



Annual Plan 2006-2007

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INTRODUCTION

The City has developed an Integrated Planning Framework, which is structured to ensure operational activities are being driven by the strategic priorities of the organisation. The Strategic Plan 2003 – 2008, a key component of this planning framework, is the overarching plan that provides direction for all activities and guides the development and provision of all the City's services and programs. The Strategic Plan outlines the City's Vision and Mission, and focuses on the four Key Focus Areas of:

- Community Wellbeing;
- Caring for the Environment;
- City Development, and
- Organisational Development.

The Integrated Planning Framework is made up of a series of plans to implement the City's Vision *To be a sustainable City and community that are recognised as innovative, unique and diverse.*

The Framework includes:

- The Strategic Plan - which provides broad future strategic directions for the City. It is Council's most important strategic document and contains strategic directions and objectives for the City as a whole;
- The 20-Year Financial Plan - which provides a broad overview of the major projects, programs and resource requirements over the next 4 years (The Plan includes 20-year financial projections);
- The Annual Plan – which contains annual actions to achieve the vision of the Strategic Plan 2003 – 2008;
- Business Unit Plans – which contain details of the annual programs, services and activities for each Business Unit, and
- The Annual Budget.

Quarterly progress reports against the Annual Plan 2006/07 will be provided and this will enable Council to measure the performance of the City, particularly in relation to its achievement of pre-determined milestones for major projects and programs.

The City has developed key performance indicators for the Strategic Plan and the performance of these are reported to Council on an annual basis. The cumulative effect of the key performance indicators against the Strategic Plan and the regular quarterly progress reports against the Annual Plan provide Council and the community with a full assessment of the City's progress against the overall vision in the Strategic Plan and the City's projects, programs and activities.

Garry Hunt
Chief Executive Officer

KEY FOCUS AREA 1 - COMMUNITY WELLBEING

OUTCOME - THE CITY OF JOONDALUP IS RECOGNISED GLOBALLY AS A COMMUNITY THAT VALUES AND FACILITATES LIFELONG LEARNING

OBJECTIVE	STRATEGIES	PRIORITY ACTIONS 2006/07	QUARTERLY MILESTONES			
			JULY -SEPTEMBER 2006	OCT-DECEMBER 2006	JANUARY-MARCH 2007	APRIL TO JUNE 2007
1.1 To develop, provide and promote a diverse range of lifelong learning opportunities.	1.1.1 To continue development of the City of Joondalup as a Learning City – plan for student growth.	PLANNING AND DEVELOPMENT Continue to support structure plans and development applications that provide a range of residential choices in the City Centre (including student accommodation).				
	1.1.2 Continue learning precincts and the development of relationships with local stakeholders and service providers.	IMPLEMENT LIBRARY DEVELOPMENT PLAN The Library Development Plan (LDP) identifies the need to increase the usage of libraries by changing the traditional format and layout of the libraries to a genre based collection.	Commence review of Library software management system.	Establish funding estimates to upgrade Library software management system. Implement communication plan and finalise service level agreement with City of Wanneroo. Complete lighting and air conditioning upgrade project at Woodvale Library.	Develop project proposal for Library software management system for 2007/2008 budget.	Complete air-conditioning installation at Duncraig Library.

KEY FOCUS AREA 1 - COMMUNITY WELLBEING

OUTCOME - THE CITY OF JOONDALUP IS RECOGNISED GLOBALLY AS A COMMUNITY THAT VALUES AND FACILITATES LIFELONG LEARNING

			QUARTERLY MILESTONES			
OBJECTIVE	STRATEGIES	PRIORITY ACTIONS 2006/07	JULY -SEPTEMBER 2006	OCT-DECEMBER 2006	JANUARY-MARCH 2007	APRIL TO JUNE 2007
	1.1.3 Support whole-of-life learning and creation of knowledge opportunities.	LIFELONG LEARNING PROGRAM The City will continue to support the provision of lifelong learning opportunities to the community through its Community Education Strategy and the delivery of programs such as: <ul style="list-style-type: none"> • Story Time • Bookworm Club • Books on Wheels • Discovery Sessions • Seniors Circle and Seniors Games • School Liaison and Community Education programs 	Commence development of Community Education Strategy. Host National Children's Book Week.	Stakeholder consultation for Community Education Strategy.	Community Education Strategy completed.	Implement Community Education Strategy.

KEY FOCUS AREA 1 - COMMUNITY WELLBEING

OUTCOME - THE CITY OF JOONDALUP IS A CULTURAL CENTRE.

			QUARTERLY MILESTONES			
OBJECTIVE	STRATEGIES	PRIORITY ACTIONS 2006/07	JULY-SEPTEMBER 2006	OCT-DECEMBER 2006	JANUARY-MARCH 2007	APRIL TO JUNE 2007
1.2 To meet the cultural needs and values of the community.	1.2.1 Continue to enhance and create new cultural activities and events.	JINAN SISTER CITY RELATIONSHIP PLAN To provide overall strategic direction for growth, development and management of the Joondalup-Jinan Sister City Relationship. To position the City of Joondalup as a gateway for economic, socio-cultural and environmental exchanges between the two cities.	Sister City Relationship Plan adopted.			Annual progress against Sister City Relationship Plan reported to Council.
		CULTURAL PROGRAM Through the Cultural Program, the City aims to deliver high quality cultural activities for the community that: <ul style="list-style-type: none"> • Are culturally enriching and entertaining; • Provide creative development opportunities, and • Attract visitors to Joondalup. 	NAIDOC Week Celebrations Joondalup Eisteddfod Invitation Art Award Sunday Serenades	Joondalup Night Markets. Joondalup Festival Workshops commenced. Summer Concert Series Program published and distributed.	Summer Concert Series Little Feet Festival Valentine's Day Concert Joondalup Festival Joondalup Night Markets	Joondalup Community Art Exhibition Sunday Serenades
	1.2.2 Create cultural facilities.	CULTURAL FACILITY During the 2006/07 financial year the transfer of land for a Cultural Facility will be finalised. Funds have also been set aside to conduct a feasibility study for the proposed Cultural Facility.	Report to be presented to Council on proposed next stages of the Project Transfer of land process to be finalised.	Draft Consultant Brief for feasibility study.	Appoint Consultants and commence feasibility study.	Draft feasibility study outcomes submitted to Council.

KEY FOCUS AREA 1 - COMMUNITY WELLBEING

OUTCOME - THE CITY OF JOONDALUP PROVIDES SOCIAL OPPORTUNITIES THAT MEET COMMUNITY NEEDS

			QUARTERLY MILESTONES			
OBJECTIVE	STRATEGIES	PRIORITY ACTIONS 2006/07	JULY-SEPTEMBER 2006	OCT-DECEMBER 2006	JANUARY-MARCH 2007	APRIL-JUNE 2007
1.3 To continue to provide services that meet the changing needs of a diverse and growing community.	1.3.1 Provide leisure and recreational activities aligned to community expectations, incorporating innovative opportunities for today's environment.	LEISURE AND RECREATION PROGRAMS Deliver a range of leisure, and recreation services to the community throughout the year including: <ul style="list-style-type: none"> • Team Sports; • Gym, Group Fitness; • Learn to Swim; • Crèche, and • Lifestyle programs. 				
		CRAIGIE LEISURE CENTRE Assessment of additional aquatic facilities at Craigie Leisure Centre.	Project Brief developed.	Consultant appointed.	Review completed.	
		COMMUNITY FUNDING PROGRAM Review of Community Funding Program.	Report on review of Community Funding Program completed.	Council establishes priorities for Community Funding Program. Round 1 of Funding Program conducted.		Round 2 of the Community Funding Program conducted.

KEY FOCUS AREA 1 - COMMUNITY WELLBEING

OUTCOME - THE CITY OF JOONDALUP PROVIDES SOCIAL OPPORTUNITIES THAT MEET COMMUNITY NEEDS

			QUARTERLY MILESTONES			
OBJECTIVE	STRATEGIES	PRIORITY ACTIONS 2006/07	JULY-SEPTEMBER 2006	OCT-DECEMBER 2006	JANUARY-MARCH 2007	APRIL-JUNE 2007
	1.3.2 Provide quality-of-life opportunities for all community members.	COMMUNITY DEVELOPMENT STRATEGY The Community Development Strategy identifies strategies to meet the needs of the community. The Strategy comprises the: <ul style="list-style-type: none"> • Cultural Plan • Family and Children's Plan • Seniors' Plan • Access & Inclusion Plan • Youth Plan • Leisure Plan 	Community comments analysed following public advertising. Report to Council for endorsement of Plan.			
	1.3.3 Provide support, information and resources.	WEB SITE Maintain an up to date web site that contains information about Council services, facilities, policies and meetings as well as information and links to other areas of interest in the City of Joondalup.				

KEY FOCUS AREA 1 - COMMUNITY WELLBEING

OUTCOME – THE CITY OF JOONDALUP IS A SAFE AND HEALTHY CITY

			QUARTERLY MILESTONES			
OBJECTIVE	STRATEGIES	PRIORITY ACTIONS 2006/07	JULY-SEPTEMBER 2006	OCT-DECEMBER 2006	JANUARY- MARCH 2007	APRIL TO JUNE 2007
1.4 To work with the community to enhance safety and security in a healthy environment.	1.4.1 Continue to implement the Safer Community Program.	IMPLEMENTATION OF THE SAFER COMMUNITY PROGRAM The Safer Community Program operates in partnership with the Police and the community.	Report to Council on performance of City Watch Service prior to contract extension.		Commence Review of City Watch Service.	Complete Review of City Watch Service.
	1.4.2 Contribute to the protection of human health.	EMERGENCY MANAGEMENT The City will continue its involvement in emergency management through: <ul style="list-style-type: none"> • Involvement in the Local Emergency Management Committee; • Development and maintenance of local emergency management arrangements; and • Maintenance of a Local Recovery Plan. 	Community Emergency Management Arrangements completed and presented to Council for adoption. Community Emergency Management Arrangements document referred to District Emergency Management Group for endorsement.		Review City's Recovery Plan.	Submit revised Recovery Plan to Local Emergency Management Committee.

KEY FOCUS AREA 2 – CARING FOR THE ENVIRONMENT

OUTCOME – THE CITY OF JOONDALUP IS ENVIRONMENTALLY RESPONSIBLE IN ITS ACTIVITIES

			QUARTERLY MILESTONES			
OBJECTIVE	STRATEGIES	PRIORITY ACTIONS 2006/07	JULY-SEPTEMBER 2006	OCT-DECEMBER 2006	JANUARY-MARCH 2007	APRIL-JUNE 2007
2.1 To plan and manage our natural resources to ensure environmental sustainability.	2.1.1 Maintain and protect natural assets to retain biodiversity.	MIDGE STRATEGY The project involves implementation of the Management Strategy to control midge breeding in Lake Joondalup. The Strategy was developed by the Department of Conservation and Land Management (CALM) in conjunction with the Cities of Joondalup and Wanneroo, the Water and Rivers Commission and the Water Corporation.	Midge population monitored. Appropriate intervention undertaken if necessary.	Midge population monitored. Appropriate intervention undertaken if necessary.	Midge population monitored. Appropriate intervention undertaken if necessary.	Midge population monitored. Appropriate intervention undertaken if necessary.
	2.1.2 Further develop environmentally effective and energy-efficient programs.	CITIES FOR CLIMATE PROTECTION PLUS PROGRAM (CCP) Participation in the next stage of the Cities for Climate Protection Program (CCP Plus).	Council's endorsement of participation in CCP Plus.	Review Greenhouse Action Plan (GAP). Council endorsement of revised GAP.	Commence Implementation of GAP.	Provide Council with annual progress report on GAP.
	2.1.3 Develop a coordinated environmental framework, including community education.	YELLAGONGA INTEGRATED CATCHMENT MANAGEMENT (YICM) PLAN The YICM Planning Project is a regional partnership between the City of Joondalup and the City of Wanneroo to develop a co-ordinated approach towards sustainable planning and management of resources within the Yellagonga Catchment. The resulting YICM Plan will outline strategies to be implemented by various stakeholders with interests in the Yellagonga Catchment in order to improve and sustain the health of the Yellagonga Wetlands.	Budget approval granted from City of Wanneroo and City of Joondalup.			Progress reported against Project Plan.

KEY FOCUS AREA 2 – CARING FOR THE ENVIRONMENT

OUTCOME – THE CITY OF JOONDALUP IS ENVIRONMENTALLY RESPONSIBLE IN ITS ACTIVITIES

			QUARTERLY MILESTONES			
OBJECTIVE	STRATEGIES	PRIORITY ACTIONS 2006/07	JULY-SEPTEMBER 2006	OCT-DECEMBER 2006	JANUARY-MARCH 2007	APRIL-JUNE 2007
		<p>YELLAGONGA REGIONAL PARK (YRP) MANAGEMENT PLAN – ENVIRONMENT CENTRE FEASIBILITY STUDY</p> <p>To undertake a feasibility study in partnership with the City of Wanneroo and the Department of the Environment and Conservation for the establishment of an Environment Centre for the YRP.</p>	Fieldwork undertaken and reported.	Draft Feasibility study for YRP Environment Centre completed.	Final Feasibility Study presented to Council.	

KEY FOCUS AREA 2 – CARING FOR THE ENVIRONMENT

OUTCOME – THE CITY OF JOONDALUP EFFICIENTLY AND EFFECTIVELY MANAGES WASTE

			QUARTERLY MILESTONES			
OBJECTIVE	STRATEGIES	PRIORITY ACTIONS 2006/07	JULY-SEPTEMBER 2006	OCT-DECEMBER 2006	JANUARY-MARCH 2007	APRIL-JUNE 2007
2.1 To manage waste effectively and efficiently in alignment with environmentally sustainable principles.	2.2.1 Further develop and implement recycling strategies.	IMPLEMENTATION OF THE WASTE MANAGEMENT STRATEGY Upgrade to the existing recycling sorting plant in Wangara – Materials Recovery Facility (MRF). Implementation of a compulsory recycling 240-litre bin service.		Tender advertised for upgrade. Tenders advertised for recycling bin purchase and bin collection service.	Award tender and implement upgrade of facility. Recycling bin distribution to all households completed.	Installation of machinery and equipment. Materials Recovery Facility fully operational.
	2.2.2 Plan for the development of waste management.	RESOURCE RECOVERY PROJECT The Mindarie Regional Council is progressing the Resource Recovery Project through a tender process and the Resource Recovery Facility is expected to be operational in October 2008.	Resource Recovery Facility agreement signed	Finalise subsidiary agreements and financial closure for the Resource Recovery Project.	Final acceptance of financial guarantees by member Councils.	

KEY FOCUS AREA 3 – CITY DEVELOPMENT
OUTCOME – THE CITY OF JOONDALUP HAS WELL-MAINTAINED ASSETS AND BUILT ENVIRONMENT

OBJECTIVE	STRATEGIES	PRIORITY ACTIONS 2006/07	QUARTERLY MILESTONES			
			JULY-SEPTEMBER 2006	OCT-TO DECEMBER 2006	JANUARY-MARCH 2007	APRIL-JUNE 2007
3.1 To develop and maintain the City of Joondalup's assets and built environment.	3.1.1 Plan the timely design, development, upgrade and maintenance of the City's infrastructure.	JOONDALUP WORKS DEPOT The City undertook negotiations with Water Corporation, for the lease of a 2.5ha site on Ocean Reef Road Craigie, known as Beenyup. It is expected that tenders for construction of the Works Depot will be called late 2006 with construction to be completed by end of 2007, using environmentally sustainable design requirements.	Concept design submitted for development approval.	Complete construction tender documentation and call tenders.	Construction to commence.	
		OCEAN REEF MARINA REDEVELOPMENT The Ocean Reef Boat Harbour development site is approximately 46 hectares in area and currently consists of a boat launching facility and parking for vehicles and boat trailers. A number of studies have been undertaken in relation to the Ocean Reef development, including detailed vegetation and flora survey and community surveys. In 2006/07 the City will focus on development of a Structure Plan for Ocean Reef Boat Harbour to meet the social/lifestyle needs of the region, promote economic development and protect the environment.	Report to Council providing detailed briefing on the Project.	Options, opportunities and constraints to be identified.	Community and stakeholder participation and communication.	Structure planning to be undertaken.
	3.1.2 Facilitate the safe design, construction and approval of all buildings and facilities within the City of Joondalup.	IMPLEMENT 5 – YEAR CAPITAL WORKS PROGRAM 2006/07 The capital works focus in 2006/07 will be the improvement of the infrastructure facilities within the city, including improved streetscapes, parklands, and the enhancement of community facilities.	Works completed in accordance with the Capital Works Program 2006/2007. Monthly reports against Program provided to Council.	Works completed in accordance with the Capital Works Program 2006/2007. Monthly reports against Program provided to Council.	Works completed in accordance with the Capital Works Program 2006/2007. Monthly reports against Program provided to Council.	Works completed in accordance with the Capital Works Program 2006/2007. Monthly reports against Program provided to Council.

KEY FOCUS AREA 3 – CITY DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP HAS WELL-MAINTAINED ASSETS AND BUILT ENVIRONMENT

			QUARTERLY MILESTONES			
OBJECTIVE	STRATEGIES	PRIORITY ACTIONS 2006/07	JULY-SEPTEMBER 2006	OCT-TO DECEMBER 2006	JANUARY-MARCH 2007	APRIL-JUNE 2007
	3.1.3 Create and maintain parklands that incorporate nature and cultural activities accessible to residents and visitors.	PARKLANDS The Capital Works Program includes a number of programs to upgrade park facilities and to develop and protect natural areas.	Works completed in accordance with the Capital Works Program 2006/2007. Monthly reports against Program provided to Council.	Works completed in accordance with the Capital Works Program 2006/2007. Monthly reports against Program provided to Council.	Works completed in accordance with the Capital Works Program 2006/2007. Monthly reports against Program provided to Council.	Works completed in accordance with the Capital Works Program 2006/2007. Monthly reports against Program provided to Council.
	3.1.4 Develop an Asset Management Strategy.	STRATEGIC ASSET MANAGEMENT PLAN The City will develop a Strategic Asset Management Plan (SAP) for the management of all the City's assets including roads, drainage, buildings, parks, bridges and paths. This will include the development of an Asset Management Strategy, and Management Plans for all major assets.		Identification of asset management roles and responsibilities across the organisation.	Development of Draft Asset Management Strategy. West Australian Asset Management Improvement Program implementation.	Adoption of Asset Management Strategy. Development of Road Asset Management Plan.

KEY FOCUS AREA 3 – CITY DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP IS RECOGNISED AS A GREAT PLACE TO VISIT

			QUARTERLY MILESTONES			
OBJECTIVE	STRATEGIES	PRIORITY ACTIONS 2006/07	JULY-SEPTEMBER 2006	OCT-DECEMBER 2006	JANUARY-MARCH 2007	APRIL-JUNE 2007
3.2 To develop and promote the City of Joondalup as a tourist attraction.	3.2.1 Create and promote cultural tourist attractions. 3.2.2 Develop an “eco tourism” strategy. 3.2.3 Develop marketing strategies to support the promotion of the City of Joondalup as a tourist attraction.	TOURISM DEVELOPMENT PLAN – IMPLEMENTATION To ensure partnerships, networks and processes are in place, and that the planning, development and marketing of tourism facilitate accelerated growth in the area.		Action Plan reviewed and implementation commenced.	Marketing Plan finalised.	Progress against Action Plan reported to Council.

KEY FOCUS AREA 3 – CITY DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP RECOGNISES THE CHANGING DEMOGRAPHIC NEEDS OF THE COMMUNITY

OBJECTIVE	STRATEGIES	PRIORITY ACTIONS 2006/07	QUARTERLY MILESTONES			
			JULY-SEPTEMBER 2006	OCT-DECEMBER 2006	JANUARY-MARCH 2007	APRIL TO JUNE 2007
3.3 To continue to meet changing demographic needs.	3.3.1 Provide residential living choices.	PARKING STRATEGY The City is preparing a parking strategy to manage the long term parking needs within the Joondalup City Centre.		Report to Council on foundation principles of new Parking Strategy.	Development of Draft Public Parking Strategy. Council endorsement of Draft Parking Strategy. Consultation process determined.	Analysis on feedback from public consultation and report presented to Council. Parking Strategy adopted by Council.
		PURCHASE OF LOT 6 LAWLEY COURT, JOONDALUP Purchase of land for the construction of a car park.	Tender documentation prepared for Lot 6 Lawley Court Car Park.	Conclude purchase for Lot 6 Lawley Court from LandCorp. Close tender on Lot 6 Lawley Court for construction of Car Park.	Appoint Contractor for construction of Lot 6 Lawley Court Car Park.	Commence site construction of Lot 6 Lawley Court Car Park.
	3.3.2 Integrate plans to support community and business development.	DISTRICT PLANNING SCHEME To review the City of Joondalup District Planning Scheme and develop a Local Planning Strategy.	Process for undertaking review endorsed by Council.	Issues papers endorsed by Council.	Feedback on issues papers presented to Council.	Council endorses direction for the Local Planning Strategy.

KEY FOCUS AREA 3 – CITY DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP HAS AN EFFECTIVE INTEGRATED TRANSPORT SYSTEM

			QUARTERLY MILESTONES			
OBJECTIVE	STRATEGIES	PRIORITY ACTIONS 2006/07	JULY-SEPTEMBER 2006	OCT-DECEMBER 2006	JANUARY-MARCH 2007	APRIL-JUNE 2007
3.4 To provide integrated transport to meet regional and local needs.	3.4.1 Advocate and facilitate the creation of transport linkages.	TRAVELSMART PROGRAM To implement a Travelsmart Program to reduce greenhouse emissions, through the provision of public transport information to local residents and City staff, to achieve a reduction in car usage and an increase in walking, cycling and the use of public transport.		Travelsmart Program launched and Green Transport Action Plan developed.	Green Transport Action Plan approved.	Progress reported to Council against Transport Action Plan.
	3.4.2 Align use of land and modes of transport.	JOONDALUP CAT BUS Joint project between the City of Joondalup, Edith Cowan University and the State Government to provide a shuttle bus service that became operational in January 2006. The CAT Bus is well established and will continue to operate and the satisfaction levels of passengers will be monitored and reported to Council.				

KEY FOCUS AREA 3 – CITY DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP IS RECOGNISED FOR INVESTMENT AND BUSINESS DEVELOPMENT OPPORTUNITIES

			QUARTERLY MILESTONES			
OBJECTIVE	STRATEGIES	PRIORITY ACTIONS 2006/07	JULY-SEPTEMBER 2006	OCT-DECEMBER 2006	JANUARY-MARCH 2007	APRIL TO JUNE 2007
3.5 To provide and maintain sustainable economic development	3.5.1 Develop partnerships with stakeholders to foster business development opportunities.	BUSINESS ATTRACTION AND DEVELOPMENT To take a leading and coordinating role in the provision of opportunities to engage with the Joondalup Business Sector.	Business Forum delivered.	Business Forum delivered.	Business Forum delivered.	
	3.5.2 Assist the facilitation of local employment opportunities.	THINK LEARN The project is funded through the Commonwealth Government's Building Entrepreneurship in Small Business funding grants to provide 48 young business entrepreneurs in the North West Metropolitan region with skills development.. The Project is a partnership between the City of Wanneroo, West Coast TAFE, POWA Institute and the Small Business Centre.	Project launched.	Training delivered for accreditation of trainers.	Training delivered to Program participants.	Report to Council on Project outcomes. Grant Acquittal provided to Federal Government.
		ECONOMIC DEVELOPMENT STRATEGY To review the current and develop a new Economic Development Strategy.		Consultation with Business community undertaken.	Draft Strategy compiled and further consultation undertaken.	Economic Development Strategy adopted by Council.

KEY FOCUS AREA 4 – ORGANISATIONAL DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP IS A SUSTAINABLE AND ACCOUNTABLE BUSINESS

			QUARTERLY MILESTONES			
OBJECTIVE	STRATEGIES	PRIORITY ACTIONS 2006/07	JULY-SEPTEMBER 2006	OCT-DECEMBER 2006	JANUARY-MARCH 2007	APRIL-JUNE 2007
4.1 To manage the business in a responsible and accountable manner.	4.1.1 Ensure financial viability and alignment to plan	20 YEAR FINANCIAL PLAN The financial plan provides a long-term view of the city's funding needs to enable the strategic plan to be achieved, and includes 20 year financial projects.			Commence review of 20-year Financial Plan.	20-year Financial Plan 2006/07 endorsed by Council.
		STRATEGIC PLAN Review of current Strategic Plan and development of a new Strategic Plan.		Process for undertaking review endorsed by Council.	Consultation undertaken.	New Strategic Plan developed.
	4.1.2 Develop a corporate reporting framework based on sustainable indicators	INTEGRATED PLANNING FRAMEWORK The City's Integrated Planning Framework is structured to ensure that the operational activities are being driven by strategic priorities.	Annual Report on achievement of Key Performance Indicators for Strategic Plan accepted by Council (2005/06). Annual Plan Progress Report for April – June 2006 accepted by Council.	Annual Plan Progress Report for June – September 2006 accepted by Council.	Annual Plan Progress Report for October– December 2006 accepted by Council.	Strategic Plan Key Performance Indicator information collected (2006/07). Annual Plan Progress Report for January – March 2007 accepted by Council.

KEY FOCUS AREA 4 – ORGANISATIONAL DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP IS A SUSTAINABLE AND ACCOUNTABLE BUSINESS

			QUARTERLY			
			MILESTONES			
OBJECTIVE	STRATEGIES	PRIORITY ACTIONS 2006/07	JULY-SEPTEMBER 2006	OCT-DECEMBER 2006	JANUARY-MARCH 2007	APRIL-JUNE 2007
	4.1.3 Develop a risk management strategy.	RISK MANAGEMENT STRATEGY The City will develop a Risk Management Strategy aimed at creating a more coordinated and systematic approach to the management of risk.	Development of Audit Plan for the period 2006/07 – 2008/09 commenced. Reports to be provided to the Audit Committee and Council.	Audit Plan finalised and endorsed by Audit Committee. Reports to be provided to the Audit Committee and Council.	Implementation of Audit Plan commenced. Reports to be provided to the Audit Committee and Council.	Reports to be provided to the Audit Committee and Council.
		BUSINESS CONTINUITY PLAN The City will develop a Business Continuity Plan to ensure that levels of service provided by the City are maintained in the event of a disruption to business.	Consultant appointed to assist in the development of the Business Continuity Plan.	Planning workshops with Directors, Managers and key staff undertaken to identify high priority service areas.	Completion of Business Continuity Plan following testing and review.	Business Continuity Plan recommendations implemented with ongoing testing and review on an annual basis.

KEY FOCUS AREA 4 – ORGANISATIONAL DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP PROVIDES QUALITY VALUE-ADDING SERVICES

			QUARTERLY MILESTONES			
OBJECTIVE	STRATEGIES	PRIORITY ACTIONS 2006/07	JULY-SEPTEMBER 2006	OCT-DECEMBER 2006	JANUARY- MARCH 2007	APRIL-JUNE 2007
4.2 To provide quality services with the best use of resources.	4.2.1 Provide efficient and effective service delivery.	HUMAN RESOURCES & PAYROLL SYSTEM Implement Stage 2 of the HR Payroll System. This stage involves implementing improved HR functionality and extended self-service capabilities.	Implementation of self-service capabilities to enable staff to access payroll information.		Implementation of improved HR functionality and extended self-service. Implementation of Phase 2 – recruitment and OSH modules. Implementation of training and development and performance management modules.	
	4.2.2 Provide quality customer service.	DOCUMENT MANAGEMENT SYSTEM This project will develop the business case for a contemporary Document Management System to replace the existing system (RMS). Once the business case is approved, work will then proceed on implementing a replacement system with enhanced business processes achieved through the efficient use of document management technologies.	Finalisation and approval of the Business Case for the new system.	Issue Request For Tender and evaluate responses.	Award tender and finalise contract for the supply and installation of the new system.	Commence implementation of the new system.
		COMMUNITY RESEARCH Research community needs and use this information as a basis for the planning of services and facilities and for budget prioritisation.				Conduct Annual Community Satisfaction Research. Report results to Council.

KEY FOCUS AREA 4 – ORGANISATIONAL DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP PROVIDES QUALITY VALUE-ADDING SERVICES

			QUARTERLY MILESTONES			
OBJECTIVE	STRATEGIES	PRIORITY ACTIONS 2006/07	JULY-SEPTEMBER 2006	OCT-DECEMBER 2006	JANUARY- MARCH 2007	APRIL-JUNE 2007
	4.2.3 Further develop a range of services that are proactive, innovative and of best practice to meet organisational requirements.	CONTINUOUS IMPROVEMENT PROGRAM Develop ongoing targeted strategies to ensure continuous business improvement and organisational capability.	Develop a process improvement plan that establishes criteria for the review and improvement of key processes and associated procedures.	Implement Schedule for process improvement. Develop Leadership Development Program	Implement Schedule for process improvement. Implement Leadership Development Program	Implement Schedule for process improvement. Implement Leadership Development Program
		GEOGRAPHICAL INFORMATION SYSTEM This project is to procure and implement a new geographical information system (GIS). The GIS will provide self-service access to web based mapping information to internal and external customers and integrate with existing systems.	Business Case approved for the acquisition of a new system.	Issue Request for Tender.	Evaluate responses and award tender and finalise contract for the supply and installation of the new system.	Implement new system.

KEY FOCUS AREA 4 – ORGANISATIONAL DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP IS AN INTERACTIVE COMMUNITY

			QUARTERLY MILESTONES			
OBJECTIVE	STRATEGIES	PRIORITY ACTIONS 2006/07	JULY-SEPTEMBER 2006	OCT-TO DECEMBER 2006	JANUARY-MARCH 2007	APRIL-JUNE 2007
4.3 To ensure the City responds to and communicates with the community.	4.3.1 Provide effective and clear community consultation.	COMMUNITY CONSULTATION Projects involving consultation include: <ul style="list-style-type: none"> • Ocean Reef Marina Redevelopment • Review of the District Planning Scheme • Review of the Strategic Plan • Economic Development Strategy 			Community and stakeholder consultation. Consultation conducted. Consultation conducted. Further consultation following draft strategy development.	
	4.3.2 Provide accessible community information.	COMMUNICATIONS RESEARCH A survey to determine how the community receives information from the City and to gauge whether information provision is satisfactory will be undertaken.	Questionnaire prepared and survey sample finalised. Survey undertaken.	Findings of survey analysed and reported.		Implementation of survey results.
	4.3.3 Provide fair and transparent decision-making processes.	ANNUAL REPORT 2006/07 The City produces an Annual Report each year in accordance to legislative requirements and this is presented to Electors at the Annual General Meeting.		Annual Report for 2006/07 endorsed by Council. Annual General Meeting of Electors held. Compliance Audit Return to the Department of Local Government and Regional Development adopted by Council.		

KEY FOCUS AREA 4 – ORGANISATIONAL DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP IS RECOGNISED AS A UNIQUE CITY

			QUARTERLY MILESTONES			
OBJECTIVE	STRATEGIES	PRIORITY ACTIONS 2006/07	JULY-SEPTEMBER 2006	OCT-DECEMBER 2006	JANUARY-MARCH 2007	APRIL-JUNE 2007
4.4 To develop community pride and identity.	4.4.1 To build and develop marketing opportunities to promote the City.	MARKETING PLAN				
		Publications The City produces a number of newsletters and other publications, which provide information on matters related to Council.				
		Council News (Community newsletter)	Spring edition of Council News printed and distributed to community.	Summer edition of Council News printed and distributed to community.	Autumn edition of Council News printed and distributed to community.	Winter edition of Council News printed and distributed to community.
		Civic Ceremonies The City conducts regular Citizenship Ceremonies on behalf of the Department of Immigration and Multicultural Affairs, and welcomes new citizens to the City.	Citizenship Ceremonies conducted each month.	Citizenship Ceremonies conducted each month	Citizenship Ceremonies conducted each month.	Citizenship Ceremonies conducted each month.

KEY FOCUS AREA 4 – ORGANISATIONAL DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP IS RECOGNISED AS AN EMPLOYER OF CHOICE

			QUARTERLY MILESTONES			
OBJECTIVE	STRATEGIES	PRIORITY ACTIONS 2006/07	JULY-SEPTEMBER 2006	OCT-DECEMBER 2006	JANUARY-MARCH 2007	APRIL-JUNE 2007
4.5 To manage our workforce as a strategic business resource.	4.5.1 Develop a corporate workforce management plan.	WORKFORCE PLAN The City will develop a <i>Workforce Plan</i> to identify and plan for the workforce requirements to achieve strategic objectives.			Commence development of Workforce Plan.	Workforce Plan finalised.
	4.5.2 Progress the implementation of a corporate performance management system.	CORPORATE PERFORMANCE MANAGEMENT SYSTEM Develop set of core competencies for Business Unit Managers, and develop new Performance Management System for all staff.	Staff Performance Management System reviewed.	Revised Staff Performance Management System implemented.		
	4.5.3 Implement a structured employee training and development plan.	TRAINING AND DEVELOPMENT PLAN A review of organisational training and development needs and development of a corporate training plan will be undertaken.	Skills audit of senior staff (Managers and Directors) completed.	Skills audit of all staff completed	Corporate Training Plan developed. Tender for implementation of Corporate Training Plan advertised.	
	4.5.4 Implement best practice people-management policies and tools that assist in the achievement of the City's workforce objectives.	HR RISK AUDIT Undertake audit of HR practices and processes.		HR Risk Audit conducted with consultant from the Local Government Insurance Services	HR Risk Audit completed.	Actions to address risks implemented.



Annual Plan 2006/2007 Progress Report

July to September 2006

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INTRODUCTION

The City of Joondalup's integrated planning framework starts with a vision for the City as outlined in the Strategic Plan 2003 – 2008, and includes a series of plans and reporting mechanisms to implement the vision.

The framework includes the:

- Strategic Plan - which provides broad future strategic directions for the City. It is Council's most important strategic document and contains strategic directions and objectives for the City as a whole;
- 20-Year Financial Plan - which provides a broad overview of the major projects, programs and resource requirements over the next 4 years and includes 20-year financial projections;
- Annual Plan – which contains annual actions to achieve the vision of the Strategic Plan 2003 – 2008;
- Business Unit Plans – which contain details of the annual programs, services and activities for each Business Unit, and
- Annual Budget

The Strategic Plan provides broad future strategic directions for the City and directly informs the Annual Plan and, consequently, all Council operations and activities.

The Strategic Plan is developed around four key focus areas within which strategic directions and objectives for the City are articulated. The four key focus areas are:

- Community Wellbeing;
- Caring for the Environment;
- City Development, and
- Organisational Development.

The Annual plan contains annual actions to achieve the vision of the Strategic Plan 2003 – 2008. The Annual Plan actions are derived from the Strategic Plan, and address Council priorities.

The Quarterly Progress Reports against the Annual Plan provide the Council with information on progress against the pre-determined milestones for major projects and programs, and highlight the City's commitment to monitoring and reporting progress against objectives.

Garry Hunt
CEO

HIGHLIGHTS - JULY TO SEPTEMBER 2006 QUARTER

KEY FOCUS AREA 1 - COMMUNITY WELLBEING

Jinan Relationship Plan

Council endorsement of the Joondalup-Jinan Relationship Plan consolidates the relationship that has been developed with the Sister City since 2000. The Relationship Plan will provide overall strategic direction for the growth, development and management of the Joondalup-Jinan Sister City Relationship including establishing potential exchange programs and markets within the City of Joondalup.

Children's Book Week

Children's Book Week was held in the City of Joondalup Libraries from 20 to 26 August with a total of 2,216 students from local Primary Schools attending. World-class authors, illustrators, storytellers and drama facilitators led the workshops.

NAIDOC Week Celebrations

The national theme for NAIDOC Week 2006 was *Respect the Past – Believe in the Future*. Residents and invited guests participated in a number of events to celebrate and learn more about the Aboriginal and Torres Strait Islander people. Events included:

- Official Flag Raising Ceremony;
- Indigenous Art Exhibition;
- Aboriginal English Workshop;
- Indigenous Feature Films;
- Mooro Country Tour, and
- Indigenous Concerts.

Invitation Art Award

The Invitation Art Award was held from 6 – 20 September 2006 with a total of 36 Western Australian artists exhibiting their works. The prize of \$10,000 was awarded to Shane Pickett, for his painting entitled *The Arriving of Muguroo's Rain Clouds*. The winning artwork has been purchased for the City's art collection.

Craigie Leisure Centre

The newly refurbished Craigie Leisure Centre was officially opened on the 27 August 2006. The event, called the BIG Splash, included a range of activities for children, fitness sessions, and a Celebrity Swim Challenge. The event attracted approximately 1500 people.

KEY FOCUS AREA 2 - CARING FOR THE ENVIRONMENT

Cities for Climate Protection (CCP)

Following the City's achievement of the Milestone 5 Award in May 2006, Council endorsed participation in the next stage of the CCP program, *CCP Plus* that has been designed to assist local governments and the community to reduce greenhouse emissions. To participate in *CCP Plus* the City will need to review the CCP Local Greenhouse Action Plan to achieve a 20% reduction target of greenhouse emissions by 2010.

KEY FOCUS AREA 3 - CITY DEVELOPMENT

Business Attraction Development

The City's inaugural Joondalup Business Forum was held in July 2006 with over 80 local business representatives attending. The Forum was co-hosted by West Coast TAFE at the new Hospitality Training Centre and provided the key business stakeholders with the City's vision for local economic development.

Think Learn

The City's *THINK LEARN* project was launched in August 2006 with over 100 guests attending. The Joondalup Resort sponsored the launch. The Project is a partnership between the Cities of Joondalup and Wanneroo, West Coast TAFE, POWA Institute, and the Small Business Centre and will provide 48 young business entrepreneurs with opportunities to develop skills to assist with business ventures.

KEY FOCUS AREA 4 - ORGANISATIONAL DEVELOPMENT

The City is committed to being a well-managed, financially responsible organisation, and to develop the skills and systems to build the capacity of the organisation to help achieve the vision for Joondalup.

A number of core organisational processes were targeted for improvement in this quarter including the Approvals Process and the implementation of the Gateway for the lodgement of planning and building applications. Early indications are that the Gateway is assisting in providing applicants with information and support, and resulting in significant improvements in the quality of applications.

KEY FOCUS AREA 1 - COMMUNITY WELLBEING

OUTCOME - THE CITY OF JOONDALUP IS RECOGNISED GLOBALLY AS A COMMUNITY THAT VALUES AND FACILITATES LIFELONG LEARNING

PROJECT MILESTONES FOR 2006/07	TARGET	COMMENTS
IMPLEMENT LIBRARY DEVELOPMENT PLAN		
<ul style="list-style-type: none"> Commence review of Library software management system. 	July – Sept 2006 quarter	An internal review team has been formed. A consultancy brief has been developed and a consultant will be appointed to review the Library Software Management System in the Oct-Dec quarter.
<ul style="list-style-type: none"> Establish funding estimates to upgrade Library software management system. Implement communication plan and finalise service level agreement with City of Wanneroo. Complete lighting and air conditioning upgrade project at Woodvale Library. 	Oct – Dec 2006 quarter	
<ul style="list-style-type: none"> Develop project proposal for Library software management system for 2007/08 budget. 	Jan – Mar 2007 quarter	
<ul style="list-style-type: none"> Complete air-conditioning installation at Duncraig Library. 	Apr – June 2007 quarter	

KEY FOCUS AREA 1 - COMMUNITY WELLBEING

OUTCOME - THE CITY OF JOONDALUP IS RECOGNISED GLOBALLY AS A COMMUNITY THAT VALUES AND FACILITATES LIFELONG LEARNING

PROJECT MILESTONES FOR 2006/07	TARGET	COMMENTS
LIFE LONG LEARNING PROGRAM		
<ul style="list-style-type: none"> Commence development of Community Education Strategy. Host National Children's Book Week Program. 	July-Sept 2006 quarter	<p>Research is being undertaken with other organisations to inform the development of the Community Education Strategy. The project is on schedule and stakeholder consultation is planned for the next quarter.</p> <p>Children's Book Week was conducted from 14 to 25 August and 2216 Primary School students attended the events conducted during the week.</p>
<ul style="list-style-type: none"> Stakeholder consultation for Community Education Strategy. 	Oct – Dec 2006 quarter	
<ul style="list-style-type: none"> Community Education Strategy completed. 	Jan – Mar 2007 quarter	
<ul style="list-style-type: none"> Implement Community Education Strategy. 	Apr – June 2007 quarter	
JINAN SISTER CITY RELATIONSHIP		
<ul style="list-style-type: none"> Sister City Relationship Plan adopted. 	July – Sept 2006 quarter	Council adopted the Joondalup–Jinan Relationship Plan in August 2006. The Relationship Plan provides a solid framework and direction for the consolidation and development of the Joondalup–Jinan Sister City relationship.
<ul style="list-style-type: none"> Annual progress against Sister City Relationship Plan reported to Council. 	Apr – June 2007 quarter	

KEY FOCUS AREA 1 - COMMUNITY WELLBEING

OUTCOME - THE CITY OF JOONDALUP IS A CULTURAL CENTRE.

PROJECT MILESTONES FOR 2006/07	TARGET	COMMENTS
CULTURAL PROGRAM <ul style="list-style-type: none"> • NAIDOC Week Celebrations. • Joondalup Eisteddfod. • Invitation Art Award. • Sunday Serenades. 	July – Sept 2006 quarter	<ul style="list-style-type: none"> • NAIDOC WEEK celebrations were held from 2-9 July 2006. • The Joondalup Eisteddfod was held from 31 August - 24 September featuring 2,000 competitors. A selection of trophy winners performed on 8 October 2006 at the Sunday Serenades concert. • The Invitation Art Award was held from 6-20 September at the Lakeside Shopping Centre including works by 36 Western Australian artists. The Award Exhibition attracted over 4,800 visitors. • Sunday Serenades were conducted on a monthly basis and attracted approximately 100 people per performance.
<ul style="list-style-type: none"> • Joondalup Night Markets. • Joondalup Festival Workshops commenced. • Summer Concert Series Program published and distributed. 	Oct – Dec 2006 quarter	
<ul style="list-style-type: none"> • Summer Concert Series. • Little Feet Festival. • Valentine's Day Concert. • Joondalup Festival. • Joondalup Night Markets. 	Jan – Mar 2007 quarter	
<ul style="list-style-type: none"> • Joondalup Community Art Exhibition. • Sunday Serenades. 	Apr – June 2007 quarter	

KEY FOCUS AREA 1 - COMMUNITY WELLBEING

OUTCOME - THE CITY OF JOONDALUP IS A CULTURAL CENTRE.

PROJECT MILESTONES FOR 2006/07	TARGET	COMMENTS
CULTURAL FACILITY <ul style="list-style-type: none"> Report to be presented to Council on proposed next stages of the Project. Transfer of land process to be finalised. 	July – Sept 2006 quarter	<p>The Council considered a landscaping proposal for the Cultural Facility as part of the 2006/07 Budget deliberations. It was determined that the landscaping works would not proceed at this stage.</p> <p>The transfer of land was not completed. Settlement is now planned for 18 October 2006.</p>
<ul style="list-style-type: none"> Draft Consultant Brief for Feasibility Study. 	Oct-Dec 2006 quarter	
<ul style="list-style-type: none"> Appoint Consultants and commence Feasibility Study. 	Jan – Mar 2007 quarter	
<ul style="list-style-type: none"> Draft Feasibility Study outcomes submitted to the Council. 	Apr – June 2007 quarter	

KEY FOCUS AREA 1 - COMMUNITY WELLBEING

OUTCOME – THE CITY OF JOONDALUP PROVIDES SOCIAL OPPORTUNITIES THAT MEET COMMUNITY NEEDS

PROJECT MILESTONES FOR 2006/07	TARGET	COMMENTS
CRAIGIE LEISURE CENTRE		
<ul style="list-style-type: none"> Project brief developed. 	July – Sept 2006 quarter	A Consultants' Brief was developed to undertake an assessment of the aquatic facilities at Craigie Leisure Centre. The Brief was distributed to selected, suitably qualified consultants during September.
<ul style="list-style-type: none"> Consultant appointed. 	Oct – Dec 2006 quarter	
<ul style="list-style-type: none"> Review completed. 	Jan – Mar 2007 quarter	
COMMUNITY FUNDING PROGRAM		
<ul style="list-style-type: none"> Report on review of Community Funding Program completed. 	July – Sept 2006 quarter	The review of the Community Funding Program has been completed and a report will be provided to Council in the next quarter.
<ul style="list-style-type: none"> Council establishes priorities for Community Funding Program. Round 1 of Funding Program conducted. 	Oct – Dec 2006 quarter	
<ul style="list-style-type: none"> Round 2 of the Community Funding Program conducted. 	Apr – June 2007 quarter	

KEY FOCUS AREA 1 - COMMUNITY WELLBEING

OUTCOME – THE CITY OF JOONDALUP PROVIDES SOCIAL OPPORTUNITIES THAT MEET COMMUNITY NEEDS

PROJECT MILESTONES FOR 2006/07	TARGET	COMMENTS
COMMUNITY DEVELOPMENT STRATEGY <ul style="list-style-type: none"> Community comments analysed following public advertising. Report to Council for endorsement of Strategy. 	Jul – Sept 2006 quarter	<p>The Community Development Strategy was advertised for public comment from 13 April to 12 June 2006. A total of 46 comments were received and reported to the Council. The majority of submissions were supportive of the Strategy.</p> <p>Following consideration of the public submissions, the Council adopted the Community Development Strategy in September 2006.</p>
IMPLEMENTATION OF THE SAFER COMMUNITY PROGRAM <ul style="list-style-type: none"> Report to Council on performance of City Watch Service prior to contract extension. 	July – Sept 2006 quarter	<p>Report for the City Watch Community Security Patrol Service Review was presented on schedule to Council in September 2006. Council agreed to extend the contract for the provision of community and security patrols services until 17 December 2007 and to undertake a review of the service, comparing in-house provision with outsourcing the service. The review is to be submitted to Council for consideration prior to the 2007/08 budget decision.</p>
<ul style="list-style-type: none"> Commence Review of City Watch Service. 	Jan – March 2007 quarter	
<ul style="list-style-type: none"> Complete Review of City Watch Service. 	April – June 2007 quarter	

KEY FOCUS AREA 1 - COMMUNITY WELLBEING

OUTCOME – THE CITY OF JOONDALUP PROVIDES SOCIAL OPPORTUNITIES THAT MEET COMMUNITY NEEDS

PROJECT MILESTONES FOR 2006/07	TARGET	COMMENTS
EMERGENCY MANAGEMENT <ul style="list-style-type: none"> Community Emergency Management Arrangements completed and presented to Council for adoption. Community Emergency Management Arrangements document referred to District Emergency Management Group for endorsement. 	July – Sept 2006 quarter	<p>Community Emergency Management arrangements were adopted by Council on 29 August 2006.</p> <p>Community Emergency Management arrangements were tabled at the September meeting of the District Emergency Management Group.</p>
<ul style="list-style-type: none"> Review City's Recovery Plan. 	Jan – Mar 2007 quarter	
<ul style="list-style-type: none"> Submit revised Recovery Plan to Local Emergency Management Committee. 	April – June 2007	

KEY FOCUS AREA 2 – CARING FOR THE ENVIRONMENT

OUTCOME – THE CITY OF JOONDALUP IS ENVIRONMENTALLY RESPONSIBLE IN ITS ACTIONS

PROJECT MILESTONES FOR 2006/07	TARGET	COMMENTS
MIDGE STRATEGY <ul style="list-style-type: none"> Midge population monitored. Appropriate intervention undertaken if necessary. 	Ongoing	Midge larval monitoring was conducted on a weekly basis during the quarter.
CITIES FOR CLIMATE PROTECTION PROGRAM (CCP) <ul style="list-style-type: none"> Council's endorsement of participation in CCP Plus. 	July – Sept 2006 quarter	Council endorsed the City's participation in the CCP Plus program on 8 August 2006. CCP Plus is the next stage of the CCP Program and will assist the City to achieve a 20% reduction target of greenhouse gas emissions by 2010.
<ul style="list-style-type: none"> Review Greenhouse Action Plan (GAP). Council endorsement of revised GAP. 	Oct – Dec 2006 quarter	
<ul style="list-style-type: none"> Commence implementation of GAP. 	Jan – Mar 2007 quarter	
<ul style="list-style-type: none"> Provide Council with annual progress report on GAP. 	Apr – June 2007 quarter	

KEY FOCUS AREA 2 – CARING FOR THE ENVIRONMENT

OUTCOME – THE CITY OF JOONDALUP IS ENVIRONMENTALLY RESPONSIBLE IN ITS ACTIONS

PROJECT MILESTONES FOR 2006/07	TARGET	COMMENTS
YELLAGONGA INTEGRATED CATCHMENT MANAGEMENT (YICM) PLAN <ul style="list-style-type: none"> Budget approval granted from Cities of Joondalup, and Wanneroo. 	Jul – Sept 2006 quarter	In August 2006, the Cities of Joondalup and Wanneroo approved the budget to progress the YICM Plan. The YICM Plan will outline strategies for improving and sustaining the health of the Yellagonga Wetlands.
<ul style="list-style-type: none"> Progress reported against Project Plan. 	Apr – June 2007 quarter	
YELLAGONGA REGIONAL PARK (YRP) MANAGEMENT PLAN - ENVIRONMENTAL CENTRE FEASIBILITY STUDY <ul style="list-style-type: none"> Field work undertaken and reported. 	July – Sept 2006 quarter	Preliminary findings of the field work undertaken for this study were reported to the Community Reference Group and the Project team comprising representatives from the Cities of Joondalup and Wanneroo in August 2006.
<ul style="list-style-type: none"> Draft Feasibility Study for YRP Environment Centre completed. 	Oct – Dec 2006 quarter	
<ul style="list-style-type: none"> Final Feasibility Study presented to Council. 	Jan – Mar 2007 quarter	

KEY FOCUS AREA 2 – CARING FOR THE ENVIRONMENT

OUTCOME – THE CITY OF JOONDALUP EFFICIENTLY AND EFFECTIVELY MANAGES WASTE

PROJECT MILESTONES FOR 2006/07	TARGET	COMMENTS
IMPLEMENTATION OF THE WASTE MANAGEMENT STRATEGY <ul style="list-style-type: none"> Tender advertised for upgrade of Materials Recovery Facility. Tenders advertised for recycling bin purchase and bin collection service. 	Oct – Dec 2006 quarter	
<ul style="list-style-type: none"> Award Tender and implement upgrade of facility. Recycling bin distribution to all households completed. 	Jan – Mar 2007 quarter	
<ul style="list-style-type: none"> Installation of machinery and equipment. Materials Recovery Facility fully operational. 	Apr – June 2007 quarter	

KEY FOCUS AREA 2 – CARING FOR THE ENVIRONMENT

OUTCOME – THE CITY OF JOONDALUP EFFICIENTLY AND EFFECTIVELY MANAGES WASTE

PROJECT MILESTONES FOR 2006/07	TARGET	COMMENTS
RESOURCE RECOVERY PROJECT		
<ul style="list-style-type: none"> Resource Recovery Facility agreement signed 	July – Sept 2006 quarter	The Mindarie Regional Council has signed the agreement. The agreement is subject to a number of conditions being met and Council will receive a report following finalisation of the agreement and associated conditions.
<ul style="list-style-type: none"> Finalise subsidiary agreements and financial closure for the Resource Recovery project. 	Apr – June 2007 quarter	
<ul style="list-style-type: none"> Final acceptance of financial guarantees by member Councils. 	Jan – Mar 2007 quarter	

KEY FOCUS AREA 3 – CITY DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP HAS WELL-MAINTAINED ASSETS AND BUILT ENVIRONMENT

PROJECT MILESTONES FOR 2006/07	TARGET	COMMENTS
JOONDALUP WORKS DEPOT <ul style="list-style-type: none"> Concept design submitted for development approval. 	July – Sept 2006 quarter	The concept design for the new Works Depot was completed and submitted for development approval.
<ul style="list-style-type: none"> Complete construction tender documentation and call tenders. 	Oct – Dec 2006 quarter	
<ul style="list-style-type: none"> Construction to commence. 	Jan – Mar 2007 quarter	
OCEAN REEF MARINA REDEVELOPMENT <ul style="list-style-type: none"> Report to Council providing detailed briefing on the Project. 	July – Sept 2006 quarter	Presentations were made to the Council on 15 August and 5 September 2006 providing detailed information on the Project.
<ul style="list-style-type: none"> Options, opportunities and constraints to be identified. 	Oct – Dec 2006 quarter	
<ul style="list-style-type: none"> Community and stakeholder participation and communication. 	Jan – Mar 2007 quarter	

KEY FOCUS AREA 3 – CITY DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP HAS WELL-MAINTAINED ASSETS AND BUILT ENVIRONMENT

PROJECT MILESTONES FOR 2006/07	TARGET	COMMENTS
<ul style="list-style-type: none"> Structure Planning to be undertaken 	Apr – June 2007 quarter	
5-YEAR CAPITAL WORKS PROGRAM <ul style="list-style-type: none"> Works completed in accordance with the Capital Works Program 2006/07. 	Ongoing	Capital Works are currently on schedule – the Council receives detailed monthly reports against the Capital Works Program.
PARKLANDS	Ongoing	Parks program on schedule in accordance with annual maintenance program – the Council receives detailed monthly reports on this program as part of the Capital Works Program reports.
STRATEGIC ASSET MANAGEMENT PLAN	July – Sept 2006 quarter	Participation in WAAMI (WA Asset Management Improvement Program) has been endorsed. Asset Management roles and responsibilities across the organisation identified ahead of schedule. Asset Management Policy and Procedures drafted.
<ul style="list-style-type: none"> Identification of asset management roles and responsibilities across the organisation. 	Oct – Dec 2006 quarter	
<ul style="list-style-type: none"> Development of Draft Asset Management Strategy. West Australian Asset Management Improvement Program implementation. 	Jan – Mar 2007	

KEY FOCUS AREA 3 – CITY DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP HAS WELL-MAINTAINED ASSETS AND BUILT ENVIRONMENT

PROJECT MILESTONES FOR 2006/07	TARGET	COMMENTS
<ul style="list-style-type: none">Adoption of Asset Management Strategy.Development of Road Asset Management Plan.	Apr – June 2007	

KEY FOCUS AREA 3 – CITY DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP IS RECOGNISED AS A GREAT PLACE TO VISIT

PROJECT MILESTONES FOR 2006/07	TARGET	COMMENTS
TOURISM DEVELOPMENT PLAN <ul style="list-style-type: none"> Action Plan reviewed and implementation commenced. 	Oct – Dec 2006 quarter	
<ul style="list-style-type: none"> Marketing Plan finalised. 	Jan – Mar 2007 quarter	
<ul style="list-style-type: none"> Progress against Action Plan reported to Council. 	Apr – June 2007 quarter	

KEY FOCUS AREA 3 – CITY DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP RECOGNISES THE CHANGING DEMOGRAPHIC NEEDS OF THE COMMUNITY

PROJECT MILESTONES FOR 2006/07	TARGET	COMMENTS
PARKING STRATEGY		
<ul style="list-style-type: none"> Report to Council on foundation principles of new Parking Strategy. 	Oct – Dec 2006 quarter	
<ul style="list-style-type: none"> Development of Public Parking Strategy. Council endorsement of Draft Parking Strategy. Consultation process determined. 	Jan – Mar 2007 quarter	
<ul style="list-style-type: none"> Analysis on feedback from public consultation and report presented to Council. Parking Strategy adopted by Council. 	Apr – June 2007 quarter	
PURCHASE OF LOT 6 LAWLEY COURT, JOONDALUP		
<ul style="list-style-type: none"> Tender documentation prepared for Lot 6 Lawley Court Car Park. 	July – Sept 2006 quarter	<p>Purchase of Lawley Court formalised to settle on 16 November 2006.</p> <p>Tender Documentation has been completed and advertised. Closing date for tender submissions is 16 October 2006.</p>
<ul style="list-style-type: none"> Conclude purchase for Lot 6 Lawley Court from LandCorp. Close tender on Lot 6 Lawley Court for construction of Car Park. 	Oct – Dec 2006 quarter	

KEY FOCUS AREA 3 – CITY DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP RECOGNISES THE CHANGING DEMOGRAPHIC NEEDS OF THE COMMUNITY

PROJECT MILESTONES FOR 2006/07	TARGET	COMMENTS
<ul style="list-style-type: none"> Appoint Contractor for construction of Lot 6 Lawley Court Car Park. 	Jan – Mar 2007 quarter	
<ul style="list-style-type: none"> Commence site construction of Lot 6 Lawley Court Car Park. 	Apri – June 2007	
DISTRICT PLANNING SCHEME <ul style="list-style-type: none"> Process for undertaking review endorsed by Council. 	July – Sept 2007 quarter	An initial report was presented to Council at a Strategy Session in September seeking views on the overall direction for the review of the District Planning Scheme. The process was endorsed by the Council.
<ul style="list-style-type: none"> Issues papers endorsed by Council. 	Oct – Dec 2006	
<ul style="list-style-type: none"> Feedback on issues papers presented to Council. 	Jan – Mar 2007	

KEY FOCUS AREA 3 – CITY DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP RECOGNISES THE CHANGING DEMOGRAPHIC NEEDS OF THE COMMUNITY

PROJECT MILESTONES FOR 2006/07	TARGET	COMMENTS
<ul style="list-style-type: none">Council endorses direction for Local Planning Strategy.	Apr – June 2007	

KEY FOCUS AREA 3 – CITY DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP IS RECOGNISED AS A GREAT PLACE TO VISIT

PROJECT MILESTONES FOR 2006/07	TARGET	COMMENTS
TRAVELSMART PROGRAM <ul style="list-style-type: none"> Travelsmart Program launched and Green Action Plan developed. 	Oct – Dec 2006	
<ul style="list-style-type: none"> Green Transport Action Plan approved. 	Jan – Mar 2007	
<ul style="list-style-type: none"> Progress reported to Council against Transport Action Plan. 	Apr – June 2007	
JOONDALUP CAT BUS	Ongoing	No specific milestones have been identified for the CAT Bus. Satisfaction levels will continue to be monitored and reported to the Council on an annual basis.

KEY FOCUS AREA 3 – CITY DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP IS RECOGNISED FOR INVESTMENT AND BUSINESS DEVELOPMENT OPPORTUNITIES

PROJECT MILESTONES FOR 2006/07	TARGET	COMMENTS
BUSINESS ATTRACTION AND DEVELOPMENT <ul style="list-style-type: none"> Business Forum delivered. 	July – Sept 2006 quarter	A Business Forum was held in July 2006. Over 90 business representatives attended the Breakfast Forum that was held at the West Coast TAFE Hospitality Centre.
<ul style="list-style-type: none"> Business Forum delivered. 	Oct – Dec 2005 quarter	
<ul style="list-style-type: none"> Business Forum delivered. 	Jan – Mar 2007 quarter	
THINK LEARN <ul style="list-style-type: none"> Project launched. 	July - Sept 2006 quarter	The <i>THINKLEARN</i> Project was launched in August 2006. Over 100 guests attended the launch of the project which will provide opportunities for young business entrepreneurs to develop skills to assist with future business ventures.
<ul style="list-style-type: none"> Training delivered for accreditation of trainers. 	Oct – Dec 2006 quarter	
<ul style="list-style-type: none"> Training delivered to program participants. 	Jan – Mar 2007 quarter	

KEY FOCUS AREA 3 – CITY DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP IS RECOGNISED FOR INVESTMENT AND BUSINESS DEVELOPMENT OPPORTUNITIES

PROJECT MILESTONES FOR 2006/07	TARGET	COMMENTS
<ul style="list-style-type: none"> Report to Council on Project outcomes. Grant Acquittal provided to Federal Government. 	Apr – June 2007	
ECONOMIC DEVELOPMENT STRATEGY <ul style="list-style-type: none"> Consultation with Business community undertaken 	Oct – Dec 2006 quarter	
<ul style="list-style-type: none"> Draft Strategy compiled and further consultation undertaken. 	Jan – Mar 2007 quarter	
<ul style="list-style-type: none"> Economic Development Strategy adopted by Council 	Apr – June 2007 quarter	

KEY FOCUS AREA 4 – ORGANISATIONAL DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP IS A SUSTAINABLE AND ACCOUNTABLE BUSINESS

PROJECT MILESTONES FOR 2006/07	TARGET	COMMENTS
20 YEAR FINANCIAL PLAN <ul style="list-style-type: none"> Commence review of 20-year Financial Projections. 	Jan – Mar 2007 quarter	
<ul style="list-style-type: none"> 20-year Financial Projections 2006/07 endorsed by Council. 	Apr – June 2007 quarter	
STRATEGIC PLAN <ul style="list-style-type: none"> Process for undertaking review endorsed by Council. 	Oct – Dec 2006 quarter	
<ul style="list-style-type: none"> Consultation undertaken. 	Jan – Mar 2007 quarter	
<ul style="list-style-type: none"> New Strategic Plan developed. 	Apr – June 2007 quarter	

KEY FOCUS AREA 4 – ORGANISATIONAL DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP IS A SUSTAINABLE AND ACCOUNTABLE BUSINESS

PROJECT MILESTONES FOR 2006/07	TARGET	COMMENTS
IMPLEMENT INTEGRATED PLANNING FRAMEWORK <ul style="list-style-type: none"> Annual report on KPIs for Strategic Plan accepted by Council. Annual Plan Quarterly Progress Report for April – June 2006 accepted by Council. 	July – Sept 2006 quarter	<p>Council received the annual report on the Strategic Plan KPIs for 2005/06 on 29 August 2006.</p> <p>Council received the final Annual Plan 2005/06 Quarterly Progress Report for April – June 2006 on 8 August 2006.</p>
<ul style="list-style-type: none"> Annual Plan Progress Report for June – September 2006 accepted by Council. 	Oct – Dec 2006 quarter	
<ul style="list-style-type: none"> Annual Progress Report for October – December 2006 accepted by Council. 	Jan – Mar 2007	
<ul style="list-style-type: none"> Strategic Plan Key Performance Indicator information collected (2006/07). Annual Plan 2006/07 Progress Report for January – March 2007 accepted by Council. 	Apr – June 2007 quarter	

KEY FOCUS AREA 4 – ORGANISATIONAL DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP IS A SUSTAINABLE AND ACCOUNTABLE BUSINESS

PROJECT MILESTONES FOR 2006/07	TARGET	COMMENTS
RISK MANAGEMENT STRATEGY <ul style="list-style-type: none"> Development of Audit Plan for the period 2006/07 – 2008/09 commenced. Reports to be provided to the Audit Committee and Council. 	July – Sept 2006 quarter	The City has been unable to fill the vacant position of Internal Auditor and the development of the plan has therefore not progressed.
<ul style="list-style-type: none"> Audit Plan finalised and endorsed by Audit Committee. Reports to be provided to the Audit Committee. 	Oct – Dec 2006 quarter	
<ul style="list-style-type: none"> Implementation of the Audit Plan commenced. Reports to be provided to the Audit Committee. 	Jan – Mar 2007 quarter	
<ul style="list-style-type: none"> Reports to be provided to the Audit Committee and Council. 	Apr – June 2007 quarter	
BUSINESS CONTINUITY PLAN <ul style="list-style-type: none"> Consultant appointed to assist in the development of the Business Continuity Plan. 	Jul – Sept 2006 quarter	Consultants were appointed in September 2006. The Consultants have undertaken a review of the IT Incident Plan and other relevant documentation.

KEY FOCUS AREA 4 – ORGANISATIONAL DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP IS A SUSTAINABLE AND ACCOUNTABLE BUSINESS

PROJECT MILESTONES FOR 2006/07	TARGET	COMMENTS
<ul style="list-style-type: none"> Planning workshops with Directors, Managers and key staff undertaken to identify high priority service areas. 	Oct – Dec 2006 quarter	
<ul style="list-style-type: none"> Completion of Business Continuity Plan following testing and review. 	Jan – Mar 2007 quarter	
<ul style="list-style-type: none"> Business Continuity Plan recommendations implemented with ongoing testing and review on an annual basis. 	Apr – June 2007 quarter	

KEY FOCUS AREA 4 – ORGANISATIONAL DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP PROVIDES QUALITY VALUE-ADDING SERVICES

PROJECT MILESTONES FOR 2006/07	TARGET	COMMENTS
HUMAN RESOURCES & PAYROLL SYSTEM <ul style="list-style-type: none"> Implementation of self-service capabilities to enable staff to access payroll information and make changes to personal information. 	July – Sept 2006 quarter	New payroll self-service module implemented for all office based staff. Staff are now able to apply for leave, change their banking details and other personal information online.
<ul style="list-style-type: none"> Implementation of improved HR functionality and extended self-service. Implementation of Phase 2 – recruitment and OSH modules. Implementation of training and development and performance management modules. 	Jan – Mar 2007 quarter	
DOCUMENT MANAGEMENT SYSTEM <ul style="list-style-type: none"> Finalisation and approval of the Business Case for new system. 	July - Sept 2006 quarter	<p>Business Case presented to the IT Advisory Committee and approved by the Chief Executive Officer on 23 August 2006.</p> <p>Planning commenced on the procurement process for the new system.</p>
<ul style="list-style-type: none"> Issue Request for Tender and evaluate responses. 	Oct – Dec 2006 quarter	
<ul style="list-style-type: none"> Award tender and finalise contact for supply and installation of the new system. 	Jan – Mar 2007	

KEY FOCUS AREA 4 – ORGANISATIONAL DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP PROVIDES QUALITY VALUE-ADDING SERVICES

PROJECT MILESTONES FOR 2006/07		TARGET	COMMENTS
<ul style="list-style-type: none"> Commence implementation of new system. 	Apr – June 2007 quarter		
COMMUNITY RESEARCH <ul style="list-style-type: none"> Conduct Annual Community Satisfaction Research. Report results to Council. 	Apr – June 2007 quarter		
CONTINUOUS IMPROVEMENT PROGRAM <ul style="list-style-type: none"> Develop a process improvement plan that establishes criteria for the review and improvement of key processes and associated procedures. 	July – Sept 2006 quarter		A program has been developed to systematically review the organisation's core and support processes. A number of key processes and key procedures have been targeted for review and improvement this quarter including publications, event management, contracts and tendering, corporate functions, web content management, and planning and building approvals.
<ul style="list-style-type: none"> Implement Schedule for process improvement. Develop Leadership Development Program. 	Ongoing		

KEY FOCUS AREA 4 – ORGANISATIONAL DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP PROVIDES QUALITY VALUE-ADDING SERVICES

PROJECT MILESTONES FOR 2006/07		TARGET	COMMENTS
<div><div>GEOGRAPHICAL INFORMATION SYSTEM</div><div><ul style="list-style-type: none">Business Case approved for the acquisition of a new system.</div></div>	July - Sept 2006 quarter	Business case presented to IT Advisory Committee and approved by Chief Executive Officer.	
	Oct - Dec 2006 quarter		
	Jan – Mar 2007 quarter		
	Apr – June 2007 quarter		

KEY FOCUS AREA 4 – ORGANISATIONAL DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP IS AN INTERACTIVE COMMUNITY

PROJECT MILESTONES FOR 2006/07	TARGET	COMMENTS
COMMUNITY CONSULTATION <ul style="list-style-type: none"> • Consultation with business community undertaken for the Economic Development Strategy. 	Oct – Dec 2006 quarter	
<ul style="list-style-type: none"> • Ocean Reef Marina Development community and stakeholder consultation. • Consultation conducted for the Review of the District Planning Scheme • Consultation conducted for the Review of the Strategic Plan. • Further consultation following draft Economic Development Strategy development. 	Jan – Mar 2007 quarter	

KEY FOCUS AREA 4 – ORGANISATIONAL DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP IS AN INTERACTIVE COMMUNITY

PROJECT MILESTONES FOR 2006/07	TARGET	COMMENTS
COMMUNICATIONS RESEARCH <ul style="list-style-type: none"> Questionnaire prepared and survey sample finalised. Survey undertaken. 	July – Sept 2006 quarter	Survey was conducted during September and a report on the results will be available in the October to December quarter.
<ul style="list-style-type: none"> Findings of survey analysed and reported. 	Oct – Dec 2006 quarter	
<ul style="list-style-type: none"> Implementation of results. 	Apr – June 2007	
ANNUAL REPORT 2006/07 <ul style="list-style-type: none"> Annual Report for Council 2006/07 endorsed by Council. Annual General Meeting of Electors held. Compliance Audit Return to the Department of Local Government and Regional Development adopted by Council. 	Oct – Dec 2006 quarter	

KEY FOCUS AREA 4 – ORGANISATIONAL DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP IS RECOGNISED AS A UNIQUE CITY

PROJECT MILESTONES FOR 2006/07	TARGET	COMMENTS
MARKETING PLAN <ul style="list-style-type: none"> Spring edition of Council News printed and distributed to the community. Citizenship ceremonies held each month. 	July - Sept 2006 quarter	<p>Budget News was published and distributed in August.</p> <p>The City conducted 7 Citizenship Ceremonies between July and September at which more than 500 residents became Australian Citizens.</p>
<ul style="list-style-type: none"> Summer edition of Council News printed and distributed to the community. Citizenship ceremonies held each month. 	Oct – Dec 2006 quarter	
<ul style="list-style-type: none"> Autumn edition of Council News printed and distributed to the community. Citizenship ceremonies held each month. 	Apr – June 2007 quarter	
<ul style="list-style-type: none"> Winter edition of Council News printed and distributed to the community. Citizenship ceremonies held each month. 	Apr – June 2007 quarter	

KEY FOCUS AREA 4 – ORGANISATIONAL DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP IS RECOGNISED AS AN EMPLOYER OF CHOICE

PROJECT MILESTONES FOR 2006/07	TARGET	COMMENTS
WORKFORCE PLAN <ul style="list-style-type: none"> Commence development of Workforce Plan. 	Jan - March 2007 quarter	
<ul style="list-style-type: none"> Workforce Plan finalised. 	Oct – Dec 2005 quarter	
CORPORATE PERFORMANCE MANAGEMENT SYSTEM <ul style="list-style-type: none"> Staff Performance Management System reviewed. 	Jul - Sept 2006 quarter	Performance Management Process for Managers has been reviewed and a draft process completed. Revised process to be implemented in the second quarter. Staff Performance Management System Review delayed until second quarter.
<ul style="list-style-type: none"> Revised Staff Performance Management System implemented. 	Oct - Dec 2006 quarter	
TRAINING AND DEVELOPMENT PLAN <ul style="list-style-type: none"> Skills audit of senior staff (Managers and Directors) completed. 	July – Sept 2006 quarter	Skills audit completed for senior staff.
<ul style="list-style-type: none"> Skills audit of all staff completed. 	Oct – Dec 2006 quarter	

KEY FOCUS AREA 4 – ORGANISATIONAL DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP IS RECOGNISED AS AN EMPLOYER OF CHOICE

PROJECT MILESTONES FOR 2006/07	TARGET	COMMENTS
<ul style="list-style-type: none"> Corporate Training Plan developed. Tender for implementation of Corporate Training Plan advertised. 	Jan – Mar 2007 quarter	
HR RISK AUDIT <ul style="list-style-type: none"> HR Risk Audit conducted with consultant from the Local Government Insurance Services. 	Oct – Dec 2006	
<ul style="list-style-type: none"> Hr Risk Audit completed. 	Jan – Mar 2007	
<ul style="list-style-type: none"> Actions to address risks implemented 	Apr – June 2007	

OCTOBER 2006

PLEASE CONTACT THE ORGANISATIONAL DEVELOPMENT ON 49400 4666 FOR FURTHER INFORMATION