

**CITY OF JOONDALUP**

**CONSERVATION ADVISORY COMMITTEE  
MINUTES OF MEETING HELD WEDNESDAY 25 FEBRUARY 2004**

**ATTENDANCES AND APOLOGIES**

<b>Present:</b>	<b>Cmr Michael Anderson</b>	<b>Commissioner</b>
	<b>Mr Peter Pikor</b>	<b>Manager Infrastructure &amp; Ranger Services</b>
	<b>Mr Keith Armstrong,</b>	<b>Conservation Officer</b>
	<b>Mr David Pike</b>	<b>Community Representative</b>
	<b>Ms R McElroy</b>	<b>Community Representative</b>
	<b>Mr J Wood</b>	<b>Community Representative</b>
	<b>Ms K Clarke,</b>	<b>Community Representative</b>
	<b>Mrs M Zakrevsky</b>	<b>Community Representative</b>
	<b>Mr S Magyar</b>	<b>Community Representative</b>
	<b>Mr M Norman</b>	<b>Community Representative</b>
<b>Guests:</b>	<b>Mr B Betts</b>	<b>Natural Areas Supervisor</b>
<b>Apologies:</b>	<b>R Henderson</b>	<b>Community Representative</b>

**1. WELCOME TO COMMISSIONER**

P. Pikor declared the meeting open at 5.37 p.m. and welcomed Commissioner M Anderson.

Mr Pikor also advised that he would be now representing the Infrastructure and Operations Directorate on the Committee. He also introduced Mr Bill Betts, the City's recently appointed Natural Areas Supervisor.

**2. APPOINTMENT OF CHAIRPERSON AND DEPUTY**

Section 5.12 of the Local Government Act 1995 requires a Committee appointed by a local government, to appoint a presiding member as the first item of business at its first meeting.

It is also advisable that at the same meeting the Committee appoints a deputy presiding member, who would chair the meeting in the absence of the presiding member.

Due to the suspension of Councillors in late 2003, the Committee is required to appoint a new Chairperson and Deputy Chairperson as these roles were previously filled by

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Councillors. If there is more than one nomination for each position than a ballot will be conducted.

Commissioner M Anderson advised that he did not seek to be Chairperson and he would generally attend meetings on a quarterly basis.

P Pikor called for nominations for Chairperson.

M Norman was nominated for the position of Chairperson, there being no other nominations.

**Moved S Magyar, seconded R McElroy that M Norman be elected as Chairperson.**  
**Carried**

M. Norman was duly elected.

K Clarke was nominated as Deputy Chairperson, there being no other nominations.

**Moved J Wood, seconded R McElroy that K Clarke be elected as Deputy Chairperson.**  
**Carried**

K. Clarke was duly elected.

M. Norman assumed the position of Chairperson.

### 3. CONFIRMATION OF PREVIOUS MINUTES

- 3.1** The Minutes of the Conservation Advisory Committee held on Wednesday 26 November 2003 were accepted as a true and correct record subject to the following amendment.

Item 3.1 should read:

“M Norman expressed concern that only 2.8% of the Natural Bush Areas budget had been spent year to date, given that the season of seed set for most weed species had already passed, he added that he would like to see weeds tackled early next year before seed set if the best results are to be achieved”.

**Moved J Wood, seconded K Clarke that the Minutes of the Conservation Advisory Committee held on 26 November 2003 as amended be confirmed as a true and accurate recording of proceedings.**  
**Carried**

K Armstrong said that he had a concern that on occasions some Committee members had asked that the minutes contain large statements made by members. It was considered that the minutes should reflect decisions made and the basis on which the decisions are made.

Commissioner Anderson said that it would be worthwhile to investigate other formats for the minutes, with the intention of achieving a more succinct and valuable document.

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P Pikor added that he and K Armstrong would look at other options for making the meeting process more structured.

### **4. BUSINESS ARISING FROM THE MEETING HELD ON 26 NOVEMBER 2003**

#### **4.1 Local Biodiversity Strategy**

K Armstrong gave a brief overview and then asked D Pike to present to the Committee a more detailed profile of the project progress with the aid of maps of the 99 bushland remnant sites in council reserves and the 64 privately owned sites he was currently assessing. The Committee went on to discuss the importance of setting up a native seed bank. M Norman said such a bank should be considered in budget deliberations.

### **5. GENERAL BUSINESS**

#### **5.1 Future Direction of the Conservation Advisory Committee**

M Norman gave an overview as to the way he would like the Committee to move forward into the future, he said the Committee should seek a more strategic direction and look at issues of benchmarking and budget area. Committee members felt that the information of more friend's groups to help care for natural areas would be a positive step. The funding and production of a friend's group newsletter was also discussed. Also, the 'Our Bushland Newsletter' was discussed with a view to continuing its production.

P Pikor to explore funding opportunities in the 2004/2005 Budget for publishing the newsletter.

David Pike left meeting at 7.10 pm.

Commissioner Anderson said he would be keen to see a closer relationship with schools in relation to natural areas conservation. K Armstrong gave a brief overview of the 'Adopt a Bushland and Coastline' school projects that have been in operation for a number of years.

M Norman said that he was happy to see school children involved in the bushland but added that children should not replace skilled bushland regenerators if biodiversity was to improve in the City.

### **6. OTHER MATTERS**

- 6.1** S Magyar said that the terms of reference of the Conservation Advisory Committee will need to be updated to reflect changes in the Committee's and Council's structure. Keith Armstrong suggested this could be placed on the agenda of the March CAC meeting.

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### **6.2 Bush Regeneration Contract**

M Norman asked K Armstrong if a bushland regeneration contract had been developed by Council staff at this point. K Armstrong said that he and Bill Betts were currently working on a draft.

### **6.3 Action Strategy**

J Wood suggested an action strategy should be developed to look at the progress of issues raised at CAC meetings, with the possibility of a status reporting method.

## **7. MEETING CLOSURE**

M Norman thanked the Committee and guests for their attendance and closed the meeting at 8.00 pm.

## **8. NEXT MEETING**

The next meeting will be held on 24 March 2004

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### CONSERVATION ADVISORY COMMITTEE

#### ACTION PLAN

MEETING DATE	ITEM	ACTION REQUIRED	STATUS
25/02/04	Biodiversity Strategy	Project progress by K Armstrong/D Pike	Ongoing
25/02/04	Our Bushland Newsletter	Consider funding in 2004/2005 Budget process K Armstrong/P Pikor	Listed in Draft 2004/2005 Budget
25/02/04	CAC Terms of Reference	Terms of Reference to be reviewed by Full Committee	List on Agenda, March Meeting 2004
25/02/04	Bush Regeneration Contract	Develop Contract K Armstrong/B Betts	Draft being prepared