

COUNCIL-CREATED COMMITTEES

Audit Committee

Role of the Committee To oversee the internal and external Audit and Risk Management and Compliance functions of the City.

Membership All Commissioners

Meeting details Meetings are held on an as-required basis, and called in accordance with the Standing Orders Local Law 2005.

Comment The existing terms of reference for this committee are still considered appropriate.

Suggested membership to comprise of the Mayor and six elected members (one from each ward), with the fellow-ward member acting as deputy member.

RECOMMENDATION That Council APPOINTS the following delegates to the Audit Committee:

Mayor T Pickard	
North Ward	– one representative and one deputy
North-Central Ward	– one representative and one deputy
Central Ward	– one representative and one deputy
South-West Ward	– one representative and one deputy
South-East Ward	– one representative and one deputy
South Ward	– one representative and one deputy

Conservation Advisory Committee

Role of the Committee

To:

- make recommendations to Council for the conservation of the City of Joondalup's natural biodiversity;
- provide strategic input and when requested technical advice on issues relating to the conservation and management of the City's natural biodiversity;
- promote partnerships between Council and the community to protect the City of Joondalup's natural biodiversity as contained within its various natural areas (bushland, wetlands and coastal environment).

Membership

	(1 st Deputy/2 nd Deputy)
Mr M Norman	
Mrs M Zakrevsky	(K McKenzie/W Woods)
Mr R Henderson	(T Morald)
Mr J Brundrett	
Mr J Wood	(C Wood)
Mr D Pike	
Mr S Magyar	
Mr D Millan	
Mr B Fitzsimmons	(Ms D Lullfitz)
Ms S Bailey	
Ms N Mattingley	

Meeting details

Meetings are held on the last Wednesday of the month at the Joondalup Civic Centre. Meetings commence at 5.30 pm for a duration of approximately 2 ½ hours.

Meetings have been scheduled for 31 May, 28 June, 26 July, 30 August, 27 September, 25 October and 29 November 2006.

Comment

At recent meetings of the Conservation Advisory Committee, resignations were received from Committee members. These resignations have not yet been reported to Council and it is appropriate that these persons be formally removed from the Committee at this time. It is proposed that steps will be taken to fill the vacant positions for community representatives and representatives with specialist knowledge, with a report presented to Council for its consideration in the near future.

It is noted that Councillor Magyar is a member of this committee. He was appointed to the Conservation Advisory Committee as a community representative.

It is recommended that Council appoints two elected members to this Committee. These could be in addition to Councillor Magyar or, the Council could decide to appoint Councillor Magyar as one of its members. If Councillor Magyar were to be appointed as the Council representative, he would have to resign as a community member.

RECOMMENDATION That Council:

- (a) REMOVES the following members from the Conservation Advisory Committee due to their recent resignations and thanks them for their valuable input:

Mr M Norman
Mr D Millan
Mr J Brundrett

- (b) BY AN ABSOLUTE MAJORITY, APPOINTS two elected members to the Conservation Advisory Committee.

Performance Review Committee – Chief Executive Officer

Role of the Committee

To:

- (a) Review the Chief Executive Officer's performance in accordance with the appropriate provisions contained within the Chief Executive Officer's Employment Contract;
- (b) Prepare and table the concluded report, in accordance with the appropriate provisions within the Chief Executive Officer's Employment Contract to the Council at a Council meeting for consideration and actioning;
- (c) Review the Chief Executive Officer's performance on an on-going basis as and when deemed necessary in accordance with the appropriate provisions contained within the Chief Executive Officer's Employment contract;
- (d) Review the Key Performance Indicators to be met by the Chief Executive Officer;
- (e) Review the Chief Executive Officer's remuneration package, in accordance with the appropriate provisions within the Chief Executive Officer's Employment Contract;
- (f) Review the Chief Executive Officer's Employment Contract and make recommendations to Council in relation to varying the contract as and when necessary.

Membership

All Commissioners

Meeting details

Meetings are held on an as-required basis, and called in accordance with the Standing Orders Local Law 2005.

Comment

The existing terms of reference for this committee are still considered appropriate.

Suggested membership to comprise of the Mayor and six elected members (one from each ward), with the fellow-ward member acting as deputy member.

RECOMMENDATION That Council APPOINTS the following delegates to the Performance Review Committee - Chief Executive Officer:

Mayor T Pickard	
North Ward	– one representative and one deputy
North-Central Ward	– one representative and one deputy
Central Ward	– one representative and one deputy
South-West Ward	– one representative and one deputy
South-East Ward	– one representative and one deputy
South Ward	– one representative and one deputy

Policy Committee

Role of the Committee

To:

- make recommendations to Council on the development and review of strategic (Council) policies to identify the direction of the Council;
- Initiate and formulate strategic (Council) policies;
- devise and oversee the method of development (level and manner of community consultation) for the development of strategic (Council) policies;
- review the Council Policy Governance Framework in order to ensure compliance with provisions of the Local Government Act 1995.

Membership

All Commissioners

Meeting details

Meetings are held on an as-required basis, and called in accordance with the Standing Orders Local Law 2005.

Comment

The existing terms of reference for this committee are still considered appropriate.

Suggested membership to comprise of the Mayor and six elected members (one from each ward), with the fellow-ward member acting as deputy member.

RECOMMENDATION That Council APPOINTS the following delegates to the Policy Committee:

Mayor T Pickard	
North Ward	– one representative and one deputy
North-Central Ward	– one representative and one deputy
Central Ward	– one representative and one deputy
South-West Ward	– one representative and one deputy
South-East Ward	– one representative and one deputy
South Ward	– one representative and one deputy

Seniors Interests Advisory Committee

Role of the Committee

To:

- oversee the strategic coordination of all seniors' issues across Council.
- provide advice to Council to ensure that the concerns of seniors are adequately represented in the City's planning processes and the strategic directions being developed for older people across the City.

Membership

Margaret March, Community Member
 Joy Coleman, Community Member
 Valerie Corey, Community Member
 Patricia Geary, Community Member
 Allyn Bryant, Association of Independent Retirees
 Diane Davies-White, Seniors Recreation Council
 Sharleen Mann, Silver Chain
 Val O'Toole, Council on the Ageing National Seniors

Meeting details

Meetings are held on the first Wednesday of every second month in the Joondalup Civic Centre. Meetings commence at 9.30 am for a duration of approximately 1 ½ hours.

The next meeting is scheduled for Wednesday 7 June 2006.

Comment

Prior to Commissioners being appointed, two (2) elected members served on the Committee. If elected member representation is to occur, the terms of reference will need to be amended as the current terms of reference do not refer to elected members serving on this committee.

The Committee has continued to meet on a regular basis during the time that Commissioners were in place. Prior to the appointment of Commissioners there were two elected members on the Seniors Interests Advisory Committee.

RECOMMENDATION

That Council:

- 1 AMENDS the terms of reference for the Seniors Interest Advisory Committee to allow two (2) elected members to be appointed to the Committee;
- 2 APPOINTS two (2) elected members to the Seniors Interests Advisory Committee.

Strategic Financial Management Committee

Role of the Committee

- 1 Promote and advocate sound financial management within the City and provide advice to the Council on strategic financial management issues;
- 2 In particular advise Council on:
 - (a) How funding can be achieved for any major capital works project before the Council makes a commitment to a project;
 - (b) Levels of service delivery – determine:
 - (i) which services to be provided;
 - (ii) Standards of service. Such standard will be determined with reference to:
 - best industry practice standards where applicable;
 - internally agreed standards which will be determined with reference to local community expectations;
 - (c) Preparation of the Principal Activities Plan with high priority being given to ensure that the Plan is achievable in the long term;
 - (d) Alignment of the Principal Activities Plan to the Council's Strategic Plan;
 - (e) Consideration of public submissions to the Principal Activities Plan;
 - (f) Final acceptance of the Principal Activities Plan;
- 3 Policy development and review of policies with financial implications for the City.

Membership

All Commissioners

Meeting details

Meetings are held on an as-required basis, and called in accordance with the Standing Orders Local Law 2005.

Comment

The existing terms of reference for this committee make reference to the Principal Activity Plan. With recent changes to the legislation the reference to the Principal Activity Plan no longer is relevant and should be replaced with 'plan for the future'. The terms of reference for this committee should be amended to reflect this.

Suggested membership to comprise of the Mayor and six elected members (one from each ward), with the fellow-ward member acting as deputy member.

RECOMMENDATION That Council BY AN ABSOLUTE MAJORITY:

- 1 AMENDS the terms of reference of the Strategic Financial Management Committee by deleting the reference to “Principal Activity Plan” in parts (c), (d), (e) and (f) and replaces it with “plan for the future”;
- 2 APPOINTS the following delegates to the Strategic Financial Management Committee:

Mayor T Pickard	
North Ward	– one representative and one deputy
North-Central Ward	– one representative and one deputy
Central Ward	– one representative and one deputy
South-West Ward	– one representative and one deputy
South-East Ward	– one representative and one deputy
South Ward	– one representative and one deputy

Sustainability Advisory Committee**Role of the Committee**

To recommend to the City of Joondalup Council on policy, advice and appropriate courses of action which promote sustainability, which is (1) environmentally responsible, (2) socially sound and (3) economically viable.

To provide advice to Council on items referred to the committee from the City of Joondalup Administration.

Membership

Cmr M Anderson
 Ms M Horgan, Executive Officer Perth Area Consultative Committee
 Mr D Wake, Community Representative
 Mr V Cusack, Community Representative
 Mr W Carstairs, Community Representative
 Mr S Magyar, Community Representative
 Mr G Down, Community Representative
 Mr Kieron D’Arcy, Community Representative
 Ms A Kinnear, Edith Cowan University
 Mr M Brueckner, Edith Cowan University Lecturer;
 Ms U Goeft, Phd Candidate, Edith Cowan University;
 Sherry Saggars, Associate Professor and Director, Centre for Social Research, Edith Cowan University;

Meeting details

Meetings are held every 6-8 weeks in the Joondalup Civic Centre. Meetings commence at 5.30pm for a duration of approximately two hours.

Comment

It is noted that Councillor Magyar is a member of this committee. He was appointed to the Conservation Advisory Committee as a community representative. It is recommended that Council appoints one elected member to this Committee. This could be in addition to Councillor Magyar or, the Council could decide to appoint Councillor Magyar as its member. If Councillor Magyar were to be appointed as the Council representative, he would have to resign as a community member.

A resignation has been received from Mr David Wake. This resignation has not been reported to Council and it is appropriate that Council formally removes Mr Wake from the membership of the committee at this time.

RECOMMENDATION That Council

- (a) REMOVES Mr David Wake as a member of the Sustainability Advisory Committee due to his recent resignation and thanks him for his valuable input;
- (b) BY AN ABSOLUTE MAJORITY, APPOINTS one elected member to the Sustainability Advisory Committee.

Joondalup Eisteddfod Working Party**Role of the Committee**

To:

- Encourage and assist development of the Eisteddfod
- Facilitate the day to day operations of the Eisteddfod
- Assist the Co-ordinator of the organisation, set up and operate of the Eisteddfod
- Promote artistic excellence
- Improve the performance skills of participants
- Provide opportunities for public performance

Membership

Mr G Major, Community Representative
 Ms F Muir, Community Representative
 Mr A True, Community Representative
 Ms R Morrison, Community Representative
 Mrs J Ruscoe, Community Representative
 Mr C Latham, Community Representative

Comment

Despite being named a 'Working party', the Joondalup Eisteddfod Working Group was established as a formal committee of the Council. As it is largely operational and focuses on conducting the event and securing prizes for each of the categories it is recommended that this formal Committee be disbanded and its function continue to be performed by officers, in conjunction with community representatives.

RECOMMENDATION That Council DISBANDS the Joondalup Eisteddfod Working Party, but NOTES that it will continue to operate as a technical working party but with no elected member representation.

Joondalup Youth Advisory Council

Role of the Committee To advise Council on any issues of importance to the youth population of the City of Joondalup.

Membership	Enid Chua Kate Sinagra Elizabeth Benporath Aled Cunnah Kate Maasen Janice Mataboni Astrid Lee Trent Mackay Andrew Cameron Katrina Welch	Annique Lynch Michelle Keppel Jake Hickman Jessica Harlond-Kenny Lauren Hicks Siobhan Daly Dean Caporn Janet Sercombe Matthew Pilton Lara Hyams
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Comment The Joondalup Youth Advisory Council has experienced decreased levels of interest over a considerable period.

It is appropriate that the role of this committee is reviewed in conjunction with the review of the Youth Affairs Advisory Committee. A report on alternative formats of how the Council might liaise with young people is being developed at this time.

However in the interim, it is suggested that one elected member serve on this committee.

RECOMMENDATION That Council

- 1 BY AN ABSOLUTE MAJORITY, APPOINTS one elected member to the Joondalup Youth Advisory Council;
- 2 REQUESTS a further report be submitted to the Council on alternative formats on how the Council might liaise with young people.

Youth Affairs Advisory Committee

Role of the Committee

To:

- oversee the strategic coordination of all youth issues across Council;
- oversee the implementation of the Future Directions for Youth Services Action Plan;
- oversee the regular review and update of the Future Directions for Youth Services Action Plan.

Membership

Viet Nguyen
Janice Mattaboni
Ryan Kukura
Suzanne Akila
Coordinator Community Services
Manager Community Development

Comment

The Youth Affairs Advisory Committee has not been operating for several years. It is appropriate that the role of this committee is reviewed in conjunction with the review of the Joondalup Youth Advisory Committee.

A report on alternative formats of how the Council might liaise with young people is being developed at this time.

However in the interim, it is suggested that one elected member serve on this committee.

RECOMMENDATION

That Council

- 1 BY AN ABSOLUTE MAJORITY, APPOINTS one elected member to the Youth Affairs Advisory Committee;
- 2 REQUESTS a further report be submitted to the Council on alternative formats on how the Council might liaise with young people.

EXTERNAL COMMITTEES

Joondalup Business Association (Formerly the North West Metro Business Association)

Role of the Committee	To represent the Joondalup Council's interests with respect to local business matters affecting the Council as presented by the Joondalup Business Association, the peak business body for the City
Membership	Cmr J Paterson – delegate Cmr M Anderson - deputy
Comment	<p>The Joondalup Business Association is the peak business body for the City. Council has, in the past, nominated one elected member representative and one deputy to the Joondalup Business Association to represent the Council's interests with respect to local business matters affect the Council.</p> <p>Council's representatives are ex officio members and do not have voting rights.</p>
Meeting details	Meetings are held on the second Tuesday of each month at the Joondalup Business Association, 4/189 Lakeside Drive, Joondalup. Meetings commence at 7.30 am for a duration of approximately one hour.
RECOMMENDATION	<p>That Council NOMINATES the following representatives to the Joondalup Business Association:</p> <p>One elected member as ex officio representative; and One elected member as ex officio deputy.</p>

Joondalup Business Centre (Formerly Joondalup Business Incubator)

Role of the Committee	<p>To represent the Joondalup Council's interests with respect to business matters affecting the Council that are presented by the Joondalup Business Centre (formerly know as the Joondalup Business incubator).</p> <p>The Role of the Joondalup Business Centre is to provide an alternative tenancy service, advisory, business development support and mentoring service for new business to start up and develop over a two-year period.</p>
Membership	Cmr M Anderson – delegate
Meeting details	Meetings are held bi-monthly on the 3 rd Tuesday of the month at the Joondalup Business Centre, 15 Barron Parade, Joondalup. Meetings commence at 12 noon for a duration of approximately one hour.

Comment Clause 10(2) of the Constitution of the Joondalup Business Centre allows for two Members from the City of Joondalup

The Joondalup Business Centre is an incorporated entity under the Associations Incorporation Act 1987.

Section 12 of the Associations Incorporation Act 1987 provides as follows:

12 Liability of officers, trustees and members

(1) An officer, trustee or member of an incorporated association is not by reason only of his being an officer, trustee or member liable in respect of the liabilities.

Council's representatives have voting rights on this committee.

RECOMMENDATION That Council NOMINATES two elected members to the Joondalup Business Centre.

Local Government Association of WA – North Metropolitan Zone

Role of the Committee The North Metropolitan Zone is comprised of the three north metropolitan local governments, these being the Cities of Joondalup, Stirling and Wanneroo. The Zone is a WA Local Government Association (WALGA) endorsed forum that deals with issues that affect the Zone members both regionally and operationally as local governments. Matters of concern that affect the Zone are forwarded to WALGA for consideration.

Meeting details Meetings are held quarterly and are rotated between the offices of member Councils. Meetings commence at 6.00 pm for a duration of approximately two hours.

A meeting is scheduled for 1 June 2006 at the City of Wanneroo.

Membership Cmr S Smith
Chief Executive Officer
Director Corporate Services
Manager, Audit and Executive Services

Comment The Council is entitled to four (4) members to serve on the Local Government Association of WA – North Metropolitan Zone.

The Western Australian Local Government Association is the organisation that represents all member Councils. Active participation in this Zone allows issues to be raised at a State level.

RECOMMENDATION That Council NOMINATES the following representatives to the Local Government Association of WA – North Metropolitan Zone:

Four elected members as representatives;
Four elected members as deputies.

Mindarie Regional Council

Role of the Committee The Mindarie Regional Council (MRC) was formed in 1987 to perform designated functions in connection with waste treatment and disposal.

Membership (1st Deputy/2nd Deputy)
Cmr A Fox (Cmr Clough/Cmr Paterson)
Cmr S Smith (Cmr Clough/Cmr Paterson)

Meeting details Meetings are held bi-monthly at the offices of the various member Councils. Meetings commence at either 8.00 am or 4.30 pm for a duration of approximately two hours.

A Special Council Meeting of the MRC is scheduled for 1 June 2006 and an Ordinary Council meeting is scheduled for 6 July 2006.

Comment The City of Joondalup holds a one-sixth share in the (MRC) and, accordingly, is entitled to two regional Councillor representatives on the Council. It is recommended that Council nominates two elected members to represent it on the MRC and two elected members as deputies.

At its meeting held on the 5 April 2005 (CJ050-04/05 refers) Council resolved in part that:

“in the interests of good governance, AGREES that the City of Joondalup nominated representative on the Tamala Park Regional Council shall not be a member of the Mindarie Regional Council.”

At the Council meeting held on 20 September 2005, during discussion on Item CJ202-09/05 - Appointment of representatives to the Tamala Park Regional Council - it was recommended that when a report is presented to a future incoming Council, consideration be given to the Tamala Park Regional Council and Mindarie Regional Council each being represented by either the Mayor or Deputy Mayor in order that a senior level of representation be maintained.

Meetings fees

Current meeting fees are:

Members' meeting fee - \$2,400 pa
Chairman's meeting fee - \$6,000 pa

The meeting fees are currently under review and will be considered in July 2006.

RECOMMENDATION That Council NOMINATES the following representatives to the Mindarie Regional Council:

Two elected members as representatives; and
Two elected members as deputies.

North West District Planning Committee

Role of the Committee

To provide a forum for discussion and recommendation on regional planning issues. The North West District Planning Committee is established in accordance with the provisions of the Planning and Development Act 2005.

Membership

Chairman of Commissioners.

Meeting details

Meetings are held every two months and are held rotationally at each member local government authority (Cities of Joondalup, Wanneroo and Stirling and Town of Vincent). Meetings commence at 8.30 am for a duration of approximately one hour.

The next meeting is scheduled for 8 June 2006 at the City of Stirling.

Comment

Where a District Planning Committee has been established, each member local government will be entitled to one representative, being either the Mayor or a Councillor. The presiding person of the North West District Planning committee serves on the Perth Region Planning Committee.

It is recommended that an elected member and a deputy be nominated to the Committee, to provide input on pertinent issues affecting the development and maintenance of the Council's assets and built environment.

RECOMMENDATION That Council NOMINATES the following representatives on the North West District Planning Committee:

One elected member as representative; and
One elected member as deputy.

Small Business Centre (North West Metro) Inc

(Formerly North West Metropolitan Business Enterprise Centre Committee of Management)

Role of the Committee The objects of the Small Business Centre are to assist in the formation and development of new and sustainable small businesses through the provision of services in the North West Metropolitan region of Perth.

To provide the local business community with services and advice, which assist the establishment of the new businesses and enhance the development of existing enterprises.

Membership Cmr J Paterson – delegate
Cmr M Anderson - deputy
Manager, Strategic and Sustainable Development - delegate

Meeting details Meetings are held on the second Wednesday of each month at Joondalup Business Association, 4/189 Lakeside Drive, Joondalup.

Comment The Constitution of the Small Business Centre allows for one Member from the City of Joondalup. The City of Wanneroo is also a member to this entity and has appointed a Councillor.

The Small Business Centre is an incorporated entity under the Associations Incorporation Act 1987.

Section 12 of the Associations Incorporation Act 1987 provides as follows:

12 Liability of officers, trustees and members

(1) An officer, trustee or member of an incorporated association is not by reason only of his being an officer, trustee or member liable in respect of the liabilities.

It should be noted that the person appointed will be appointed as the Treasurer as the former City of Joondalup nominee held this position.

It is recommended that Council nominates one elected member representative and the CEO or his representative.

RECOMMENDATION That Council NOMINATES an elected member to the Small Business Centre (North West Metro) Inc.

Tamala Park Regional Council

Role of the Committee	To manage the development of portion of Lot 118 Mindarie.
Membership	<p>Cmr J Paterson Cmr P Clough Cmr M Anderson – Deputy to both representatives</p>
Meeting details	<p>Meetings are held bimonthly at the various member Councils' offices. Meetings commence at 5.00 pm for a duration of approximately 2½ hours. A meeting is scheduled for 8 June 2006 commencing at 3.30 pm.</p>
Comment	<p>The Tamala Park Regional Council (TPRC) has been recently established for the development of approximately 165 hectares of Lot 118 Mindarie. The seven owner Councils being Cities of Perth, Wanneroo, Stirling and Joondalup and the Towns of Victoria Park, Vincent and Cambridge have elected to use the vehicle of a Regional Council to manage the development of in excess of 2000 residential lots over an estimated 12-year period.</p> <p>The City of Joondalup holds a one-sixth share in TPRC and accordingly is entitled to two representatives on the Council. It is recommended that Council nominates two elected members to represent it on the TPRC and two elected members as deputies. At its meeting held on the 5 April 2005 (CJ050-04/05 refers) Council resolved in part that:</p> <p style="text-align: center;"><i>"in the interests of good governance, AGREES that the City of Joondalup nominated representative on the Tamala Park Regional Council shall not be a member of the Mindarie Regional Council."</i></p> <p>At the Council meeting held on 20 September 2005, during discussion on Item CJ202-09/05 - Appointment of representatives to the Tamala Park Regional Council - it was recommended that when a report is presented to a future incoming Council, consideration be given to the Tamala Park Regional Council and Mindarie Regional Council each being represented by either the Mayor or Deputy Mayor in order that a senior level of representation be maintained.</p>
Meetings fees	<p>Current meeting fees are:</p> <p>Members' meeting fee - \$2,400 pa plus \$1,000 allowance Chairman's meeting fee - \$6,000 pa plus \$3,000 allowance. The meeting fees are currently under review and will be considered in July 2006.</p>
RECOMMENDATION	<p>That Council NOMINATES the following representatives to the Tamala Park Regional Council:</p> <p>Two elected members as representatives; and Two elected members as deputies.</p>

Community Vision Inc (Board)

Role of the Committee To provide and develop high quality and responsive services that are accessible and affordable, and that encourage the well being of people within the community.

Membership Manager Community Development (Board of Management)

Meeting details A meeting has been scheduled for 25 May 2006.

Comment: The Constitution of Community Vision Inc states as follows:

“5.2 The City of Joondalup may nominate one councillor of the City of Joondalup to be an Ordinary Member from time to time, such nomination to be in writing and delivered to the Chairperson or Vice Chairperson. The City of Joondalup may remove any nominee and substitute any new nominee by written notice from time to time.”

“11.1 The Board of Management shall comprise all Ordinary Members of the Association who are Financial Members and one additional ex officio member appointed by the City of Joondalup (from time to time by written notice to the Chairperson or Vice Chairperson) who shall be an employee of the City and who shall be entitled to attend all Board Meetings and participate in all discussions on the same terms as all other Board Members but shall not be entitled to vote.”

The City is reviewing its involvement with the Community Vision Board.

RECOMMENDATION That Council:

- 1 RETAINS its current representation by the Manager Community Development on the Community Vision Inc (Board);
- 2 NOMINATES the following to represent the City of Joondalup on the Community Vision Inc (Board):
 - One elected member as representative;
 - One elected member as deputy.

North Metropolitan Regional Recreation Advisory Committee

Role of the Committee

To:

- act as a forum for local governments in the northern region of Perth to coordinate the provision of community facilities and services;
- provide a forum for exchange of ideas, management models, utilisations systems and all other relevant professional tools;
- establish where possible regional approaches and consistent local management practices, towards sporting organisations, and any other organised group;
- provide a coordinated voice on matters of State and Federal Government issues which impact at the local level;
- assess CSRFF applications for regional projects that have been referred by the Ministry for Sport and Recreation for a recommendation.

Membership

Manager Community Development (in the absence of an elected representative).

Comment

In the absence of an elected Council, the Council delegated the status of member of the North Metropolitan Regional Recreation Advisory Committee (NMRRAC) to the Manager Community Development. All other member Councils have elected member representation on this committee.

Administration of the committee is rotated on an annual basis with the elected member representative of the host Council assuming the chair. The Council is entitled to one elected member to serve on the committee.

Meeting details

Meetings are held quarterly and are rotated between member Councils. Meetings commence at 6.30 pm for a duration of approximately two hours. Meetings have been scheduled as follows:

25 May 2006	City of Stirling
31 August 2006	Town of Bassendean
30 November 2006	City of Bayswater
22 February 2007	City of Joondalup
31 May 2007	City of Swan

RECOMMENDATION

That Council WITHDRAWS its current officer representation and NOMINATES the following representatives to the North Metropolitan Regional Recreation Advisory Committee:

One elected member as representative; and
One elected member as deputy.

District Emergency Management Committee

Role of the Committee	<p>To:</p> <ul style="list-style-type: none"> • Encourage and support risk management planning at local committee level, • Facilitate the training of local and district emergency management committee members; • Develop and implement a coordinated emergency management exercise program; • Improve awareness of emergency risk management in the district; • Establish District Emergency Management Committee management processes and systems to support achievement of objectives.
Meeting details	<p>Meetings are held half yearly at the Regional Office of the Fire and Emergency Service of Australia in Winton Road, Joondalup. Meetings commence at 9.30 am for a duration of approximately 2 hours.</p>
Membership	<p>Manager Operations Services Senior Ranger, Ranger Services</p>
Comment	<p>In accordance with the Emergency Management Act 2005 the City is required to participate in the Recovery phase of an emergency incident.</p> <p>The District Emergency Management Committee (DEMC) considers strategic matters and policy items associated with the operations of the Local Emergency Management Committee. DEMC is chaired by the District Police Superintendent and attended by the Manager Operations Services who is the designated Local Area Coordinator for the City.</p> <p>It is recommended that an elected member be appointed to DEMC.</p>
RECOMMENDATION	<p>That Council:</p> <ol style="list-style-type: none"> 1 RETAINS its current officer representation on the District Emergency Management Committee; 2 NOMINATES an elected member to the District Emergency Management Committee.

North Western Metropolitan Regional Road Sub-Group

Role of the Committee	The role of the North Metropolitan Regional Road Sub-Group is to review project submissions for the North West region in accordance with the criteria of the Metropolitan Regional Road Programme (MRRP) and make funding recommendations to the State Committee of the MRRP.
Membership	Director Infrastructure Services Manager Infrastructure Management Services (Deputy)
Meeting details	Meetings are held annually at the City of Joondalup. A meeting is scheduled for October 2006.
Comment	The North Western Metropolitan Regional Road Sub-Group consists of representatives from the Cities of Stirling, Wanneroo, Joondalup and the Town of Vincent. It is recommended that the City nominates an elected member and a deputy.

RECOMMENDATION That Council:

- 1 RETAINS the Director Infrastructure Services as its officer representative on the North Western Metropolitan Regional Road Sub-Group and REMOVES the Manager Infrastructure Management Services;
- 2 NOMINATES the following representatives to the North Western Metropolitan Regional Road Sub-Group:

One elected member as representative; and
One elected member as deputy.

Community Board of Advice (Joondalup Health Campus)

Role of the Committee	To provide input into the direction, development and service of the hospital and advice to the Joondalup Health Campus CEO in accordance with the Joondalup Health Campus – DHSA for the treatment of public patients.
Membership	Chief Executive Officer
Meeting details	A Meeting has been scheduled for 25 May 2006.
Comment	Since 1997 the City of Joondalup has provided a representative on the Community Board of Advice for the Joondalup Health Campus.
RECOMMENDATION	That Council RETAINS its current representation on the Community Board of Advice (Joondalup Health Campus).

Joondalup Lotteries House Inc

Role of the Committee	To provide secure, affordable accommodation for community organisations in the northern suburbs involved in supporting and/or delivering non-profit human services.
Membership	Director Planning and Community Development Manager Community Development
Meeting details	Meetings are held every two months at Lotteries House, Joondalup. Meetings commence at 9.00 am for a duration of approximately two hours.
Comment:	The City is entitled to nominate up to two (2) representatives who are non-voting members. The City actively participates in this committee.
RECOMMENDATION	That Council RETAINS its current officer representation on the Joondalup Lotteries House Inc.

Local Emergency Management Committee

Role of the Committee	To assist the Local Emergency Co-ordinator (Officer in Charge of Police sub-district) to develop and maintain effective emergency management arrangements for the local area
Membership	Manager Operations Services Senior Ranger, Ranger Services
Meeting details	Meetings are held bi-monthly at the City of Joondalup. Meetings commence at 10.00 am for a duration of approximately 2 hours. A meeting is scheduled for 24 May 2006.
Comment	In accordance with the Emergency Management Act 2005 the City is required to participate in the Recovery phase of an emergency incident. The role of Local Emergency Management Committee (LEMC) is to participate in operational aspects of emergency management recovery and the City currently participates at an officer level. It is considered that the current officer membership on LEMC is appropriate.
RECOMMENDATION	That Council RETAINS its current officer representation on the Local Emergency Management Committee.

Yellagonga Regional Park Community Advisory Committee

Role of the Committee	To promote informed appreciation of the park's natural environment, cultural values and recreational opportunities and to facilitate liaison with the community for awareness and support of management practices.
Membership	Conservation Coordinator
Meeting details	<p>Meetings are held bi-monthly at the offices of the Department of Conservation and Land Management in Wanneroo.</p> <p>Meetings commence at 5.00 pm for a duration of approximately two hours.</p> <p>Meetings have been scheduled for 25 May, 27 July, 21 September and 23 November 2006.</p>
Comment	This is a committee instigated by the Department of Conservation and Land Management. It mainly is concerned with operational matters associated with the management of Yellagonga Regional Park.
RECOMMENDATION	That Council retains its current officer representation on the Yellagonga Regional Park Community Advisory Committee.

Business and Community Directory Working Group

Role of the Committee	To ensure that a quality publication is delivered to City of Joondalup residents, with information on the business community and Council services.
Membership	Manager, Marketing Communications and Council Support
Comment	This Working Group is no longer in operation.
RECOMMENDATION	That Council NOTES that the Business and Community Directory Working Group is no longer in operation.

Coastal Management Advisory Committee

Role of the Committee	<p>To:</p> <ul style="list-style-type: none"> ➤ facilitate outcomes to strategic policy initiatives for sustainable coastal management; ➤ be a forum for structured information exchange through WALGA to all coastal Local Governments on funding and policy; ➤ support education, training and funding opportunities for coastal communities; ➤ promote coastal conservation and integrated catchment management.
Membership	Conservation Officer
Comment	This Committee was formed by the Department of Planning and Infrastructure and is no longer in operation.
RECOMMENDATION	That Council NOTES that the Coastal Management Advisory Committee is no longer in operation.

Local Learning And Employment Partnership – North Metro

Role of the Committee	The Local Learning and Employment partnership was a short-term project funded by the Department of Training for two years. Its purpose was to set up a community based approach to improving the retention rates of young people aged between 15-19 years of age at risk of dropping out and not entering the workforce.
Membership	Manager, Strategic and Sustainable Development
Comment	The Department of Training wound up this committee in 2003.
RECOMMENDATION	That Council NOTES that the Local Learning and Employment Partnership – North Metro is no longer in operation.

Luisini Heritage Project Steering Committee

Role of the Committee	<p>To facilitate a community based consultative process. The following organisations are represented:</p> <ul style="list-style-type: none"> • Local community; • Italian community and other interested parties; • Ministry for Planning; • Department of Conservation and Management; and • Friends of Yellagonga Regional Park.
Membership	Manager, Strategic and Sustainable Development
Comment	This committee no longer exists as the project is nearing development stages and the consultative processes were completed in 2002-3.
RECOMMENDATION	That Council NOTES that the Luisini Heritage Project Steering Committee is no longer in operation.

Safer WA Joondalup Committee (previously Community Policing Divisional Committee)

Role of the Committee	<p>To:</p> <ul style="list-style-type: none"> ➤ provide a medium for communication, liaison and interaction between the community and the WA Police Service, in pursuit of the common goal of a more peaceful society; ➤ as a liaison body, to coordinate the activities of community policing crime prevention throughout Western Australia; ➤ develop policies pertaining to the principles of community policing crime prevention; ➤ assist the formation of District, Local and Special Purpose Committees; ➤ support any organisation or group, government agency, including the WA Police Service, or others who have plans or intentions to seek lost people, prevent crimes, for the betterment of a safer and peaceful community; ➤ do all things conducive to the attainment of these objectives in the Joondalup Police District.
Membership	Co-ordinator, Community Development
Comment	The State Government disbanded this committee in 2004.
RECOMMENDATION	That Council NOTES that the Safer WA Joondalup Committee is no longer in operation.

Warwick Leisure Centre & Churches of Christ Management Committee

Role of the Committee	To discuss management issues relating to the operation of Warwick Leisure Centre with Warwick Churches of Christ who lease sports hall components of the Centre.
Membership	Manager Community Development
Comment	The forming of a committee is not required in the agreement between the City and Churches of Christ. The convening of a meeting between Warwick Leisure Centre and the City has never occurred.
RECOMMENDATION	That Council NOTES that the Warwick Leisure Centre and Churches of Christ Management Committee is no longer in operation.

Yellagonga Catchment Group Inc

Role of the Committee	To facilitate an integrated catchment management process for the Yellagonga Wetlands to provide for the rehabilitation and subsequent maintenance and sustainability of the wetlands.
Membership	Co-ordinator Health & Environmental Services
Comment	This committee is no longer operating. The two Cities Joondalup and Wanneroo withdrew officer support in July 2005.
RECOMMENDATION	That Council NOTES that the Yellagonga Catchment Group Inc is no longer in operation.