CITY OF JOONDALUP

MINUTES OF BUDGET COMMITTEE MEETING HELD IN CONFERENCE ROOM 1, JOONDALUP CIVIC CENTRE, BOAS AVENUE, JOONDALUP ON THURSDAY 24 JULY 2003 AND MONDAY 28 JULY 2003

ATTENDANCE AND APOLOGIES

Mayor

MAYOR D CARLOS - Chairman Absent from 2040 hrs to 2103 hrs

Elected Members:

Cr L PROSPERO Cr P KIMBER Cr T BREWER Cr C BAKER	Lakeside W Lakeside W Marina War Marina War	ard d		
Cr J F HOLLYWOOD, JP	North Coast			
Cr P ROWLANDS	Pinnaroo Ward		from 1837 hrs to 2150 hrs; absent from 1954 hrs to 1956 hrs	
Cr M O'BRIEN, JP	South Ward		5	
Cr J GOLLANT	South Coast	al Ward	<i>From 1856 hrs; absent from 2140 to 2157</i>	
Cr G KENWORTHY	South Coast	al Ward	From 1836 hrs; absent from1940 to 1941 hrs	
Cr C MACKINTOSH	Whitfords V	Vard	Absent from 1954 hrs to 1957 hrs and from 2150 hrs to 2151 hrs.	
Cr M CAIACOB	Whitfords Ward			
Officers:				
Chief Executive Officer:		D SMITH		
Director Planning and Community Development:		C HIGHAM		
Director, Corporate Services				
& Resource Management:		P SCHNEIDER		
Director Infrastructure and Operations:		D DJULBIC		
Manager Audit and Executive Services:		K ROBINSON		
Manager Financial Services:		A SCOTT		
Management Accountant:		J STENHOUSE		
Manager, Strategic and Sustainable Development:				
Manager, Assets & Commissioning:		C SMITH		
Committee Clerk:		J HARRIS	OUN	

The Mayor declared the meeting open at 1835 hrs.

Apologies for Absence: Crs Walker and Hart

Apology for late attendance:

Leave of absence previously approved:

Cr A Nixon - 10 July 2003 to 30 July 2003 inclusive

DECLARATIONS OF FINANCIAL INTEREST/INTEREST AFFECTING IMPARTIALITY

Cr Kimber declared an interest which may affect his impartiality in the application for \$80,000 for a new boat, submitted by the Whitfords Volunteer Sea Rescue Group, as he is employed by FESA.

Cr Kenworthy entered the Room at 1836 hrs.

CONFIRMATION OF MINUTES

MINUTES OF THE BUDGET COMMITTEE MEETING HELD ON 7 JULY 2003

MOVED Cr Kimber SECONDED Cr Mackintosh that the minutes of the Budget Committee meeting held on 7 July 2003 be confirmed as a true and correct record.

The Motion was Put and

CARRIED

ITEMS OF BUSINESS

A Powerpoint presentation of the Preliminary Budget was provided to elected members – Appendix 1 refers.

Cr Rowlands entered the Room at 1837 hrs.

ITEM 1 PRINCIPAL ACTIVITIES PLAN UPDATE

Discussion ensued in relation to submissions on the Principal Activities Plan.

Cr O'Brien raised the issue of a cycle track within Craigie Leisure Centre and referred to on site meetings he has had with the City's Coordinator Civic Design.

The Director Corporate Services and Resource Management referred to comments at a previous Budget Committee, where it was stated that a cycle track would not be constructed whilst the Leisure Centre was under construction but would be considered after such time.

The committee was advised that the proposal had not been listed within the Capital Works Program. Cr O'Brien believed the Northern Districts Cycling Club should be given the opportunity to present a deputation to elected members.

It was agreed that the matter would be given further consideration within the half yearly Budget review.

MOVED Cr Brewer SECONDED Cr Baker that the Budget Committee NOTES:

- 1 the contents of the submissions received for the Principal Activities Plan for 2003/2004 2007-2008;
- 2 that no changes to the Draft 2003/04 Budget are required as a result of submissions received in relation to the Principal Activities Plan for 2003/2004 2007-2008.

The Motion was Put and

Contingency Items

The Chief Executive Officer outlined contingent items not included within the draft Budget together with some indicative costings. Discussion ensued in relation to the contingency items.

Cr Gollant entered the Room at 1856 hrs.

MOVED Cr Kimber, SECONDED Cr Baker that all members of staff, with the exception of Mr Clayton Higham, Director Planning and Community and the Minute Clerk, be requested to leave the Room at this point to enable confidential discussion on contingency items.

The Motion was Put and

All members of the staff, with the exception of the Director Planning and Community Development and the Minute Clerk, left the Room at this point, the time being 1910 hrs.

Discussion ensued.

MOVED Cr Hollywood SECONDED Cr Caiacob that all members of staff be invited to return to the Meeting.

The Motion was Put and

The Meeting **ADJOURNED** at this point, the time being 2012 hrs and **RESUMED** at 2021 hrs.

The Powerpoint presentation of the Preliminary Budget continued.

CARRIED

CARRIED

CARRIED

Rates Increases

The Director Corporate Services and Resource Management outlined examples of comparative rate increases of some other metropolitan local government authorities and advised that as a result of the City only increasing its rates by 9.5% over the last six years, against a CPI for the same period of 18.9%, this had cost the City an estimated \$8 million in revenue. (Page 10, Item 2, Draft Budget Report).

Fees and charges

Following a query, the Committee was advised that in assessing fees and charges, the City looks to legislation and market forces and also attempts to reduce internal costs.

Mayor Carlos referred to the proposed increase in applications for public accessway closure. The Director Planning and Community Development advised the increase was proposed to cover the actual cost of the accessway closure process.

Mayor Carlos left the Room at this point, the time being 2040 hrs. Cr Hollywood assumed the Chair.

It was agreed that this item remain as recommended at this time, and elected members be provided with comparison information on the fees charged by other Councils for public accessway closure.

The issue of members fees and allowances was raised. The Chief Executive Officer advised that the only reduction which could be made to this area of the budget was in relation to Conference expenses, and this would require an amendment to the policy.

Major Building Works Program

Cr O'Brien raised the following correction:

• Attachment 6 – Major Building Works Program – Page 6 – Project BCW036 should read 'Warwick' and not 'Greenwood'.

Streetlighting Program

A query was raised regarding Attachment 6 – 2003/04 Capital Works Program – Page 5 – STL131 – Joondalup Logos to City Centre and Arterial Road Lighting.

MOVED Cr Baker SECONDED Cr Prospero that Project STL131- Joondalup Logos to City Centre and Arterial Road Lighting (\$60,000) be REMOVED from 2003/04.

Mayor Carlos entered the Room at this point, the time being 2103 hrs.

The Motion was Put and

CARRIED

Schedule of Fees and Charges

MOVED Cr O'Brien SECONDED Cr Kimber that Application Fees – Application for 3^{rd} dog – pensioners be REDUCED from \$55 to \$15.

The Motion was Put and

Craigie Leisure Centre

The Chief Executive Officer outlined funding options for the Craigie Leisure Centre development, including possible loan borrowings and use of Reserve funding.

Extensive discussion ensued.

Cr Gollant left the Room at 2140 hrs.

MOVED Cr Brewer SECONDED Cr Baker that a cap of \$5 million be placed on works for Craigie Leisure Centre.

The Motion was Put and

Cr Gollant entered the Room at 2157 hrs.

The Committee was of the view that no decision could be made on finalising the draft Budget until after the Briefing on Craigie Leisure Centre development which was scheduled to be given to elected members on the evening of Monday 28 July 2003.

Crs Mackintosh and Rowlands left the Room at 2150 hrs.

Cr Kimber declared an interest which may affect his impartiality in the application for \$80,000 for a new boat, submitted by the Whitfords Volunteer Sea Rescue Group, as he is employed by FESA.

<u>WHITFORDS VOLUNTEER SEA RESCUE GROUP INC - FUNDING PROPOSAL –</u> 06995]

PURPOSE

To recommend that \$80,000 be included in the 2003/2004 budget to fund one third of the cost of a Sea Rescue Vessel purchased by the Whitfords Volunteer Sea Rescue Group.

EXECUTIVE SUMMARY

The Whitfords Volunteer Sea Rescue Group is proposing the construction of a new dedicated 1st response rescue vessel to replace the existing craft. The construction cost is estimated at \$240,000 and is planned to be put out to tender to a Western Australian company. Construction is proposed to commence in approximately October / November this year and will take about 3 to 4 months to complete.

CARRIED

LOST

Whitfords Volunteer Sea Rescue Group are requesting up to \$80,000 from the City, which is one third of the total project cost. FESA and the Whitfords Volunteer Sea Rescue Group are to contribute one-third to the project. The amount received from the sale of the sea rescue vessel Green 1 will be contributed towards the one third that the Whitfords Volunteer Sea Rescue Group are to add to the proposed vessel. The purchase of this vessel was previously made in full by the group.

With the information supplied it is recommended that Council supports the inclusion of up to \$80,000 in the 2003/2004 budget to assist the Whitfords Volunteer Sea Rescue Group as a one third contribution towards the purchase of a new rescue vessel, subject to:

- 1 A detailed project proposal being received from the Whitfords Volunteer Sea Rescue Group
- 2 Detailed specifications being developed for design requirements for the proposed vessel.
- 3 Clarification of the disposal plans of the Whitfords Volunteer Sea Rescue Group's existing vessels.
- 4 Tender price for the proposed vessel being received that is considered appropriate.
- 5 The City of Joondalup's Manager Assets and Commissioning is involved with the project as the City's representative.
- 6 City of Joondalup, FESA and Whitfords Volunteer Sea Rescue Group contributing equal one third shares of the project cost.
- 7 A formal commitment to the proposal being made by both FESA and Whitfords Volunteer Sea Rescue Group.
- 8 A clear understanding of acknowledgement that the City of Joondalup will receive as a major contributor to the project.

BACKGROUND

The Whitfords Volunteer Sea Rescue Group has been in operation in the local area for some 30 years, serving the local boating community by providing a 24-hour support base and educational facilities for the public.

Incorporation of the group took place in 1977 and the group is also now registered as a "Not-for-Profit", "Charitable Organization" and as a "Public Benevolent Institution".

The groups rescue services extend from City Beach in the South to the 'Alkimos' wreck north of the Mindarie Marina and out to sea as far as operational limits permit. This area includes Hillary's Boat Harbour, Ocean Reef Boat Harbour and Mindarie Keys (the three busiest harbours in WA).

In the early years the group averaged around 30 rescues a year, however in later years the average has been in excess of 300 rescues per year. These rescues range from retrieval of boats, which have broken down to full search rescues. As a result the group has grown to a team in excess of 100 active volunteers and 1500 Associate members through the Radio Network System. It is the largest volunteer sea rescue operation in Western Australia.

Whitfords Volunteer Sea Rescue Group provide a marine radio listening watch 24 hours a day 365 days of year and "On Board" Rescue Vessels from 8:00 am to 6:00pm every weekend and public holiday. The respective crews then remain on duty on a "call out" basis for the week.

Whitfords Volunteer Sea Rescue Group is registered by the Australian Yachting Association and the Maritime Challenger TAFE as an official accredited learning institution to provide courses for the public in "Small Craft Proficiency Course". Whitfords Volunteer Sea Rescue Group run "Basic Navigation" and "General Radio Usage" for no charge to the public. The group is also accredited by the Australian Communications Authority as a learning institution, where tuition in radio operation and usage is given for the "Radio Operators Proficiency Course" as an internationally recognised radio operator's license.

In 1996 the current rescue vessel, Green 1, was purchased and in 2000 the Group purchased its second dedicated standby rescue vessel, Green 4. The two dedicated vessels are supported by 8 privately owned rescue boats, which stand ready to provide assistance whenever acquired.

DETAILS

The Whitfords Volunteer Sea Rescue Group is proposing the construction of a new dedicated 1st response rescue vessel to replace the existing craft.

The two existing sea rescue craft presently owned by Whitfords Volunteer Sea Rescue Group are named Green 1 and Green 4. Green 1 is a 10 metre aluminium craft, presently moored at Hillarys Boat Harbour. The group had this boat constructed by Seaquest Aluminium in 1996 and paid for it fully themselves. The purpose of the boat is to patrol the coast from Hillary's to Scarborough Beach and is called out for sea rescues. The craft has completed 3000 hours in its lifetime. The boat has passed its economical lifetime. While cosmetically the boat is sound the group are finding that the cost of repair and maintenance are increasing steadily.

Green 4 is a 21-foot fibreglass patrol boat with two 115-horse power engines stationed on a trailer at the head quarters in Ocean Reef. This boat was purchased from the Department of Planning and Infrastructure including a trailer and towing post. The group purchased all equipment to furnish the craft separately themselves. The boat patrols the waters from Ocean Reef to Mindarie Marine and also assists in sea rescues.

The proposed new boat will be made from fibreglass and will be approximately 35 to 40 foot long, possibly with a raised fore cabin.

The vessel will include two stern drive motors, GPS (Global Positioning System) 27 MHz marine radio, VHF marine radio, HF marine radio, 27 MHz radio direction finder, VHF radio direction finder, Radar, chart plotter, depth sounder, full navigational station with charts and instruments and all safety equipment required by law.

The vessel will be constructed to 2C survey standard. The standard is the measurement of condition and is the highest for a working vessel. The vessel will be reviewed regularly by the Department of Planning and Infrastructure to make sure it meets the 2C standard. The

boat will carry additional equipment for rescue purposes including a Samson Post, (for towing) medical equipment, towing ropes and general chandlery.

Construction cost is estimated as being between \$240,000 and \$300,000 and is planned to be put out to tender to a Western Australian company. Construction will commence in approximately October / November this year and will take about 3 to 4 months to complete.

Whitfords Volunteer Sea Rescue Group request up to \$80,000 from the City, which is one third of the costs. FESA and the Whitfords Volunteer Sea Rescue Group are to contribute one-third each to the project. The amount received from the sale of the existing sea rescue vessel Green 1 will contribute towards the one third that Whitfords Volunteer Sea Rescue Group are to add to the newly proposed vessel.

The City has not previously contributed towards the cost of providing the Whitfords Volunteer Sea Rescue Group with a rescue vessel. Assistance has been provided to the group through a Community Funding Application.

Financial Implications:

Account No:	
Budget Item:	
Budget Amount:	\$80,000
YTD Amount:	\$NIL
Actual Cost:	\$NIL

Estimated that the cost of purchase of the boat will be between \$240,000 and \$300,000.

Strategic Implications:

Outcomes	Objectives	Strategies
The City of Joondalup	1.3	1.3.1
provides social opportunities	To continue to provide	Provide leisure and
that meet community needs.	services that meet changing	recreational activities aligned
	needs of diverse and growing	to community expectations,
	community.	incorporating innovative
		opportunities for today's
		environment.
The City of Joondalup is a	1.4	1.4.2
safe and healthy city.	To work with the community	Contribute to the protection
	to enhance safety and	of human health.
	security in a healthy	
	environment.	
The City of Joondalup is	3.2	3.2.1
recognised as a great place to	To develop and promote the	Create and promote cultural
visit.	City of Joondalup as a tourist	tourist attractions.
	attraction.	
The City of Joondalup	3.3	3.3.2
recognises the changing	To continue to meet	Integrate plans to support
demographic needs of the	changing demographic needs.	community and business
community.		development.

COMMENT

From the information that is available, Council officers support in principle the proposal presented by the Whitfords Volunteer Sea Rescue Group. To ensure that the group have provided all of the necessary details, it is felt that there is a need for a detailed proposal to be forwarded by the group.

The concept assisting the Whitfords Volunteer Sea Rescue Group with the purchase of a new sea rescue vessel is supported because it will play an integral role in providing a safer environment predominantly to residents of the City of Joondalup.

Further clarification is sought from the Whitfords Volunteer Sea Rescue Group that needs to include the following information.

- 1. The development of a detailed specification for the design and development of the vessel.
- 2. A clear indication of the funding proposal of the project (this is to include a clear understanding from Whitfords Volunteer Sea Rescue Group with regards to sale or trade in of their existing rescue vessels).
- 3. An understanding from the Whitfords Volunteer Sea Rescue Group to their plan for their second rescue vessel and likelihood of Council assistance being sought for that vessel in a future year.
- 4. A clear understanding of the full operational costs associated with the provision of this vessel and how costs will be met for the duration of the boat's usable life.
- 5. A clear understanding of how the City of Joondalup will be recognised for its contribution to this project.
- 6. The involvement of a representative of the City of Joondalup (Manager Assets and Commissioning) in the development of the design specifications and the undertaking of the tender process.
- 7. A formal commitment with the City being entered into by FESA and the Whitfords Volunteer Sea Rescue Group.

Given that the issues as raised above can be responded to in a manner that is satisfactory to the Council there is a strong reason for Council to support the project as proposed by the Whitfords Volunteer Sea Rescue Group.

VOTING REQUIREMENTS

Simple majority

Cr Mackintosh entered the Room at 2151 hrs.

MOVED Cr Kimber SECONDED Cr Baker that it be recommended that:

- 1 Council Supports the inclusion of \$80,000 in the 2003/2004 budget to assist the Whitfords Volunteer Sea Rescue Group as a one third contribution towards the purchase of a new rescue vessel.
- 2 Council's support for the project detailed in (1) above be CONDITIONAL upon a detailed proposal being forwarded by the group which is inclusive of the following:
 - (a) The development of a detailed specification for the design and development of the vessel.
 - (b) A clear indication of the funding proposal of the project (this is to include a clear understanding from Whitfords Volunteer Sea Rescue Group with regards to sale or trade in of their existing rescue vessels).
 - (c) An understanding from the Whitfords Volunteer Sea Rescue Group to their plan for their second rescue vessel and likelihood of Council assistance being sought for that vessel in a future year.
 - (d) A clear understanding of the full operational costs associated with the provision of this vessel and how costs will be met for the duration of the boat's usable life.
 - (e) A clear understanding of how the City of Joondalup will be recognised for its contribution to this project.
 - (f) The involvement of an officer of the City of Joondalup in the development of the design specifications and the undertaking of the tender process.
 - (g) A formal commitment with the City being entered into by from FESA and the Whitfords Volunteer Sea Rescue Group.

Discussion ensued.

The Motion was Put and

CARRIED

MOTION TO ADJOURN

MOVED Cr Brewer, SECONDED Cr Gollant that in accordance with clause 5.1 of the City's Standing Orders the meeting be ADJOURNED at this point, the time being 2230 hrs and be RESUMED at 8.30 pm on Monday 28 July 2003.

The Motion was Put and

CARRIED

RESUMPTION OF BUDGET COMMITTEE MEETING

The Meeting **RESUMED** at 1831 hrs on **Monday 28 July 2003**, the following persons being present:

Mayor

MAYOR D CARLOS – Chairman

Elected Members:

Cr L PROSPERO	Lakeside Ward		Absent from 2035 hrs to 2036 hrs
Cr P KIMBER	Lakeside Ward		Absent from 2135 hrs to 2138 hrs
Cr C BAKER	Marina War	ď	
Cr J F HOLLYWOOD, JP	North Coast	al Ward	
Cr P ROWLANDS	Pinnaroo W	ard	
Cr A WALKER	Pinnaroo W	ard	
Cr M O'BRIEN, JP	South Ward		
Cr J GOLLANT	South Coastal Ward		Absent from 2120 hrs to 2125 hrs
Cr G KENWORTHY	South Coast	al Ward	Absent from 2140 hrs to 2142 hrs
Cr C MACKINTOSH	Whitfords Ward		
Cr M CAIACOB	Whitfords Ward		
Officers:			
Chief Executive Officer:		D SMITH	I
Director Planning and Community Development:		C HIGHA	AM
Director, Corporate Services			
& Resource Management:		P SCHNEIDER	
Director Infrastructure and Operations:		D DJULBIC	
Manager Financial Services:		A SCOTT	
Management Accountant:		J STENHOUSE	
Manager, Strategic and Sustainable Development:		R HARDY	
Manager, Assets & Commissioning:		C SMITH	I
Committee Clerk:		J HARRI	SON

Apologies:

Apologies for Absence: Cr Hart and Cr Brewer

Leave of absence previously approved:

Cr A Nixon - 10 July 2003 to 30 July 2003 inclusive

PERSONAL EXPLANATION – CR KIMBER

In accordance with Clause 4.5 of the City's Standing Orders Local Law, Cr Kimber made the following personal explanation:

"I ask tonight that should the Deputy Mayor or Cr O'Brien accuse me of 'gang mentality', that they be called upon to apologise. I took offence to that remark on numerous occasions at the last Budget meeting. This flies in the face of trying to work as a team.

I struggle to understand why the Mayor and Cr O'Brien have made it clear that they propose to vote the budget down because of their own personal views. The budget affects many other projects that the City is engaging in and not necessarily individual issues. I ask that these comments should not be raised or discussed tonight."

Mayor Carlos stated that he had no problem with concerns being raised on items within the Budget.

Cr Prospero left the Room at 2035 hrs and returned at 2036 hrs.

ITEM 2 PRELIMINARY PRESENTATION OF 2003/04 DRAFT BUDGET

Craigie Leisure Centre development

The Chief Executive Officer stated that elected members were required to give consideration to funding for the development of the Craigie Leisure Centre. The Chief Executive Officer referred to the briefing on Craigie Leisure Centre provided to elected members prior to this Budget Committee meeting, where elected members gave their support to Option 6 at a cost of \$7.5 million, with the inclusion of funding of \$600,000 for geo-thermal heating to provide for a future outdoor 50 metre pool, making a total requirement of \$8.1 million.

The Chief Executive Officer presented a funding proposal that the Executive Management Team was recommending as a result of Budget Committee discussions from the meeting held on 24 July 2003 – Appendix 2 refers. This information was provided to elected members (via email) on 25 July 2003.

Mr Smith stated that consideration has been given to carry forward works of \$950,000 and there is a recommendation that rates be increased by up to 4.5%. Mr Smith outlined funds available within Reserves and stressed that any borrowing from Reserves would have to be replaced in accordance with future service demands that the Reserves have been set aside for. Mr Smith advised the Committee that there is a need to undertake certain works associated with the Performing Arts Centre and therefore funds needed to remain with the Reserve to cover these works.

Extensive discussion ensued on possible funding options, with elected members being of the view that it was more cost-effective to utilise funds from Reserves rather than borrow from an external source.

Cr Caiacob raised a number of projects which he considered may be able to be deleted from the Budget. Discussion ensued, with elected members giving their views as to why projects were required to remain within the Budget. No items were removed.

During discussion: Cr Gollant left the Room at 2120 hrs and returned at 2125 hrs. Cr Kimber left the Room at 2135 hrs and returned at 2138 hrs; Cr Kenworthy left the Room at 2140 hrs and returned at 2142 hrs.

MOVED Cr Rowlands SECONDED Cr Gollant that it be recommended that Council ADOPTS Option 6 for the redevelopment of Craigie Leisure Centre Aquatic Facility at a cost of \$7.5 million with the inclusion of \$600,000 for geo-thermal heating to provide for a future outdoor 50 metre pool, such funding to be provided from:

Carry forward works	\$ 950,000
Rates + 1% to total of 4%	\$ 400,000
Normalisation Reserve	\$1,980,000
Waste Reserve	\$1,670,000
Performing Arts Reserve	\$2,400,000
Currambine Reserve	\$ 500,000
Capital Works Savings	\$ 200,000
Total	\$8,100,000

Discussion ensued.

MOVED Cr Prospero SECONDED Cr Rowlands that be Motion be Now Put.

The Procedural Motion was Put and

CARRIED

The Motion as Moved by Cr Rowlands and Seconded by Cr Gollant was Put and CARRIED (8/4)

In favour of the Motion: Mayor Carlos, Crs Rowlands, Kimber, Prospero, Caiacob, Mackintosh, Gollant and Kenworthy. Against the Motion: Crs Baker, Walker, Hollywood and O'Brien.

CLOSURE

There being no further business, the Mayor declared the Meeting closed at 2020 hrs, the following elected members being present at that time:

MAYOR D CARLOS Cr L PROSPERO Cr P KIMBER Cr C BAKER Cr J F HOLLYWOOD, JP Cr P ROWLANDS Cr A WALKER Cr M O'BRIEN, JP Cr J GOLLANT Cr G KENWORTHY Cr C MACKINTOSH Cr M CAIACOB