



**Minutes of the SUSTAINABILITY ADVISORY COMMITTEE held in CONFERENCE ROOM 3, JOONDALUP CIVIC CENTRE, BOAS AVENUE, JOONDALUP on Thursday 5<sup>th</sup> February 2004 commencing at 5:40 pm and concluding 7.30 pm.**

### **1. WELCOME TO COMMISSIONER**

Mr Magyar opened the meeting at 5.40 pm and it was noted that item 3 (Attendance and Apologies) should be the first item on the agenda to ensure a quorum is achieved prior to progressing the meeting.

Ms Hardy welcomed Commissioner Michael Anderson to the committee.

### **2. APPOINTMENT OF CHAIRPERSON**

Ms Evans reported that Council Support Services has advised that while the committee can vote in a chairperson, it would only apply for the meeting of 5 February 2004. The committee would then have to undertake the same process following the Council meeting to be held on 17 February 2004 when Cmr. Anderson is officially appointed to the committee.

It was agreed that Mr Magyar continue to act as deputy chairperson for the meeting and this item be deferred to the next meeting scheduled for 18<sup>th</sup> March 2004 until the official appointment of Cmr. Anderson to the committee.

### **3. ATTENDANCE AND APOLOGIES**

#### **Attendance**

Mr Steve Magyar	Acting Chairperson
Mr Geoff Down	Community Representative
Mr Vincent Cusack	Community Representative
Mr Will Carstairs	Community Representative
Assoc. Prof. Adrienne Kinnear	Edith Cowan University Representative
Ms Marilyn Horgan	Community Representative
Ms Ute Goeft	Community Representative
Ms Dawn Atkin	Community Representative
Assoc. Prof. Sherry Saggars	Community Representative
Mr Martin Brueckner	Community Representative
Mr Paul Gerrans	Community Representative
Mr David Wake	Community Representative

## **Apologies**

Nil

## **Guests**

Cmr. Michael Anderson	Commissioner
Ms Rhonda Hardy	Manager, Strategic and Sustainable Development
Mr Peter Pikor	Manager, Infrastructure Management & Ranger Services
Ms Sandi Evans	Team Leader, Sustainable Development
Ms Amanda Broome	Environmental Officer

## **2. CONFIRMATION OF MINUTES HELD ON 18 DECEMBER 2003**

### **RECOMMENDATION**

**Moved Mr Marilyn Horgan, seconded Ms Sherry Saggars that the Minutes of the Sustainability Advisory Committee meeting held on 18 December 2003 be confirmed as a true and accurate record of proceedings.**

## **3. ITEMS OUTSTANDING FROM PREVIOUS MEETINGS.**

Ms Evans advised that all items outstanding from previous meetings had been actioned as follows:

**Action 1:** Seek advice from council support regarding Cr Sue Hart's attendance at SAC as an observer.

**Response:** Council officers have advised that membership to committees is restricted by a resolution of council and is not a decision making body, hence it would not be appropriate to have a permanent observer and therefore should not accept the request from Cr.Hart.

**Status:** Completed.

**Action 2:** Follow up advice from commissioners as to the status of the committee and whether a commissioner will be appointed to the committee

**Response:** An agenda item to address this issue has been included at the Council meeting to be held on 17 February 2004 with a recommendation to continue SAC and appoint Cmr Anderson to committee.

**Status:** Pending.

**Action 3:** Prepare and distribute an information pack outlining relevant background information and documentation to assist new committee members.

Response: Information packs were distributed to all committee members.

Status: Completed.

**Action 4:** Organize for photo to be taken at February 2004 meeting and update website.

Response: Photo taken at meeting and to be placed on website.

Status: In process.

#### **4. PHOTO OF COMMITTEE**

Photos of committee members taken at meeting.

#### **5. COMMITTEE MEETING SCHEDULE**

Ms Evans advised committee members of the 6 weekly committee meeting schedule for 2004 as follows:

##### **2004 Six weekly meeting schedule**

Thursday 18<sup>th</sup> March 2004

Thursday 29<sup>th</sup> April 2004

Thursday 10<sup>th</sup> June 2004

Thursday 22<sup>nd</sup> July 2004

Thursday 2<sup>nd</sup> September 2004

Thursday 14<sup>th</sup> October 2004

Thursday 25<sup>th</sup> November 2004

Ms Horgan passed her apologies for the meeting scheduled for 29 April 2004.

#### **6. CCP UPDATE**

Ms Evans advised committee members that the Cities for Climate Protection (CCP) Program is an international program designed to assist Local Government in reducing greenhouse gas emissions.

The CCP program is comprised of 5 Milestones as follows:

1. Establish an inventory and forecast for greenhouse gas emissions.
2. Set an emissions reduction goal.
3. Develop and adopt a Local Greenhouse Action Plan.
4. Implement the Local Greenhouse Action Plan.
5. Monitor and report on greenhouse gas emissions.

The City is a member of the CCP Program and has recently completed the Greenhouse Action Plan that was endorsed by Council at its 16 December 2003 meeting.

The City is currently at the stage of implementing actions identified in the Action plan. Some of the key actions that are or will be implemented include:

**Dr Cool It:** A free home energy advisory service available to residents in the City of Joondalup aimed at educating residents on how to be more energy efficient in the home and save money.

**Cool Schools:** A pilot program targeted at Primary Schools (Years 6/7). The program will provide students with tools and information they need to effectively monitor energy use within their school building and identify ways to save their schools money by using energy wisely.

**Cork Recycling:** The City has a display to collect wine corks at the City's administration building and the Joondalup library. This is a partnership project with the Girl Guides who will collect and recycle the cork. A fact sheet on cork recycling was tabled at the meeting.

**Greenhouse Gazette:** The City has developed a quarterly newsletter: the Greenhouse Gazette which was tabled at the meeting. The newsletter has been distributed to all staff and council libraries and is also available on the City's website and in hardcopy upon request.

Ms Goeft stated that Murdoch University has developed an initiative titled the Green Houses project and will provide information to Ms Evans on this issue.

Discussions followed and related to new home regulations, energy star ratings, Building Codes and R Codes.

**Moved Mr Steve Magyar, seconded Mr Geoff Down that the Sustainability Advisory Committee recommends that Council directs the administration to prepare a report on the incorporation of a flexible approach to the application of building licence fees as an incentive to encourage energy efficiency.**

## **7. BIODIVERSITY UPDATE**

Ms Evans advised that the City is currently developing a Local Biodiversity Strategy. A project brief has been developed in accordance with the draft Local Government Biodiversity Planning Guidelines produced by the Perth Biodiversity Project (PBP).

The City of Joondalup signed a Memorandum of Understanding (MOU) with the Western Australian Local Government Association (WALGA) for the protection of native vegetation. The MOU demonstrates the commitment of the City of Joondalup through the PBP for the protection of local biodiversity areas under its care.

The aim of the Local Biodiversity Strategy is to identify local natural areas within the City of Joondalup and identify priorities and mechanisms for their protection and management.

The City has recently appointed Mr David Pike to undertake the assessment of local natural areas in the Region.

It was agreed that the Project Brief would be distributed to all committee members.

## **8. NATURAL RESOURCE MANAGEMENT**

Ms Evans advised that the Federal Government will be providing funding for Natural Resource Management (NRM) through the Natural Heritage Trust<sup>2</sup> (NHT2) program.

NHT2 funding is available at a national level and each State will receive funding which will be delivered through regional Catchment Councils established in each State.

Western Australia is divided into 6 (six) regions and the City of Joondalup lies within the Swan Region. There are a number of sub regions in the Swan Region including the North Coastal Sub Region. The City of Joondalup and Wanneroo make up the greatest proportion of the North Coastal sub region.

The Swan Catchment Council is one of the 6 (six) Regional Catchment Councils in WA and is representative of the Swan Region. The majority of the funds provided by the Commonwealth and State Governments through the NHT2 programs will be delivered through the 6 (six) Regional Catchment Councils.

The Swan Catchment Council is currently developing the Swan Regional NRM Strategy. This City has worked with the Swan Catchment Council to identify priority NRM issues for this Region.

The completion of the Swan Regional NRM Strategy and subsequent accreditation by the Commonwealth Government, will establish the basis for the majority of Commonwealth and State funding to flow for NRM.

It was agreed that a hierarchy of the NRM process and funding be provided to all committee members.

## **9. NOBEL PRIZE ON SUSTAINABILITY**

Mr Magyar suggested that the committee sign an international petition on the Internet to create a category within the Nobel Peace Prize for sustainability. It was noted that the categories for the Nobel Peace Prize are set and cannot be changed or added to. Mr Magyar will explore this issue further and advise committee members.

## **10. SUSTAINABILITY FRAMEWORK**

Ms Evans tabled the document: Sustainability at the City of Joondalup: A better quality of life for everyone, now and for future generations to come.

Ms Evans and Ms Hardy provided a brief summary of the document and requested that committee members provide comments on the document.

## **11. DISCUSSION OF WORKPLAN**

Ms Evans advised that Ms Helen Hardcastle has been organized to facilitate the planning workshop scheduled for 18 March 2004. A meeting has been arranged with Ms Hardcastle on 5 March 2004 to discuss and plan for the workshop process.

Ms Evans requested that committee members consider particular outcomes that the committee would like to achieve over a short, medium and long term framework.

Discussion ensued and issues have been summarized and grouped into the following broad categories:

### **Buildings**

- Development of Ocean Reef Project.
- Design of homes targeted at home based businesses (possibility of a display home).
- \*Passive solar by-laws.
- \*Greenpower/renewable energy.
- \*Sustainable buildings – residential and commercial (landlord's duty to energy efficient properties).
- \*Energy efficiency.

### **Waste**

- Amalgamation of curbside domestic waste collection points.
- \*Recycling.
- \*Price differential on garbage bins.
- \*Waste ordinance.

## **Transport**

- Encourage car pooling.
- More fuel efficient fleet cars.
- Promotion of multi riders.
- Opportunity for scooters.
- Investigate CAT buses at the City.
- Promote bike plan.
- Investigate the use of rental bikes.
- Provide U rails for bikes at the City's administration building.
- \*Compulsory car checks (regularly over the pits).
- \*Pedestrians and pedestrian access.

## **Vegetation**

- Use of native plants for landscaping.
- Mulching of green waste.
- Incorporation of Water Sensitive Urban Design.
- Tree conservation strategy for mature native trees.
- Stocktake of natural resources (potential for students and elderly to map mature trees).
- \*Native plantings and mulching of verges and green strips.

## **Water**

- Watering of verges.

## **Social**

- Social mapping of resources.
- Integrate social and cultural environment.
- Identify City's demographics to identify how we want to be in the future.
- Wellness and wellbeing.
- \*People – what do they want? Visioning: Stephen Ames.

NOTE: those dot points marked with an asterix (\*) are items presented at the meeting following discussions.

Mr Pikor reported that the City's bike plan is currently under review and has a focus on major routes in the City. Mr Pikor stated the City is open to ideas from the committee as to where U rails should be provided. It was requested that Mr Pikor forward a copy of the bike plan to committee members.

Ms Hardy stated that the City is currently developing a Tourism Plan and it was agreed that the bike plan should be incorporated and promoted as part of this initiative.

Ms Evans requested that committee members give consideration to what outcomes the committee would like to achieve prior to the planning workshop and forward any ideas to herself prior to 5 March 2004 if possible.

## **12. OTHER BUSINESS**

Ms Evans advised committee members that Ms Broome has secured herself a short term contract at the City and has been assisting with a range of duties associated with the current vacant Sustainable Development Officer position. Ms Evans thanked Ms Broome for her assistance in the development of the information packs and other duties in preparation for the SAC meeting.

Ms Evans also advised members that Mr Ben Reay has been selected as the successful applicant to fill this vacancy and will commence at the City on 2 March 2004.

## **13. DATE OF NEXT MEETING**

The next meeting of SAC will be held in Conference Room 3, Joondalup Civic Centre, Boas Avenue, Joondalup on Thursday 5<sup>th</sup> February 2004 at 5.30pm.

## **14. CLOSE OF MEETING**

The meeting closed at 7.35 pm.

## **ACTION PLAN**

<b>NO.</b>	<b>Action</b>	<b>Whom</b>
1	Distribute the Project Brief for the City's Local Biodiversity Strategy to all committee members.	SE
2	Follow up information on Nobel Peace Prize category for Sustainability.	SM
3	Distribute information on NRM process and funding.	SE
4	Distribute copy of bike plan to committee members.	PP
5	Provide update on Ocean Reef Development as required.	RH
6	Provide information on Green House project by Murdoch University	UG
7	Forward additional proposed outcomes for the committee to Ms Evans by 5 March 2004.	Committee members

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