

## CITY OF JOONDALUP

### MINUTES OF THE **SENIORS INTERESTS ADVISORY COMMITTEE** HELD ON WEDNESDAY **18 MAY 2005** IN CONFERENCE ROOM 3, CIVIC CENTRE, BOAS AVENUE, JOONDALUP

#### **ATTENDANCES AND APOLOGIES**

##### **Committee Members:**

Kevan Rowe	Chairperson / Community Representative
Allyn Bryant	Industry Representative – Association of Independent Retirees Inc
Audrey Poole	Industry Representative - Australian Red Cross
Robert Kinloch	Industry Representative – NSA
Diane Davies White	Industry Representative - Seniors Recreation Council – 9.40am
Lew Thorstensen	Community Representative
Margaret March	Community Representative

##### **Officers:**

Graeme Hall	Manager Community Development Services
Lanie Pianta	Community Development Officer
Gillian Hampson	Administration Officer (Minutes)

##### **Apologies:**

Lucy Morris	Executive Director, Community Vision Inc
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The Chairperson declared the meeting open at 9.30am.

#### **DECLARATIONS OF FINANCIAL INTEREST/ INTEREST THAT MAY AFFECT IMPARTIALITY**

Nil

#### **CONFIRMATION OF PREVIOUS MINUTES**

**MOVED** Allyn Bryant, **SECONDED** Lew Thorstensen that the minutes of the meeting held on 20 April 2005 be confirmed as a true and accurate record.

**CARRIED**

#### **ITEMS OF BUSINESS**

##### **Item 1 Guest speakers**

The guest speakers (Tony O’Gorman MLA Member for Joondalup, John Quigley MLA Member for Mindarie and Judy Hughes MLA Member for Kingsley) were unable to attend today’s meeting due to a sitting session at Parliament.

##### **Item 2 Seminar**

Community Development Officer circulated a detailed programme to the committee for the “Living Now: A Seminar for Seniors” event.

The programme was discussed, with key points arising from the discussion outlined below:

- Presenters are confirmed to attend
- Community Development Officer will arrange community newspaper advert as well as distribution of flyers to a range seniors groups

Diane Davies White joined the meeting at 9.40am

- Seminar attendance will be by registration
- Seminar ideal for new retirees and others
- Lunch break extended to one hour
- 10 minute session for the Seniors Recreation Council to be included into the programme
- Displays to arrive at venue from 8.00am
- City of Joondalup stand to include information on the Seniors Interests Advisory Committee
- ATO will be invited to provide a display with other appropriate organisations

### **Item 3 Election of Seniors Interests Advisory Committee Representatives**

Community Development Officer advised that:

- An advertisement calling for nominations will appear in next week's Joondalup community newspaper.
- Flyers will be circulated to a wide range of seniors groups and organisations representing seniors.
- Community Development Officer will send nomination information to those who request it.

### **BUSINESS OUTSTANDING FROM PREVIOUS MINUTES**

**Proposed seminar name to be endorsed by committee "Living Now: A Seminar for Seniors"**

**MOVED** Allyn Bryant, **SECONDED** Lew Thorstensen that the seminar name "Living Now: A Seminar for Seniors" be endorsed by the committee.

**CARRIED**

### **Election of Deputy Chairperson**

Following on from general business item 3.4 of the previous minutes, Manager Community Development Services advised that after some investigation it was found that Diane Davies White was elected as Deputy Chairperson at the meeting held on 14 November 2003 for the working group for the Seniors Interests Advisory Committee. This working group was established to oversee the coordination of the 'Have a Go Day' event held in 2004.

Manager Community Development Services indicated that the process of electing office bearers would be part of the first meeting of the new committee.

## **GENERAL BUSINESS**

### **Live Life Festival**

Diane Davies White asked whether the “Live Life Festival” is to be held again next year. Manager Community Development Services advised that the City has made a financial commitment by budgeting for a further festival. Community Development Officer advised that attempts have been made to contact Chris Brereton at the City of Stirling to discuss the event; Community Development Officer will continue to try to make contact.

### **Membership of the Committee**

As the committee’s two year period in line with its terms of reference has come to an end, Manager Community Development Services stated that he would like to thank the committee representatives, on behalf of the City, for all their hard work and efforts during the past two years.

Lew Thorstensen asked that the minutes record the outstanding and loyal service of the City’s officers.

### **Chairman’s Column**

It was suggested regular updates on the Seniors Interests Advisory Committee be placed in the Chairman’s column in the local community newspaper.

## **DATE OF FUTURE MEETING AND CLOSE**

The committee has finalised its tenure according to the terms of reference. Future meeting dates will be established in accordance with the new committee.

The meeting was declared closed at 10.28am

## ACTION ITEMS FOR FURTHER CONSIDERATION BY THE COMMITTEE

Allyn Bryant	<b>Craigie Leisure Centre – Discounted Fees for Seniors</b>  That the Seniors Interests Advisory Committee be involved in the development of an overall policy position for the City of Joondalup with regard to the level and manner in which discounts can be provided to seniors within the City of Joondalup.	16/02/05
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## CITY OF JOONDALUP

### MINUTES OF THE SENIORS INTERESTS ADVISORY COMMITTEE HELD ON WEDNESDAY 20 APRIL 2005 IN CONFERENCE ROOM 3, CIVIC CENTRE, BOAS AVENUE, JOONDALUP

#### 1. ATTENDANCES AND APOLOGIES

##### Committee Members:

Kevan Rowe	Chairperson / Community Representative
Allyn Bryant	Industry Representative – Association of Independent Retirees Inc
Audrey Poole	Industry Representative - Australian Red Cross
Robert Kinloch	Industry Representative – NSA
Lew Thorstensen	Community Representative
Diane Davies White	Industry Representative - Seniors Recreation Council

##### Officers:

Garry Hunt	Chief Executive Office <i>(from 10.25 am to 10.35 am)</i>
Graeme Hall	Manager Community Development Services <i>(to 10.40 am)</i>
Lanie Pianta	Community Development Officer
Gillian Hampson	Administration Officer (Minutes)

##### Apologies:

Lucy Morris	Executive Director, Community Vision Inc
Margaret March	Community Representative

The Chairperson declared the meeting open at 9.37am.

#### 2. CONFIRMATION OF PREVIOUS MINUTES

**MOVED** Allyn Bryant, **SECONDED** Lew Thorstensen that the notes of the informal gathering held on 16 March 2005 is a true and accurate record subject to the following correction:

“Lew Thorstensen (Acting Chairperson)”

**CARRIED**

Due to the Seniors Interests Advisory Committee held on 16 March 2005 not having a quorum the minutes of 16 February 2005 meeting are still to be confirmed.

**MOVED** Robert Kinloch, **SECONDED** Allyn Bryant that the minutes of the meeting held on 16 February 2005 is a true and accurate record.

**CARRIED**

The Committee then raised the following item of business:

Clarification was sought on the leisure seminars to be held in various senior citizens centres.

Manager Community Development Services advised the committee that the City is currently developing a Leisure Plan and as part of this process workshops are being held to provide clubs with the opportunity to have a direct role in the creation of the City's Leisure Plan. It was agreed that the committee would be sent information on the Leisure Plan Workshops including venues, dates and times.

The Committee resumed the order of business.

### **3. GENERAL BUSINESS**

#### **3.1 Annual Seminar**

Discussion ensued in relation to the seminar. The key points raised by the Committee are outlined below;

- The working party consisting of Lucy Morris, Audrey Poole, Robert Kinloch and Community Development Officer met on Monday 18 April 2005 to discuss various ideas.
- The committee discussed initial planning details for the seminar. Community Development Officer provided a proposal sheet to the committee (copy attached).
- Audrey Poole and Community Development Officer to contact main senior groups about displays and other relevant matters for the seminar.
- Community Development Officer will send progress reports on the developing and planning of the seminar to the Committee.
- The next working party meeting will be held on Monday 2 May 2005 and will be held every two weeks thereafter.

Chief Executive Officer, Garry Hunt joined the meeting at 10.25am. Mr Hunt introduced himself to the committee and an informal discussion ensued before Mr Hunt left the meeting at 10.35am.

Manager Community Development Services asked to be excused and left the meeting at 10.37am.

#### **3.2 Advertising for Seniors Interests Advisory Committee Vacant Positions**

Community Development Officer to organise advertisement calling for nominations for the Seniors Interests Advisory Committee vacant positions.

#### **3.3 Matters Arising**

Lew Thorstensen requested that the term "Matters Arising" be included to future Agendas. To keep with consistency the correct terminology of "Business Outstanding from Previous Minutes" will be included in future agendas as detailed in the City's Guidelines for Preparation of Agendas and Minutes.

#### **3.4 Election of Deputy Chairperson**

The committee discussed the election of a Deputy Chairperson to the committee. It was suggested that Diane Davies White had been elected as Deputy Chairperson in a previous meeting. This is to be followed up and advised at the next meeting.

### **3.5 Invitation to Members of the Opposition**

It was agreed that an invitation be sent to the opposition members to attend a future meeting.

### **3 DATE OF FUTURE MEETING AND CLOSE**

The next meeting will be held on Wednesday 18 May 2005.

The meeting was declared closed at 11.05am

## ACTION ITEMS FOR FURTHER CONSIDERATION BY THE COMMITTEE

Allyn Bryant	<b>Craigie Leisure Centre – Discounted Fees for Seniors</b>  That the Seniors Interests Advisory Committee be involved in the development of an overall policy position for the City of Joondalup with regard to the level and manner in which discounts can be provided to seniors within the City of Joondalup.	16/02/05
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