

POLICY 7-3 COMMUNITY FACILITIES – BUILT

STATUS:	City Policy - <i>A policy that is developed for administrative and operational imperatives and has an internal focus.</i> <i>City policies are referred to Council for review and endorsement.</i>
RESPONSIBLE DIRECTORATE:	Planning and Community Development
OBJECTIVE:	To provide a range of community facilities within the community which meet local and regional needs

STATEMENT:

The City recognises its responsibility to the community to ensure that community facilities:

- Achieve value for money;
- Have the widest possible application;
- Remain relevant to community needs; and
- Meet environmental, health and building standards;

while minimising the extent to which activities held at community facilities adversely affect local residents and the financial burden that they may impose on the wider Joondalup community.

Construction and Extensions/Alterations

Proposals for the construction of new community facilities or extension or alteration of existing community facilities fall generally into three categories:

- 1 Proposals for facilities where the City provides all funding;
- 2 Proposals for facilities where community based organisations seek external funding (eg grants) which require council support and a council contribution; and
- 3 Proposals for facilities where community based organisations seek council support and contributions.

1 City funded facilities:

Any building proposals within the City, whether for new buildings or for additions, shall be subject to review to ensure that they meet the objectives of the City's:

- Strategic Plan;
- Disabilities service Plan;
- Cultural Development Plan
- Corporate responsibilities, and
- identified needs.

A formal assessment procedure will be undertaken at the direction of the Chief Executive Officer. New buildings and substantial renovations will demonstrate the Council's commitment to sustainability, promotion of the arts and public consultation.

2 Community Proposals for Capital Works - grant applications:

Local Community organisations seeking council funding or contributions for capital works are required to:

- Meet eligibility criteria;
- Prepare a needs analysis and facility plan for the facility; and
- Have their proposal assessed using the Community Funding Assessment Plan.

All proposals will be assessed on the following criteria:

- Relevance to strategic plan and the stated Council strategic objectives;
- Demonstrated community support;
- Contribution to a sense of community identity; and
- Immediate or long term needs in the community

Funding for capital works projects will not be considered until such an assessment has been completed to the satisfaction of the Chief Executive Officer.

Applications may only proceed by resolution of Council on recommendation from the Chief Executive Officer. A decision to list such an application as a priority will not be reconsidered during the financial year in which the application was made.

3 Support for External Funding Applications

Where the City has supported external applications for funding and committed to providing a portion of the funds, but the application is unsuccessful, the proposal may proceed if the applying body contributes all the remaining funds.

Alterations to Leased Premises

Where alterations are proposed to any facility owned by the City whether leased externally or occupied by the City, the Chief Executive Officer may approve alterations and additions, where the value of the alteration is less than \$50,000, subject to budget allocation in the case of City owned and occupied facilities.

Loans and Guarantees

In recognition of the risks associated with the provision of self-supporting loans or guarantees, the City will not enter into any such agreements with any clubs or external organisations.

Child Protection

~~Prior to making a permanent booking for the use of a City facility, all community groups and associations which have members under 18 years of age are required to provide the City with a copy of their organisation's Child Protection Policy. If the organisation does not have a current policy in place, a permanent booking will not be confirmed.~~

[The Working with Children \(Criminal Record Checking\) Act 2004 outlines that all people employed \(paid or un-paid\) in child related work on more than five days per year must have applied for a Working with Children Check, or hold a current Assessment Notice by the date they are required to under the phasing-in arrangements. All sporting clubs and community groups approved to use the City's facilities must comply with this requirement. ensure all relevant statutory obligations are adhered to.](#)

Use of Community Facilities

The CEO may approve the use of community facilities for private parties and functions under the following circumstances:

- The Chief Executive Officer is satisfied that the application will not cause undue disruption to the community.
- Use of facilities not extending beyond:
 - Thursdays to 12 midnight;
 - Fridays & Saturdays to 12 midnight;
 - Sundays to 10.00 pm

Alcohol on Council owned community facilities

The Chief Executive Officer may approve the consumption and or sale of alcohol on community facilities under the following circumstances:

- The Chief Executive Officer is satisfied that the application will not cause undue disruption to the community.
- Appropriate liquor licence/s are in place;
- Restricted Licence applications as follows:
 - Thursdays to 11 pm;
 - Fridays & Saturdays to 12 midnight;
 - Sundays to 10.00 pm

Amendments: CJ213-06/99, CJ148-06/00, CJ281-08/01,
CJ121-06/02, CJ021-02/03, CJ213-09/03,

CJ269-11/04, CJ206-10/05

Related Documentation: Local Government & Public Property Local Law 1999
Strategic Plan
Community Facilities Assessment Process

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