association of Independent Retirees. The Association’s letter raised two questions: Does the provision of security patrols within the City prevent or reduce crime? and How should the costs of such provision be funded, as a levy or as a charge on the general rate? The Association wished for the Council to know that it would like the issue of funding as a second referendum question. As mentioned previously, the funding of any Council service is generally determined by the Council during its formation of the annual budget. The Council also has the ability to offer a discount to pensioners on service charges imposed.

Referendum Outcome

The Council may also wish to make a decision prior to the Election as to whether it wishes the result of the Referendum to be binding and at what percentage result this would be, and whether this would be dependent on a minimum number of people voting in the Referendum. The Council may prefer to use the Referendum as a general guide to the feeling of the community. Whichever way the Council determines, information can be included in the Information Sheet and media publications on whether the Referendum result is binding.

The City is one of six Councils that has joined the Department of Local Government in commissioning an evaluation study to examine the impact of security patrols on crime prevention. This study will commence in March 2001 and should be completed by May 2001. The results of this study will also assist the Council in determining the benefits of security patrols.

Information Campaign

An Information Campaign on the Community Security Patrol Service Referendum has been prepared by Marketing Services, and is based on communication channels previously used by the Council. The Mayor and Chief Executive Officer will sign off any information e.g. adverts prior to its release, which is published in any other form than the attached Information Sheet.

All published information will also be included in the Desk of the CEO to keep the Council informed.

COMMENT/FUNDING

It is anticipated that the information campaign expenditure of approximately \$12,000 can be covered in the existing 2000/01 Governance Budget.

Provisions for the Referendum expenditure associated with the Western Australian Electoral Commission have been made in the 2000/01 Budget, but the Council should bear in mind that if there is more than one question asked, the fee payable to the Commission will rise in accordance with the number of questions asked.

RECOMMENDATION

That Council ENDORSES the:

- 1 Information Sheet shown as Attachment 1 to this Report, subject to the final approval of the Commissioner of the Western Australian Electoral Commission;**
- 2 Referendum Question, subject to the final approval of the Commissioner of the Western Australian Electoral Commission:**

“Do you want the City of Joondalup to continue providing a Community Security Patrol Service?”
- 3 Information Campaign shown as Attachment 2 to this Report.**

Appendix 1 refers

To access this attachment on electronic document, click here: [Attach1abrf200201.pdf](#)
[Attach1bbrf200201.pdf](#)

ITEM 2 VACANCIES - WESTERN AUSTRALIAN MUNICIPAL ASSOCIATION - VARIOUS COMMITTEES - [02011]

WARD - All

SUMMARY

The Western Australian Municipal Association (WAMA) has invited member Council to submit nominations to various committees.

Nominations are invited from elected member and officer representatives with experience, knowledge and an interest in the relevant issues.

Nominations for all vacancies close on Thursday 22 March 2001 at 4.00 pm.

DETAILS

The Western Australian Municipal Association has invited member Council to submit nominations to the following committees:

- Western Australian Tourism Commission's Metropolitan Marketing Advisory Council
- Aged Care Planning Advisory Committee
- Planning Fees Arbitration Panel
- Control of Vehicles (Off Road Areas) Act Advisory Committee.

Nominations are invited from elected member and officer representatives with experience, knowledge and an interest in the relevant issues.

Nominations for all vacancies close on Thursday 22 March 2001 at 4.00 pm.

Appointments are conditional on the understanding that nominees and delegates will resign when their entitlement terminates – that is, they are no longer elected members or serving officers of Local Government. This ensures that the WAMA representative is always active in Local Government as an elected member or serving officer.

Details of this vacancy can also be found at the Interaction section of the WAMA website at: <http://www.wama.wa.gov.au/interaction/index.html>.

1 WESTERN AUSTRALIAN TOURISM COMMISSION'S METROPOLITAN MARKETING ADVISORY COUNCIL – WAMA Member

Nominations are invited from an elected member or serving officer experienced in or with a knowledge/interest in tourism issues and strategies.

The Advisory Council will ensure that the Commission receives industry advice and input into marketing issues impacting on metropolitan tourism in Western Australia, and to plan and prioritise metropolitan tourism infrastructure and product development needs.

The term will commence on appointment for a period of two years. Meetings are held at the WA Tourism Commission, 6th floor, 16 St George's Terrace, Perth. Meeting date, time and duration to be advised.

There is no meeting fee.

The Advisory Council membership will comprise:

- WA Tourism Commission Commissioner
- Metropolitan Tourism Association
- General Manager and Partnering Manager of the WATC Strategic Business Development division
- Perth Tourism Development Manager
- WA Municipal Association
- Department of Conservation and Land Management

2 AGED CARE PLANNING ADVISORY COMMITTEE – WAMA Member

Nominations are invited from an elected member or serving officer experienced in or with a knowledge/interest in aged care issues.

The Committee will:

- identify community needs, including the needs of particular groups nominated by the Committee;
- rank the identified needs in priority order;
- consider the types of care that should be provided in particular regions;
- consider the most appropriate proportion of places for the different groups of people.

The term will commence upon appointment for a period of two years. Meetings are held at the Department of Health and Aged Care, 152-158 St George's Terrace, Perth. Meetings are held twice yearly; the day and time of meetings is to be advised.

There is no meeting fee, however travel expenses will be reimbursed for non-metropolitan representatives.

The Committee membership will comprise:

- Aged care industry;
- Indigenous groups;
- Ethnic groups;
- WA Municipal Association;
- Commonwealth Department of Health and Aged Care.

3 PLANNING FEES ARBITRATION PANEL – WAMA Member and Deputy Member.

Nominations are invited from an elected member or serving officer experienced in or with a knowledge of the Town Planning (Local Government Planning Fees) Regulations 2000.

The function of the Panel is to determine disputes referred to it regarding amounts payable for or in relation to services provided pursuant to a request for:

- a Town Planning scheme amendment; or
- adoption of a structure plan provided by the applicant.

The term will commence upon appointment for a period of two years. Meeting location will be advised, but will be in the metropolitan area. Meetings are held as required and run for a duration of 2-3 hours.

There is no meeting fee; however travel costs are paid.

The Committee membership comprises:

- WA Planning Commission;
- Royal Australian Planning Institute;
- Industry Planning Groups;
- WA Municipal Association representative.

4 CONTROL OF VEHICLES (OFF ROAD AREAS) ACT ADVISORY COMMITTEE – CSCA Member and Deputy Member; LGA Member and Deputy Member.

Nominations are invited from an elected member experienced in or with a knowledge of the Control of Vehicles (Off Road Areas) Act. Nominations must be from those local governments which have coverage of all or part of the Off Road Vehicles Act.

The Committee will provide advice and recommendations to the Minister for Local Government on policies and proposals relating to the Control of Vehicles (Off Road Areas) Act.

The term will commence upon appointment for a period of two years. Meetings are held at the Department of Local Government, 32 St George's Terrace, Perth. Meetings are usually held three times a year on a Wednesday or Thursday at 2.00 pm, for a duration of 2-3 hours.

There is a meeting fee of \$108 per day; \$76 per half day, plus travel at usual Public Service rates.

The Committee membership comprises:

- Minister for the Environment representative;
- Country Shire Councils' Association representative;
- Local Government Association representative;
- Motorcycling Australia WA (Inc) representative;
- WA Beach Buggy Association (Inc) representative;
- WA Association of Four Wheel Drive Clubs (Inc) representative.

RECOMMENDATION

Submitted for nomination.

ITEM 3

WARRANT OF PAYMENTS FOR THE PERIOD ENDING 31 JANUARY 2001 - [09882]

WARD - All

SUMMARY

This report details the cheques drawn on the funds during the month of January 2001. It seeks Council’s approval for the payment of the January 2001 accounts.

BACKGROUND

FUNDS	VOUCHERS	AMOUNT
		\$ c
Director Resource Management Advance Account	028234-028926	6,091,551.09
Municipal	000241-000245	6,091,551.09
	TOTAL \$	12,183,102.18

It is a requirement pursuant to the provisions of Regulation 13(4) of the Local Government (Financial Management) Regulations 1996 that the total of all other outstanding accounts received but not paid, be presented to Council. At the close of January 2001, the amount was \$417,409.52

The cheque register is appended as Attachment A.

CERTIFICATE OF THE DIRECTOR RESOURCE MANAGEMENT

This warrant of accounts to be passed for payment, covering vouchers numbered as indicated and totalling \$12,183,102.18 which is to be submitted to each Councillor on 27 February 2001 has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations and casting and the amounts shown are due for payment.

RHONDA HARDY
Manager Accounting Services

J B TURKINGTON
Director Resource Management

CERTIFICATE OF MAYOR

I hereby certify that this warrant of payments covering vouchers numbered as indicated and totalling \$12,183,102.18 submitted to Council on 27 February 2001 is recommended for payment.

.....
Mayor John Bombak

RECOMMENDATION

That Council APPROVES for payment the following vouchers, as presented in the Warrant of Payments to 31 January 2001, certified by the Mayor and Director of Resource Management and totalling \$12,183,102.18.

FUNDS	VOUCHERS	AMOUNT
		\$ c
Director Resource Management Advance Account	028234-028926	6,091,551.09
Municipal	000241-000245	6,091,551.09
	TOTAL \$	12,183,102.18

Appendix 2 refers

To access this attachment on electronic document, click here: [Attach2abrf200201.pdf](#)
[Attach2abrf200201.pdf](#)

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ITEM 4 FINANCIAL REPORT FOR THE PERIOD ENDING 31 JANUARY 2001 - [07882]

WARD - All

SUMMARY

The monthly financial report for the period ending 31 January 2001 is appended as Attachment A.

The January report is the seventh financial report for the 2000/2001 financial year. The report shows a variance of **\$6.5m** when compared to budget for the year to date. This variance can be analyzed as follows:

- Operating Budgets shows a variance of **\$4.1m** at the end of the month as compared to budget due to underspending in Employee Costs of **\$1.2m** and Materials & Contracts of **\$3.2m**.
- Capital Expenditure Budgets shows a variance of **\$1.0m** at the end of the month as compared to budget primarily due to purchases of Computer and Communication Equipment and Plant & Light Fleet that had not been undertaken by the end of the month.
- Capital Works Budgets show a variance of **\$1.4m** at the end of the month as compared to budget. However, the City has currently committed expenditure of approximately **\$1.4m**. Inclusion of this committed expenditure indicates that the Capital Works Program compares favourably against YTD budget.

Note that a half-year Budget review has been undertaken in which funds of \$963,100 have been identified as available for re-distribution. This review will be discussed at an Elected Members workshop.

RECOMMENDATION

That the Financial Report for the Period Ended 31 January 2001 be NOTED.

Appendix 3 refers

To access this attachment on electronic document, click here: [Attach3brf200201.pdf](#)

ITEM 5 DRAFT STRATEGIC PLAN 2000 – 2004 - [52143]

WARD - All

SUMMARY

A review of the City's first Strategic Plan has been undertaken following consultation with the community and key stakeholders. The new draft Plan covers the period 2000 – 2005 and provides an outline of the future direction for the City, what the City wants to achieve, how the City intends to achieve it and how the performance will be measured. The Strategic Plan is one of the primary sources the City uses in all its planning and budgeting processes and activities. This Report recommends that the attached draft Strategic Plan 2000 - 2005 be endorsed for release to the community for final comment prior to it being approved for printing and distribution.

BACKGROUND

In October 2000, as an initial step, Council held a workshop session to review the existing Strategic Plan, which resulted in a number of changes to strengthen and enhance the focus and direction of the draft Strategic Plan 2000 – 2005.

Community consultation is a very important element in the review of the City's Strategic Plan and two workshops, one for the southern suburbs and one for the northern suburbs, were arranged to ensure community issues and comments were obtained for consideration. The workshops were advertised in the Wanneroo Times and over 350 letters were sent to Residents Associations, community and other groups in the City to encourage their participation in the workshops and to also seek their comments on the Plan. In addition an opportunity was made available for the community to provide feedback on the Plan via the City's Web site.

The two workshops were held on:

- Tuesday 5 December 2000, twenty-seven members of the public including residents and community groups from the southern suburbs attended the Sorrento Community Hall meeting.
- Thursday 7 December 2000, the second community consultation session occurred involving the northern suburbs with twenty-one people attending the meeting at the Joondalup Library.

The views of the business sector were sought on the draft Plan via a mailout to members of the Joondalup Business Associations as a session scheduled for Wednesday 6 December 2000 was cancelled due to no acceptances. A workshop session was held with the Stakeholder Group on 30 November 2000. The Stakeholder Group, Chaired by the Chief Executive Officer, includes the senior management from the health, services, tourism, education, retail

sectors and the Business Association. The comments received from the session related to the area of Economic Vitality, the Mission and Vision statements.

DETAILS

Extensive comments were received from the community sessions and Stakeholder Group. The community sessions sought clarification on a number of matters, definitions on some of the terms and wording in the Plan and examples of particular strategies.

The issues raised by the community and stakeholders are outlined in Attachment 1.

There appeared to be general support from the community sessions for the vision of the Plan and thrust of the directions and strategies.

All comments were critically analysed and debated by Council representatives and the Executive at a workshop held on 3 February 2001. The northern and southern community groups both raised the issue of a need for a new Key Result Area of Environmental Sustainability. In addressing this issue at the workshop it was considered and agreed that environmental matters were important, however it did not warrant a separate Key Result Area as it was of the opinion that environmental sustainability is an important component of every aspect of the Strategic Plan, and is integral to each individual Key Result Area.

Also a large number of the comments received from the community workshops were issues of an operational level which will be addressed in the action plans (or projects) arising from the strategies. To address some of these issues it was agreed to include a list of other relevant documents that individuals could source to gain information on specific projects and plans that could relate specifically to their suburb.

The draft Strategic Plan 2000 –2005 has been prepared as a result of the community comments and Council workshops. (Attachment 2 refers). It is recommended the Draft Plan be distributed, for a period of one month, for final community comment before Council's consideration for adoption at the meeting on 10 April 2001. It is proposed that the period for final community comment be advertised in the community paper and via the City's Web page. The draft Strategic Plan will also be sent to the participants of the community workshops and Stakeholder meeting for their comment.

COMMENT/FUNDING

An amount has been included in the operating budget of the Organisation and Strategic Development Business Unit for the printing and distribution of the Strategic Plan once all comments have been received and reviewed by Council.

Account No:	112022213720
Budget Item:	Printing
Budget Amount:	\$5,000

RECOMMENDATION

That Council APPROVES the draft Strategic Plan 2000-2005 for release to the community for comment for a period of 30 days.

Appendix 17 refers

To access this attachment on electronic document, click here: [Attach17brf200201.pdf](#)

ITEM 6 BUSINESS PLAN FOR TRANSFER OF VESTING TO THE CITY OF THE GROYNES AND BREAKWATER AT OCEAN REEF - [04171]

WARD - Marina

SUMMARY

At its meeting on 13 February 2001, Council considered a report (CJ005-02/01 refers), on the requirements of complying with section 3.59 of the Local Government Act 1995 in relation to the transfer of vesting of the Ocean Reef boat launching facility (groynes) from the Water Corporation and Department of Transport to the City. The report provided advice received from the City's solicitor and the Department of Local Government, that there was no statutory obligation under section 3.59 for the City to prepare a business plan before entering into the vesting transfer arrangement.

At the meeting Council resolved:

“that the matter relating to vesting arrangements for the Ocean Reef Boat Launching Facility be DEFERRED to the next meeting of Council scheduled to be held on 27 February 2001 in order that a business plan may be presented for consideration by elected members.”

A Business Plan has been prepared on the transfer of vesting of the Groynes and breakwater at Ocean Reef for consideration by Council. (Attachment A refers.)

The Council should be aware that it will be necessary to prepare and publicly advertise a business plan under sections 3.59 of the Local Government Act when the master plan is complete and proposed development of lot 1029 and adjacent land at Ocean Reef is being considered.

BACKGROUND

There has been one briefing and two reports to Council concerning the proposed transfer of vesting of the facilities at Ocean Reef to the City:

- Council Briefing for Report CJ335-11/00 – PowerPoint presentation.
- Deed regarding the vesting of the Ocean Reef Boat Harbour launching facilities and groynes with the City of Joondalup, 28 November 2000. (Item CJ335-11/00 refers.)
- Ocean Reef boat launching facility – Report on applicability of section 3.59 to vesting arrangements, 13 February 2001. (Item CJ005-02/01 refers.)

As requested by Council at its meeting of 13 February 2001, a Business Plan has been prepared for consideration.

COMMENT/FUNDING

As stated in the Business Plan there are costs associated with the transfer of vesting of the groynes to the City. The M P Rogers study, which was finalised in February 2000, provided a preliminary analysis and costing of maintenance works, identified as a result of the inspection report. (Item CJ335-11/00 refers).

Based on the Rogers study and details from the Department of Transport, the estimated maintenance cost for the groynes and breakwater are:

- \$1000 - \$3000 each year for ongoing maintenance;
- \$290,000 in year 5 for re-armouring of groyne;
- \$50,000 every 5 years for major maintenance;
- \$40,000 - \$80,000 per dredging operation every 2 years, however if the breakwater is extended, which would be undertaken by Department of Transport, then dredging is required possibly every 10 years.

For costing purposes a 20 year cycle has been used to calculate the average cost per year the City would need to budget, based on the above figures:

\$ 3,000	Maintenance
\$14,500	Re-armouring (\$290,000/20 years)
\$10,000	Groyne repairs (\$50,000/5 years)
<u>\$ 8,000</u>	Dredging (\$80,000/10 years)
<u>\$35,500</u>	

The Department of Transport confirmed that they have not been required to do any maintenance, re-armouring or repairs on the main breakwater over the life of the facility (20 plus years) and they consider the facilities are in a sound condition.

Possible sources of income to the City to cover these costs are:

\$25,600	Car/boat trailer parking
<u>\$10,000</u>	Commercial leases
<u>\$35,600</u>	

Income from the commercial leases would not be realised until planning development approval was obtained and premises built and in this case the City would need to budget for such funding in the interim.

RECOMMENDATION

That Council NOTES the attached Business Plan for the transfer of vesting of the Groynes and Breakwater at Ocean Reef.

Appendix 19 refers

To access this attachment on electronic document, click here: [Attach19brf200201.pdf](#)

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ITEM 7 COMMUNITY PORTAL PROJECT - [45954]

WARD - All

SUMMARY

The City has been pursuing the establishment of an on-line community portal. The Steering Group, made up of key leaders from Business, Education and Local Government in the Joondalup Wanneroo Region propose the establishment of an Incorporated Association to take a leadership role in promoting the connection, provision and use of information communication technology (ICT) in the region. ICT will be used to promote community and business development, encourage a sense of community and provide services for all sectors of the community. It is proposed the City becomes a foundation member of the North Metro Community On-line Association.

BACKGROUND

In 1999 the City commenced investigation into the establishment of an on-line community portal. The general purpose was to provide services, encourage training adoption and use of on-line technology and provide a platform for business to business, customer to business, business to customer transactions, and development, using information technology.

The City established a working group comprising representatives from Edith Cowan University, North West Metro Business Enterprise Centre, Department of Commerce and Trade, City of Wanneroo and representatives from the District Education Office, to develop the concepts and plans for implementation.

In July 2000 an on-line steering group was established comprising of senior officers from the organisations on the working group previously mentioned and in addition, representatives from Department of Contract and Management Services, the Wanneroo and Joondalup Business Associations.

The steering group has developed the project and proposes the establishment of an Incorporated Association to develop and implement the project.

Funding for the project thus far has been limited to a grant of \$90,000 from the Regional Assistance Program (RAP) and minor contributions from the representative organisations. The grant funds, held by the Joondalup Business Association, provide for the appointment of a Business Development Manager. This position has been advertised and the appointment is pending the establishment of the Incorporated Association.

DETAILS

Project Scope

The Joondalup/Wanneroo Internet Portal is proposed to provide a single point of entry for the Joondalup/Wanneroo regional area. It will provide a comprehensive resource that will enhance the provision of community services, be a vehicle for community development, encourage the use of the Internet for business to business transactions and become a prime distribution network for local news and information.

The development of this project has been a partnership effort involving:

- City of Joondalup;
- City of Wanneroo;
- Joondalup Business Association Inc;
- Wanneroo Business Association Inc;
- North West Metro Business Enterprise Centre;
- Edith Cowan University;
- Department of Commerce and Trade;
- Department of Contract and Management Services;
- Satterley Property Group.

Financial Information

Funding support for the project has been successfully sought from the Regional Assistance Program (RAP). A \$90,000 grant has been provided and is held by the Joondalup Business Association. The funds are primarily for the appointment of a Business Development Manager and the establishment costs of the organisation. Both Cities are requested to contribute \$5,000 each under the grant proposal towards the project.

There are a number of portal projects in Western Australia, 'Albany Gateway', 'My South West' etc. These have been consulted in the business planning. A key issue facing portal projects around the world is sustainability. The steering working group has scoped the business plan requirements, and will continue to work on the funding options for the project. Opportunities exist for major telecommunications companies to become involved.

Organisational Structure

The project has a wide range of partners. To capture the opportunities this partnership base offers and to manage the project, the steering group has determined that the establishment of an Incorporated Association will best meet the objectives for the project. Rules of the Association have been prepared and they propose that the following organisations are foundation members.

- City of Joondalup;
- City of Wanneroo;
- Edith Cowan University;
- North West Metro Business Enterprise Centre;
- Joondalup Business Association Inc;
- Wanneroo Business Association Inc;
- State Government.

The name of the organisation will be North Metro Community On-line Association Inc. The papers for Incorporation have been prepared.

The objects of the Association are:

- (a) take a leadership role in promoting and enabling the connection, provision and use of information communication technology in the region;
- (b) create and or promote the use of information communication technology as a vehicle for community and business development;
- (c) create a sense of community that is safe, inclusive, which encourages diversity and a sense of belonging through the use of information communication technology;
- (d) develop a diverse range of services through information communication technology that is inclusive and to the benefit of the region; and
- (e) promote the development of information communication technology based services for all sectors of the community.

The pursuit of the objects will provide the community and the City with the opportunities a regional portal has to offer.

The agreement of the City to be a foundation member is sought. This would entitle the City to appoint one member to the committee of management. This would ensure that the City's interests are addressed at the Association.

COMMENT/FUNDING

The regional on-line portal project has wide support from the Business, Education and Local Government sectors in the Joondalup/Wanneroo region. It has the potential to create economic development opportunities, influence community development and deliver services. The objects of the proposed Association will ensure that all sectors of the community are provided for.

This is an important stage for the City to take in partnership with other leaders in the Cities of Joondalup and Wanneroo in promoting Information Technology and achieving the benefits it has to offer.

Account No:	11.20.21.212.4402.D851
Budget Item:	On-line Projects
Budget Amount:	\$5,000

Funds are available for the project.

RECOMMENDATION

That Council:

- 1 AGREES that the City of Joondalup becomes a foundation member of the North Metro Community On-line Association Inc ;**
- 2 AGREES to contribute \$5,000 under the grant proposal to assist with the funding of the on-line Association development.**

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ITEM 8 TENDER 072-99/00 - OPERATIONAL MANAGEMENT AND LEASE, CITY OF JOONDALUP LEISURE CENTRES - [46492]

WARD - All

SUMMARY

Council at its meeting 27 November 2000 resolved to award the lease to RANS Management Group for five plus five years for the operational management and Lease of the City's Leisure Centres subject to confirmation being obtained that awarding the lease will not be in contravention of Section 3.59 of the Local Government Act and sections 18 and 46 of the Land Administration Act 1997, should those sections apply.

At the meeting of Council on 19 December 2000, Council resolved to endorse the business plan for the lease of the City's leisure centres for the purposes of seeking public comment on the plan and approved its advertisement.

Six submissions were received from individuals and one from an organisation in relation to either the business plan and or the proposed disposition of land by way of lease for Reserve No's. 32380, 32858, 34330 being the land on which Sorrento Duncraig, Craigie and Ocean Ridge Leisure Centres are located. Submissions closed for the business plan on 2 February 2001 and for the proposed disposition of land on 9 February 2001.

All submissions are objecting to the proposed lease of the centres and raise numerous issues, all of which have been addressed in this report. Many of the points made in the submissions focus on the land transfer and subsequent land title matters. The Department of Land Administration (DOLA) has indicated that the details are correct and satisfactory. The final signed and sealed lease between RANS and the City must go to the Minister of Lands for endorsement prior to stamping.

The other issues, principally relating to the contract, are addressed in the deed of agreement. Comments to that effect are also included in the body of this report. Where issues have been raised they have been addressed. Those requiring action or amendment to the agreement have been effected. The only issue remaining is one of differing philosophical viewpoints, which cannot be resolved in this process.

Sections 3.58 and 3.59 of the Local Government Act have now been complied with. Advice has been received that the lease does not contravene Sections 18 and 46 of the Lands Administration Act.

A rigorous and exhaustive review process has been conducted. The market test of the leisure centre demonstrates that the proposed lease will be beneficial to the city and the customers of the leisure centres. It is considered that none of the submissions have demonstrated any reason that would change this position. It is considered that Council should proceed with the proposed lease as it will be the most advantageous outcome to the City and the customers of the leisure centres.

The issue of compliance with the Local Government Act and other regulations has now been satisfied with confirmation from DOLA and the Department of Local Government that all is in order. There are now no legal or administrative obstacles to awarding the tender to RANS.

This report also considers the motions carried at the Annual General Meeting of Electors held in December 2000 in relation to this matter. Council at its meeting on 13 February 2001 resolved to form a Committee to review the motions carried at the Annual General Meeting of Electors held in December 2000. This Committee meets on Thursday 15 February 2001.

BACKGROUND

At the meeting of Council on 27 November 2000 Council resolved in relation to the tender for the operational management and lease for the City's leisure centres as follows:

- 1 DECLINES all previous tenders for Tender 72-99/00, Operational Management and Lease of the City's Leisure Centres;**
- 2 AWARDS the Lease to RANS Management Group for five plus five years for the operational management and Lease of the City's Leisure Centres in accordance with the negotiated terms and conditions as outlined in Report CJ 290-10/00 and Report CJ 337-11/00;**
- 3 AUTHORISES the execution of the Lease from 1 February 2001 for a period of 5+5 years for the Management and Lease of City of Joondalup Leisure Centres under the common seal;**
- 4 by ABSOLUTE MAJORITY pursuant to the provisions of Section 6.11(1) of the Local Government Act 1995 CREATES a new Reserve Account titled Leisure Centre Capital Improvements for the purpose of Capital Improvements to the City's Leisure Centres operated by RANS Management Group; and**
- 5 NOMINATES Cr's Carlos and Wight as representatives to the Leisure Centre Strategic Management Group.**
- 6 as detailed in (2) above awards the lease to RANS, SUBJECT to confirmation being obtained that awarding the lease will not be in contravention of Section 3.59 of the Local Government act and sections 18 and 46 of the Land Administration Act 1997, should those sections apply.**

(Report CJ337 - 11/00 refers)

Advice was subsequently obtained from Council's solicitors and DOLA in relation to item 6 of the resolution.

Legal advice received indicated that the lease of the leisure centres constitutes a major land transaction under section 3.59 (1) of the Act, as the benefits accruing to the City exceed \$500,000 in value. Advice received also indicated that the lease is considering a disposition of property and therefore, by virtue of section 3.58 of the Act requires statewide public notice of the Council's intention to lease the land. Section 3.59 required the preparation of a business plan for the land transaction and similar advertising requirements.

Advice has been received from DOLA indicating that the requirements of the Land Administration Act are being adequately complied with by the City. It has advised that endorsement of the Ministerial approval of the lease will be required following Council's execution of the document and request it be forwarded in due course for approval by the Minister prior to it being stamped by the State Revenue Department.

At the meeting of Council on 19 December 2000, Council resolved in relation to the business plan for the lease of the City's leisure centres as follows:

- 1 ENDORSES the business plan for the lease of the City's three Leisure Centres as contained in the revised Attachment One to Report CJ365-12/00 for the purposes of seeking public comment on the plan.**
- 2 AUTHORISES in accordance with the provisions of Sections 3.58 and 3.59 of the Local Government Act 1995 the advertising of the Business Plan for the lease of the City's three Leisure Centres and the intention of the City to lease the Leisure Centres to RANS Management Group in the local community newspapers known as the Wanneroo and Joondalup Community."**
- 3 CONSIDERS a report on the Motion from the Annual General Meeting of Electors relating to the proposed lease of the Leisure Centres to be listed for consideration at the Council meeting to be held in February 2001 in conjunction with the outcome of the public consultation period of the Business Plan.**
- 4 INFORMS RANS Management Group of the current situation, including the resolutions of the Annual General Meeting of Electors.**
- 5 REVIEWS legal advice received on this item relating to Tender 072-99/00 - Operational Management and Lease – City of Joondalup Leisure Centres.**
- 6 included in the advertisement detailed in (2) above, is reference that further information relating to this matter is available in Council Reports CJ252-07/99, CJ290-10/00, CJ337-11/00 and CJ338-11/00.**

(Report CJ365 - 12/00 refers)

DETAILS

Submission process

The Business Plan was advertised statewide in the West Australian newspaper on 21 December 2000 and also in the Wanneroo Times on 26 December 2000 and Joondalup Community Times on 11 January 2001. The notice was placed on the City's public notice board and in the Leisure Centres and Libraries. The Business Plan and relevant Council reports were also available for perusal on the City's website. Submissions closed on Friday 2 February 2001.

The notification for the proposed disposition of property was advertised in the Joondalup Community Times on 18 January 2001 and Wanneroo Community Times on 16 January 2001 and in the West Australian on 23 January 2001 and 25 January 2001. The notice was placed on the City's public notice board and in the Libraries. Submissions closed Friday 9 February 2001.

The notification for the proposed disposition of property was originally advertised to close 2 February 2001 in the Joondalup and Wanneroo newspapers and then in the West Australian to close 6 February 2001 and 9 February 2001. The advertisement had to be advertised state wide and required 14 clear days to the close of submissions to comply with Section 3.58 of the Local Government Act. Errors had been made initially in relation to the closing date of the advertisement and the changes to the closing date were necessary to comply with the Local Government Act. The net effect was that the public had a total of three week and three days rather than just the two weeks period specified in the Local Government Act to make a submission in relation to the proposed disposition of property.

Legal advice has been received that the amendments to the change in the closing date for submissions for the notification for the proposed disposition of property comply with section 3.58 of the Local Government Act.

There were eight requests for copies of the business plan and in total seven submissions were received. Only Mrs Wood made separate submissions. Mullaloo Progress Association and Mr Gannon made submissions that addressed both the business plan and the disposition of property. All other submissions were in relation to the business plan only. Submissions were received from the following individuals and groups.

	Business Plan (s3.59)	Disposition of Property (s3.58)
Mullaloo Progress Association (Mr Sideris)	✓	✓
Mr V Cusack	✓	✗
Mr R De Gruchy	✓	✗
Mrs C Wood	✓	✓
Mr G Zakrevsky	✓	✗
Mr N Gannon	✓	✓

Copies of the submissions have been forwarded to elected members.

Issues Raised

All submissions received failed to address the primary issue of the business plan and the notification of the proposed disposition of property, that is, the issuing of a land lease. The submissions focused on the philosophical question of outsourcing versus in house management and queried various operational matters. Under normal circumstances, section 3.59 of the Local Government Act does not apply to this type of proposal. It is understood that it was never intended to apply to a situation where the operational management of a leisure centre is being tendered.

The following issues were raised in the submissions. Many issues have been previously raised in correspondence or in public question time at Council and have been answered. Each issue has been considered and commented upon.

Issue	Response
Adequacy of Business Plan	<p>Advised by Department for Local Government that the Business Plan meets the legal requirements of Section 3.59 of Local Government Act. The Business Plan needed to emphasise the accessibility and affordability impacts the proposal has on the community so that there can be a balanced assessment and understanding by the community.</p> <p>The additional documentation available with the Business Plan provided sufficient detail to address all other aspects that could be expected to be included in a business plan.</p>
Availability of lease agreement	Copies of the lease agreement were available to prospective tenderers for \$500. Members of the public who wished to view the agreement could do so by arrangement. Because of commercial confidentiality it was necessary to manage access to the lease agreement in this manner.
Definition of land areas and Land Title at the Centres including the Kiosk at Sorrento Duncraig Leisure Centre	<p>The legal description of the land was provided in the business plan and the definition of the land that will be subject to lease has been approved by Department of Land Administration.</p> <p>The proposed lease area at Craigie Leisure Centre is part of Craigie Open Space. Management of the rest of the open space rests with the relevant authorities not with the lessee of Craigie Leisure Centre.</p>
Outsourcing of Centres - philosophical arguments against the current proposal	This is a philosophical issue. The market testing of the leisure centres demonstrated that engaging an external management contractor to manage the operations of the leisure centres would be beneficial.
Basis for calculating Estimated Rental Return to the City	The base rent of \$1,655,000 payable over the life of the lease is guaranteed irrespective of attendance numbers. The percentage rent payable to Council is subject to the gross revenue received by RANS.
Capital Contribution by RANS to construct an extension to the Fitness Centre and develop a soft Play area. Any requirement for Council to contribute to project	<p>The capital contribution by RANS is not subject to Council making an additional contribution for these proposals and Council would not be responsible for any budget shortfall.</p> <p>A report to Council on 28 November 2000 outlined the proposed timeframe for the development of these facilities. (Item CJ337 refers)</p> <p>It was agreed that RANS would, subject to the conduct of market research proving the nature of the projects nominated to be most suitable, commit contractually to the following:</p>

	<p>Project 1: Expansion of the Health and Fitness Centre at Craigie Leisure Centre</p> <p>Value: \$1,000,000</p> <p>Timing: Planning and development April 2001 to August 2001 Construction September 2001 to February 2002</p> <p>Operating and Official Opening March 2002</p> <p>Date determined on a 1 February 2001 commencement</p> <p>Project 2: Development of a Soft Play Area at Craigie Leisure Centre</p> <p>Value: \$180,000</p> <p>Timing: Planning and development November 2001 to March 2002 Construction April 2002 to June 2002</p> <p>Operating and Official Opening July 2002</p> <p>Date determined on a 1 February 2001 commencement</p> <p>NB These dates were determined based on a 1 February 2001 commencement and any adjustment to that date may result in changes to these dates.</p> <p>No plans have been submitted to Council. Any proposal must obtain all necessary statutory approvals.</p> <p>Should RANS decide that alternative facilities should be built rather than an extension to the Fitness Centre and a Soft Toy area then it is necessary for Council to consider such proposals in good faith. This is the intention of the requirement that Council's consent for any such proposal should not be unreasonably withheld.</p>
Free use Junior, Seniors and other community groups at Leisure Centres	<p>Council has been subsidising groups such as ratepayer associations, junior and senior use of leisure centres and other community facilities for many years. It is estimated that the subsidy for the leisure centres will be \$101,000 in the first year of the lease. This figure was included in the lease agreement.</p> <p>The subsidy of these groups for use of leisure facilities has been included in a donation account in the Recreation Development Activity area for a number of years. There is no additional cost to Council from making payment for this to RANS.</p>

<p>Lease requirements for lessee to upkeep and maintain Centres in good condition</p>	<p>RANS will be responsible for the maintenance, repair and replacement of every part of the Centres including all lighting and electrical installations, plant and equipment, and all drainage and septic systems and all other fixtures and fittings in good, substantial and tenantable repair.</p> <p>The lease does not impose an obligation upon RANS to do any work of a structural nature except for several exceptions including acts of negligence by the lessee.</p> <p>The lessee is required to maintain the shell of any swimming pool to the extent of ensuring that normal regular preventative maintenance is carried out.</p> <p>The City has made a commitment to contributing as a minimum sum the base rent payable by RANS for the purpose of capital improvements to the facilities.</p>
<p>Performance Bond and options for termination of Lease Agreement</p>	<p>There is a performance Bond of \$184,000 required to be lodged.</p> <p>The lease requires that the bond can either be paid into a call savings account with a bank or building society in the name of the City or alternatively, RANS may deliver an irrevocable and unconditional bank guarantee to secure payment of the bond.</p> <p>If RANS do not meet the requirements of the lease then the City could terminate the lease.</p>
<p>Protection for the City from any financial loss incurred by RANS</p>	<p>There is no financial risk to Council. RANS are committed to payment of a base rent and a percentage rent. Council is not liable for any operating costs of the three centres.</p>
<p>Skateboard ramp - Craigie Leisure Centre</p>	<p>The lease area at Craigie Leisure Centre does not include the skate area that will continue to be managed by Council. A five year plan for the development of skate facilities in the City will shortly be presented to Council</p>
<p>Guarantees of financial Return to Council from leasing the Centres.</p>	<p>The base rental component of the financial return is guaranteed otherwise RANS will be in default of the lease. The anticipated total rental return is based on RANS's tender submission, which was evaluated by the Tender Evaluation Committee.</p>
<p>Potential Sponsorship Arrangements</p>	<p>RANS cannot enter into any agreement or arrangement for sponsorship by a third party without the prior approval in writing (approval shall not be unreasonably withheld) by Council on conditions that are not inconsistent with RANS's obligations under the lease.</p> <p>RANS has not provided a list of prospective sponsors at this stage as it would be premature.</p>

<p>Capital Contributions by Council to capital improvement at the Leisure Centres</p>	<p>In the report to Council on 28 November 2000 it was advised that it was proposed to include in the lease agreement that the capital contribution by Council as a minimum sum, be the base rental paid to Council by RANS for the purpose of capital improvements to the facilities. Expenditure of this sum is to be subject to Council approval following presentation of a strategic and capital improvement plan prepared by RANS each year, generally in the month of February. Requests for expenditure beyond the base rental sum committed each year are to be considered on their merits and the return to Council and the community.</p>
<p>Savings in City's Corporate Overheads that may be realised</p>	<p>It is anticipated that within the City's leisure centre budget with RANS managing the facilities, the City's corporate overheads will reduce from \$214,417 to approximately \$45,000 per annum.</p> <p>These are savings at the Centre level. Corporately not all of these costs may be saved. As a result, they have not been included in the anticipated savings to Council over a ten year period from RANS managing the facilities on Council's behalf.</p> <p>There may be additional corporate costs attributable to the operation of Centres or due to the loss of economies of scale potential savings at the corporate level may not be realised.</p>
<p>Schedule of Fees proposed by RANS</p>	<p>The proposed fees schedule has been compared to other similar facilities in the Perth metropolitan area. The proposed fees move the charges towards the higher end of what is currently being charged in the market place for leisure centres but would not be the highest. The fees will not increase beyond the usual consumer price index increase made by Council until the extensions to the Fitness Centre at Craigie Leisure Centre were complete.</p> <p>Fees at Ocean Ridge and Sorrento Duncraig Leisure Centre will only increase as follows:</p> <ul style="list-style-type: none"> • On 1 July 2002 RANS to adjust the fees at Sorrento Duncraig and Ocean Ridge Leisure Centres by a maximum of 5% in accordance with the Lease specification and tender submission; and • On 1 July 2003, and annually thereafter, RANS would adjust the fees and charges at all centres by a maximum of 5% if CPI were less than 5% or by the CPI increase if greater than 5%. <p>Council is obliged under National Competition Policy to not subsidise facilities by offering reduced fees for facilities and services that are also provided by the private sector.</p>

LifeZone Marketing Strategy	LifeZone is an initiative of the City of Joondalup and has been registered as a trademark with the Commonwealth Register of Trademarks and can therefore be used.
Operating Turnover Projections	<p>RANS has indicated it will conduct the following initiatives to improve the financial performance of the Centres:</p> <ul style="list-style-type: none"> • All current facility programming will be continued and reviewed for suitability and viability on an ongoing basis. RANS have stated that it is in Council's and RANS best interests to keep all existing users at the facilities satisfied in the transition period; • It is RANS programming policy to programme available space with centre based programmes and then to offer the remaining facility space and time to external hirers. The exception to this is when an external hirer or provider can offer a specialist or unique service that is not offered, or not viable as an in house programme; • Optimum use of facilities will be reviewed on the following criteria: <ul style="list-style-type: none"> • Programmes offered providing users with the broadest range of options; • Prioritised time usage, to ensure maximised profitability; • Marketing support and promotional effort required; • Efficient use of human resources; • Administrative support and systems for programmes required; and • Current attendance levels and perceived potential of programmes • A high degree of importance will be placed on researching the market • Introduction of the following programmes: <ul style="list-style-type: none"> • RANS generic programmes; • School swim programmes and intensive programmes to develop school market; • Fitswim programmes for those wishing to swim for fun but improve techniques; • Family fun days; • Expand swim school programme; • Latest group fitness and health classes including spinning, pilates and fitball; • Packaged birthday parties and bookings; and • Capitalise on Olympic sports popularity.
Lease provisions - Major Maintenance resulting in closure of Centre	The lease agreement provides that should the premises as a whole be closed or at least 50% of the public areas of all buildings on the premises are closed to the public the base rent (but not the percentage rent) shall be reduced by the percentage decrease if any, between the percentage rent payable during that period and the percentage rent payable during the equivalent

	<p>period of the previous year of the term, or, if there is no previous year of the term, then the period of the same length immediately preceding the closure.</p>
Outsourcing and its alignment with Business Unit and Principal Activity Plan objectives	<p>The objectives of the Leisure Services Business Unit and the activities proposed in the Principal Activities Plan are considered to be consistent with outsourced management.</p> <p>Lifestyle: Ensure that a diverse range of high quality, affordable and accessible leisure opportunities exist that address individual, family and community development needs of residents and visitors to the City</p> <p>The proposed lease arrangements facilitate this objective</p> <p>Economic Vitality: Contribute to the enhancement of quality of life through economic development of the region</p> <p>Improved performance and opportunities in the leisure centres will assist economic development in the region</p> <p>Organisational Culture: To exceed customer expectations in every facet of the provision and conduct of leisure programmes</p> <p>RANS tender submission demonstrates a commitment to realising this objective</p> <p>Organisational Culture: To continuously develop and improve policies, procedures, structures and work practices</p> <p>The market test of the leisure centres demonstrated that outsourcing the operational management of the leisure centres would be beneficial to customers and the City.</p> <p>Leadership: To enhance the development of the community by improving the co-ordination and development of linkages within the community, meeting the needs of individuals, family and groups from within the community through the effective management of roles and responsibilities between internal and external organisations and localities</p> <p>Outsourcing the operational management of the leisure centres will facilitate leisure services staff being able to take on a more developmental role with the community.</p>

Accuracy of Percentage rental figures in advertisement notifying the proposed disposition of property	<p>The percentage rent figures as advertised in the notification for the proposed disposition of property were incorrect. Unfortunately a transposition error occurred in this one column of figures. The advertised total for the percentage rent was \$537,848, the correct figure based on the advice of the Valuer General is \$696,592.</p> <p>Legal advice has been received that the advertising of the incorrect percentage rent figure does not effect the notice's compliance with the Local Government Act and that there is no requirement to readvertise. The Act does not require the City to arrive at estimates or forecasts of the percentage rent which might be payable for inclusion in the notice required under section 3.58 of the Local Government Act.</p>
Business Plan not advertised at the Leisure Centres	Notice of the Business Plan was advertised at the three leisure centres although this is not a requirement under section 3.59 of the Local Government Act.
Lease of Craigie Leisure Centre Carpark not advertised at Craigie Leisure Centre	Notice of the Business Plan was advertised at the three leisure centres although this is not a requirement under section 3.59 of the Local Government Act.
Inclusion of Craigie Leisure Centre Carpark in lease area	Carparks at Sorrento Duncraig and Ocean Ridge Leisure Centre are used by groups using other facilities in the area such as parks and libraries and it was unreasonable for RANS to be responsible for any issues arising from their use. The carpark at Craigie Leisure Centre was included in the lease as it was considered that it would better enable the operator to control issues such as security in the carpark. The lease will provide for common use of the carpark to ensure access for the kiosk operator, the City and its agents.
Access and insurance of shared walls with kiosk at Craigie Leisure Centre	<p>The lease will provide access to the Kiosk Operators through the area leased by RANS at Craigie Leisure Centre.</p> <p>Insurance of shared walls with the kiosk is not an issue covered under the lease. The City will continue to insure the structure of the building, which includes any shared walls. RANS is required to pay on demand for any excess payable on any claim in respect to the City's industrial special risks policy. Each lessee will be responsible for any maintenance issues relating to their side of any shared wall.</p>
Inclusion of land at Craigie Open Space and in lease area at Craigie Leisure Centre in Bush Forever (formerly Bushplan)	The former Minister for the Environment has advised that management of Craigie Leisure Centre is a matter for the City and would not want to get involved in that decision. It has also been confirmed that any proposals to extend the Leisure Centre that may include a vegetated area, where it is considered to have some existing level of protection, within the lease area at Craigie

	Leisure Centre will need to be referred to the Ministry for Planning for consideration at the time. The Department of Environmental Protection may then be asked to comment.
Applicability of Section 5.56 of City of Joondalup Principal Activities Plan	RANS are required to fulfil its requirements and obligations under the lease. There are conditions in the lease relating to meeting the anticipated needs of user groups as expressed in community surveys and providing a balanced service to the community. These conditions relate to section 5.56 of the Principal Activities Plan.
History of maintenance and upkeep of Craigie Leisure Centre	<p>Craigie Leisure Centre, when built, was a leading leisure facility because of the innovative design and facilities for the time. Since then there have been other leisure facilities constructed that have learnt from the design of Craigie Leisure Centre and similar facilities and improved on the design and range of leisure opportunities available. Further capital improvements and innovations are required if Craigie Leisure Centre is to be again seen as a premier leisure facility in the State of West Australia.</p> <p>The Leisure Centres have been properly maintained. As previously advised by memorandum to elected members funds that have been expended on the Centres in the last four years for capital improvements, furniture and equipment totals \$706,601.</p> <p>Funds are listed in the annual budget each year for maintenance. Maintenance at the Centre is included in the rental charge to each Centre.</p>
Expected financial effects	<p>It is estimated that the City will realise savings of approximately \$2.4M. The base rental income will be used for capital improvements. Using the base rental in this manner means that ratepayers will not have to fully fund any further capital improvements at the Centres.</p> <p>The assertion in one of the submissions that the City is already transferring \$400,000 per annum out of Craigie Leisure Centre is incorrect. This amount relates to the rent charged against the Centre and shows up as an expense in the Centre's budget. Its impact is reflected in the deficit being incurred by the Centre's operation and hence being subsidised by the ratepayers.</p>
Expected effects on other persons	Being competitive in the market place does not mean the Centres will have a highly competitive atmosphere. The intent is to facilitate the Centres being able to be very attractive to potential participants to use the available facilities so that the centres compete successfully in the market place in attracting people to the Centres.

Development of Craigie Leisure Centre / Wanneroo Water World	Craigie Leisure Centre commenced operations as Wanneroo Water World and the original aquatic hall was incorporated into the dry side of the leisure centre. The Centre has been operating in one form or another since 1988.
Overflow carparking - Craigie Leisure Centre and its impact on Craigie Open Space	Craigie Leisure Centre has adequate carparking. There have been no ongoing incidents, to the knowledge of staff, of Centre patrons parking their vehicles in the bush area of the carpark. The site where the skate park is located was originally planned and part developed for carparking but has not been required.
Ramifications of a merger of RANS with another entity	The lease prevents RANS from assigning the lease or subletting any part of the Centres without Council approval.
Lack of Community Consultation	There has been widespread publicity in the local press regarding the proposed lease of the leisure centres over an 18 month period as outlined in Attachment One to this report.
Programming of Centres, impact on existing user groups	RANS are required to honour existing booking and membership arrangements for a twelve month period.
Original funding arrangements for construction of the Centres which included Government grants	The Centres remain the property of the City. There are numerous examples of leased facilities that have received a grant from the Community Sport and Recreation Facilities Fund (CSRFF). The Ministry for Sport and Recreation Way2Go has no objection to leisure centres that have received funds through (CSRFF) being managed by a management contractor.
Proposal to initially lease one Centre only	This approach was considered and rejected as it was considered that Council would get the best possible outcome by combining all three centres into the one lease.
Opposition to privatisation of Community Centres	Currently, there are no proposals to outsource the management of the community centres.
Future employment of Leisure Centre staff by RANS	RANS are not required under the lease to employ any or all existing leisure centre staff. Leisure Centre staff will be encouraged to apply for jobs with RANS and RANS have previously indicated that all existing staff who apply for positions will be interviewed. Training has been organised to assist staff with preparing resumes and interview techniques to ensure they have the best possible chance of obtaining employment with RANS.
Due Diligence of RANS operation	There has been an extensive due diligence process conducted by the Tender Evaluation Committee to ascertain the financial and operational standing of RANS. RANS are a financially viable and successful company which is a leader in the field of leisure centre management.

Development of Craigie Open Space	<p>There is concern that further development of Craigie Leisure Centre will be detrimental to Craigie Open Space. The extensions suggested by RANS will not be extensive in scale and will need to be approved by Council and other relevant authorities. RANS will be unable to develop any facilities outside of the lease area at Craigie Leisure Centre.</p> <p>There has been a number of proposals over the years to develop recreation facilities at Craigie Open Space. All proposals have lapsed due to concerns relating to the environmental impact of the projects on Craigie Open Space.</p>
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Legal Advice Received

A review of the legal advice received by the City relating to Tender 072-99/00 - Operational Management and Lease, City of Joondalup Leisure Centres has been conducted.

The City's solicitors were required to review the specifications for the tender for the operational management and lease of the leisure centres and to prepare a lease for Council. Representatives from Watts and Woodhouse participated in numerous meetings providing advice on the many issues that required addressing in the specifications and the lease.

An extensive review process was conducted of the lease and specifications by the City's solicitors before tender. The City's solicitors also reviewed aspects of reports and recommendations to Council following the conclusion of the tender evaluation on this matter.

Advice has also been sought from Clayton Utz regarding the provisions of the Local Government Act and tender regulations, and Mallesons and the Chamber of Commerce and Industry on industrial relations matter relating to transmission of business issues.

Annual General Meeting of Electors

A number of resolutions were passed at the Annual General Meeting of Electors held in December 2000 concerning the proposed lease of the leisure centres. These resolutions and comments in response are detailed below.

MOVED Mrs Wood, SECONDED Mr de Gruchy that the Motion CJ337-11/00 - Operational Management and Lease, City of Joondalup Leisure Centres be RESCINDED and that the matter be referred to:

- 1 the Minister for Local Government for a ruling;*
- 2 the Minister for the Environment for a ruling;*
- 3 the Minister for Lands for a ruling;*

- 4 *the Minister for Planning for a ruling;*
- 5 *the Australian Securities and Investments Commission regarding RANS' eligibility in Western Australia.*

The Motion was Put and

CARRIED

A Council decision cannot be rescinded once acted upon. A Council decision can also not be rescinded by Electors at an Annual General Meeting.

The Council is currently inviting public comments on the Business Plan for the leasing of the three leisure centres Craigie, Sorrento/Duncraig and Ocean Ridge. The closing date for submissions on the Business Plan is 2 February 2001. The Council has also given public notice of its proposal to dispose of the three leisure centres by a lease. The closing date for submissions is 9 February 2001.

Officers have been liaising with the Departments of Land Administration and Local Government concerning the proposed lease of the City's leisure centres to RANS Management Group. The Department of Land Administration has approved in principle the lease agreement for the leisure centres and the lease when ready will be submitted to the Minister for Lands for endorsement.

Legal advice has been received that the lease does not contravene Sections 18 and 46 of the Lands Administration Act.

The Department of Local Government has advised that the business plan for the proposed lease of the leisure centre meets the requirements of the Local Government Act 1995.

Only leases on reserves, which exceed 10 years, require the approval of the Minister for Planning under Section 20 of the Town Planning Act. Bushplan does not apply to buildings. The Ministry of Planning has advised that it has an interest in the area only if the area is vegetated and there are proposals to clear the vegetated land.

The Department of Environmental Protection has advised that it would only become involved in this type of matter if it was referred to it by the Ministry for Planning.

The Australian Securities and Investments Commission have advised that RANS Management Group are registered with the Commission and are able to trade anywhere within Australia.

Council at its meeting 7 February 2001 formed a Committee to review the motions carried at the Annual General Meeting of Electors held in December 2000. This Committee meets Thursday 15 February 2001.

COMMENT/FUNDING

It is considered that the questions, philosophical perspectives and other matters raised in the submissions have been properly addressed in this report. The requirements under the Local Government Act in relation to the Business Plan have been complied with and all other relevant legislative requirements addressed.

Council at its meeting on 27 November 2000 resolved to award the Lease to RANS Management Group for five plus five years for the operational management and lease of the City's Leisure Centres in accordance with the negotiated terms and conditions as outlined in Report CJ 290-10/00 and Report CJ 337-11/00 subject to confirmation being obtained that awarding the lease will not be in contravention of Section 3.59 of the Local Government act and sections 18 and 46 of the Land Administration Act 1997, should those sections apply.

Sections 3.58 and 3.59 of the Local Government Act have now been complied with. Advice has been received that the lease does not contravene Sections 18 and 46 of the Lands Administration Act. A rigorous and exhaustive review process has been conducted. The market test of the leisure centres demonstrates that the proposed lease will be beneficial to the City and the customers of the leisure centres. It is considered that none of the submissions have demonstrated any reason that would change this position.

Under section 3.58 of the Local Government Act, Council is required to consider any submissions and to record in the minutes of the meeting its decision and reasons for its decision.

Under section 3.59 of the Local Government Act, Council is required to consider any submission and, if it is resolved to proceed with the undertaking as proposed, to decide by an absolute majority.

RECOMMENDATION

That Council:

- 1 in accordance with the provisions of section 3.58 and 3.59 of the Local Government Act 1995 RECEIVES the submissions made in relation to the proposed disposition by means of lease of Reserve No's. 32380, 32858, 34330;**
- 2 having considered the submissions made in relation to the proposed disposition by means of lease of Reserve No's. 32380, 32858, 34330 in accordance with the provisions of section 3.58 and 3.59 of the Local Government Act 1995 BY AN ABSOLUTE MAJORITY PROCEEDS to grant the Lease to RANS Management Group for five plus five years for the operational management and Lease of the City's Leisure Centres in accordance with the negotiated terms and conditions as outlined in Report CJ 290-10/00 and Report CJ 337-11/00;**
- 3 NOTES that in accordance with section 3.58 of the Local Government Act 1995 its reason for proceeding with the lease is that it considers the lease of the leisure centres to RANS Management Group will provide the most advantageous outcome to the City and the customers of the leisure centres;**
- 4 AUTHORISES the execution of the Lease from the earliest possible date after 30 April 2001 for a period of 5+5 years for the Management and Lease of City of Joondalup Leisure Centres under the common seal;**
- 5 NOTES that a report on the Annual General Meeting of Electors held in December 2000 was presented to Council at its meeting of 13 February 2001;**

- 6 NOTES that a review of the legal advice received in relation to Tender 072-99/00 has been conducted;**
- 7 CONFIRMS its nomination of Cr's Carlos and Wight as representatives to the Leisure Centre Strategic Management Group; and**
- 8 CONFIRMS BY AN ABSOLUTE MAJORITY, pursuant to the provisions of Section 6.11(1) of the Local Government Act 1995, the creation of a new Reserve Account titled Leisure Centre Capital Improvements for the purpose of Capital Improvements to the City's Leisure Centres operated by RANS Management Group.**

Appendix 20 refers

To access this attachment on electronic document, click here: [Attach20brf200201.pdf](#)

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ITEM 9 WANNEROO DISTRICT BASKETBALL ASSOCIATION - UNRESTRICTED / SPECIAL FACILITIES LIQUOR LICENCE - [03097] [58166]

WARD - All

SUMMARY

Wanneroo District Basketball Association (WDBA) has requested support from the City for its application to the Office of Racing, Gaming and Liquor to upgrade its existing Restricted Liquor Licence to an Unrestricted Club Liquor Licence, for its premises at the Joondalup Basketball Stadium.

The intent of the request is to improve the Association's financial viability to assist in trading out of its current financial difficulties, which includes having fallen behind on its lease payments to the City. It is understood that the Association's overall financial position is precarious and that it has to be mindful of the legal ramifications if it continues to trade and is unable to meet its debts.

Wanneroo District Basketball Association does not have long term accommodation available to it at its current stadium at Collier Park with its sub lease with the City ending in 2002. The City leases the land from LandCorp with its lease ending in 2002, with two five year options. The first option has been exercised by the City on behalf of the Association. At the conclusion of the lease, the land will be redeveloped by LandCorp, and the Basketball Association will need to secure a "home" to ensure that the sport of basketball continues as a major participation sport in the Joondalup region.

It is important to note that the issuing of an unrestricted liquor licence may affect the viability of commercial businesses in the area.

As the request for an unrestricted liquor licence poses a number of issues concerning the long term future of basketball in the region, and may impact on the viability of other businesses in the region, it is considered that the Lakeside Ward Councillors and officers nominated by the Chief Executive Officer meet with Wanneroo District Basketball Association to discuss its proposal and future plans, with a further report be presented to Council by April 2001.

BACKGROUND

Liquor Licence

Any application for an unrestricted liquor licence must be referred to Council for consideration in accordance with Council Policy 4.3.3. (Attachment one refers)

In accordance with the Liquor Licencing Act 1988, an applicant for a Club Licence must ensure that the facility adheres to the Health Act 1911 (Section 39) and does not contravene any Planning matters (Section 40).

To trade with a Club Licence, the applicant needs to have exclusive tenure of the facility. The Office of Racing, Gaming and Liquor has advised that this can only occur if the applicant possesses a lease on the facility. Wanneroo District Basketball Association has held a lease with the City since 1982 for premises located at the Joondalup Basketball Stadium (380 Joondalup Dr, Joondalup).

The major difference between an unrestricted liquor licence and a Club Restricted Liquor Licence is the ability to sell packaged liquor.

If support is given to upgrade from a Club Restricted Liquor Licence, the City, as the lessor of the facility, will provide the applicant with a letter of support to the Office of Racing, Gaming and Liquor and a copy of the lease informing the Office that the applicant will have exclusive tenure of the facility. Other information provided by Council includes copies of site and floor plans of the facility.

Wanneroo District Basketball Association

Lease Arrangements

The former City of Wanneroo leased the property in Collier Pass from LandCorp and sub leased the land to Wanneroo District Basketball Association for its premises at the Joondalup Basketball Stadium from LandCorp.

The lease with LandCorp contains an option to renew for two additional five year terms, providing there is no breach in covenants. These options are exercisable by the Lessee. The first five year option has been exercised by the City on behalf of Wanneroo District Basketball Association (Item CS272-09/97 refers).

Exercising this option to renew has extended Council's lease with LandCorp to 24 December 2007, and, if the second option is exercised, to 24 December 2012.

Financial Arrangements

Wanneroo District Basketball Association obtained a self-supporting loan for \$275,000 in 1982 to build the complex. Wanneroo District Basketball Association experienced financial difficulties and as a consequence the former City of Wanneroo in 1987 refinanced the debt over a 20-year term. The former City of Wanneroo repaid this loan in full and the balance of the Wanneroo District Basketball Association's debt is covered by a lease agreement with the City that matures on 23/12/2002. This debt was allocated to City of Joondalup in the division of assets determination by the Joint Commissioners.

The Club subsequently has had a history of cash flow problems and at a meeting in January 2000 between the Association's Administrator, President & the City's Debtors Controller, Wanneroo District Basketball Association offered a repayment schedule. The schedule was to pay all current lease payments as well as clear 40% of the total arrears of \$18,300 over the next twelve month period ending December 2000.

Since the repayment schedule was agreed, the operations of the Association have been taken over by the Board of Directors, and the repayment schedule has not been adhered to. In August 2000, the City requested that the Board of Directors produce financial evidence as to the Club's viability and how they were intending to pay back their lease arrears. The financial statements produced showed that the Club was in a serious financial difficulty.

In response to the financial issues raised from the City's investigations into the outstanding arrears, Wanneroo District Basketball Association convened a strategic planning group to provide the Association with a robust plan to rebuild the economic viability of the Association. The plan included a submission to seek Council support for an extension of its liquor licence to an unrestricted licence with the purpose of increasing sponsorship and sales revenue in order to meet its financial obligations to the City in particular. The Association has not yet provided the City with a written copy of its Strategic Plan

Future Plans

Discussions have been held with Wanneroo District Basketball Association concerning its long term future, as at the completion of the lease period the land on which the stadium is located will be resumed by LandCorp for commercial development. Wanneroo District Basketball Association has also been assessing potential sites for a basketball stadium and has held discussions with ARENA Joondalup.

DETAILS

The issuing of the Section 39 Certificate of Local Health Authority and a Section 40 Certificate of Local Planning Authority has been investigated and approved.

A legal opinion on whether the lease purpose will accommodate an unrestricted liquor licence as part of a basketball stadium has confirmed that the lease will accommodate an unrestricted liquor licence.

The Joondalup Basketball Stadium meets the requirements set out in Policy 4.3.3 regarding the Storage and Consumption of Alcohol at Community Facilities and Reserves. The Association has indicated that the existing storage area is adequate and will not require any extensions to the building.

As part of the Liquor Licencing assessment process, the local community is consulted by the Office of Racing, Gaming and Liquor to ascertain its views on the proposal.

COMMENT/FUNDING

The intent of the Wanneroo District Basketball Association's request is to improve the Associations financial viability and trade out of its current financial difficulties.

Wanneroo District Basketball Association has again fallen behind on its lease payments to the City. It is understood that the Association's overall financial position is precarious and that it has to be mindful of the legal ramifications if it continues to trade and is unable to meet its debts.

Wanneroo District Basketball Association does not have long term accommodation available to it at its current stadium at Collier Park with the initial lease ending in 2002 and subject to the City exercising the second option the sub lease could end at the latest in 2012. At the conclusion of the lease, the land will be redeveloped by LandCorp and the Association will need to secured a "home" to ensure that the sport of basketball continues as a major participation sport in the Joondalup region.

At its meeting in September 1997, Council resolved to commence discussions with Wanneroo Basketball Association and LandCorp to identify possible sites for a new basketball stadium and funding options (Item CS272-09/97 refers).

Discussions have taken place and the Association has been encouraged to meet with management from the ARENA Joondalup to discuss the possible relocation of the Association to the ARENA. The future use of the Collier Pass site has been discussed with LandCorp and has been included in the issues being addressed with LandCorp as part of its final settlement with the City.

Wanneroo District Basketball Association has been assessing potential sites for a basketball stadium and has held discussions with ARENA Joondalup.

It should be noted that a potential scenario is that Wanneroo District Basketball Association will seek to relocate to the ARENA and develop a four court complex which it would then manage under a lease arrangement. Funding arrangements for such a development would be along the lines of one third from the Association, one third from the City and one third through the Community Sport and Recreation Facilities Fund. An approximate cost of such a facility could be \$4.5M.

It is debatable, in light of the financial situation of Wanneroo District Basketball Association, whether it would be able to fund its contribution and maintain a financially viable operation. This needs to be fully explored.

There are a number of other liquor outlets in and around the Joondalup Central Business District. While Council cannot consider this proposal on the impact that additional competition may have on existing businesses, Council does have a role to play in the economic development of the region. Given the other issues involved, it is considered that before Council considers supporting the proposed unrestricted liquor licence for Wanneroo District Basketball Association a meeting be arranged with the Lakeside Ward Councillors and officers nominated by the Chief Executive Officer to discuss its proposal and future plans and a further report be then presented to Council.

RECOMMENDATION

That Council AUTHORISES the Lakeside Ward Councillors and officers nominated by the Chief Executive Officer to meet with representatives from Wanneroo District Basketball Association to discuss the Association's proposed unrestricted liquor licence and future plans with a further report to be submitted to Council by April 2001.

Appendix 4 refers

To access this attachment on electronic document, click here: [Attach4brf200201.pdf](#)

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ITEM 10 RENEWAL OF LEASES - MARMION, DUNCRAIG AND CRAIGIE PRE-SCHOOLS - [27459] [42723] [11921]

WARD - South Coastal and Pinnaroo

SUMMARY

The former City of Wanneroo leased purpose built buildings to the Education Department of Western Australia for a number of years to provide venues for early childhood education.

Leases for the Marmion, Duncraig and Craigie Pre-Schools have expired, but the Education Department has continued to pay rent thereby indicating the Department’s continuing requirement for the premises.

In view of the continued occupation, the City recently negotiated new leases to formalise the arrangements between the organisations. It is recommended that the leases be renewed by Council subject to the conditions outlined in this report.

BACKGROUND

The former City of Wanneroo purpose built early childhood venues to meet the needs of local people over a period of years in line with regional development. Currently there are nine such venues within the City. Four are leased by community organisations and the Education Department leases the remaining five.

DETAILS

The leases at Marmion, Duncraig and Craigie Pre-Schools have expired and, as the Education Department’s requirement for these buildings is continuing, new leases have been negotiated.

LEASE TABLE

Lease	City of Joondalup File Ref	Property	Commercial Rent P/A	Community Rent P/A	Current Rent P/A	New Negotiated Rent P/A	New Term	Negotiated increase P/A
Lea019	42723	Marmion Pre-School	\$30,940	\$2,252	\$1,200	\$3,000	5yrs	5%
Lea021	27459	Duncraig Pre-School	\$33,630	\$2,234	\$1,130	\$3,000	5yrs	5%
Lea033	11921	Craigie Pre-School	\$34,190	\$2,268	\$1,250	\$3,000	5yrs	5%

The Marmion Pre-School is situated on “Infant Health Clinic, Kindergarten & Children’s Playground” Reserve N^o 29740 with a Management Order in the name of the City with power to lease for 21 years. Accordingly, any lease of premises on this reserve will require the approval of the Minister for Lands as provided in Section 18 of the Land Administration Act.

Both Duncraig and Craigie Pre-Schools are situated on land held in freehold by the City and therefore no approval by the Minister for Lands is necessary for these leases.

CURRENT USEAGE

Property	Useage
Marmion Pre-School	Children – Monday, Tuesday, Thursday, Friday from 8.30 – 3.30pm. Staff 5 days per week.
Duncraig Pre-School	Children Monday, Tuesday, Thursday and Friday from 8.30am – 3.30pm. Staff 5 days per week.
Craigie Pre-School	Children – Monday, Tuesday, Wednesday, Friday 8am – 12.30pm. Staff Monday and Thursdays until 2pm.

RENT INCREASES

On enquiry with the Education Department regarding rental payments it was evident that payments to the former City of Wanneroo had fallen well behind payments made to other local government authorities for the use of purpose built early childhood buildings. Currently both the Cities of Stirling and Canning charge the Education Department \$2,000 per annum and the City of Stirling is currently renegotiating for a 200% increase. Further, the Local Governments of Stirling, Canning, Bayswater, Belmont, Gosnells, Nedlands and Wanneroo also charge annual escalations in the rental payments to keep pace with CPI.

Therefore, a proposal to increase rental payments in line with current practice in other local government areas was negotiated. While this increase does not reflect the true lettable value of these buildings, the City’s ongoing support for early childhood education in the community is demonstrated.

OWNERSHIP OF BUILDINGS AND IMPROVEMENTS

The lease provides that at the expiration of the term the lessee is to yield up to the City the demised premises and all buildings, improvements, fixtures and fittings in good and tenantable repair. The lease does not provide for the payment of any consideration or compensation by the City in respect of those buildings, improvements, fixtures and fittings.

RECOMMENDATION

That Council APPROVES renewing leases with the Minister for Education for the Marmion, Duncraig and Craigie Pre-Schools subject to:

- 1 each Pre-School lease being for a period of 5 years commencing 1 January, 2001 with no options to renew;**

- 2 each Pre-School leased be for a rental of \$3,000 per annum with escalations of 5% per annum;**
- 3 the Minister for Lands granting approval to the Marmion Pre-School lease;**
- 4 the signing and affixing of the Common Seal to the lease documents for the Marmion, Duncraig and Craigie Pre-Schools.**

ITEM 11 MINDARIE REGIONAL COUNCIL - CITY OF STIRLING'S PROPOSAL TO ACCEPT ATLAS' SECONDARY TREATMENT RESIDUE TO TAMALA PARK AT NO CHARGE - [41196]

WARD - All

SUMMARY

The City of Stirling has submitted a proposal to the Mindarie Regional Council to landfill the residue from the secondary waste treatment process at no charge. The Atlas Group contracts to the City of Stirling for the disposal of its rubbish and prior to April 1999 they were processing this waste into soil improvement products characterised by a 70% diversion from landfill. The residue, in the form of baled inorganic matter was disposed at the Atlas landfill at the rear of the processing plant, Alexander Drive, Mirrabooka. After April 1999, approval to dispose of the baled residue was withdrawn by the Department of Environmental Protection and the processing of waste was discontinued. Since this time, the City of Stirling through their contractors Atlas, have been disposing of their rubbish into Tamala Park.

The reason for the request to accept the bales at no charge is that the City of Stirling claims it is paying a gate charge of \$65 per tonne to process the waste. It is adamant that it will not pay any more as it is contributing to the waste diversion from landfill more than any other Council in the region. Atlas will not pay the cost to dispose of the bales at Tamala Park although it has indicated it will pay for the transport and handling of the bales at Tamala Park.

The City of Stirling proposal indicates that there are a number of benefits for the Mindarie Regional Council and in particular the member Councils. Of particular importance to the City of Joondalup is the ability to investigate the merits of a single bin collection system, with the potential major benefits to all member Councils. The City of Joondalup has in its strategy to trial the single bin system with the City of Stirling and Atlas. If the bales are not accepted into Tamala Park the opportunity will be lost. This will significantly impact on the options City of Joondalup will have with regard to its waste collections systems for any waste treatment options City of Joondalup may wish to become involved in.

Studies completed on the subject show:

For Mindarie Regional Council:

- The ability to demonstrate to others, particularly the State Government, a commitment to higher order plans such as the Waste 2020, via support to a secondary treatment initiative;
- The ability to demonstrate to others, particularly the State Government, further commitment to secondary treatment, and thus, further establish its case for a Stage Two landfill approval;
- The ability to create additional time for utilisation of stage one whilst implementing other initiatives such as the approval for Stage two landfill;

For member Councils:

The ability to significantly reduce the likelihood of member councils requirements to dispose of waste elsewhere for an interim period, at an associated cost penalty (this is because the City of Stirling waste going to Tamala Park will fill the stage one at a faster rate than if the waste was being processed by Atlas with a diversion rate of 70%, given that the approved stage one has an estimated 3.5 years left).

It is recommended that the City of Joondalup support the City of Stirling proposal in accordance with the Mindarie Regional Council resolution.

BACKGROUND

The Mindarie Regional Council at its meeting held on 14 December 2000 resolved as follows:

That the Mindarie Regional Council:

- Note that work completed by the independent investigation team in regard to the City of Stirling proposal
- Approve the City of Stirling proposal, as follows
- That any baled waste from Atlas treatment be disposed to Tamala Park at nil cost per tonne
- That Atlas be required to demonstrate an appropriate authentication process for the composition of bales
- That Atlas manage disposal of bales at Tamala Park
- That the arrangement be confined to either the expiry of the Stage One Landfill or two years, whichever is the lesser
- Approve this modified proposal subject to approval by each Member Council of the Mindarie Regional Council
- Note that acceptance of this proposal by Mindarie Regional Council, and Member Councils, is demonstrated level of commitment to secondary treatment, as required by Minister for the Environment.

The Regional Council has been given legal advice to gain individual member Council consent to accept the bales at no charge.

The City of Stirling was an inaugural member of the Mindarie Regional Council, and is one of four landowners of that land comprising Lot 17 at Tamala Park. The City of Stirling is currently represented by four Councillors on the Mindarie Regional Council; the City of Joondalup has two.

Prior to April 1999, the City of Stirling had disposed of its domestic waste via contractual arrangements with the Atlas organisation. This disposal was characterised by the diversion of in excess of 70% of this waste from landfill. The Atlas process involved the separation of recyclable material from the organic stream and then processing the waste into compost for use as a broad acre soil improver. A number of factors resulted in the Atlas organisation being unable to deliver this service from April 1999. In the wake of this development, the City of Stirling adopted contingency arrangements.

These contingency arrangements included the subsequent disposal of City of Stirling domestic waste to Tamala Park. Concurrently, a number of initiatives were developed to resolve those issues, which had precluded the ongoing use of the Atlas facility. These initiatives included the commissioning of Mr Harry Morgan to consider the factors, and provide recommendations to the Minister for the Environment.

The work by Mr Morgan was completed in June 2000, and his recommendations are currently under consideration by the Minister for the Environment.

The City of Stirling is currently examining options for the continued disposal of its domestic waste, as a concurrent activity with the consideration of the Morgan Report by the Minister for the Environment. As part of this examination, the City of Stirling has developed a proposal for the continued disposal of some waste to Tamala Park. This proposal has been provided in writing to the Mindarie Regional Council, and is included as Attachment One to this Item. The City of Stirling has also provided a copy of this correspondence to the Chief Executives of member Councils for their consideration.

The Mindarie Regional Council at its meeting held on 19 October 2000, resolved to accept the City of Stirling's proposal for the disposal of residue bale waste from the Atlas process to Tamala Park at nil cost, to hold an independent investigation into the proposal and consider it at the next meeting. Also, note the legal opinion for individual member Councils to accept this proposal.

The administration has conducted further investigations, in conjunction with an independent investigative team comprising the following:

- Mr Graham McHarrie and Mr David Menarry, from Deloitte Touche Tohmatsu
- Mr Hendry Young, from Sinclair Knight Merz

DETAILS

Tamala Park - City of Stirling Usage

- The City of Stirling commenced the disposal of the majority of its domestic waste to Tamala Park in April 1999. Mindarie Regional Council subsequently approved the disposal of this waste to Tamala Park at member rates ie \$17.00 per tonne, including the landfill levy of \$3.00 per tonne.

The City of Stirling disposed of 90,000 tonnes of waste to Tamala Park in 1999/2000

This data demonstrates that the City of Stirling is disposing some 1730 tonnes of waste to the Mindarie Regional Council's Tamala Park landfill per week. This represents, approximately 27 per cent of the Council's total waste disposal to landfill.

The Morgan Report

Some key recommendations of the Morgan Report submitted to the Minister for the Environment in June 2000 are as follows:

- That approvals be provided to the Atlas organisation for the recommencement of operations.

- That Atlas be directed to dispose of any residue from its waste treatment processes, packaged in bale form, to sites other than their facility at Malaga.

It is apparent from various sources that it is unlikely that the residue bales from the Atlas process can be disposed to locations other than a Class Two Landfill ie Tamala Park. This is due to the fact that some doubt remains regarding the appropriate classification of this material ie whether the material is Class One (inert building material type waste) or Class Two waste (household putrescible type waste). The City of Stirling has initiated discussions with the Mindarie Regional Council in terms of the potential disposal of this bail material to Tamala Park, this is addressed in the City of Stirling proposal.

The City of Stirling Proposal

The City of Stirling proposal, provided previously, is that the Mindarie Regional Council allows the residue bales from the Atlas process to be disposed to Tamala Park at no charge.

The City of Stirling has suggested that this proposal has advantages for both the City and the Regional Council as follows:

- Acceptance of the proposal would allow the City of Stirling to recommence operations using the Atlas process, at an acceptable cost to the City, and in a manner which is consistent with the maximum diversion of waste from landfill.
- The proposal would provide the Mindarie Regional Council with a reduced demand on available airspace for landfill, particularly within the Stage One area, and subsequent flexibility, in terms of extended life of this Stage One area, as well as the ability to provide this airspace for other customers.

Legal Issues

Mr John Woodhouse has provided some guidance on the City of Stirling proposal, and these are as follows:

- That any approval to the specific proposal should be provided not only by the Regional Council but also by individual member Councils, on the basis that such an approval would, potentially, be outside the existing Constitution Agreement.
- That any modified proposal eg. payment for disposal of bales at anything less than member rates ie \$17.00 per tonne would also require member Council approval.

The Independent investigation

An independent investigation team comprising representatives from Deloitte Touche Tohmatsu and Sinclair Knight Merz was appointed with a set of criteria for an assessment of the proposal.

Key points to note are as follows:

- There is a negative impact for the Mindarie Regional Council because of the revenue foregone by accepting Atlas bales at no charge. However, this impact is considerably lessened when apportionment to the member councils. (In simplistic terms, the cost impact in today's prices is 20,000 tonnes @ \$17 per tonne which equates to \$340,000 per annum). It is important to note this cannot be considered in isolation because of the dot points below;
- Member councils would benefit from acceptance of the proposal because of an additional six months waste disposal at Tamala Park would be created, rather than the 'worst case' scenario (i.e. running out of space because of the extra volumes from the City of Stirling and then a subsequent need to dispose of waste elsewhere at \$42.00 per tonne plus transport).
- That City of Stirling would not benefit, in financial terms, from acceptance of the proposal. They will be paying \$65 per tonne to process the waste through Atlas.

Strategic Issues

The Mindarie Regional Council has an approved Strategic Plan, developed with respect to a Regional Waste Management Plan, and is currently finalising a Master Plan for the Tamala Park site, as well as progressing investigations into Secondary Treatment.

Any decision regarding the City of Stirling proposal should be with due reference to these strategic initiatives.

An Evaluation of the Proposal

The City of Stirling proposal is consistent with those directions set by the State Government, namely, the reduction of waste for disposal to landfill. This direction is reinforced in the draft WASTE 2020 documentation. Mindarie Regional Council acceptance of the proposal would provide a clear demonstration of support for State Government Strategy (benefit).

The City of Stirling proposal is compatible with those plans previously approved by the Mindarie Regional Council. The proposal would enable a reduction in the rate of usage of existing landfill space, and provide the Council with additional time in which to introduce not only Secondary Treatment but also any additional landfill. Moreover, the Mindarie Regional Council acceptance of the proposal is likely to improve the likelihood of smooth approval to the Stage Two landfill, on the basis of further demonstrated commitment to secondary treatment (benefit).

The City of Stirling proposal is workable, from an operational perspective, in terms of the disposal of any residue bales. Atlas has demonstrated to the independent investigation team that a quality system for authentication of bale content is in place. Moreover, Atlas will manage the bales at Tamala Park.

The proposal will create a negative impact for the Mindarie Regional Council.

Cost – Benefits Summary

The Mindarie Regional Council has the opportunity to obtain the following benefits through acceptance of the City of Stirling proposal:

- The ability to demonstrate to others, particularly the State Government, a commitment to higher order plans such as WASTE 2020, via support to a secondary treatment initiative;
- The ability to demonstrate, to the State Government, further commitment to secondary treatment, and, thus, further establish its case for Stage Two landfill approval;
- The ability to create additional time for utilisation of Stage One landfill whilst implementing other initiatives such as Stage Two landfill and secondary treatment;
- The ability to reduce the likelihood of member Council requirements to dispose of waste elsewhere, albeit for an interim period, at an associated cost penalty;
- The potential to fill the extra space created at commercial tipping rates which could potentially reduce the cost impact of the proposal for the Regional Council.

RECOMMENDATION

That Council APPROVES the City of Stirling proposal, as follows:

- 1 that any baled waste from Atlas treatment be disposed to Tamala Park at nil cost per tonne;**
- 2 that Atlas be required to demonstrate an appropriate authentication process for the composition of bales;**
- 3 that Atlas manage disposal of bales at Tamala Park;**
- 4 that the arrangement be confined to either the expiry of the Stage One landfill or two years, whichever is the lesser;**
- 5 notes that the acceptance of this proposal by the Mindarie Regional Council, and member Councils, is a demonstrated advanced level of commitment to secondary waste treatment, as required by the Minister for the Environment.**

Appendix 18 refers

To access this attachment on electronic document, click here: [Attach18brf200201.pdf](#)

ITEM 12 STATE BLACK SPOT PROGRAM SUBMISSIONS - 2001/02 - [09480]

WARD - All

SUMMARY

Main Roads WA has advised that submissions for the 2001/02 State Black Spot Program close at the end of February 2001. All submissions are considered on their merits and are evaluated against the criteria set by the Main Roads WA State Black Spot Program Development and Management Guidelines.

The following report details the submission process, proposals and possible funding implications for the City.

BACKGROUND

In August 2000, the State Government announced a new initiative to improve road safety, targeting black spots and road improvements around Western Australia.

The State Black Spot Program is aimed at further improving road safety across Western Australia thereby reducing the significant trauma and suffering by crash victims, family and friends.

The program targets those road locations where crashes are occurring and aims to fund cost effective, safety orientated projects by focusing on locations where the highest safety benefits and crash reductions can be achieved.

The program is structured in two parts and evaluated and managed independently. Main Roads is responsible for the overall administration of the State Black Spot Program.

Proposals for treatments on National Highways, State Highways and Main Roads will be evaluated and managed by Main Roads.

Proposals for treatments on Local Roads will be evaluated through the Regional Road Groups in association with local RoadWise officers and managed by the State Road Funds to Local Government Advisory Committee through those groups.

Similarly approvals of projects for the State Black Spot Program will take place within the relevant management authorities.

For Highways and Main Roads the recommending body will be either the Executive Director Urban Roads or the Executive Director Rural Roads. The Commissioner Main Roads will approve the program.

For Local Roads, Regional Road Groups will recommend the proposals for treatment while the program will be approved by the State Road Funds to Local Government Advisory Committee.

Following this the recommended program will be forwarded to the Road Safety Council for information and comment. Main Roads will make a formal presentation of the approved programs to the Road Safety Council.

Submissions for the 2001/02 State Black Spot Program close at the end of February 2001. All submissions are considered on their merits and are evaluated against the criteria set by the Main Roads WA State Black Spot Program Development and Management Guidelines.

The minimum eligibility crash criterion for intersections is an average of 1 crash per year over 5 years. The crash period is 5 years from 1995 to 1999 for the 2001/02 program.

The State Black Spot Program will allocate 2/3rd funding of the successful project cost with the remaining 1/3rd cost (mandatory) to be met by Council.

It is envisaged that the Minister for Transport will announce the approved projects in April 2001.

DETAILS

To assist with preparation of submissions for State Black Spot Funding, a data disk including potentially eligible sites (2 crashes or more) and Crash Benefit Cost Analysis Software were forwarded to the City by Main Roads WA.

Subsequently, 177 sites were evaluated, with projects that had an estimated Benefit Cost Ratio (BCR) value of 1 or greater, considered appropriate for submission.

On the basis of this assessment, eleven (11) sites are recommended for submission as part of the 2001/2002 State Black Spot Program.

A comprehensive list of projects, total project costs, possible State Black Spot Program funding and the mandatory Council contributions should funding be approved are shown on Attachment 1.

COMMENT/FUNDING

In order to meet the mandatory funding criteria, successfully approved projects will require a 1/3rd funding contribution from Council.

On this basis, each successful project will need to be listed for funding consideration as part of the City's upcoming 2001/02 budget deliberations.

To ensure that the estimated expenditure for 2001/02 does not increase, it is proposed to fund successful projects through the existing Traffic Management Regional Road Junction Program. The existing Five-Year Capital Works Program currently lists a \$520,000 allocation to Regional Road junctions in 2001/02.

While it is unlikely that all projects submitted will be successful given the limited funding available, the maximum contribution that Council may be liable for if all the submitted projects were successful would be \$456,667.

Subject to approval, each successful project contribution (1/3rd) may be funded through this program with any remaining funds allocated to the highest priority Regional Road Junction projects as appropriate.

It should also be noted that as the majority of projects have previously been listed within the City's existing Five-Year Capital Works Program, if successful, projects will ultimately result in an actual 2/3rd reduction (cost saving) in future proposed expenditure of Municipal funds.

In view of this, the projects shown listed on attachment are recommended for submission to the 2001/02 State Black Spot Program for funding consideration.

Council will be notified of the successful projects following the Ministers announcement as part of the forthcoming 2001/2002 budget process.

RECOMMENDATION

That Council:

- 1 ENDORSES the submission of projects shown on Attachment 1 to this Report for consideration as part of the 2001/02 State Black Spot Program;**
- 2 AGREES to consider as a high priority 1/3rd funding of successful State Black Spot projects as part of the 2001/02 budget deliberations.**

Appendix 5 refers

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ITEM 13 TENDER NO. 029-00/01 - SUPPLY OF ENGINEERING DESIGN SERVICES - [33176]

WARD - All

SUMMARY

The City has invited tenders for the design, documentation, contract administration and site supervision for the construction of civil projects in the Capital Works programme.

All tenders submitted were evaluated and it is recommended that the tender submitted by Connell Wagner be accepted for a three year period with an option for an extension for a further two years, subject to Council's approval.

BACKGROUND

The City of Joondalup undertakes a Civil Capital Works Programme of approximately \$10 to \$12 million per annum. To assist with the delivery of these works supplementary design, and for specific projects, tender documentation and contract superintendence services are required. Consultants have been invited to provide these services through a contract.

It is proposed that the Consultant will provide a total service on the design, (also tender documentation and contract superintendence as required) to the City to meet the delivery of the nominated Capital Works projects within the required targets. The proposed services to be provided include Road and Drainage Design, Traffic Management Schemes, Pedestrian and Cyclist facilities, Street Lighting, structural design for Underpasses, retaining walls, Landscaping and traffic signals services.

The main emphasis will be on the Forwards Works Programme to achieve a 12-month's lead time prior to construction. This will enable projects to be fully designed, costed and programmed for construction to meet Council's and other State and Federal authorities time frames in relation to project execution requirements.

Contract Term

The Contract term will be up to three years with an annual performance review and with the ability for an extension of up to a further two years subject to satisfactory performance as determined by the City.

Contract non exclusivity

The Contract will not provide exclusivity and the City reserves the right to appoint other Consultants to undertake these works.

Consultancy Works Scope

To maintain flexibility on the use of outsourcing or using in house resources and allowing for budgets to be varied, no minimum amount of work is guaranteed to the Consultant in the Contract.

DETAILS

A public invitation from competent Consultants for the design, documentation, contract administration and site supervision of civil projects was carried out. The advertisement was published in the West Australian on 11 November 2000.

At the close of submissions on Tuesday, 28 November 2000, thirteen tenders were received.

The proposed contract is based on a schedule of fixed percentage price of the actual project cost.

Tenders were received from:

Alan McLean Engineering Pty Ltd
Ove Arup and Partners
BSD Consultants
CCD Australia
Connell Wagner Pty Ltd
David Porter Consulting Engineer
Gutteridge Haskins and Davey Pty Ltd
Halpern Glick Maunsell
Prospero Civic and Cadd Designs
Road West
Sinclair Knight Merz
Wood and Grieve Engineers
Worley Engineers

Tender Evaluation Method

The conditions of tendering specified that all tenders would be assessed against the following criteria:

- a) Price for the Services offered inclusive of disbursements for the production of designs, drawings & fee schedule
- b) Tenderer's demonstrated ability to carry consultancy so that on a short notice to rectify a site problem and incorporate into the design
- c) Tenderer's Resources (example of specialised Consultants if any required to undertake this Contract, manpower available to service this Contract, organisation chart, resumes of key personnel available and to be dedicated for the proposed Works)
- d) Tenderer's previous experience in carrying out similar works

- e) Suitability of timing
- f) Tenderer's References
- g) Evidence of financial capacity to perform the contract
- h) Customers services & communication

Under the City's Contract Management Framework and AS4120, tenders were assessed by an evaluation committee using a multi-criterion assessment system. Each of the above criteria for the tenders submitted was evaluated accordingly.

A list of Consultants was selected to present their approach in detail to a selection panel to undertake, based on briefs, various nominated model projects (An arterial road, a traffic management and a drainage scheme). This would then allow for the Consultants to demonstrate their understanding of the process, the range of experience needed for the various projects, likely fee costs and project timing.

Evaluation results

Each respective tender was evaluated by an evaluation committee against the selection criteria.

Based on this initial evaluation, the following firms were invited to provide a presentation on their approach to the model projects to clarify the tenders:

BSD Consultants
Connell Wagner Pty Ltd
Gutteridge Haskins and Davey Pty Ltd
Sinclair Knight Merz

Subsequently, these firms made a 1-½ hr presentation on the model projects (Shenton Avenue dual carriageway and NST Rail Bridge extension, Glengarry Drive Traffic Management Scheme and Moolanda Boulevard Drainage project) to a selection panel of Council officers.

Based on the overall criteria, Connell Wagner was evaluated as the best tenderer to provide the Design Consultancy.

COMMENT/FUNDING

The design and project construction contracts of the City is approximately \$13 to \$14 million for the current financial period.

To assist in the delivery of these projects, supplementary design and contract supervision is sourced from various consulting engineers. Some of these projects require specialist expertise in the field of structural design, electrical (street lighting and traffic signals) geotechnical and Landscaping/Streetscape. The current total design fee cost of these projects is in the order of \$160,000 per annum.

For each project three quotes are obtained (or tenders called where fees are likely to be above \$50,000) to provide the consultancy service. This process involves large administration and time components to process the project. Also the outsourced projects generally relate to the Capital Works approved in the Annual Budget. The current focus is more on an immediate delivery of projects rather than at a strategic level.

Some of the major funding sources of the City's works are from both State and Federal programmes (MRRP and Black Spot). These programmes require projects to be submitted well in advance of the actual construction with funding recoups to be certified and expended usually within specified programme years. This has previously limited some applications for funding due to commitments to the existing programme. There is also less opportunity to carry forward works. The advanced design of these projects ensure that accurate budget provision can be made, all design issues addressed such as servicing co-ordination prior to construction and the works programmed to meeting specified timeframes.

Also, as the funding availability varies from each year due to the ranking of projects based on nominated criteria, the use of supplementary design services to assist core staff matches the availability of funding. This also provides Council with the flexibility to change its programmes in accordance with its Strategic Plan without impacting on its own staff and day labour resources.

The use of a preferred consultancy also has benefits through:

- reduced fee costs and tendering charges
- streamlined process to commission
- development of a partnership relationship
- provision of specialist expertise and resources to meet specific projects or one-off demands (that can be sourced from across Australia)
- opportunity for staff exchange and development
- access to awareness of interstate and international developments and innovations

Funding for the consultancy fees for the projects can be either direct from the project funds or for the Forward Planning Works from general consultancy allocation in the Operational Budget.

Of the consultants interviewed, Connell Wagner Pty Ltd submitted the lowest schedule of prices. (Refer to Attachment 1)

RECOMMENDATION

That Council:

- 1 ACCEPTS Tender No. 029-00/01 from Connell Wagner Pty Ltd for supply of Engineering Design Services in accordance with the Schedule of Rates as shown on Attachment 1 to this Report for a three year period, with an option to extend for a further two years, subject to Council's approval;**
- 2 AUTHORISES the signing of contract documents.**

Appendix 6 refers

To access this attachment on electronic document, click here: [Attach6brf200201.pdf](#)

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ITEM 14 TENDER NUMBER 033-00/01 SUPPLY & APPLICATION OF CRACK SEALANT - [53151]

WARD - All

SUMMARY

Tenders were advertised statewide for Supply & Maintenance of Crack Sealant, in accordance with the Conditions of Tendering supplied. Tenders closed on 19 December 2000. The contract is a lump sum priced, fixed time contract.

Four tenders were received as follows:-

Pioneer Road Services Pty Ltd, Hazelmere	(\$31,350)
Asphaltech Pty Ltd, Malaga	(\$84,990)
Australian Sealcoating Pty Ltd	(\$73,074)
Warrmax Road Repairs, Dandenong, Victoria	(\$43,500)

This report recommends acceptance of the tender in accordance with the price schedule submitted by Pioneer Road Services Pty Ltd, in accordance with the Conditions of Tender.

The lowest tenderer, Pioneer Road Services Pty Ltd, has previously undertaken this type of work for the City of Joondalup.

DETAILS

Warrmax Road Repairs undertook this type of work for the City during 1999/2000. Pioneer Road Services Pty Ltd held the previous contract during 1996 to 1999.

All the above tenderers have successfully undertaken road sealing works for the City. Therefore, the lowest price becomes the determining factor.

The price submitted by Asphaltech Pty Ltd is high as it is proposed to sub-contract the work to Australian Sealcoating Pty Ltd.

The price of \$31,350, submitted by Pioneer Road Services Pty Ltd, is in accordance with the Schedule and all the roads listed are priced individually (refer Attachment 1).

The crack sealing program is undertaken over a specific timeframe to coincide with optimum weather conditions.

Crack sealing is a preliminary for road resurfacing and therefore an essential component of asset maintenance.

It is recommended that Pioneer Road Services Pty Ltd be awarded the contract, for completion by 30 June 2001.

COMMENT/FUNDING

Crack sealing is funded via Operations Services Engineering Maintenance account. Crack sealing requires specific estimates for each road and the program will be scheduled to match the budget allocation.

The prices submitted represent a 2% increase on the 1999/2000 rates.

RECOMMENDATION

That Council:

- 1 ACCEPTS the lump sum priced, fixed time tender submitted by Pioneer Road Services Pty Ltd as per the Price Schedule shown as Attachment 1 to this Report for Tender No 033-00/01 Supply & Application of Crack Sealant, in accordance with the Conditions of Tender, for completion by 30 June 2001;**
- 2 AUTHORISES signing of the contract documents.**

Appendix 7 refers

To access this attachment on electronic document, click here: [Attach7brf200201.pdf](#)

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ITEM 15 PROPOSED AMENDMENT NO 5 TO DISTRICT PLANNING SCHEME NO.2 - TO REZONE A PORTION OF HEPBURN AVENUE ABUTTING PT LOT 158 HEPBURN AVENUE, SORRENTO FROM OTHER REGIONAL ROAD RESERVATION TO URBAN DEVELOPMENT ZONE - [58188]

WARD - South Coastal

SUMMARY

Taylor Burrell Town Planning and Design, on behalf of Estates Development Company has requested an amendment to the City of Joondalup District Planning Scheme No.2 (DPS2) to rezone a portion of Hepburn Avenue abutting Pt Lot 158 Hepburn Avenue, Hillarys from Other Regional Roads Reservation to Urban Development Zone (attachment 1).

Council previously supported Amendment 840 for the same under Town Planning Scheme No.1 (TPS1), (CJ188-05/99). Amendment 840 has been held in abeyance pending the finalisation of Metropolitan Regional Scheme (MRS) Omnibus Amendment No.4 that proposed to amend the subject land from Other Regional Roads Reservation to Urban Zone.

DPS2 was gazetted on 28 November 2000 prior to the MRS Omnibus Amendment No.4 being finalised, (gazetted on 18 December 2000). Therefore Amendment No.840 cannot proceed as TPS1 has been revoked and a new amendment to DPS2 is required.

An approval for subdivision has recently been granted by the WAPC (28 December 2000). In accordance with Part 4 of the Metropolitan regional Scheme Act 1959 (MRS Act 1959) the City of Joondalup is required to amend its scheme to be consistent with the zoning under the MRS.

It is recommended that the Council initiate and adopt Amendment No.5 to DPS2 to rezone a portion of Hepburn Avenue abutting Pt Lot 158 Hepburn Avenue, Hillarys from Other Regional Roads Reservation to Urban Development Zone.

BACKGROUND

Taylor Burrell Town Planning and Design on behalf of Estates Development Company requested an amendment to rezone a portion of Hepburn Avenue abutting Pt Lot 158 Hepburn Avenue, Sorrento from Important Regional Roads reservation to Urban Development Zone under Town Planning Scheme No.1 (Amendment 840).

The amendment was requested following an approval for subdivision being granted for the site by the Western Australian Planning Commission (WAPC) in November 1997 and Council's support at its meeting on 13 October 1998 for the closure of the portion of Hepburn Avenue road reserve.

Amendment 840 to TPS No.1 was initiated and adopted by Council at its meeting on 11 August 1998. The amendment was progressed and following advertising Council resolved to support the proposed amendment at its meeting on 25 May 1999 (CJ188-05/99).

DETAIL

The proposal is seeking to amend a portion of road reserve abutting Pt Lot 158 Hepburn Avenue, Sorrento from Important Regional Road Reservation to Urban Development Zone under DPS2.

Although Amendment 840 was progressed in accordance with the provisions of Town Planning Regulations 1967, a change required to be effected through the MRS to rezone the land from Important Regional Road Reservation to Urban Zone (Omnibus Amendment No.4) was not approved until 18 December 2000. In accordance with Part 4 section 35 of the MRS Act 1959, the City of Joondalup is required to amend its scheme to make it consistent with the zoning under the MRS.

At the same time, the City completed its review of TPS1 and the Minister for Planning approved the City of Joondalup DPS2, gazetted on 28 November 2000. Upon gazettal of DPS2, TPS1 was revoked together with all of its amendments.

The WAPC has recently granted a conditional approval to subdivide stage 2 of Harbour Rise (28 December 2000) following the lapse of the previous subdivision approval granted in November 1997. The subdivision proposal includes the portion of land that had been Reserved under the MRS for Hepburn Avenue, to be included within the Urban Development Zone (Attachment 2).

The portion of the Hepburn Avenue Road Reserve, which is surplus to road requirements, has been closed and it is intended that it will be amalgamated with the adjoining land and subdivided in accordance with the approved plan of subdivision.

Relevant Legislation

Section 7 of the Town Planning and Development Act 1928 (TPD Act 1928) enables Local Authorities to amend a Town Planning Scheme. Section 7A1 of TPD Act 1928, requires the proposed amendment to be forwarded to the Environmental Protection Authority (EPA), to enable the EPA to conduct an assessment for environmental issues that may arise from the amendment in accordance with section 48A of the EPA Act.

Once comment has been received from the EPA and provided an environmental review is not requested, the proposed amendment is required to be advertised for public comment pursuant to section 7A2 of the TPD Act 1928 and section 25 (fb) of Town Planning Scheme Regulations 1967 for 42 days.

Once advertising is completed, all submissions are assessed and a report presented to Council. A recommendation is then made to the Minister for Planning for final determination.

The applicant is seeking a reduced period of advertising given that an amendment identical to this amendment has previously been advertised for public comment.

COMMENT

The applicant's request for a reduced advertising period is considered justified given that the proposal has previously been advertised together with advertising of the structure plan for Harbour Rise which has illustrated residential development on the subject land and that the land is surplus to road requirements.

The amendment proposed has been prepared to facilitate the implementation of the Harbour Rise Structure Plan and the conditional approval of subdivision for stage 2. The amendment is also required to ensure compliance with the MRS Act 1959.

The proposal is the same to Amendment No.840 proposed under TPS1 and is lodged only because DPS2 revokes TPS1 and all amendments under that scheme.

Assessment and Reasons for Recommendation

The WAPC supported a residential subdivision plan for the site on 28 December 2000 and the road reserve is surplus to road requirements. The MRS omnibus amendment zoned the subject land Urban. The City of Joondalup is required to amend its scheme to make it consistent with this zoning.

It is recommended that the Council initiate and adopt Amendment No.5 to DPS2 to rezone a portion of Hepburn Avenue abutting Pt Lot 158 Hepburn Avenue, Hillarys from Other Regional Roads Reservation to Urban Development Zone.

RECOMMENDATION

That Council:

- 1** pursuant to Section 7 of the Town Planning and Development Act 1928 (as amended), AMENDS the City of Joondalup District Planning Scheme No 2 by rezoning a portion of Hepburn Avenue, Road Reserve abutting Pt Lot 158 Hepburn Avenue, Sorrento to Urban Development Zone and ADOPTS Amendment No 5 accordingly;
- 2** pursuant to Part 25, Section 2 (v) of Town Planning Regulations 1967, REQUESTS the Western Australian Planning Commission to reduce the statutory advertising period from 42 to 28 days.

Appendix 8 refers

To access this attachment on electronic document, click here: [Attach8brf200201.pdf](#)

ITEM 16 PROPOSED AMENDMENT NO. 6 TO DISTRICT PLANNING SCHEME NO. 2 - PORTION OF LOT 7 (21) ENDEAVOUR ROAD, HILLARYS - [52159]

WARD - Whitford

SUMMARY

An application has been submitted by Roberts Day Group, in response to a request by the City, to initiate an amendment to District Planning Scheme No 2 (DPS2) to rezone the northern portion of Lot 7 (21) Endeavour Road, Hillarys, from “Civic and Cultural” to “Private Clubs/Recreation”. (Attachments 1, 2 and 3 refer).

The northern portion of Lot 7 (21) Endeavour Road is proposed to be amalgamated with Lot 5 (20) St Mark’s Drive to enable the St Mark’s Anglican Community School, which is situated on Lot 5, to expand. The rezoning is being sought so that the zoning of the northern portion of Lot 7 is consistent with that of Lot 5. (Attachments 4 and 5 refer).

It is recommended that Council amends DPS 2 for the purpose of rezoning the northern portion of Lot 7 (21) Endeavour Road, Hillarys, from the “Civic and Cultural” zone to the “Private Clubs/Recreation” zone.

BACKGROUND

Lot No	Lot 7
Street Address	21 Endeavour Road, Hillarys
Land Owner	Crown (Department of Land Administration)
MRS Zoning	Urban
DPS Zoning	Civic and Cultural
Land Use	Child Care Centres & Offices
Lot Area	1.4387 hectares

Site History

Lot 7 (21) Endeavour Road is known as the ‘Jean Beadle Centre’ and has been developed with six independent buildings. Three of the buildings are used for child care purposes whilst three are used for office purposes.

October 2000

Following discussions with the City, an application was lodged by Roberts Day Group for the subdivision and amalgamation of the northern portion of Lot 7 (21) Endeavour Road with Lot 5 (20) St Marks Drive. The subdivision will allow St Marks Anglican Community School to use the building on the northern portion of Lot 7 for kindergarten, pre-primary and primary

school purposes. As a development application had yet to be determined for the proposal, the City requested the Western Australian Planning Commission (WAPC) to defer its determination of the subdivision application.

November 2000

A development application was subsequently submitted by Roberts Day Group to use the building on the northern portion of Lot 7 for kindergarten, pre-primary and primary school purposes. Prior to determination of the development application however DPS 2 was gazetted. This resulted in Lot 7 being rezoned from the “Residential Development” zone under Town Planning Scheme No. 1 (TPS 1) to the “Civic and Cultural” zone under DPS 2. It also resulted in Lot 5 (20) St Marks Drive being rezoned from the “Residential Development” zone under TPS 1 to the “Private Clubs/Recreation” zone under DPS 2. The City advised the proponents that in order to provide consistency in zoning over the proposed new lot, the northern portion of Lot 7 would require rezoning.

December 2000

The change in zoning however did not affect the permissibility of the proposed uses on Lot 7. Under the “Civic and Cultural” zone, the proposed uses (kindergarten, pre-primary and primary school), remained to be uses which could be approved at the discretion of Council.

In response to the City’s request, Roberts Day Group submitted the subject application to initiate an amendment to DPS 2 to rezone the northern portion of Lot 7 Endeavour Road from the “Civic and Cultural” to the “Private Clubs/Recreation” zone.

January 2001

On 11 January 2001, the development application for the proposed change in use was conditionally approved by the City under delegated authority. One of the conditions of approval was the subdivision and the amalgamation of the northern portion of Lot 7 (21) Endeavour Road with Lot 5 (20) St Marks Drive, Hillarys.

February 2001

The City advised the WAPC that it conditionally supported the application to subdivide/amalgamate the northern portion of Lot 7 (21) Endeavour Road with Lot 5 (20) St Marks Drive. At the time of writing this report the WAPC had not determined the subdivision application.

DETAILS

Location

Lot 7 (21) Endeavour Road lies opposite the Whitfords Shopping Centre and adjacent to the BBC hardware site, St Marks Anglican Community School and several residential lots.

Relevant Legislation

The procedures for amending Town Planning Schemes are outlined in the Town Planning Regulations 1967 and the WAPC's Planning Bulletins. In order to amend its Town Planning Scheme, the City is first required to adopt the proposed Amendment. The Amendment is then required to be forwarded to the Environmental Protection Authority (EPA) for consideration of the need for environmental assessment. If an environmental assessment is required, an environmental review must be undertaken. Following completion of the environmental review, the Amendment is required to be forwarded to the WAPC for consent to advertise the Amendment. The local government may advertise the Amendment without seeking the WAPC's consent subject to the Amendment meeting several criteria.

COMMENT

Should the WAPC approve the application for the subdivision and amalgamation of the northern portion of Lot 7 (21) Endeavour Road with Lot 5 (20) St Marks Drive, the proposed new lot will not be uniformly zoned. The rezoning is therefore required to provide consistency in zoning. The proposed uses for the northern portion of Lot 7 will remain uses which may be permitted at the discretion of Council under the Private Clubs/Recreation zone and therefore would be in conformity with the Scheme.

RECOMMENDATION

That Council in pursuance of Section 7 of the Town Planning and Development Act 1928, AMENDS the City of Joondalup District Planning Scheme No 2 for the purpose of rezoning a portion of Lot 7 Endeavour Road, Hillarys, from the “Civic and Cultural” zone to the “Private Clubs/Recreation” zone and ADOPTS Amendment No. 6 accordingly.

Appendix 9 refers

To access this attachment on electronic document, click here: [Attach9brf200201.pdf](#)

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ITEM 17 PROPOSED SINGLE HOUSE (INCLUDING HEIGHT IN EXCESS OF BUILDING HEIGHT AND BULK POLICY): LOT 65 (16) VOLANTE ELBOW, OCEAN REEF - [37326]

WARD - Marina

SUMMARY

An application has been lodged for a 3 level single dwelling, including an undercroft garage, at 16 Volante Elbow, Ocean Reef. The height of the proposal exceeds the building height envelope permitted under the City’s “Policy 3.1.9 – Height and Scale of Buildings Within a Residential Area.” This policy requires dwellings over 8.5 metres in height to be advertised for public comment as part of the technical assessment. A portion of the proposed single house is proposed to be 8.85 metres in height.

The proposal was advertised in accordance with Policy 3.1.9. Nearby residents raised concerns in relation to:

- ◆ The proposed dwelling being out of character with the surrounding residential development;
- ◆ Roof height exceeding 8.5 metres in height; and
- ◆ The potential use of the house for other purposes.

Generally, the proposal conforms to the standards prescribed by the Residential Planning Codes and the District Planning Scheme. It is recommended that the proposal be approved, with a requirement that it be modified to conform to the Height and Bulk of Buildings Policy.

BACKGROUND

Lot No	Lot 65
Street Address	16 Volante Elbow OCEAN REEF
Land Owner	Spire Corporation Pty Ltd
MRS Zoning	Urban
DPS2 Zoning	Residential
DPS2 Density Code	R20
Land Use	Single House
Permissibility	P
Lot Area	735m²

The site (a vacant lot) is a corner lot on the bend in Volante Elbow (refer to attachments for detail). The lot has a cross-fall of approximately 1.5 metres down to the western side (secondary street) boundary. The lot offers substantial views westwards (over the Ocean Reef road reserve) toward the ocean.

The adjoining lots have been developed with a mixture of single and two storey dwellings, with most dating from the late 1980s and early 1990s. While adjoining lots contain single storey dwellings, there are a number of two storey dwellings on the same street, within close proximity of the development site.

The applicant has lodged plans for a substantial residence, comprising the following elements:

- ◆ Residence with 2 living levels plus an undercroft serviced by a lift;
- ◆ The undercroft can accommodate 8 cars;
- ◆ Four bedrooms, gymnasium, studies, lounge, dining, kitchen and laundry;
- ◆ Floor area of approximately 1100m² (3 floors); and
- ◆ The house is of a modular flat roofed style, although there is no access to the roof space at the top of the dwelling

The applicant has stated that the dwelling has been designed for the use of the extended family and not for any other purpose.

Advertising

A portion of the building exceeds the height envelope by 0.35 metres. Consequently, the proposal was advertised in accordance with Policy 3.1.9.

Written comments on the proposal were sought from affected landowners within 15 metres of the boundaries of the subject land and on the opposite side of the street. The comment period of 14 days ended on 24 January 2001. A total of 5 objections and an 18 signature petition against the proposal were received. One late objection was also received and has been included in the summary below.

The **objectors** have made the following statements and suggestions (in summary):

- ◆ The proposal exceeds the City's Height and Scale of Buildings Within a Residential Area Policy and therefore should not be approved as it serves no practical purpose and will cause a loss of views;
- ◆ The floor area of the house is approximately 3 to 4 times larger than the next big home and twice the size of any other house in the suburb and could be used as a small hotel;
- ◆ Inconvenience may occur during construction (ie noise, dust, etc) including inadequate parking of construction vehicles on the street;
- ◆ Noise from internal lift and requirement for industrial-sized air conditioning units;
- ◆ Overshadowing to the property on western side of 14 Volante Elbow; and
- ◆ During construction phase, impact on foundations of adjoining house

COMMENT

A number of objections have been received from the nearby landowners.

The plans conform to DPS2 and the Residential Planning Codes, however, the proposal is referred to Council as a variation to the Height and Bulk of Building Policy is proposed.

“The Council has the discretion to vary Policy 3.1.9 in respect to the building exceeding the building height envelope where the variation is unlikely to affect any owners or occupiers in the general locality or adjoining sites ”

Policy 3.1.9 is not a statute, but a mechanism to guide Council in the determination of applications for large homes and criteria for assessing variations to the policy based on individual merit.

The scale of the building is such that it is built up to the maximum standards allowable, with an excess over the 8.5 metre height for a portion of the roof. The variation sought applies to approximately one-third of the roof. The roof is proposed to be in the form of a number of sections with parapets protruding to provide relief to its horizontal length. Most of the building is less than 8.5 metres above natural ground level. The area protruding outside the building height envelope is designed to contribute to the aesthetic appearance of the house, adding a sense of scale and detail to what would otherwise be a straight, flat roof. There is no structural reason for the protrusion.

This form and scale of single house development is becoming more prevalent in the western end portion of Ocean Reef, particularly in areas that are close to the ocean. Due to the western orientation, overlooking and large windows are concentrated to the west, rather than over adjoining homes to the east and north.

While the development could be further reduced in scale, the overall benefit or otherwise would not be significant or readily apparent, and there appears to be no planning justification for this departure from the normal parameters of the policy.

The applicant's comment suggest that the roof height variation is required to improve the appearance of the home.

Comments raised by objectors

House size

Maximum development of lots in this zoning (R20) is controlled by a requirement that 50% of the site be retained for open space. Uncovered balconies are also given credit as effective open space for the purpose of this calculation. The proposal has been checked and audited to ensure that the open space requirement is met.

Use of the House

The applicant has advised that the large garage will suit the family car parking requirements, thereby eliminating the need to park on the street. The house also contains 4 bedrooms with generous living areas. This is not uncommon and compares with larger homes commonly having 5 or more bedrooms, particularly in similar locations to the subject site. Air conditioning equipment is required to be installed so that it does not cause noise problems for neighbours.

Construction Period

The proposal may affect nearby residents in the short term during the construction period. Should problems arise, the City can assist to regulate problems, including claims of vibration damage, noise, dust, etc.

Property Values and Loss of View

The concerns raised regarding the possible affect on property values and loss of views have not been substantiated. City officers have also received anecdotal evidence that more investment in the area will increase the value of surrounding landholdings. Regardless, such concerns cannot be regulated or enforced through current planning policies or building codes.

Overshadowing

The proposal complies with the overshadowing requirements of the Residential Planning Codes.

CONCLUSION

Although the minor protrusion outside the building height threshold envelope is minor, there are no planning grounds for its support. Examination of the plans suggests that the articulation of walls and location of glazing and balconies will provide the major points of interest and will break up the length of walls without the need to lift the central roof section.

The comments raised by objectors are reflective of the existing streetscape, where housing has previously been developed at a reduced scale. The potential for development of this scale has been in place since the adoption of various policies and standards (that have withstood detailed examination and public advertising). This proposal is consistent with much of the new development arising in coastal locations.

It is recommended that the development be approved, subject to the height of the roof being reduced so that it fits entirely within the 8.5 metre building height envelope.

RECOMMENDATION

That Council:

- 1 APPROVES the application and plans dated 22 December 2000 submitted by Grant Spire on behalf of the owners Spire Corporation Pty Ltd for a proposed three storey single house on Lot 65 (16) Volante Elbow, Ocean Reef subject to the following conditions:**
 - (a) all stormwater must be contained on site to the satisfaction of the City;**
 - (b) the downward slope for the driveway into the basement to be amended to the satisfaction of the City;**
 - (c) the height of the building being reduced to comply with Council's Height and Bulk of Buildings Policy 3.1.9;**
- 2 ADVISES those persons who made submissions of 1 above.**

Appendix 10 refers

To access this attachment on electronic document, click here: [Attach10brf200201.pdf](#)

ITEM 18 REQUEST FOR CANCELLATION AND SUBSEQUENT PURCHASE OF PORTIONS OF RESERVE 33747 : MINCHIN RESERVE, PADBURY - [41156]

WARD - Pinnaroo

SUMMARY

Two separate applications have been received for the cancellation and subsequent purchase of portions of Minchin Reserve, Padbury. They are identified as Access (1), portion of Minchin Reserve between Lot 7 (9) and Lot 6 (7) Minchin Court and Access (2) portion of Minchin Reserve between Lot 4 (3) Minchin Court and Lot 391 (60) Buchanan Way. (See Attachment 1) The report identifies a third access point Access (3) between Lot 396 (50A and 50B) and Lot 395 (52) Buchanan Way to Minchin Reserve, because it is likely to be influenced by the treatment of the other two access points.

The applications for closure of Access (1) and Access (2) have been put to Council on two previous occasions (CJ192-07/00 and CJ209-08/00 refers) and Council determined the proposals be advertised. The City advertised the two formal applications and also its consideration of closing Access (3). The proposal to close Access (2), which is the access with the footpath in it received a number of local objections. There was some support for the closure of Access (1) and a small petition to close Access (3).

The landowner adjoining Access (2) gave grounds of anti-social behaviour to support his request for closure. The applicant adjoining Access (1) gave grounds of it being overgrown, poorly maintained, a fire hazard and a haven for snakes. If Access (1) has a footpath installed leading to Marmion Avenue, it may have the affect of alleviating some of the problems being experienced by the owner of Access (2) due to a more even distribution of pedestrian traffic from the area. Access (1) is six metres wide therefore once cleared and tidied up, is likely to have through vision thus discouraging perpetrators of anti-social behaviour. It is recommended that the two applications for closure of Access (1) and Access (2) should not be supported, but consideration is given to the construction of a footpath in Access (1).

BACKGROUND

This application was submitted to Council at its meeting held on 25 July 2000 (CJ192-07/00 refers) Council resolved:

“That the matter pertaining to requests for cancellation and subsequent purchase of portions of Reserve 33747: Minchin Reserve, Padbury be DEFERRED pending further consideration by elected members.”

A further report was submitted to the Council Meeting of 8 August 2000 (CJ209-08/00) and Council resolved:

“That the matter pertaining to the cancellation and subsequent purchase of either of the portions of Minchin Reserve between Lots 7 (9) and 6 (7) Minchin Court, Padbury and Lots 4 (3) Minchin Court and 391 (60) Buchanan Way, Padbury be DEFERRED pending further consideration by elected members.

Council wished for the proposals to be advertised for public comment and the City took the view that to cover all options, proposals for all three Accesses should be advertised to gauge local residents’ views.

DETAILS

Closure Request for Access (1) between Lot 6 (7) Minchin Court and Lot 7 (9) Minchin Court, Padbury

The applicant with regard to the above proposal wishes to purchase the subject land as she states the area is frequently overgrown and could be a fire hazard in the summer. The applicant advises that she has seen many reptiles in this portion of Minchin Reserve, which concerns her in the summer months. She refers to Access (2) as a proper accessway, as it is paved and has bollards, making it a safe, even, easy access between Minchin Court and Marmion Avenue.

Closure Request for Access (2) between Lot 4 (3) Minchin Court and Lot 391 (60) Buchanan Way, Padbury

With regard to the above request, the applicant advised that he endures regular instances of anti-social behaviour relating to the accessway. These include graffiti attacks on his side and rear fence; gatherings of people behind his back fence to drink and use drugs; missiles such as bottles thrown over his fence smashing in his yard or on his roof; several instances of fence damage; bashing the fence to deliberately create noise which then disturbs his neighbour’s dog. He states that he has telephoned the police on a number of occasions due to groups of 15 to 20 youths loitering in the walkway. On one occasion, a group of youths damaged his fence to the point that it required five panels of super six fencing to be replaced. He advises that the anti-social behaviour began following the installation of the footpath.

The applicant further stated that the walkway is not an essential route to shops or schools and though he uses the walkway himself when walking or cycling along Marmion Avenue, he states that there are other routes that he can take. He would rather put up with the inconvenience caused by its closure, than have to continue to put up with the vandalism and anti-social problems that take place.

Since this proposal has been submitted to Council, a letter has been received from the applicant in which he suggested that the situation would be more balanced if the three accesses all had footpath, or the footpath was removed from Access (2). Either of these actions would equalise the situation between all three accesses. Prior to the proposals being advertised, the applicant stated he felt he was in a “no win” situation, as he recognised that there would likely be public objection to the closure of Access (2) as it was the only access that carries an appreciable amount of traffic and was the access with the footpath.

Closure Request for Access (3) – Lot 396 (50A and 50B) Buchanan Way and Lot 395 (52) Buchanan Way, Padbury

Adjoining landowners to Access (3) expressed their concerns with regard to the applications for closure of Access (1) and Access (2), as they stated such actions could make a dramatic difference to the use of Access (3). They stated they do get some noise from people using the access, however, the nuisance being experienced now was not significant. They stated that should either Access (1) or (2) be closed, it would certainly increase the amount of pedestrian traffic between their properties and the likelihood of more anti-social problems.

Advertising Period

The proposals were advertised for thirty-five days by way of one notice in a local newspaper and signs on all three locations advising that consideration was being given to close the subject portions of Minchin Reserve. In relation to Access (3), the City also advised the public that it was considering closing a small portion of Buchanan Way that abutted Minchin Reserve. This action was taken at this location as Access (3) had two options available, which was closing a small section of Buchanan Way or fencing off Minchin Reserve where it adjoins Buchanan Way, Padbury. During the advertising period, the City received two petitions, and three letters of objection.

Petition 1

Signed by residents representing 6 homes	Supporting <ul style="list-style-type: none">Fencing off Minchin Reserve at Access (3)
The preamble to this petition advised that fencing off this area of Minchin Reserve would stop the anti-social behaviour that local people have to endure by some people who use this access.	

Petition 2

Signed by residents representing 38 homes	Objecting <ul style="list-style-type: none">To closure of Access (2)
The resident who organised the petition provided a covering letter in which he stated that he did not object to Access (1) and Access (3) being closed, however, the preamble to the petition signed by 48 residents from 38 homes did not mention this. Access to public transport was given as the reason for objection, and if Access (2) was closed the increased walking distances were excessive for residents.	

Points raised in submissions:

- Support for closure of Access (3) due to the abusive behaviour of one regular user of this access
- Objection to closure of Access (2) due to it being the only access out of the subject three that has footpath and for this reason it is the link to the bus stops on Marmion Avenue and for children from Hillarys to access Padbury High School.
- Objection to closure of Access (2) as it leads to Marmion Avenue and the local bus stops; support for closure of Access (1) and Access (3) due to being an eyesore and the likelihood of the long unmowed grass encouraging snakes; Access (2) does have some graffiti but occurrences seem to be decreasing; majority of local residents are best served by Access (2) remaining open.

- Objection to closure of Access (2) due to it being used for access to bus service 452 that runs along Marmion Avenue and bus service 442 that stops at the corner of Flinders Avenue and Waterford Avenue, Hillarys; no objection to Access (1) and (3) being closed as they are unconstructed and do not have any value to the local residents.

COMMENT

The application received for Access (2) states anti-social behaviour as the reason for requesting closure; the application for closure of Access (1) is concerned that the subject land is unsightly and serves no real purpose. The Western Australian Planning Commission advises that it would support closure of only one access from Minchin Reserve. Adjoining landowners to Access (3) indicated that they wished this access closed too if the other two access were being considered, based on concerns of anti-social problems that any extra pedestrian traffic may encourage.

A convenient pedestrian route to Marmion Avenue from this area is necessary in relation to accessing bus stops and Access (2) is the most convenient due to it having footpath, however, Access (1) is closer to the Marmion Avenue bus stops. Pedestrians do use Access (1) and Access (3), although they have to walk through sand and scrub. To close Access (2) on the grounds of anti-social behaviour may transfer the behaviour to the two remaining access points. Conversely, an improved situation and paving for Access (1) may spread the use.

All three accesses cannot be considered for closure as a pedestrian/cyclist link from the Minchin Court/Buchanan Way area is considered important for pedestrian movement to Marmion Avenue and access to public transport. Also, the Western Australian Planning Commission has stated that it would support the closure of one access only and the Department of Land Administration will take this into account.

The applicant concerned with the closure of Access (2) made the suggestion of the City constructing a footpath in Access (1) and Access (3), however, having three paved accesses within very short distances from each other may be unwarranted. Removing the footpath in Access (2) without the access being formally closed is viewed as counter-productive. There is clearly a need for the footpath.

Overall, it is considered that the two formal applications for closure of Access (1) and Access (2) should not be supported. It is considered reasonable to construct a footpath in Access (1) therefore dealing with unsightly nature of Access (1) and providing an alternative pedestrian route. No action should be taken with regard to Access (3).

RECOMMENDATION

That Council:

- 1 **DOES NOT SUPPORT the cancellation and subsequent purchase of a portion of Minchin Reserve (Access 1) between Lot 7 (9) and Lot 6 (7) Minchin Court, Padbury;**
- 2 **DOES NOT SUPPORT the cancellation and subsequent purchase of a portion of Minchin Reserve (Access 2) between Lot 4 (3) Minchin Court and Lot 391 (60) Buchanan Way, Padbury;**

3 INVESTIGATES the feasibility of constructing a footpath between Lot 7 (9) and Lot 6 (7) Minchin Court, Padbury.

Appendix 11 refers

To access this attachment on electronic document, click here: [Attach11brf200201.pdf](#)

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ITEM 19 DELEGATED AUTHORITY REPORT - [07032]

WARD - All

SUMMARY

This report provides a resumé of the Development Applications processed by Delegated Authority from 1 January to 31 January 2001.

RECOMMENDATION

That Council NOTES the determinations made under Delegated Authority in relation to the applications described in this Report.

Appendix 12 refers

To access this attachment on electronic document, click here: [Attach12brf200201.pdf](#)

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ITEM 20 SUBDIVISION REFERRALS PROCESSED 30 NOVEMBER 2000 – 31 JANUARY 2001 - [05961]

WARD - All

SUMMARY

Overleaf is a schedule of the Subdivision Referrals processed by the Subdivision Control Unit (SCU), from 30 November 2000 – 31 January 2001. Applications processed via the SCU were dealt with in terms of the delegation of subdivision control powers by the Chief Executive Officer (DP247-10/97 and DP10-01/98).

DETAILS

The total number of subdivisions processed will enable the potential creation of an additional 10 city centre lots, 6 strata residential lots, 56 residential lots, and 1 mixed use lot. The average processing time taken was 24 days.

RECOMMENDATION

That Council NOTES the action taken by the Subdivision Control Unit in relation to the applications described in this Report.

Appendix 13 refers

To access this attachment on electronic document, click here: [Attach13brf200201.pdf](#)

ITEM 21 REVIEW OF NEW DRAFT RESIDENTIAL DESIGN CODES - [08570]

WARD - All

SUMMARY

The review of the existing Residential Planning Codes (R Codes) commenced in early 2000. The Western Australian Planning Commission has employed a consultant to undertake the review.

During the preparation of a draft review document, the consultant held workshops with some industry stakeholders (including Local Council technical officers) to examine problems and experiences with the old R Codes.

The resulting draft “Residential Design Codes” (the new codes) are more complex and comprehensive. The new codes are under public review and it is recommended that this report be submitted as the Council’s submission on the new codes.

This report finds that the new Codes:

1. Contain a mix of positive and negative aspects;
2. Are likely to complicate the approval process beyond that which is currently in existence;
3. Do not recognise nor answer the level of community concern over loss of privacy and building bulk impacts that have become more frequent in recent years;
4. Will reduce the land area requirements for the subdivision of land in certain density codings, thereby potentially distorting planning objectives contained in some Town Planning Schemes;
5. Will reduce some setback standards so as to give rise to a likely increase in public concern over the form of permissible residential development;
6. Provide a positive recognition of the impact of climate upon residential design choices;
7. Provide some positive guidance for the creation of residential mixed use developments in city centre areas;
8. May contradict local laws and standing council policies with the objective of standardising controls across different local government authorities; and
9. Raise other detailed questions as described herein.

It is recommended that Council endorses this report and forwards the comments and resultant questions to the WAPC on the basis of its submission on the Draft Design Codes, and requests that it be closely involved in further modifications to the draft new Codes.

BACKGROUND

Until the mid 1980’s residential development in WA was typically regulated by stringent inflexible standards for the siting and separation of residential buildings. Certainly this was the case until the Residential Codes (R Codes) were first put forward.

The R Codes were adopted as a policy of the then WA Government Town Planning Department. Local governments were required to introduce the R Codes as a part of District Town Planning Schemes and many councils adopted the R Codes during the late 1980's.

Notably, the Codes allowed greater flexibility in the siting of residential development, but came under little scrutiny. The prevailing generous lot sizes that typified suburban development of the day meant that there was little demand for the exercising of discretion and little real pressure for siting buildings in close proximity to each other.

As trends and markets matured, the land development market began to offer smaller lots in the urban fringe. This, combined with in-fill housing (thereby making inner areas more dense) lead to pressure for the retention of traditional levels of separation and privacy that had been enjoyed by the stereotypical post war Australian family. Those aspirations have been found to be at odds with the standards prescribed by the Codes.

By the late 1980's there was an emerging concern over the types of development that was being allowed. Neighbour disputes over new development began to rise and political involvement (both at a local and sometimes state level) became more frequent as a result of appeals and the need for arbitration and mediation. There was a significant corresponding drain on local government resources in providing approval-based services.

Although the R Codes were reviewed to a minor extent in 1991, the level of concern and disputes based on the Codes has only increased over time. This is perhaps a natural reflection of the continued reduction in lot sizes and increasing density of land in Perth's suburbs.

The draft Residential Design Codes constitute the most detailed review of the Residential Codes that has been attempted and the proposed changes could have far-reaching consequences for the conduct of Council's approvals-based business activity and for both the residential community and the development community.

1 Performance of the R Codes

The R Codes attempted to establish the rule book for standards comprised of fixed and variable standards. The (old) R Codes contain the following overall principles;

- (a) Land can be coded into different density codes, where minimum lot sizes vary according to desired lot sizes and density;
- (b) Setback standards are variable and relate to the height and length of walls and the location of windows overlooking boundaries;
- (c) Open space standards are set to ensure private open space is available for each dwelling;
- (d) Car parking requirements are established to ensure adequate provision;
- (e) A process for neighbour consultation is set to allow community input where discretion is requested; and
- (f) Standards are set out against which a proposal is deemed to meet the amenity preservation objectives of the codes.

Consultation with neighbours formed a key part of decision-making by local government. It was intended that Councils adopt the Codes as a standard for universal interpretation. This objective was, however, unsuccessful, due to:

- the extent of discretion available in the Codes
- the varying configuration of land parcels within each local authority
- the practical experiences, biases and town planning objectives, both from a technical and a political point of view

The R Codes became inconsistent. Local policies and differing interpretations by local councils have resulted in consistency being lost between municipalities. This has become a long-standing concern of the development industry, where it deals with local government on a day to day basis.

The development industry has been critical of time-frames being unreasonably extended due to local government approval processes, which have often been driven by the consultation provisions of the Codes.

Councils have also had difficulty with the old Codes in the following respects:

- balancing surety of standards with the opportunity for variation, where appropriate
- allowing appropriate public consultation without appearing to give rights to neighbours to veto development proposals
- maintaining consistency with decisions, where subjective opinions are introduced to the approval process
- guiding neighbour's comments to focus upon relevant planning issues

The Review Team examined the old Codes with industry stakeholders as a component of preparing the Draft New Residential Design Codes.

COMMENT

Many of the principles of the old Codes have been retained in the draft new codes and in some cases they have been refined with more sophisticated development controls. There are many minor alterations, which will have an impact on the form of development for the foreseeable future and these are discussed in detail overleaf.

The draft Codes include a contextual introduction and the themes presented provide the basis for the detailed concerns expressed within this report. The broad issues are discussed below.

1 Local Planning Policies

The new Codes suggest that the Codes take precedence over Local Planning Policies. This raises concerns over the status of Council's existing policies and the degree to which the Codes will complement adopted local laws, Town Planning Scheme provisions and structure plans.

2 Aims of the Codes

The new objectives differ from the existing Codes by the inclusion of an objective to promote timely processing of applications. To do so, the Codes propose:

- a level of self-assessment and certification by applicant
- removal of some opportunities for consultation with neighbours as part of the application process
- removing the City's power to make certain kinds of development control policy (eg the City of Joondalup Height and Scale of Buildings Policy)

The aim of the new Codes has significant merit.

The performance approach to enforcing standards can be problematic, due to the introduction of:

- opportunities for subjective debate with applicants and neighbours as to acceptable performance without definitive limits and standards
- opportunities for miscommunication or confusion created by the code's complexity.

3 The Codes Documents

The documentation is very long and detailed and needs to be simplified as much as possible prior to adoption to aid understanding for professionals and lay persons alike.

Local government experience, gained by many years of administering the R Codes, has revealed a number of issues that are likely to emerge with any new standard. In short, any new Code needs to be:

- easily understood
- logically presented
- provided with performance parameters where discretion is given
- adaptable in order to take into account legitimate local planning objectives
- robust, so as to stand alone without the need for the development of complimentary manuals
- responsive to the needs and concerns of local communities

The definitions section of the new Codes is generally an improvement over that contained in the old Codes. There is room for further simplification in regard to the following terms:

- (a) The definition of wall and clarification as to whether this includes a boundary wall; and
- (b) The terms used to describe a house and extra accommodation on a lot need to be revisited. For example the draft new Codes include the terms dwelling, ancillary accommodation, ancillary dwelling and single bedroom dwelling, with some of those being define. The rationale for this division should be revisited with the aim of simplifying the terminology and clarifying planning intentions for each type of accommodation.

4 Housing Density

The introduction of an inner city housing code is commended, as is the recognition of mixed use development in the new Codes.

Concern is, however, expressed concerning the manner of handling amenity impacts upon inner city residential occupiers, given the potential for amenity intrusion upon residential amenity expectations.

The relevance of plot ratio is also questioned, given that it is proposed to add sophistication to the new Codes, by altering open space requirements and introducing building bulk and height controls. This matter requires further investigation.

The proposed relaxation of land area requirements for dwelling density for some codings may be a concern regarding the impact on the desired density and form of development upon discrete areas in some local governments.

The City's experience indicates that the labelling of certain Codes as low density (eg R 30, where potentially 3 dwellings per 1000m² of land could be developed) does not correlate with community perception as being equivalent to low density.

5 Streetscape

The streetscape objectives are commended in terms of amenity benefits. However, the specific provisions (ie the number of habitable windows facing streets, the percentage of frontage occupied by garage doors, garages to be setback behind the main face of the building, etc) may cause significant numbers of applications to have processing time extended by modifying plans or Council assessment processes.

These types of provisions appear to lead people to design customised houses, whereas the vast majority of housing construction in WA (something over 85%?) comes from higher volume housing suppliers, many of whom provide a range of standard plans to the market. The intent is, however, well placed and, if successfully implemented, over time could dramatically improve impacts on the streetscape and the potential for greater social interaction and reduced crime within the street.

6 Boundary Setbacks

The deletion of requirements for homes to have rear setbacks is acknowledged, along with the principles of solar access for open space areas. However, it is anticipated that there will be community concern over the increased emphasis on flexibility of this standard and the resultant loss of surety for existing residents and near neighbours of new developments.

The definitions applicable to this section should be refined to reflect:

- (a) the difference between the wall of a house on a boundary and a retaining wall. The latter when built on a boundary has the potential to cause overlooking and amenity impact problems, with built impact amplified by the placement of a boundary fence atop the retaining wall; and

- (b) the measurement of setbacks to discrete storeys of a building. The proposed definition of wall height does not appear to reflect the opportunity for measuring (reduced) setbacks to ground floors of buildings.

The proposed standards will allow boundary walls to 2.4m in height without the opportunity for reference to affected neighbours. This is not in keeping with the requirements passed onto local government by its typical customers.

The side setback table should be amended to include further explanation (eg “up to 9m”, and “9m to 16m”).

There is concern that the setback standards may be complicated and/or superceded by the privacy requirements (presented in a separate section of the new Codes). The implementation of “cones of vision” from living room windows, with variable standards depending on the types of living rooms, and the natural fall of the land and other circumstances, appears to make it less certain as to what standards are applicable. This is likely to be problematic where the City is attempting to issue timely decisions and legible, understandable advice.

7 Open Space

The objectives of the open space requirements are commended, in terms of solar access and the range of courtyard sizes according to density.

There is a concern that the new Codes propose to require multiple dwelling developers to have landscape plans certified by landscape architects who are members of The Australian Institute of Landscape Architects. Local government usually has sufficient expertise to assess such plans. Plans should be mandatory, but not necessarily required from such sources.

Typically, most local government planning concern relates to the maintenance of open space areas rather than clearance at planning approval stage and the impact on screening open vistas and beautification.

8 Access and Car parking

The standards essentially carry over from those of the old R Codes. New provisions have been inserted to require additional parking for certain types of extra accommodation that has been developed.

The formulas appear to be quite technical with numbers of car spaces required being dependent upon floor area for different types of dwellings. If this could be simplified, it would make the Codes easier to interpret and (probably) comply with.

Provisions regarding complementary use for car parking on mixed use sites and the potential for allowing car parking off-site (at Council’s discretion) are a welcome inclusion.

9 Site Levels and Building Bulk

There is an overriding question with these sections of the new Codes. The Codes are attempting to replace the realm of policies that have traditionally been put in place by Councils and regulated according to detailed local knowledge and desires in terms of the preferred form of development. It is a concern that the local area specific requirements would be over-ruled by these metropolitan wide standards. Most of the good objectives of these provisions are either contained in existing policies or form a part of the City's day to day management of development approval.

The new Codes propose to place controls over the extent of ground level changes prior to development. The provisions fit with the objective of retaining the prevailing ground levels for vacant land, particularly in the case of new subdivisions, where bulk earthworks are usually completed to enable the sale of flat "benched" sites.

The provisions include requirements for cut/fill within front setbacks or within 0.5m of a common boundary.

If a uniform control is proposed, it should acknowledge the potential impact of bulk earthworks where they are more than 0.5m from a common boundary. The new Codes require further work in this area.

The provisions will be difficult to manage in some of the older established areas such as parts of Sorrento, Hillarys and Mullaloo, where landforms vary significantly in the old dunes, with many opportunities for amenity intrusion caused simply by cutting, filling and terracing land.

The City of Joondalup does not have a policy on cut and fill per se at present and relies upon its height and bulk of buildings policy to guide development in a form which is sympathetic to the natural lie of the land and surrounding development.

The proposed height and bulk controls are an effective adaptation of many local policies adopted by Councils, particularly in metropolitan Perth. The proposal is, however, inconsistent with the definitions section of the new Codes. The definition is quite specific, whereas the example shown, with interpolating natural ground levels on a sloping site, is inconsistent with the previous text. It is agreed that reasonable interpretations need to be available under the new Codes, however, this needs to be written into the Code more clearly if it is desired.

The City's current height and bulk of buildings policy provides a more sophisticated measure than that shown in the new Codes, by taking into account the height and distance from side boundaries as guide to assessment.

10 Privacy

This section raises many concerns. It is proposed to add a new section to the Codes, involving the calculation of "cones of privacy". These are essentially diagrammatic indications of the extent of panoramic views that can be had over neighbouring properties. Desirable distances for major openings facing each other on adjoining lots are established and the drafting of the Codes appears to give these provisions priority over the core setback requirements.

The anticipated problems are these:

- (a) When an applicant lodges plans in a new subdivision, how are the cones calculated without plans for the neighbouring site having been submitted?
- (b) What happens if the neighbour lodges plans at the same time?
- (c) Which applicant has priority and can have his or her house approved without the obligation to consider the neighbours plans?
- (d) How will the general public respond to having to detail small sectional drawings to demonstrate cones of privacy and what cost will it add to documentation with builders and time taken for assessment?

There is a comment raised in this section concerning the preservation of views and the desire to maintain views as they form part of amenity. The resulting question is, how do you balance a person's right to develop, where views would be affected even if a proposal conformed to all core requirements of the new Codes?

It is suggested that above queries need to be addressed satisfactorily before the Council supports this part of the new Codes.

11 Design for Climate

The inclusion of this section is an asset to the Codes and will hopefully promote the knowledge and benefits of sensibly orienting buildings and open spaces to the broader community.

The old Codes included a basic limitation on the amount of overshadowing that is permissible. The new Codes include a sliding scale as to the amount of overshadowing allowed, depending on the likely density of an area. The notes provided with this section could perhaps be retained in the Codes to promote thought on this aspect of design.

These provisions are supported.

12 Incidental Development

This section proposes a set of standardised controls over the location and size of outbuildings (sheds, patios etc). Such policies have traditionally formed a standard part of the range of local policies adopted by Councils.

The inclusion of these matters is supported, as it may simplify the regulation and knowledge as to local government requirements for the development of such structures. It is, however, suggested that the maximum size of outbuildings be adjusted to take into account the various range of lot sizes throughout the metropolitan area. For example, 2000m² lots are often capable of containing larger outbuildings than the 60m² maximum proposed without impacting on neighbourhood amenity, whereas a 60m² outbuilding in Joondalup's City North could have a substantially greater impact.

13 Approval Processes

A process has been suggested which is likely to complicate local government operations and the clearance of proposals for single residential development.

The process is shown in the flowchart attached to this report

The new Codes propose a process whereby applicants would determine whether a proposal would meet standards or where Council's discretion is required to approve a proposal.

If discretion is required, then a new approval process has been proposed. The process is separate from the requirement to obtain planning approval under the District Town Planning Scheme.

The process raises the following questions:

- (a) How will the new Codes mesh with the need to obtain planning approval for single houses under the City's District Planning Scheme No. 2, in cases where discretion is sought?
- (b) How will the requirement for self-certification (by applicants) simplify approval processes and reduce approval timeframes when it will introduce a requirement for a third stream of approval before a development commences?
- (c) Who arbitrates in cases where a local authority disagrees with the results of self- certification by applicants?
- (d) Reducing public comment will be construed as a move away from transparent approval processes. How is it proposed to argue this principle with local communities?
- (e) The City of Joondalup currently has a process in place for the lodgement of Building Licences directly, where an applicant is of the view that Planning Discretion is not required. Can the new Codes be varied so that the City is not forced to impose a new process on applicants?

Advice will be required from the review team as to how these issues can be addressed, prior to drawing conclusions as to how successful this process might be in operation. City officers would be pleased to contribute to developing this part of the process and to provide further input directly to the Codes Review Team.

14 Special Purpose Dwellings

The Codes propose to allow single houses to be accompanied by new types of additional accommodation in the following forms:

- (a) Ancillary accommodation – may include extra rooms (possibly detached) for the use of the extended family;
- (b) Aged or dependent persons dwellings – when built in a group, caters for those members of the family requiring additional support; and
- (c) Single bedroom dwellings – cater for small households (which are becoming more prevalent as typical household size reduce).

It is suggested that the term ‘additional accommodation’ does not need to be added as a separate land use and that such applications can be assessed according to circumstances, effectively forming part of a main dwelling.

The draft proposes that ancillary accommodation can only be approved where a lot is not large enough to contain 2 grouped dwellings. This aim is not reflected in the performance provisions of the document and its objective is unclear or not stated in the draft.

The draft should make a clear connection between land use and potential for subdivision, as it is often not appropriate to allow title division of granny flats, etc due to siting access servicing and the provision of private open space on the site .

15 Mixed Use Development and Inner City Housing

The statements and objectives shown in the draft are:

- (a) To encourage mixed use development as a viable form of accommodation;
- (b) To maximise land use efficiency and promote density as an attractive option;
and
- (c) To promote a harmonious mix of uses.

Many of the detailed objectives and statements made in the draft are common to the provisions of the City’s Centre Plan and Manual which has the status of a structure plan under DPS 2.

The question arises concerning the status of the City’s structure plan in the event that the draft new Codes are adopted. In addition, the Codes’ “cones of vision” should be assessed for correlation with the setback standards proposed for these types of land use.

Otherwise the objectives are considered as very appropriate for the Joondalup City Centre area.

16 Assessment Summary

The new Codes contain the appropriate range of objectives to underpin the establishment of new standards for residential development.

However, the ramifications for changing the R Codes are substantial. Additional processes will add financial costs to Council’s Approval activities and would reflect upon the Council in terms of its ability to deliver customer-focused outcomes within reasonable cost and time parameters. Regrettably, based on the information put forward, it is unlikely that the new Codes could operate in such a way as to fulfill the objectives of the standards.

If implemented in the current form, the Codes would also reduce the transparency of the process, and the Council's ability or desire to negotiate with neighbours during assessment phases.

The proposed R Codes raise a number of detailed issues and questions, as have been summarised above. It is suggested that further information is required before the Council provides any support for the proposed new Codes.

In the meantime, it is suggested that a number of unknown factors need to be considered by the WAPC Review team, including

- (a) The alignment between the objectives of the wider community and the types of development that could be allowable under the Codes;
- (b) The extent to which the Codes would conflict with existing Local Laws in various Councils, and the mechanism for resolving those conflicts; and
- (c) The impact of a third form of approval for residential development (in addition to planning approval required by planning schemes and building licence approval) and the benefits to be gained by that process.

The Codes Review is a mammoth task. It is recommended that the WAPC Review Team be commended for the work undertaken to date. The City's Planning Officers would be pleased to contribute to further refinements to the Codes, including examination of the draft standards and the costs and benefits of the new initiatives that have been put forward.

RECOMMENDATION

- 1 ENDORSES the objectives of the proposed Residential Design Codes;**
- 2 RAISES its concern at the likely impact of the codes, in regard to the complexity of standards and the costs and time delays which may result from its implementation;**
- 3 OFFERS to provide further input to the review process in good faith;**
- 4 RECORDS its appreciation for the substantial work undertaken to date and for the opportunity to be represented at technical meetings and forums associated with the review;**
- 5 FORWARDS this submission to the Review Team and requests a response to the issues raised for further consideration by the Council.**

Appendix 14 refers

To access this attachment on electronic document, click here: [Attach14brf200201.pdf](#)

ITEM 22 PRECINCT PLANNING PROGRAM – IDENTIFICATION OF CENTRE PRIORITIES - [46597]

WARD - All

SUMMARY

This report provides an outline of the work undertaken as part of the Identification of Centres Study. The report is intended to be a living document that will be updated and refined over time. In its current form it provides sufficient background to determine which Centres within the City of Joondalup are most under pressure and likely to benefit from Precinct Planning. The Centres have been classified into three levels of appropriateness to Precinct Planning and a final selection of two Centres has been recommended. Precinct Planning will be undertaken in these Centres in this financial year.

The ranking of the remaining Centres will be refined through the District by District Value Management Workshops in March and April. Concept planning of all appropriate Centres is planned to run from July to November this year. As all non-Regional Centres will have been considered by December the selection of two Centres now is only significant in that they will be case studies for the precinct planning process.

Note:

Regional and Strategic Regional Centres are not considered in this assessment as these are invariably the subject of well- resourced planning studies undertaken by proponents and Council, as and when significant changes appear imminent.

BACKGROUND

The 2000 – 2001 Business Plan for Urban Design and Policy Services includes the undertaking of a Study for the ‘Identification of Centres’ (for Precinct Planning). The study encompasses and expands on the Centres Strategy as endorsed by Council on 28 November 2000 and currently under consideration by the Western Australian Planning Commission (WAPC). The Centres Strategy recognised and reinforced the existing hierarchy of Centres, which has been deliberately reinforced, over many years, by the Council in collaboration with the WAPC.

Traditionally non-Regional Centres (Neighbourhood Centres being the generic term) have been seen as retail nodes serving daily and weekly shopping needs. The distribution of Centres and their scale has been set to ensure a balance between convenience and viability. Increasingly, it is recognised that in many ways other commercial, non-commercial and cultural activities need the same level of consideration. It has also been realised that co-locating these uses with retail uses, in an open and inviting environment, enhances the viability and vitality of the Centre and the quality of life in local neighbourhoods. The hierarchy is also used to determine location and investment in infrastructure, often resulting in difficulties where a Centre expands beyond its intended size.

The Centres Strategy proposes that the Centres with ‘Main Street’ component (those that front onto a publicly owned and Council managed area, with good access and high level of pedestrian amenity) should be given greater scope to expand. ‘Main Street’ Centres tend to support a broader range of activities and contribute more to lifestyle while not necessarily placing extra demands on infrastructure (hours of operation and volume of traffic is more evenly spread).

While the Centre Strategy will be a powerful Council Policy it defines the potential for retail growth in the City on the basis of catchment. This does not take into account the complex range of issues affecting Centres such as level of access, degree of exposure and competitive advantages. The Centre Strategy does not identify those Centres that have the potential to provide lifestyle zones / Main Streets. The Centres Strategy has, intentionally, left issues beyond that of catchment to the Centres Identification Study, as these issues are broad and interrelated in ways that make them difficult to apply quantifiable measures to. While each of the issues may be relatively simple in itself, the management of their interrelationship and approaches to development, are best handled by structure plans rather than numerical tables.

DETAILS

The “Precinct Centres Report” on which this report is based, investigates the performance of Centres not only in terms of retail viability but in terms of their performance as hubs of local life and social and economic development. It uses both statistical data from established sources and on-site evaluation using established evaluation criteria. Anecdotal evidence provided through observations of behaviour as well as that which has been compiled from discussions with retailers and patrons, has been used to add insight into the role of the Centre and trends in its growth or decline.

The Report tests understood relationships between different factors that go towards the development of a Centre that is both successful and in harmony with its neighbourhood. When a Centre performs in this way there can also be benefits in terms of economic, social and environmental sustainability. An enviable quality of life with high levels of personal safety, strong sense of identity and a healthy perception of community belonging often follows. When this does not occur, then regardless of personal income levels, a neighbourhood can seem stagnant, depressed and alien.

The Precinct Centres Report has been used to evaluate and categorise the Centres into levels indicating the feasibility of regeneration and enhancement through ‘design initiatives’ partnerships between Council and other stakeholders i.e. Precinct Action Planning.

A rigorous evaluation of six Variables was undertaken utilising the results from relevant indicators. The “Application of Indicators Table” (See Attachment 1) shows the indicators cross referenced to the Variables. The relationship between the level of performance on the relevant indicators was carefully considered before a score established for each Variable. The scores for each variable in the Evaluation Table (See Attachment 2) were added to provide a systematic rating for the centre. The cut off line between categories in the rating system is more arbitrary. A Centre at the top of one category may display some characteristic more like the centres in the category above. It is not intended that the rating be applied strictly. Due to the dynamics of the real world circumstances will arise where it is more appropriate to undertake investigation of a Centre that on the face of it was not the highest priority or did not appear to offer the highest level of opportunity.

Rating of Centres for Community action Planning on the basis of need and potential for regeneration.

High Need and Opportunity

Beldon Gunter Grove (3B)	Lilburne Avenue (2G)
Connolly, Glenelg Place (5C)	Marmion Sheppard Way (2F)
Heathridge Caridean (5D)	Mullaloo Plaza, Koorana (3F)
Boulevard Plaza (Sth) (1E)	Adalia Kallaroo (3H)
Moolanda Village (Nth) (1I)	Forrest Plaza Padbury (3I)

Average Need and Opportunity

Mullaloo Tavern (5E)	Padbury Warburton (3G)
Greenwood Village (1B)	West Coast Plaza (2I)
Edgewater Markets (4B)	Beaumaris City (5F)
Woodvale Park Trappers (1G)	Kingsley Plaza 1H)
Duncraig Marri Rd (2E)	Hepburn Heights Padbury (3J)

Low Need or Opportunity

Coolibah Plaza (1D)	Duncraig Village (2D)
Belridge City (3C)	Marina Bvd Ocean Reef (5G)
Candlewood Village (4C)	Seacrest Village (2H)
Woodvale Boulevard (1C)	Craigie Plaza (3D)
Kingsley Village (1F)	Glengarry Shop. Ctr (2B)
Carine Glades (2C)	

Unsuitable -

(Centers are very new, subject to current planning mechanisms or at a different scale of Consideration)

Currambine Market Place (5A)	* Ocean Reef Boat Harbour (5B)
Warwick Grove (1A)	*Currambine (5H)
Hillary's Boat Harbour (2A)	Iluka (5I)
Whitfords City (3A)	*Kinross (5J)
* Hillarys (3E)	*Kinross North (5K)
Joondalup City Centre (4A)	Kinross South (5L)

* These Centres are yet to be developed.

Note:

Centres may change within these categories over time. The future development pattern of many of the lower categories may be very important to the City of Joondalup but the timing and form of development may be better dealt with when the Centre Management approaches Council with an interest in redevelopment

The Centres that rated high in terms of need and high in terms of opportunity were evaluated further to determine the two Centres in which Planning will be undertaken this year.

- Mullaloo Plaza and Sheppard Way Marmion were excluded as they are very close to the current precinct planning studies.
- Adalia is in the shadow of Whitfords City and can be considered when Whitford City is reviewed.

- Moolanda and Lilburne are too small to provide a model for the development of other centres. Connolly and Gunter Grove are excluded because there are sensitive negotiations required, currently underway or recently concluded.
- This leaves Forrest Plaza, Heathridge and Boulevard Plaza. Heathridge and Boulevard Plaza both have vacant or soon to be vacant land parcels beside the centre. Regeneration of these Centres has the potential to provide a significant contribution to the image and scale of local economy in their respective neighbourhoods..

COMMENT

The long term viability of Centres can be shown to be dependent on two principle factors; visibility and accessibility. It is important that both are considered in terms of vehicular and pedestrian movement. Increasingly pedestrian accessibility (walkability) is becoming the key success factor for small local Centres as local pedestrian use provides the vitality that draws in passing users.

First, both the efficiency of access and the quality of the environment will determine walkability. High urban amenity, compatible with a walkable environment, attracts the small commercial uses that now make up a large part of the economy. This supports local business, the survival of the Centre and growth of the local economy. Second, access and visibility to vehicles is also critical.

An opportunity for business to front onto a road that enables good visibility and easy access to traffic passing the location, is particularly difficult in Joondalup due to previous suburban and commercial land planning approaches. Where these locations exist or may be created, they will be identified and examined for opportunities especially around well located existing centres.

Further investigation will look to involve key internal and external stakeholders in the planning of more economically viable and socially vital centres. Results from computer analysis will be mapped, as will the quality audits performed by local communities and interested business people. The information will be used in the Precinct Action Planning process.

No strategy for relocating Centres to exposed locations is being proposed but ultimately there may be Retail Centres that recognise they can no longer compete in their current form. These Centres may take the option of becoming residential quarters with significantly down sized retail components, perhaps just a deli/cafe, acting as neighbourhood hubs. A significant number of Centres have prime locations adjacent to POS and others have views. These may find residential and non-retail (local surgeries) uses, the more viable option.

Funding

Funds for Concept Planning of up to four Centres is included in the 2000 – 2001 budget.

RECOMMENDATION

That Council:

- 1 **NOTES the Precinct Centres Report as a working document;**
- 2 **PROCEEDS with the preparation of Concept plans through an Enquiry by Design process for the Heathridge (Caridean) and Boulevard Plaza (Moolanda) Centres.**

Appendix 15 refers

To access this attachment on electronic document, click here: [Attach15abrf200201.pdf](#)
[Attach15bbrf200201.pdf](#)

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ITEM 23 LIVEABLE NEIGHBOURHOODS – [10400]

WARD - All

SUMMARY

The Liveable Neighbourhood Community Design code is a subdivision design manual and statement of subdivision policy. It has been on trial as an alternative residential subdivision standard for approximately three years. In this time a significant number of residential subdivisions have been designed and approved under the set of Codes.

The Community Design Code recognises that an integrated well-managed street network can allow for the development of walkable neighbourhoods focused around the mixed-use neighbourhood or town centres. By managing traffic in this way, rather than through extensive use of cul-de-sacs and limited access arterial roads, an urban pattern that supports local community and quality of life can be created.

This report seeks Council endorsement of the officer report commenting on the draft Liveable Neighbourhoods Community Design Code. It outlines its importance to the City of Joondalup and explains the City's support for formal adoption of the Codes by the Western Australian Planning Commission (WAPC). The submission period closes in February.

BACKGROUND

Research, testing and development of a Liveable Neighbourhoods style approach to residential design has been underway internationally for more than 10 years. The research has reassessed the original techniques used to design the first suburbs at the start of the Century and evaluated positive and negative contributions to suburban design since then. While the success of Liveable Neighbourhoods in the USA has been reported in documents ranging from National studies, now housed in the Smithsonian, to articles in Time Magazine, Western Australia is the first place anywhere in the world to trial a Statewide set of Liveable Neighbourhood Community Design Codes.

The Codes replace an existing suite of individual planning policies contained in the 'Residential' section of the Western Australian Planning Commission's (WAPC) Development Control Policy Manual. This Manual also covers issues from Poultry Farms to Advertising on Reserve Land. The new Codes follow a hierarchy guiding the assessment of development down through scales from district level to the utilities in the verge. They outline a subdivision approach that supports the development of safe, viable and sustainable Town and Neighbourhood Centres based on walkable catchments (Ped Sheds) and good exposure of local commercial development.

The Codes recognition of past best practice from a Century of suburban development has made it highly useful in both new residential subdivision and the review and regeneration of existing urban and suburban areas. The trial period closes in February 2001 at which point the Western Australian Planning Commission will review feedback on the document and the performance of on the ground development prior to deciding on the use of the Code.

The Liveable Neighbourhoods Community Design code has been developed in line with the State Planning Strategy and is intended to assist with creating a more safe, sustainable, healthy, productive and culturally vibrant society in a way that is responsive to economic opportunity and environmental constraints.

DETAILS

Liveable Neighbourhoods Community Design Code Objectives:

Liveable Neighbourhood recognises that there has been a dramatic change in forms of employment, social patterns and environmental quality since the post-war days of full-time employment, strong community structure and relatively low car ownership. At that time planning was focused on the creation of dormitory suburbs where a traditional family would live in a detached house on a large block, with local schools shops and services close by. Mums would stay at home occupied in house keeping while the sole income earner would drive off to work in the city enduring the bustle before returning to a cooked meal. Children would remain in the suburb playing and walking to school and back along a system of interconnected parks and paths in complete safety, supposedly overlooked by occupants of houses. However, in practice, purchasers of these blocks put up solid fences creating unsafe canyons of these parkways and parents resorted to driving their children to school.

In terms of non residential functions of the City, the planning philosophy and public expectations of the late 60's, 70s and early 80's focused on catering for diversity in the city through the separation of possibly conflicting uses into zones. This to a large part pandered to a nineteenth century utopian view of the world where families would live far away from the filth and squalor of the Industrialised City. By the 70's industry had by and large moved out of the city and was increasingly becoming modernised. The view that the City was an unhealthy place for families still persisted and the sense that the dormitory suburbs would create health families was unchallenged.

It has become evident internationally as well as locally that single use zoning is uneconomic, unnecessary and detrimental to environment. It is leading us towards a city dominated by cars and a quality of life undermined by excessive travel distances, loss of expenditure (due to cost of running private vehicles for all trips), difficulties in finding local goods services and employment and a general sense of increasing isolation and frustration; the antitheses of the lifestyle dormitory suburbs were supposed to deliver. This has led to a mass migration, by those who can afford it, back into pre-war suburbs where the focus was on dispersing traffic through the street network and allowing centres to develop where access for vehicles and pedestrians is at its best. These areas support mixed-use centres of employment and attractions allow for social diversity and make possible a wide variety of housing and lifestyle choices. They make maximum use of open space to visually green the street and they have streets fronted by houses rather than garages.

Today's society is shaped around a much more dynamic and small business focused workplace, a greater diversity of household types and a broader range of lifestyle preferences. Convenience, urban amenity, safety and environmental quality drive housing values of suburbs.

Key differences from current policy approach

Liveable Neighbourhoods provides an innovative approach to planning and design in several respects by:

- *seeking a more thorough analysis of the site and its context to inform subdivision design and graphically explain the basis of the design;*
- *encouraging greater use of structure plans as a planning framework;*
- *providing an alternative approach to design of neighbourhoods and towns that aims to achieve compact, well defined and more sustainable urban communities; and*
- *moving toward a performance approach to subdivision to encourage innovation in response to market needs.*

Principal aims

Liveable Neighbourhoods has the following aims.

1. *To provide for an urban structure of walkable neighbourhoods clustering to form towns of compatibly mixed uses in order to reduce car dependence for access to employment, retail and community facilities.*
2. *To ensure that walkable neighbourhoods and access to services and facilities are designed for all users, including users with disabilities.*
3. *To foster a sense of community and strong local identity in neighbourhoods and towns.*
4. *To provide for access generally by way of an interconnected network of streets which facilitate safe, efficient and pleasant walking, cycling and driving.*
5. *To ensure active street-land use interfaces, with building frontages to streets to improve personal safety through increased surveillance and activity.*
6. *To facilitate new development which supports the efficiency of public transport systems where available, and provides safe, direct access to the system for residents.*
7. *To facilitate mixed use urban development which provides for a wide range of living, employment and leisure opportunities; which is capable of adapting over time as the community changes; and which reflects appropriate community standards of health, safety and amenity.*

8. *To provide a variety of lot sizes and housing types to cater for the diverse housing needs of the community at a density that can ultimately support the provision of local services.*
9. *To ensure the avoidance of key environmental areas and the incorporation of significant cultural and environmental features of a site into the design of an area.*
10. *To provide for a more comprehensive approach to the design of open space and urban water management.*
11. *To ensure cost-effective and resource-efficient development to promote affordable housing.*

Outline of the Liveable Neighbourhood Community Design Codes Content

Layout of Objectives and Regulations

The Liveable Neighbourhood Community Design Code consists of six sections of Regulations each preceded by an outline of the Objectives. These regulations and Objectives are preceded by an explanation of the issues and an identification of the key differences from past practice. The Regulations are intended to guide proponents wishing to obtain a Liveable Neighbourhoods approval for residential subdivision from the WAPC. They are, however, performance-based and proponents are ultimately assessed more against the objectives than adherence to the regulations. Each section of regulations is called an Element. The elements are:

- Community design
- Movement
- Lot layout
- Public Parkland
- Urban water management
- Utilities

Community Design

Community Design explains the approach to creating a town structure based on clustering of 400m walkable neighbourhoods around the Town Centre, which itself sits in a neighbourhood. The design of the Neighbourhoods and Town Centre shall allow for the managed movement of traffic through the Neighbourhood and Town Centres to support vibrant “Main Street” style local centres. It proposes that small lot development and home-based businesses be focused around the centres and on the through roads, to ensure a transition between the activity and intensity of the centre and the quiet residential areas that make up the remainder of the neighbourhood.

The Community Design section also outlines how greater safety, local employment, public transport and environmental sustainability can be supported by the proper design and layout of roads, development lots and Parklands. In particular it limits excessively long or large street blocks and the use of cul-de-sacs where these would reduce walkability of the neighbourhood. Pedestrian accessways are not promoted but closure of part of the street reserve through the creation of many parks, preventing through traffic movement, is allowed for.

Movement

The Movement Section encapsulates an extensive set of regulations that enable a connected street system to be developed without the accompanying problems that made integrated street networks unpopular before traffic management devices were incorporated. The section promotes on street parking as a highly efficient, highly accessible location for car parking. It also has the additional benefit of creating a street environment that automatically slows down through traffic and allows circulation of local traffic. On street parking also enables developments to front directly onto the street rather than be set back in car parks.

The Movement Section has been highly contentious due to its acceptance of road widths that for many years were considered unsuitable for the efficient and uninterrupted movement of traffic through the area. Some suggested road widths have been increased slightly from earlier versions but a reasonable balance between the needs of through traffic and the quality of the streetscape environment has been retained. The section also includes contemporary standards for the movement of cyclists and disabled users.

Lot layout

Lot Layout recognises that the design and orientation of residential lots to a large extent dictates what form of housing that will occur. It therefore requires that lots are designed to:

Ensure good frontage to streets

- Providing the opportunity for attractive streetscape with personal safety improved through passive surveillance from internal areas.

Orientation that supports passive solar design of residences.

- To take maximum advantage of our near idyllic Mediterranean climate and recognising that a large part post-war subdivision and housing development ignored our climate and created unnecessarily harsh living conditions. Advice on design for other climatic zones and latitudes in Western Australia is provided.

Ensure on site parking provisions do not detract from the street.

- Lot layout also recognises the trend towards high car ownership and double and triple garages proposing that lots be covered by “Development and Access Provisions” (DAPs) where the size and location of the lots may lead to the site appearing overly dominated by garages. DAPs may also include amongst other things, location of the dwelling to ensure solar access to neighbouring dwellings.

Maximise surveillance of the street and other Public Space

- Lot layout expands on techniques for ensuring passive surveillance of public space through special lot design.

Public Parkland

The Parkland section does not remove the requirement for 10% open space. It does however allow for a reduction from 10% to 8% where the design of the suburb ensures that the distribution and access to Parkland is designed to provide maximum benefit to various uses. The reduction may also be permitted where it is agreed that a credit can be given for the retention or development of open space that provides a special attraction e.g. bush land. A credit is also available for up to 50 percent of the area of water bodies within public open space.

Water Management

Urban Water Management and Public Parkland has significant overlaps. This is due to the potential development of urban water management systems that include retention ponds and other systems of water management. Examples are shown of existing urban water management systems that allow for overflow, in storm events, on to play fields or other open areas where the water may be reabsorbed into the environment rather than allowed to run off into water bodies, carrying excessive nutrients and possibly pollutants with it. 50% Public open space credit may be given to areas used for urban water management. In particular the system avoids the creation of water retention sumps that may diminish the safety, attraction and overall usability of Public Parklands.

Utilities

Outlines the current standards and dimensions for verges for different arrangements of utilities

Special Issues

Application Requirements

Liveable Neighbourhood community design code sets out the documentation required for assessment and approval of residential subdivision. The requirements state the need to provide information about context, including connecting roads from neighbouring suburbs, adjacent land features, local movement systems, location of other centres and greater detail on environmental and other land capability issues. This is a significant improvement on past practice where any assessment of the development in relation to its surroundings would have to be undertaken by Ministry for Planning and Council officers on behalf of the applicant with little information.

Hybrid Development

The WAPC has allowed for approval of hybrid development under the Liveable Neighbourhood Community Design Code (with its incentives on public parkland and water management) where application of the codes requires some discretion to deal with the interface and transition from pre Liveable Neighbourhood style development.

City of Joondalup Submission on Livable Neighbourhoods

Applicability to City of Joondalup

The Minister for Planning has undertaken an extensive consultation and awareness process that has touched on most Local Governments in the State of Western Australia. It has also consulted extensively with the planning profession, development industry and other agencies in an effort to bring about a fundamental change in understanding of the relationship between quality of life, sustainable development and local economic development. The principles of objectives and many of the regulations and practices will be useful in assessing and assisting with the regeneration of ailing centres within the City of Joondalup. The rationale behind Liveable Neighbourhoods is also highly relevant to the city especially in pursuit of quality of life for its residents through economic vitality and lifestyle.

Detail assessment of Codes for Feedback to WAPC

Officers from the City of Joondalup have obtained a working copy of City of Swan's Liveable Neighbourhood review. The City of Swan through its involvement with Ellenbrook and other greenfield development has had significant experience with Liveable Neighbourhoods. A

report has been prepared providing detailed feedback to the WAPC. While the report appears extensive, many of the comments are focused on enhancing document readability and details of implementation procedures rather than challenging the objectives and regulations.

Readability comments include:

- Cross-references to other applicable sections,
- Proposals for improving the readability of the document - through the addition of a contents page and a unique reference number for each regulation;
- Suggestions for reformatting or relocating tablets text and other illustrations where these would improve usability; and
- Some suggestions as to clarification of wording.

Implementation Comments Include:

- Concern with the over application of Parkland credits to the point where the remaining usable space for play fields etc may be compromised. In addition some concern was expressed over who approved the use of credits and what rights Council had to require management plans and extension of hand over periods, to ensure the proper development and maintenance of ecologically sensitive areas and other complex environments.
- Concern over the use of upper and lower dimensions for road width rather than a set standard. Without adequate criteria for determining the exact width that should be used delays could be experienced in resolving applications. The officer report states that Council will assume the upper limit should be applied unless a substantial explanation is provided for reducing the road width.
- It was also suggested that rather than have the developer develop local parks they should be required to construct play fields and other earth levelling intensive areas. Small parks could be developed with the community in accordance with Council requirements, locally established maintenance standards and local themes.

COMMENT

Investigations into the current household type within the City of Joondalup indicate that we have very diverse local communities in terms of household type. This is not reflected in the variety of housing available and range of spaces, attraction, and local employment drivers found in the suburbs. The City of Joondalup Strategic Plan contains strategies to enhance economic vitality and lifestyle opportunities. Implementing these strategies may include initiatives to promote the regeneration of some areas to make them more appropriate to the social patterns of the region. Council will need to investigate principles for the regeneration of centres so that they meet the contemporary needs of society and business. Therefore it is appropriate that the City both support the WAPC in the adoption of Liveable Neighbourhoods Community Design Code as a framework for communities that can accommodate contemporary life and more easily evolve to deal with new challenges. It is also appropriate that the City support the Ministry for Planning in its attempts to investigate opportunities to enhance quality of life in existing areas through the application of the well tested approaches, outlined within the Liveable Neighbourhoods Community Design Code - Design Manual sections.

The Ministry for Planning has established an Urban Design and Major Places Unit, to assist Local Government in design and to advise on related programs and policies of other Government Agencies. Clear support from Council on Liveable Neighbourhoods would assist officers in persuading the Ministry for Planning to invest resources in assisting with some of the City's major places.

RECOMMENDATION

That Council:

- 1 RECOMMENDS that the Western Australian Planning Commission (WAPC) adopt Liveable Neighbourhoods as the State code for residential subdivision allowing for hybrid development where this provides a transition from pre Liveable Neighbourhood development;**
- 2 ENDORSES the officer's report on Liveable Neighbourhoods and requests a response on the key issues of concern as outlined in that report;**
- 3 CONGRATULATES the Western Australian Planning Commission (WAPC) on its vision and leadership in reviewing past development practices and proposing such a broad encompassing manual and codes on sustainable urban development.**

Appendix 16 refers

To access this attachment on electronic document, click here: [Attach16brf200201.pdf](#)

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DATE OF NEXT MEETING

The next meeting of the Council has been scheduled for **7.00 pm** on **TUESDAY, 13 MARCH 2001** to be held in the Council Chamber, Joondalup Civic Centre, Boas Avenue, Joondalup

CLOSURE

BUSINESS OUTSTANDING FROM PREVIOUS MEETINGS

OFFICE OF THE CEO

COUNCIL SUPPORT SERVICES

NOTICE OF MOTION – CR ANDREW PATTERSON – ex Meeting 24.10.00

“That the Notice of Motion submitted by Cr Patterson relating to the adjournment of any Council meeting or Briefing Session which runs past 10.00 pm, be referred to the Standing Orders Review Committee for consideration.”

Status: This matter will be considered at the next Standing Orders Review Committee.

STRATEGIC PLANNING

PROPOSED STRUCTURE PLAN – LOT 17 MINDARIE/TAMALA PARK - ex CJ098-04/00

“SEEKS a further report recommending a suitable legal vehicle for dealing with joint ownership issues.”

Status: It was anticipated that a report would be submitted following consideration by the Chief Executive Officer’s of the owner Local Governments in the latter part of 2000. A Chief Executive Officer’s workshop is now proposed early in the New Year and a report will be submitted following the workshop.

MINUTES OF THE ENVIRONMENTAL ADVISORY COMMITTEE MEETING – ex CJ269-10/00

“2 that a report be prepared on the use of Liquefied Petroleum Gas (LPG) vehicles in the fleet in place of the current petrol powered vehicles”

Status: It is anticipated that a report will be presented following receipt of the WAMA research into vehicle options.

HERITAGE AND MUSEUM SERVICES AND FACILITIES PLANNING STUDY – ex CJ307-09/99

“further explore the proposal for the regional museum with a report to Council in 2001”

Status: It is proposed to submit a report in August/September 2001.

INVITATION TO ATTEND GOLDEN AUTUMN FAIR – JI’NAN MUNICIPAL PARLIAMENT, CHINA – ex CJ233-09/00

“endorses the development of a policy dealing with the establishment of Sister City relationships:

Status: This issue is currently before Council as a discussion paper. A further presentation is being arranged to include representatives from Edith Cowan University (ECU).

PLANNING & DEVELOPMENT

HIRE OF EQUIPMENT FROM SERVICE STATIONS – ex CJ145-06/00

“that the matter pertaining to the hire of equipment from service stations be DEFERRED pending further consideration by elected members.”

Status: A further report will be submitted after a meeting with all parties has been held on 28 June 2000.

A meeting with representatives of the hire industry and the Motor Trades Association was held on 28 June 2000 and it was decided to hold a further workshop to find a mutually acceptable solution and set a timetable for the submission of a report to Council.

Discussions continue to be on-going regarding the inclusion of use in DPS2 and a meeting with representatives of the Hire industry is being organised.

Anticipated Completion Date: Previously December 2000; now March 2001

URBAN DESIGN AND POLICY

APPLICATION FOR THE CANCELLATION OF A PORTION OF HAWICK PARK ON RESERVE 35519 (2) HAWKER AVENUE, WARWICK - ex CJ053-03/00

“consideration of application for the cancellation and subsequent purchase of a portion of Hawick Park on Reserve 35519 (2) Hawker Avenue, Warwick be deferred pending the implementation of a policy to deal with issues of this nature.”

Status: A discussion paper has been prepared which will be circulated for comment and it is anticipated that a report on a draft policy will be submitted in April 2001.

REQUESTED CLOSURE OF A PORTION OF A ROAD BETWEEN LOT 151 (88) CLIFF STREET AND LOT 113 (31) MARINE TERRACE, SORRENTO – ex CJ193-07/00

“REQUESTS that the Local Housing Strategy is completed and a report presented to Council by November 2000.”

Status: Provision has been made in the 2000/01 budget. Consultants will be appointed as soon as possible for the study to be conducted in conjunction with the Value Manager’s workshops. It is intended that interim information will be available for the area in question prior to finalisation.

Anticipated Completion Date: June 2001

INFRASTRUCTURE MANAGEMENT

OPERATIONS

MINUTES OF DRY PARKS, MEDIAN AND VERGE COMMITTEE MEETINGS – SEPTEMBER AND NOVEMBER 2000 – ex CJ360-12/00

“requests a report be prepared in relation to future directions for major road median and verge enhancement works within the City aimed at balancing the overall financial limitations of the City with the social or environmental benefits of road, median and verge enhancements”.

Status: Report to be presented to February 2001 meeting.

COMMUNITY DEVELOPMENT

COMMUNITY SPORT AND RECREATION FACILITY FUND 2000/2001 FUNDING ROUND – SUBMISSION PRIORITISATION – ex CJ291-10/00

“4 REVIEWS the City's current Floodlights on Sporting Grounds procedure and requests a further report in relation to floodlighting ovals for sporting clubs operating under the type of management arrangement and mix of large and small ball sports in place at the Iluka Sports Complex.”

Status: Report to be submitted to Council March 2001.

URBAN ANIMAL MANAGEMENT ACTION PLAN – ex CJ363-12/00

“seeks a further report in April 2001 on the outcomes of the three (3) month trial period for the use of the coastal dual use path for dog exercise between the two foreshore reserves of Hillarys and Burns Beach/Iluka.”

Status: Report to be submitted to Council April 2001.

**THE TRANSFER OF SERVICES TO THE COMMUNITY BASED SECTOR – ex
CJ368-12/00**

“notes that, nearing the completion of that work, a further report would be submitted to Council to seek approval for matters such as:

- the transfer of staff provisions and assets to the new organisation;
- the relinquishment of State and Commonwealth Government grants so that they can be transferred to the new organisation;
- a leasing arrangements; and
- a one off grant for equipment if required.

Status: Implementation commenced in line with the Council approved Implementation Plan of Action. It is anticipated a further report will be submitted to Council in May 2001.

OUTSTANDING PETITIONS

	Date of presentation to Council - Referred to -
<ul style="list-style-type: none"> • Various petitions opposing mobile telecommunication facility (30 metre high slimline pole and equipment) – Percy Doyle Reserve, Warwick Road, Duncraig. • Petition opposing mobile telecommunication facility (30 metre high slimline pole and equipment) – Percy Doyle Reserve, Warwick Road, Duncraig. • Petition opposing mobile telecommunication facility (30 metre high slimline pole and equipment) – Percy Doyle Reserve, Warwick Road, Duncraig. <p>Comment: The application has been deferred at the request of the applicant. A further report on Mobile Telecommunication Facilities within the City is proposed to be submitted to Council on 27 March 2001.</p>	<p>12 September 2000</p> <p>26 September 2000</p> <p>24 October 2000</p> <p>Director Planning and Development</p>
<p>Petition requesting removal and relocation of BMX track at Menteith Park, Kinross.</p> <p>Comment: Report in relation to skatepark to be presented to Council on 27 February 2001.</p>	<p>10 October 2000</p> <p>Director Community Development</p> <p>(Referred to Leisure Services due to skatepark request linkage.)</p>
<p>Petition opposing development of beer garden, Carine Glades Tavern.</p> <p>Comment: A report will be submitted when an application has been received.</p>	<p>14 November 2000</p> <p>Director, Planning and Development</p>
<p>Petition requesting City of Joondalup to manage natural areas.</p> <p>Comment: A report will be submitted following consideration by the Environmental Advisory Committee.</p>	<p>14 November 2000</p> <p>Executive Manager Strategic Planning</p>
<p>Petition requesting the closure of the public accessway between Barracuda Court and Lancett Court, Sorrento.</p> <p>Comment: The petition has been acknowledged and it is anticipated a report will be submitted July/August 2001.</p>	<p>28 November 2000</p> <p>Director, Planning and Development</p>

<p>Petition from children living in Burns Beach requesting the construction of a skatepark.</p> <p>Comment: Memo forwarded to Cr Hollywood on 27 December 2000 advising Council representatives are currently assessing all proposed skatepark sites. Recommendations from these assessments will be presented to Council for a decision on 27 February 2001.</p>	<p>19 December 2000</p> <p>Director Community Development</p>
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- CITY OF JOONDALUP – REPORTS/PRESENTATIONS REQUESTED AT BRIEFING SESSIONS

	Date of request - Referred to -
<p>Report requested by Cr Hollywood: Upkeep of Verges</p> <p>Cr Hollywood requested (on 15.8.00) that this report be presented to the Dry Parks, Median and Verge Committee.</p> <p>Comment: A report is being prepared but requires further consultation with Infrastructure Management.</p> <p>Anticipated Completion Date: Previously October 2000; now November 2000.</p> <p>This report will now be submitted on 27 February 2001.</p>	<p>18 July 2000</p> <p>Director Planning & Development</p>
<p>Request raised at the Policy Review Workshop:</p> <p>A ‘green paper’ to be prepared investigating the process to obtain a coat of arms for the City of Joondalup.</p> <p>Comment: Two green papers have previously been submitted which include details on acquiring a coat of arms. These will be included in the Desk of the CEO in February, for information. Should further information be required by elected members, a further paper can be submitted.</p>	<p>6 November 2000</p> <p>Manager Marketing Services</p>
<p>Request from Cr Ewen-Chappell: Civic Function</p> <p>Consideration be given to holding a civic function, jointly with the City of Wanneroo, to show appreciation for those persons involved in the recent bushfire.</p> <p>Comment: Cr Ewen-Chappell is liaising with Director, Community Development and Chief Executive Officer, City of Wanneroo in regards to this matter.</p>	<p>6 February 2001</p> <p>Manager Marketing Services</p>

<p>Request from Cr Hollywood: Elected members’ attendance at shopping centres.</p> <p>A report be submitted for elected members’ consideration outlining a possible roster system for attendance at shopping centres.</p> <p>Comment: It is anticipated that a ‘Green Paper’ will be submitted to the Briefing Session to be held on 6 March 2001.</p>	<p>6 February 2001</p> <p>Manager Marketing Services</p>
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