



Annual Plan 2005/2006

Progress Report

January to March 2006

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INTRODUCTION

The City's Integrated Planning Framework is structured to ensure operational activities are being driven by the strategic priorities of the organisation. The Strategic Plan is a key component of this planning framework and has been developed around four Key Focus Areas, which will help achieve the vision to be *"a sustainable City and community that are recognised as innovative, unique and diverse"*. The Key Focus Areas of the Strategic Plan are:

1. Community Wellbeing
2. Caring for the Environment
3. City Development, and
4. Organisational Development

The Annual Plan 2005/06 is a component of the Integrated Planning Framework and articulates the key focus areas from the Strategic Plan. The projects, programs and activities in the Annual Plan are derived from the Strategic Plan and address Council's annual priorities.

As part of Council's commitment to reporting progress against targets set for the major projects, programmes and services it provides to the community, regular progress reports will be provided to Council and the community against the Annual Plan 2005/06. This is the third progress report and is for the three-month period January to March 2006. Subsequent progress reports will continue to be provided on a quarterly basis.

The Annual Plan 2005/06 and the Progress Report January to March 2006 will be available on Council's web site www.joondalup.wa.gov.au under Council publications.

HIGHLIGHTS – JANUARY TO MARCH 2006 QUARTER

KEY FOCUS AREA 1 COMMUNITY WELLBEING

JINAN DELEGATION

The City has a Sister- City relationship with Jinan in China. In January 2006 the City of Jinan sent a delegation of eighteen mid-level managers to Joondalup to undertake a six-month training program. The program is based around knowledge based sharing of the practices and systems used in the management of Local Government in Western Australia. The Delegation has been involved in the city's cultural events and attended, as staff, the Joondalup Festival to provide information about Jinan to the community. It is expected that this pilot program will become an ongoing program that will involve more of the City's Learning City partners.

LITTLE FEET FESTIVAL

The Little Feet Festival was held at Mawson Park on 22 January 2006 and attracted over 6,000 attendees. The event included *Make and Take* workshops, rides, and a variety of performances on the main stage including the Cajun Cahoots Bush Band, break dance, beat boxing, and story telling.

The stage showcased the Joondalup Samba Drumming Group's first public performance, and the world premiere of *Little/Big Foot*, a short play developed by local children working with the Barking Gecko Theatre Company as part of the City's Arts Development Scheme.

SUMMER IN THE CITY SERIES

The second Valentine's Day concert held on 14 February 2006 attracted over 6,000 people. The event was held at the Joondalup Country Club and featured Grace Knight & the West Australian Youth Orchestra.

On February 3, Parisian singer, Pascale re-lived the passion of Edith Piaf's Paris at the Joondalup Sunset Markets attracting a record attendance at the markets of over 1,000 people.

Heavenly Delights, an initiative of the Perth International Arts Festival, featured visiting acts Ba Cissoko, a four piece band from Guinea and Heliosphere, an aerial act from the UK. The event was held on 4 March 2006 at Mawson Park, Hillarys and attracted a crowd of approximately 4,000 people.

JOONDALUP FESTIVAL – *The Gathering*

The City's Summer Events Program culminated with the 8th annual Joondalup Festival held over the weekend of 25 and 26 March 2006, and attended by over 70,000 people. This year's theme *The Gathering* was in celebration of the City's original 'gathering' of people – the Nyoongars. Thousands of people witnessed the spectacular parade and stayed to enjoy the entertainment. The event included music, dance, street theatre and the final Sunset Market night for the season. Draw card artistes included Ernie Dingo as Master of Ceremonies and Renee Geyer. *The Leaping Loonies* and international street performing sensation Pedros Tocas also provided entertainment.

The Festival Mural was a popular feature with artwork by internationally acclaimed mural artists providing enduring public art for the Joondalup City Centre. Other popular activities included the community dance tent, which drew maximum crowds all weekend with a diverse program of dance and music by community groups.

Young people were well catered for with 'Outbreak' a break dancing competition held on Saturday night. This attracted national competitors and the youth *Amp-me stage*, BMX and skateboarding facilities were also available all weekend.

KEY FOCUS AREA 2 CARING FOR THE ENVIRONMENT

FEASIBILITY STUDY FOR YELLAGONGA ENVIRONMENTAL CENTRE

The Yellagonga Regional Park Environment Centre Feasibility Study project is progressing. The project is a joint initiative with the State Government contributing \$35,000 and the City of Joondalup and the City of Wanneroo providing \$15,000 each. Fifteen community representatives have been appointed members of the Community Reference Group, which will provide advice to the project team responsible for the feasibility study.

KEY FOCUS AREA 3 CITY DEVELOPMENT

WORKS DEPOT – Business Plan

The City has been operating its Works Depot from the City of Wanneroo Depot in Ashby since 27 June 2000 and from a smaller site on Winton Road Joondalup. An assessment of the new depot and site requirements was undertaken which revealed that a 2.5 hectare site would be suitable for current needs, and the two most suitable sites were a site on Hodges Drive and the Water Corporation site on Ocean Reef Road that forms part of the Water Corporation's waste treatment plant known as Beenyup.

The Water Corporation has advised that they are looking for a suitable tenant for the Beenyup site and have prepared a draft lease for the site for the City's consideration. The City has developed a Business Plan and advertised this with a closing date of 3 April 2006. All submissions will be considered prior to adoption of the Business Plan.

CAT BUS

In late 2005 City of Joondalup, Edith Cowan University (ECU) and Transperth partnered to provide a free shuttle bus service for the Joondalup City Centre. The service, which started on 9 January 2006, services the following facilities:

- ECU
- Police Academy
- Joondalup TAFE
- Civic Centre and Library
- Health Campus
- Law Courts
- Lakeside Shopping Centre

The three partners will review the operations of the CAT service in the next quarter..

KEY FOCUS AREA 1 - COMMUNITY WELLBEING

OUTCOME - THE CITY OF JOONDALUP IS RECOGNISED GLOBALLY AS A COMMUNITY THAT VALUES AND FACILITATES LIFELONG LEARNING

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS	ADDITIONAL COMMENTS
LEARNING CITY PROJECT <ul style="list-style-type: none"> Host official visit by delegates from Jinan - the City's Sister City Quarterly liaison meetings with Joondalup Learning Precinct attended Council endorsement of Joondalup/Jinan Relationship Plan Quarterly liaison meetings with Joondalup Learning Precinct attended 	July – Sept 2005 quarter	<ul style="list-style-type: none"> A high level delegation from the City's Sister City Jinan visited Joondalup in August 2005. The delegation was officially welcomed during a ceremony held in the Civic Chambers on 18 August 2005 All Joondalup Learning Precinct meetings were attended by the Chief Executive Officer 	N/A
	Oct – Dec 2005 quarter	<ul style="list-style-type: none"> Council received a report in November following a 30-day public comment period on the draft Joondalup – Jinan relationship Plan. As no submissions were received Council resolved to postpone adoption of the Plan until a workshop is held with key stakeholders to further consider the Plan. The Joondalup Learning Precinct Board met in November and December 2005. The major outcome from these meetings was the establishment of the Centre for Leadership which will open for business in 2006 and will provided a unique leadership development course for mid level managers. 	<i>The draft plan has been circulated to stakeholders and comments are being received and collated.</i>

KEY FOCUS AREA 1 - COMMUNITY WELLBEING

OUTCOME - THE CITY OF JOONDALUP IS RECOGNISED GLOBALLY AS A COMMUNITY THAT VALUES AND FACILITATES LIFELONG LEARNING

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS	ADDITIONAL COMMENTS
<ul style="list-style-type: none"> Endorsement of Joondalup/Jinan Implementation Plan Review of the Learning City Strategy completed Agreement gained from stakeholders to hold a Community Engagement Day Learning City tours conducted with local schools Quarterly liaison meetings with Joondalup Learning Precinct attended 	Jan – Mar 2006 quarter	<ul style="list-style-type: none"> A report to Council will be produced in June 2006 seeking final endorsement of the Plan A workshop was held in January 2006 with the Learning City partners to review the strategic direction for the Learning City concept. The Partners strongly endorsed the Learning City concept and reaffirmed that the City of Joondalup should continue its strategy to position Joondalup as a Learning City to enable social and economic development of individuals and communities No tours were conducted in this quarter The Joondalup Learning Precinct Board met in February 2006 and held a Strategic Directions Session to formulate their key projects for 2006. 	N/A
<ul style="list-style-type: none"> Implementation of relationship Plan commenced Endorsement of revised Learning City Strategy Quarterly liaison meetings with Joondalup Learning Precinct attended 	Apr – June 2006 quarter		

KEY FOCUS AREA 1 - COMMUNITY WELLBEING

OUTCOME - THE CITY OF JOONDALUP IS RECOGNISED GLOBALLY AS A COMMUNITY THAT VALUES AND FACILITATES LIFELONG LEARNING

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS	ADDITIONAL COMMENTS
LIFE LONG LEARNING PROGRAM <ul style="list-style-type: none"> Lifelong Learning Programs delivered School liaison/community education programs delivered 	Ongoing	In the July to September quarter: <ul style="list-style-type: none"> 4670 people participated in over 360 Life long Learning events organised during this quarter 182-school liaison and other community events were delivered with over 3500 children and adults participating in the programs In the October to December quarter: <ul style="list-style-type: none"> 4324 people participated in approximately 205 Life long Learning events organised during the quarter. 220 school liaison and other community events were delivered with over 3000 children and adults participating in the programs. 	N/A
		In the January to March quarter: <ul style="list-style-type: none"> 2240 people participated in approximately 349 Life long Learning events organised during the quarter. 132 school liaison and other community events were delivered with over 172 children and adults participating in the programs. 	
<ul style="list-style-type: none"> Complete Community Profiles 	Jan – Mar 2006 quarter	<ul style="list-style-type: none"> Review of previous community profile data has commenced. Data will now be collected The completion of the project has been delayed and will be completed following appointment of the Collection Management Team Leader 	N/A
<ul style="list-style-type: none"> Community education strategy drafted 		<ul style="list-style-type: none"> The draft project plan for the Community Education Strategy has been completed and signed off by CEO 	

KEY FOCUS AREA 1 - COMMUNITY WELLBEING

OUTCOME - THE CITY OF JOONDALUP IS RECOGNISED GLOBALLY AS A COMMUNITY THAT VALUES AND FACILITATES LIFELONG LEARNING

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS	ADDITIONAL COMMENTS
<ul style="list-style-type: none"> Completion of community education strategy 	Apr – June 2006 quarter		
IMPLEMENT LIBRARY DEVELOPMENT PLAN <ul style="list-style-type: none"> Complete expression of interest process for the upgrade of the interior of Whitford and Woodvale Libraries 	Oct – Dec 2005 quarter	<ul style="list-style-type: none"> The EOI process was completed in October 2005. The preferred supplier has been asked to provide a formal quotation by the end of December 2005 for implementation during February/March 2006. Construction of designs for Whitford and Woodvale libraries will commence in January 2006 with installation to take place late February or early March. 	N/A
<ul style="list-style-type: none"> Commence implementation of the Genre Placement Project 	Jan – Mar 2006 quarter	<ul style="list-style-type: none"> The implementation of the Genre Placement Project has commenced at Joondalup Library with Branch Libraries to follow. 	N/A
IMPLEMENT LIBRARY DEVELOPMENT PLAN (cont) <ul style="list-style-type: none"> Complete Genre replacement project Complete upgrade of the interior of Whitford and Woodvale Libraries 	Apr – June 2006 quarter		

KEY FOCUS AREA 1 - COMMUNITY WELLBEING

OUTCOME - THE CITY OF JOONDALUP IS A CULTURAL CENTRE.

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS	ADDITIONAL COMMENTS
CULTURAL PROGRAM <ul style="list-style-type: none"> • NAIDOC Week Celebrations • Joondalup Eisteddfod • Invitation Art Award 	July – Sept 2005 quarter	<ul style="list-style-type: none"> • NAIDOC Week celebrations were held from 3 to 10 July 2005. • The Eisteddfod was held in August and September, with the final competition held in conjunction with the Sunday Serenades performances • The Invitation Art Award was held from 7 to 21 September at the Lakeside Shopping Centre 	N/A
<ul style="list-style-type: none"> • Joondalup Night Markets • Joondalup Festival Workshops commenced. • Summer Concert Series Program published and distributed 	Oct – Dec 2005 quarter	<ul style="list-style-type: none"> • The Joondalup Night markets commenced on 25 November 2005 • “Scorcha” - Youth Music Festival (formerly Extreme Youth Festival) was held on 9 December 2005 in Central Park. • An A5 flyer, posters and fridge magnets were used to promote the Summer Concert series. 	N/A
<ul style="list-style-type: none"> • Summer Concert Series • Little Feet Festival • Valentines Day Concert • Joondalup Festival • Joondalup Night Markets 	Jan – Mar 2006 quarter	<ul style="list-style-type: none"> • The Summer Concert Series was held over the summer months. • The Little Feet Festival was held on Sunday 22 January at Mawson Park in Hillarys. • The Valentine’s Day Concert was held on 14 February at the Joondalup Resort & Country Club in Connolly. • The Joondalup Festival was held on the weekend of 25/26 March • The Sunset Markets ended on 26 March 2006. 	N/A
<ul style="list-style-type: none"> • Joondalup Community Art Exhibition • Sunday Serenades 	Apr – June 2006 quarter		

KEY FOCUS AREA 1 - COMMUNITY WELLBEING

OUTCOME - THE CITY OF JOONDALUP IS A CULTURAL CENTRE.

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS	ADDITIONAL COMMENTS
CULTURAL FACILITY <ul style="list-style-type: none"> Settlement of land purchase Payment of contribution of land purchase Develop scope of landscape plan 	Oct – Dec 2005 quarter	The Department of Land Information has extended settlement of the sale to February 2006 pending the issue of a new certificate of title.	<i>Both the contract of sale for the land and construction of an access road from Grand Boulevard to the Hospitality Training Centre and the site of the Cultural Facilities have been completed.</i>
<ul style="list-style-type: none"> Completion of landscape plan Consultation 	Jan – Mar 2006 quarter	The City is planning to commence forward landscaping works for the Cultural Facilities in the 2006/07 financial year	N/A
<ul style="list-style-type: none"> Review of Cultural Facility requirements undertaken Commence Works 	Apr – June 2006 quarter		

KEY FOCUS AREA 1 - COMMUNITY WELLBEING

OUTCOME - THE CITY OF JOONDALUP PROVIDES SOCIAL OPPORTUNITIES THAT MEET COMMUNITY NEEDS

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS	ADDITIONAL COMMENTS
COMMUNITY FUNDING PROGRAM			
<ul style="list-style-type: none"> Implement first round of funding 	July – Sept 2005 quarter	27 applications for the first round of funding were received by the closing date, 29 September 2005. A report will be presented to Council in November with recommendations for provision of grants to successful applicants.	N/A
<ul style="list-style-type: none"> Present report with funding recommendations 	Oct – Dec 2005 quarter	The CEO has, under delegated authority, approved the provision of 17 grants totaling \$28,175.40.	N/A
<ul style="list-style-type: none"> Implement second round of funding 	Apr – June 2006 quarter		
COMMUNITY DEVELOPMENT PLAN			
<ul style="list-style-type: none"> Draft Community Development Plan finalised Draft Plan presented to Council 	Oct – Dec 2005 quarter	The timeframe for the completion of the draft Community Development Plan has been deferred to the Jan – Mar 2006 quarter.	<i>The Community Development Plan has been finalised and will be presented to Council on 4 April 2006</i>
<ul style="list-style-type: none"> Community submissions on draft Plan invited 	Jan – Mar 2006 quarter	Community submissions will be invited following Council's acceptance of the draft Plan	N/A

KEY FOCUS AREA 1 - COMMUNITY WELLBEING

OUTCOME - THE CITY OF JOONDALUP PROVIDES SOCIAL OPPORTUNITIES THAT MEET COMMUNITY NEEDS

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS	ADDITIONAL COMMENTS
COMMUNITY DEVELOPMENT PLAN (Cont) <ul style="list-style-type: none">• Community submissions analysed• Community Development Plan endorsed by Council	Apr – June 2006 quarter		

KEY FOCUS AREA 1 - COMMUNITY WELLBEING

OUTCOME – THE CITY OF JOONDALUP IS A SAFE AND HEALTHY CITY

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS	ADDITIONAL COMMENTS
AWARE PROGRAM STAGE 3 <ul style="list-style-type: none"> Options for risk treatments determined in consultation with community. Appropriate treatment options for each risk assessed and prioritised 	July – Sept 2005 quarter	A workshop to assess and develop the appropriate treatment for emergency risk has been conducted. The workshop was attended by community members and representatives from FESA, State Department of Community Development, the Cities of Joondalup and Wanneroo and the Joondalup Health Campus	N/A
	Oct – Dec 2005 quarter	<ul style="list-style-type: none"> The Risk Treatment Plan has been developed The final report for the AWARE Program Stage 3 has been completed. Additional grant funding has been received for review of the City of Joondalup and the City of Wanneroo operational plans. It is expected that the review will be completed by 30 June 2006. 	N/A
IMPLEMENTATION OF THE SAFER COMMUNITY PROGRAM <ul style="list-style-type: none"> Implementation of strategies to enhance community safety. 	Ongoing	In the July to September quarter: <ul style="list-style-type: none"> The cost to the City of treating the 937 graffiti tags reported was \$52,370 In the October to December quarter: <ul style="list-style-type: none"> The cost to the City of treating the 1088 graffiti tags reported was \$31,400 	N/A
		In the January to March quarter: <ul style="list-style-type: none"> The cost to the City of treating the 1117 graffiti tags reported was \$37,375 	N/A

KEY FOCUS AREA 1 - COMMUNITY WELLBEING

OUTCOME – THE CITY OF JOONDALUP IS A SAFE AND HEALTHY CITY

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS	ADDITIONAL COMMENTS
IMMUNISATION PROGRAM <ul style="list-style-type: none"> Scheduled mass immunisations delivered. Information and updates provided to the community 	Ongoing	<p>In the July to September quarter:</p> <ul style="list-style-type: none"> 1,294 injections were administered as part of the year 7 program 1,264 injections were administered to children through Clinics Information on the Meningococcal campaign was sent to all primary schools <p>The following was undertaken in the October to December quarter:</p> <ul style="list-style-type: none"> The school immunisation program was completed in October 1019 injections were administered at Immunisation Clinics Media release advising community of changes to immunisation schedule 	N/A
		<p>In the January to March quarter:</p> <ul style="list-style-type: none"> Year 7 school vaccination program commenced March 2006. 893 injections were administered to children and adults at clinics. 630 injections were administered to students as part of the Year 7 school program. <p>Note: Due to introduction of combination vaccines in November 2005 (with babies now receiving 1 oral and 2 injections as opposed to 3 injections) clinic injection figures dropped slightly.</p>	N/A

KEY FOCUS AREA 1 - COMMUNITY WELLBEING

OUTCOME – THE CITY OF JOONDALUP IS A SAFE AND HEALTHY CITY

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS	ADDITIONAL COMMENTS
HEALTH RISK ASSESSMENTS <ul style="list-style-type: none"> Health assessments of specified local businesses conducted 	Ongoing	<p>In the July to September quarter:</p> <ul style="list-style-type: none"> 124 inspections of food premises were undertaken 30 public building inspections were made 116 public swimming pool inspections were conducted 104 referrals for Development Applications & Building Applications were assessed <p>In the October to December quarter:</p> <ul style="list-style-type: none"> 299 assessments of food premises were undertaken 19 assessments of public buildings were made 86 assessments of skin penetration premises were undertaken 139 water samples of public swimming pools were taken 100 referrals for development Applications & Building applications were assessed 49 assessments of garden soil suppliers were undertaken 	N/A
		<p>In the January to March quarter:</p> <ul style="list-style-type: none"> 258 assessments of food premises were undertaken 28 assessments of public buildings were made 1 assessment of skin penetration premises was undertaken 135 water samples of public swimming pools were taken 88 referrals for development Applications & Building applications were assessed 34 assessments of food stalls at public Events were undertaken 	

KEY FOCUS AREA 1 - COMMUNITY WELLBEING

OUTCOME – THE CITY OF JOONDALUP IS A SAFE AND HEALTHY CITY

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS	ADDITIONAL COMMENTS
ENVIRONMENTAL SANITATION SURVEY <ul style="list-style-type: none"> Field investigations conducted Survey findings reported 	July – Sept 2005 quarter	<ul style="list-style-type: none"> Beach Sampling of Hillarys Boat Harbour was conducted Meetings were held with the Department of Health and Hillarys Boat Harbour management to discuss methods of identifying contaminants and improving beach quality 	N/A
	Oct - Dec 2005 quarter	<ul style="list-style-type: none"> Field Investigations of Hillarys Boat Harbour water quality by City of Joondalup & Department of Health (DOH) concluded Sampling results identified that the major influence on water quality seen at the swimming beach is likely to be the users themselves The DOH will be conducting further studies on water quality and sanitary conditions throughout the summer to establish whether there is evidence of deterioration in water quality during the day from water users. The ultimate aim of the monitoring program is to provide strong safeguards for the community as they undertake their recreational activities Report on outcomes from DOH expected March 2006 	N/A

KEY FOCUS AREA 2 – CARING FOR THE ENVIRONMENT

OUTCOME – THE CITY OF JOONDALUP IS ENVIRONMENTALLY RESPONSIBLE IN ITS ACTIVITIES

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS	ADDITIONAL COMMENTS
MIDGE STRATEGY <ul style="list-style-type: none"> Midge population and trends in change monitored Appropriate intervention undertaken if necessary 	Ongoing	<p>In the July to September quarter:</p> <ul style="list-style-type: none"> Midge larval monitoring was conducted weekly Pesticide treatment of Lake Joondalup was undertaken on 16 September 2005 A draft Midge Management Partnership Agreement was prepared and reviewed by City of Wanneroo and the Department for Conservation and Land Management (CALM) <p>In the October to December quarter:</p> <ul style="list-style-type: none"> Midge larval monitoring was conducted on a weekly basis Second pesticide treatment at Lake Joondalup was undertaken on 4 October 2005 Midge Management Strategy Implementation Plan 2005 – 2010 was adopted by Council at the meeting held on 13 December 2005. Midge Management Strategy Partnership Agreement 2005 – 2010 was presented to the CEO for endorsement to allow for subsequent adoption of the Midge Management partnership agreement between City of Wanneroo, City of Joondalup & CALM 	N/A
		<p>In the January to March quarter:</p> <ul style="list-style-type: none"> Midge larval monitoring was conducted on a weekly basis Monitoring results indicated that the second treatment (conducted in the previous quarter) was effective in managing midge numbers for the entire Jan - Mar 06 quarter, therefore no further treatments of Lake Joondalup were required. Midge Management Strategy Partnership Agreement 2005 - 2010 was endorsed by the CEO . This will enable the subsequent adoption of the Midge Management Partnership Agreement. 	

KEY FOCUS AREA 2 – CARING FOR THE ENVIRONMENT

OUTCOME – THE CITY OF JOONDALUP IS ENVIRONMENTALLY RESPONSIBLE IN ITS ACTIVITIES

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS	ADDITIONAL COMMENTS
CITIES FOR CLIMATE PROTECTION PROGRAM (CCP) <ul style="list-style-type: none"> Funding for Milestone 5 secured from the Australian Greenhouse Office Project officer appointed and project plan approved Milestone 5 project implemented Milestone 5 results presented to Council 	July – Sept 2005 quarter	The City has received a grant of \$4000 from the Australian Greenhouse Office to be used towards achievement of Milestone 5.	N/A
	Oct – Dec 2005 quarter	<ul style="list-style-type: none"> A plan for achievement of Milestone 5 was developed and has been approved. A Project Officer has been appointed to work on Milestone 5, which involves the monitoring, and verification of progress on the implementation of measures for reduction of greenhouse gas emissions. 	N/A
	Jan – Mar 2006 quarter	<ul style="list-style-type: none"> Milestone 5 activities involve validation of the energy reductions made by the City against the baseline set in 2000. The Project Officer has been analyzing all reduction programs and projects and is quantifying the results using the International Council for Local Environmental Initiatives (ICLEI) software to ascertain that the City has met its 5% reduction target. This target will qualify the City for achieving Milestone 5 of the program and the ability to move the City to CCP Plus, which will aim to meet our 20% reduction target by 2010. 	N/A
	Apr – June 2006 quarter		

KEY FOCUS AREA 2 – CARING FOR THE ENVIRONMENT

OUTCOME – THE CITY OF JOONDALUP IS ENVIRONMENTALLY RESPONSIBLE IN ITS ACTIVITIES

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS	ADDITIONAL COMMENTS
INTEGRATED CATCHMENT MANAGEMENT PLAN <ul style="list-style-type: none"> Project Plan endorsed Memorandum of Understanding between project partners signed Project Manager appointed and implementation commenced 	Oct – Dec 2005 quarter	<ul style="list-style-type: none"> Delays have occurred to this project. The Project Partners (City of Joondalup & City of Wanneroo) have agreed that a Partnership Agreement would be drafted instead of an MOU. The draft Agreement and draft Project Plan have been developed and will be endorsed by CEOs of the Cities of Joondalup and Wanneroo in the January - March quarter The appointment of the Project Manager will occur following the approval process. 	<i>The delays in the set up and approval process for this project have meant all timeframes have been readjusted. The Cities of Joondalup and Wanneroo have reviewed the project and are requesting additional funding to the project in the 2006/7 budget process and now aim to implement the project in July 2007.</i>
<ul style="list-style-type: none"> Stakeholder workshops and community consultation undertaken 	Jan – Mar 2006 quarter	Not undertaken. Refer additional comments above	N/A
<ul style="list-style-type: none"> Strategies to address catchment management issues identified Development of draft ICM Plan commenced 	Apr – June 2006 quarter		

KEY FOCUS AREA 2 – CARING FOR THE ENVIRONMENT

OUTCOME – THE CITY OF JOONDALUP IS ENVIRONMENTALLY RESPONSIBLE IN ITS ACTIVITIES

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS	ADDITIONAL COMMENTS
FEASIBILITY STUDY FOR YELLAGONGA ENVIRONMENTAL CENTRE <ul style="list-style-type: none"> Project Plan endorsed by CoW and CoJ Project Team appointed Community visioning workshop completed Community Reference Group appointed 	Oct – Dec 2005 quarter	<ul style="list-style-type: none"> The Project Plan has been drafted and will be presented for approval to the CEOs of the Cities of Joondalup and Wanneroo in January. The project team has been identified and will be approved by CEOs of City of Wanneroo and City of Joondalup in January. The Community Visioning workshop was held on 30 November 2005. Nominations for membership to the Community Reference Group have been received. Membership will be determined by the CEOs of the Cities of Joondalup and Wanneroo in January 2006 	N/A
<ul style="list-style-type: none"> Consultant appointed Feasibility study commenced 	Jan – Mar 2006 quarter	<ul style="list-style-type: none"> The project was tendered in March 2006. It is expected that the Consultant will be appointed in early April 2006. 	N/A
<ul style="list-style-type: none"> Draft report on feasibility study completed 	Apr – June 2006 quarter		

KEY FOCUS AREA 2 – CARING FOR THE ENVIRONMENT

OUTCOME – THE CITY OF JOONDALUP EFFICIENTLY AND EFFECTIVELY MANAGES WASTE

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS	ADDITIONAL COMMENTS
REVIEW OF THE WASTE MANAGEMENT STRATEGY <ul style="list-style-type: none"> Market research consultant appointed 	July – Sept 2005 quarter	Asset Research Solutions have been appointed to undertake the market research for development of the Waste Management Strategy	N/A
	Oct – Dec 2005 quarter	<ul style="list-style-type: none"> Public consultation has been completed prior to the expected date Council endorsed the Waste Management Strategy in December 2005. 	N/A
<ul style="list-style-type: none"> Draft Waste Management Strategy report presented to Council for endorsement 	Jan – Mar 2006 quarter	<ul style="list-style-type: none"> All project milestones have been completed ahead of time in the previous quarter. 	N/A
<ul style="list-style-type: none"> Commence Implementation 	Apr – June 2006 quarter		

KEY FOCUS AREA 3 – CITY DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP HAS WELL-MAINTAINED ASSETS AND BUILT ENVIRONMENT

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS	ADDITIONAL COMMENTS
CRAIGIE LEISURE CENTRE UPGRADE <ul style="list-style-type: none"> Construction works completed 	July – Sept 2005 quarter	Stage 1 of the project comprising the reception, administration, foyer and crèche became operational in the quarter. Significant problems were however encountered with the geothermal bores that have necessitated various remedial works and cost and time variations and delays. It is expected that the problems will be resolved by the next quarter.	N/A
	Oct – Dec 2005 quarter	The refurbishment of the Centre, with the exception of the final commissioning of the swimming pool, has been completed.	N/A
JOONDALUP WORKS DEPOT <ul style="list-style-type: none"> Review of alternative site and depot requirements undertaken Depot site selected 	July – Sept 2005 quarter	A number of alternative sites have been considered and a report prepared for consideration by the Council.	N/A
	Oct – Dec 2005 quarter	<ul style="list-style-type: none"> Council has selected a 2.5 hectare site, known as the Beenyup site, on Ocean Reef Road, Craigie as the preferred site for the Depot A Business Plan will be developed and will be advertised inviting public comment. Following this, lease negotiations will be undertaken with the Water Corporation (the site owner). 	N/A
	Jan – Mar 2006 quarter	Not undertaken refer comments	<i>A Business Plan was advertised in The West Australian and Joondalup Community Newspaper for the Depot site at Beenyup with a closing date of 3 April 2006.</i>

KEY FOCUS AREA 3 – CITY DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP HAS WELL-MAINTAINED ASSETS AND BUILT ENVIRONMENT

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS	ADDITIONAL COMMENTS
<ul style="list-style-type: none"> Tender documentation prepared 	Apr – June 2006 quarter		
OCEAN REEF MARINA REDEVELOPMENT <ul style="list-style-type: none"> Risk management study completed Approval to proceed with project received from Council Tenders for consultant developed 	July – Sept 2005 quarter	<ul style="list-style-type: none"> All matters have been completed. 	N/A
<ul style="list-style-type: none"> Consultant appointed Preliminary feasibility stage commenced 	Oct – Dec 2005 quarter	<ul style="list-style-type: none"> The Clifton Coney Group has been appointed to oversee the development of a draft Structure Plan for the site. Tenders for specialist consultants closed during December 2005. 	N/A
<ul style="list-style-type: none"> Preliminary feasibility stage completed Business case stage commenced 	Jan – Mar 2006 quarter	<ul style="list-style-type: none"> The preliminary feasibility stage is continuing. Once this has been completed, the Business case stage will commence 	N/A
<ul style="list-style-type: none"> Business case stage completed Public exhibition stage commenced 	Apr – June 2006 quarter		

KEY FOCUS AREA 3 – CITY DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP HAS WELL-MAINTAINED ASSETS AND BUILT ENVIRONMENT

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS	ADDITIONAL COMMENTS
SORRENTO BEACH DEVELOPMENT – STAGE 2 <ul style="list-style-type: none"> Tender for Stage 2 Sorrento Beach Project works advertised Tenders assessed and contract with approved tenderer finalised Construction Works on Stage 2 commenced Construction Works for Stage 2 completed 	July – Sept 2005 quarter	The tender for Stage Two of Sorrento Beach Project was advertised, evaluated and the contract awarded to Wangara based company DME Construction on 20 September 2005.	N/A
	Oct – Dec 2005 quarter	Construction is progressing and is on target for March 2006 completion.	N/A
	Jan – Mar 2006 quarter	<ul style="list-style-type: none"> The Contractor has experienced minor delays. The Sorrento Beach Stage 2 will be open to the public during April. 	N/A
COMMERCIAL CENTRES POLICY REVIEW <ul style="list-style-type: none"> Project scoping and initiation Appointment of consultant and commencement of review 	July – Sept 2005 quarter	A project brief to undertake the review has been drafted	N/A
	Oct – Dec 2005 quarter	<ul style="list-style-type: none"> The draft brief was further refined. Appointment of the consultant and commencement of the review will occur in the next quarter, following Director's approval of the draft brief 	<i>The consultant brief has not been finalised</i>

KEY FOCUS AREA 3 – CITY DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP HAS WELL-MAINTAINED ASSETS AND BUILT ENVIRONMENT

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS	ADDITIONAL COMMENTS
DISTRICT PLANNING SCHEME 2 REVIEW			N/A
<ul style="list-style-type: none"> Project scoping and initiation 	July – Sept 2005 quarter	<ul style="list-style-type: none"> A review of issues has been undertaken and a draft list of improvements has commenced 	
<ul style="list-style-type: none"> Legal consultant appointed 	Oct – Dec 2005 quarter	<ul style="list-style-type: none"> A legal consultant has been appointed to undertake the statutory minor review of the DPS2. Preliminary advice has been received 	N/A
<ul style="list-style-type: none"> Amendment to DPS2 finalised in draft form for submission to Council 	Jan – Mar 2006 quarter	<ul style="list-style-type: none"> A report has been drafted and will be provided to Council in the next quarter 	N/A
<ul style="list-style-type: none"> DPS2 Amendment in process 	Apr – June 2006 quarter		
STRATEGIC ASSET PLAN			N/A
<ul style="list-style-type: none"> Strategic Asset Manager appointed following organisational structure review. 	Oct – Dec 2005 quarter	<ul style="list-style-type: none"> This will be done following finalisation of the Organisational Restructure 	N/A
<ul style="list-style-type: none"> Expression of Interest and closed Tender process for a consultant completed 	Jan – Mar 2006 quarter	<ul style="list-style-type: none"> No progress has occurred. A Strategic Asset Manager will be appointed to oversee development of the Strategy. 	N/A

KEY FOCUS AREA 3 – CITY DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP HAS WELL-MAINTAINED ASSETS AND BUILT ENVIRONMENT

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS	ADDITIONAL COMMENTS
<ul style="list-style-type: none"> Development of the Strategic Asset Management Plan commenced 	Apr – June 2006 quarter		
IMPLEMENT 5 – YEAR CAPITAL WORKS PROGRAM 2005/06 <ul style="list-style-type: none"> Works completed in accordance with the Capital Works Program 2005/06 	Ongoing	<p>In the July to September quarter:</p> <p>All projects milestones have been achieved and projects are on target to be completed in accordance with the 2005-2006 Capital Works Program.</p> <p>In the October to December quarter:</p> <p>All projects milestones have been achieved and projects are on target to be completed in accordance with the 2005-2006 Capital Works Program</p> <p>In the January to March quarter:</p> <ul style="list-style-type: none"> All projects milestones have been achieved and projects are on target to be completed in accordance with the 2005-2006 Capital Works Program Burn Beach Road works will be carried out later in 2006 due to coordination with Main Roads WA for the Freeway extension 	<p>N/A</p>

KEY FOCUS AREA 3 – CITY DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP HAS WELL-MAINTAINED ASSETS AND BUILT ENVIRONMENT

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS	ADDITIONAL COMMENTS
IMPLEMENT ANNUAL MAINTENANCE BUDGET <ul style="list-style-type: none"> Works associated with seasonal maintenance of Parks & Buildings undertaken 	Ongoing	In the July to September quarter: <ul style="list-style-type: none"> Normal maintenance programs have been implemented to ensure all the City's built assets are maintained. In the October to December quarter: <ul style="list-style-type: none"> Normal maintenance programs have been implemented. The turf recovery growth from winter sports has been affected due to unseasonal cool weather during December. 	N/A
		In the January to March quarter: <ul style="list-style-type: none"> Works associated with the maintenance program have been completed 	
	July – Sept 2005 quarter	<ul style="list-style-type: none"> All projects including the Road Resurfacing Program and Playground Replacement Program outstanding from 2004/05 have been completed. 	N/A
<ul style="list-style-type: none"> Capital works carried over from 2004/05 completed Annual minor building maintenance programs undertaken 2005/06 Capital works program commenced in accordance with schedule Ensure all firebreaks are installed Inspections on all natural areas for hazard reduction requirements carried out 	Oct – Dec 2005 quarter	<ul style="list-style-type: none"> All minor building works are on schedule Encapsulation of the Pre Schools has been completed. All Capital works are on schedule with the exception to the <i>Pavement Resurfacing Program</i>, which has been delayed due to inclement weather conditions. All firebreaks have been installed prior to commencement of the fire season (1 November 2005) 	N/A

KEY FOCUS AREA 3 – CITY DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP HAS WELL-MAINTAINED ASSETS AND BUILT ENVIRONMENT

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS	ADDITIONAL COMMENTS
<ul style="list-style-type: none"> Maintenance of foreshore facilities undertaken Monitoring of Foreshore Dual Use Path and sand dunes to restrict public access undertaken Beach cleaning program undertaken 	Jan – Mar 2006 quarter	<ul style="list-style-type: none"> Maintenance has been undertaken in accordance with the plan Initial monitoring report has been received Restricted program operating due to extent of sand drift occurring as a result of southerly winds 	N/A
<ul style="list-style-type: none"> Weed control programs for natural areas and reserves implemented. All tree pruning programs prior to winter months completed Drainage sump pumping stations serviced Inspections and cleaning of drainage gullies undertaken 	Apr – June 2006 quarter		

KEY FOCUS AREA 3 – CITY DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP IS RECOGNISED AS A GREAT PLACE TO VISIT

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS	ADDITIONAL COMMENTS
TOURISM DEVELOPMENT PLAN – IMPLEMENTATION <ul style="list-style-type: none"> Officer appointed and Implementation plan developed Marketing and promotional activities commenced 	Oct – Dec 2005 quarter	<ul style="list-style-type: none"> Approval to advertise the position for the Tourism Officer has been completed. The position was advertised in December 2005. It is likely that the appointment will occur by February 2006. The Implementation Plan will be developed after the Tourism Officer has been appointed 	<i>A Business Development Coordinator was appointed in March 2006. The Implementation of the Tourism Plan will commence in the next quarter</i>
<ul style="list-style-type: none"> Implementation Plan endorsed Public participation “Positioning statement” project undertaken All other key actions arising from Implementation Plan prioritised and commissioned 	Jan – Mar 2006 quarter	The program for implementation of the Tourism Plan has been delayed due to time take for appointment of the Tourism Officer.	N/A
<ul style="list-style-type: none"> Progress against Tourism Development Plan reported 	Apr – June 2006 quarter		

KEY FOCUS AREA 3 – CITY DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP RECOGNISES THE CHANGING DEMOGRAPHIC NEEDS OF THE COMMUNITY

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS	ADDITIONAL COMMENTS
PARKING STRATEGY <ul style="list-style-type: none">Review of Parking Strategy	Oct – Dec 2005 quarter	<ul style="list-style-type: none">A Project Officer has been appointedProject milestones are being set.	N/A
<ul style="list-style-type: none">Preparation and development of Parking Implementation Plan	Apr – June 2006 quarter		

KEY FOCUS AREA 3 – CITY DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP HAS AN EFFECTIVE INTEGRATED TRANSPORT SYSTEM

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS	ADDITIONAL COMMENTS
JOONDALUP CAT BUS <ul style="list-style-type: none"> Contractual Agreement between the City of Joondalup, Transperth and ECU finalised Installation of traffic lights completed 	Oct – Dec 2005 quarter	<ul style="list-style-type: none"> The contract has been finalised. Traffic lights have been installed. The CAT bus service will become operational on 9 January 2006 	N/A
<ul style="list-style-type: none"> Shuttle bus service commenced 	Jan – Mar 2006 quarter	<ul style="list-style-type: none"> The CAT Bus service has been operating since January 2006 A meeting will be held with the City's partners (ECU and Transperth) in the next quarter to review the operation of the service 	N/A

KEY FOCUS AREA 3 – CITY DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP IS RECOGNISED FOR INVESTMENT AND BUSINESS DEVELOPMENT OPPORTUNITIES

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS	ADDITIONAL COMMENTS
SUPPORT FOR SMALL BUSINESS – CBD ENHANCEMENT PROJECT <ul style="list-style-type: none"> Home Based Business (HBB) Program delivered Final Research (Health & Wellbeing) undertaken by ECU presented to the City 	July – Sept 2005 quarter	<ul style="list-style-type: none"> 15 participants took part in the HBB workshops. The workshops were conducted by business facilitators and were held fortnightly over a two-month period. The Health and Wellbeing report has been received and is being evaluated by staff 	N/A
<ul style="list-style-type: none"> First installment of annual funding provided to the Business Enterprise Centre HBB Program evaluated ECU Research report reviewed and report accepted 	Oct – Dec 2005 quarter	<ul style="list-style-type: none"> The funding has been provided to the BEC. The HBB Program has been secured from Edith Cowan University and is being evaluated The ECU Health and Wellbeing Research report was finalised, reviewed and presented to the CEO. A taskforce has been formed to review and develop recommendations that will form the basis for establishing the City's Strategic approach to health and wellbeing. 	N/A
<ul style="list-style-type: none"> Draft HBB evaluation report finalised Health & Wellbeing report endorsed by Council 	Jan – Mar 2006 quarter	<ul style="list-style-type: none"> The taskforce has reviewed the draft Health & Wellbeing report which is being considered by the CEO 	N/A

KEY FOCUS AREA 3 – CITY DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP IS RECOGNISED FOR INVESTMENT AND BUSINESS DEVELOPMENT OPPORTUNITIES

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS	ADDITIONAL COMMENTS
<ul style="list-style-type: none"> Final installment of annual funding provided to the Business Enterprise Centre Final report on HBB presented to Council 	Apr – June 2006 quarter		
<p>ECONOMIC DEVELOPMENT STRATEGY</p> <ul style="list-style-type: none"> Economic Profile and Fact Sheets providing a current assessment of the Joondalup economy completed 	July – Sept 2005 quarter	The Economic Profile was produced and distributed to key stakeholders including the Joondalup Business Association and members of the Joondalup Learning Precinct.	N/A
<ul style="list-style-type: none"> Project Plan for the strategy finalised and endorsed 	Oct – Dec 2005 quarter	The Project Plan has been delayed pending the appointment of a Business Development Coordinator. The position was advertised in December and will likely commence in February 2006.	<i>A Business Development Coordinator has been appointed. Work on the Strategy development will commence in the next quarter</i>
<ul style="list-style-type: none"> Public Participation process completed 	Jan – Mar 2006 quarter	No progress has been made. Refer additional comment above	N/A
<ul style="list-style-type: none"> Draft Economic Development Strategy developed Draft Economic Development Strategy endorsed by Council to go out for public comment. 	Apr – June 2006 quarter		

KEY FOCUS AREA 4 – ORGANISATIONAL DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP IS A SUSTAINABLE AND ACCOUNTABLE BUSINESS

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS	ADDITIONAL COMMENTS
IMPLEMENT INTEGRATED PLANNING FRAMEWORK <ul style="list-style-type: none"> Annual Report on KPIs for Strategic Plan 2004/05 accepted by Council Annual Plan Progress Report for March – June 2004/05 accepted by Council 2005/06 Business Plans finalised Annual Plan 2005/06 developed 	July – Sept 2005 quarter	<ul style="list-style-type: none"> The Annual Report on Strategic Plan KPIs and the final Annual Plan Progress Report for 2004/05 were accepted by Council on 30 August 2005 All Business Plans for 2005/06 were finalised following the adoption of the Annual Budget in August 2005 The Annual Plan 2005/06 has been developed. 	N/A
	Oct – Dec 2005 quarter	Council accepted the Annual Plan Progress report for the July to September 2005 quarter in November 2005.	N/A
	Jan – Mar 2006 quarter	Council accepted the Annual Plan Progress report for October to December 2005 quarter in February 2006.	N/A
	Apr – June 2006 quarter		

KEY FOCUS AREA 4 – ORGANISATIONAL DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP IS A SUSTAINABLE AND ACCOUNTABLE BUSINESS

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS	ADDITIONAL COMMENTS
DEVELOPMENT OF 20 - YEAR STRATEGIC PLAN <ul style="list-style-type: none"> Project Planning process for 20 Year Strategic Plan developed and endorsed Public Participation process developed Community and stakeholder surveys & workshops held Analysis of community input completed Community Vision identified Council Vision identified Strategic Plan themes identified 	July – Sept 2005 quarter	The project planning process has been completed	N/A
	Oct – Dec 2005 quarter	The Strategic Plan public participation process has been rescheduled to occur in March – April 2006.	N/A
	Jan – Mar 2006 quarter	No progress has occurred. Refer comment above	
	Apr – June 2006 quarter		
STRATEGIC FINANCIAL PLAN <ul style="list-style-type: none"> The Draft Strategic Financial Plan completed Community Consultation Consideration for Budget 2006/07 	Oct – Dec 2005 quarter	<ul style="list-style-type: none"> A 20 year Financial Model has been developed. Abridged business cases for major projects have been prepared. Output of the financial model will be reported to Council early in the January to March quarter 	N/A
	Jan – Mar 2006 quarter	The 20-Year model will be provided to Council in the next quarter	N/A
	Apr – June 2006 quarter		

KEY FOCUS AREA 4 – ORGANISATIONAL DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP IS A SUSTAINABLE AND ACCOUNTABLE BUSINESS

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS	ADDITIONAL COMMENTS
RISK MANAGEMENT STRATEGY <ul style="list-style-type: none"> Risk Coordinator appointed 	Oct – Dec 2005 quarter	This will be done following finalisation of the Organisational Restructure	N/A
<ul style="list-style-type: none"> Draft Strategy proposal presented 	Apr – June 2006 quarter		
BUSINESS CONTINUITY PLAN <ul style="list-style-type: none"> Template for Business Continuity Plan secured from Municipal Insurance Brokers Services 	July – Sept 2005 quarter	The template for a Business Continuity Plan has been procured	
<ul style="list-style-type: none"> Risk Coordinator appointed 	Oct – Dec 2005 quarter	This will be done following finalisation of the Organisational Restructure	N/A
<ul style="list-style-type: none"> Draft Strategy proposal presented 	Apr – June 2006 quarter		

KEY FOCUS AREA 4 – ORGANISATIONAL DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP PROVIDES QUALITY VALUE-ADDING SERVICES

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS	ADDITIONAL COMMENTS
HUMAN RESOURCES & PAYROLL SYSTEM <ul style="list-style-type: none"> Call for Expression (EOI) process completed Tender developed Tenders evaluated and contract with the successful tenderer finalised Implementation Phase One of new HR System implemented 	July – Sept 2005 quarter	<ul style="list-style-type: none"> The EOI has been prepared, issued and evaluated. A shortlist of vendors for the restricted “Request For Tender” process has been prepared. 	N/A
	Oct – Dec 2005 quarter	<ul style="list-style-type: none"> The four short-listed vendors were asked to respond to a Request for Tender. The responses have been evaluated and a Letter of Engagement sent to the successful vendor. 	N/A
	Jan – Mar 2006 quarter	<ul style="list-style-type: none"> Contract with Aurion Corporation Pty Ltd has been finalized. Hardware to support the system has been procured and commissioned Aurion HR software has been installed Implementation team has commenced work on the detailed analysis and design activities First pay run with the new system is scheduled for 4 July 2006 	
	Apr – June 2006 quarter		
DOCUMENT MANAGEMENT SYSTEM <ul style="list-style-type: none"> Draft business case prepared and presented to the Executive Project Scope Development 	Jan – Mar 2006 quarter	<ul style="list-style-type: none"> Project Management Plan prepared and presentations from a number of potential software suppliers has occurred. A discussion paper on the scope and benefits of a contemporary document management system has also been prepared. A presentation and discussion on scope and benefits is scheduled for 6 April 2006 for direction from the CEO A business case will be developed next quarter. 	N/A

KEY FOCUS AREA 4 – ORGANISATIONAL DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP PROVIDES QUALITY VALUE-ADDING SERVICES

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS	ADDITIONAL COMMENTS
<ul style="list-style-type: none"> RMS Replacement Project – Phase 1. 	Apr – June 2006 quarter		
IT INCIDENT PLANNING <ul style="list-style-type: none"> Initial planning and risk identification completed. 	Oct – Dec 2005 quarter	<ul style="list-style-type: none"> Risk Identification workshops have been held. General sources of IT risk have been identified Initial risk identification and prioritisation process has been completed. 	N/A
<ul style="list-style-type: none"> Risk analysis phase complete 	Jan – Mar 2006 quarter	<ul style="list-style-type: none"> The risk analysis phase will be completed in the next quarter 	
<ul style="list-style-type: none"> Response strategies defined 	Apr – June 2006 quarter		

KEY FOCUS AREA 4 – ORGANISATIONAL DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP IS AN INTERACTIVE COMMUNITY

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS	ADDITIONAL COMMENTS
PUBLIC PARTICIPATION STRATEGY <ul style="list-style-type: none"> In house training program developed Research program to support implementation of the Public Participation Strategy commenced Public Participation projects for 2005/06 identified, scheduled and approved 	July – Sept 2005 quarter	<ul style="list-style-type: none"> A training program has been developed for staff to develop an understanding of the content and application of the Public Participation policy and associated Strategy The Research program has commenced with the distribution of over 5,000 surveys to randomly selected members of the community. A number of projects for future Public Participation exercises have been identified 	N/A
	Oct – Dec 2005 quarter	<ul style="list-style-type: none"> The training program was delivered to key staff in December 2005. The accredited training program has been delayed in order to take advantage of a program being developed by the Citizens and Civic Unit of Premier and Cabinet. It was determined that it was more efficient to access this program, which is due to commence in the first half of 2006. The Research Program was completed in December and is under review by the CEO. The Yellagonga Regional Environment Centre public participation process, scheduled for the quarter, was completed successfully. 	N/A

KEY FOCUS AREA 4 – ORGANISATIONAL DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP IS AN INTERACTIVE COMMUNITY

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS	ADDITIONAL COMMENTS
PUBLIC PARTICIPATION STRATEGY (Cont) <ul style="list-style-type: none"> Community education program on public participation developed and approved Timetable for accredited training developed Research report findings incorporated into Public participation strategy and toolkit All public participation projects scheduled for quarter are delivered 	Jan – Mar 2006 quarter	<ul style="list-style-type: none"> A Community Education Program has been drafted and will be provided to Council in the next quarter. The training has been sourced and scheduled into the city's corporate training program. A report on the research program will be provided to Council in April There were no major public participation projects scheduled during this quarter. 	N/A
<ul style="list-style-type: none"> Community education program delivered Public Participation Strategy reviewed and reported to Council All public participation projects scheduled for quarter are delivered 	Apr – June 2006 quarter		

KEY FOCUS AREA 4 – ORGANISATIONAL DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP IS RECOGNISED AS A UNIQUE CITY

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS	ADDITIONAL COMMENTS
STRATEGIC MARKETING PLAN <ul style="list-style-type: none"> Spring edition of CouncilNews printed and distributed to the Community Quarterly editions of City Chat and Leisure Guide printed and distributed 	July – Sept 2005 quarter	<ul style="list-style-type: none"> The Spring edition of CouncilNews was published and distributed to the Community on 1 September 2005 The new look City Chat went to all staff via email 28 August 2005 The Autumn/Winter 2005 Leisure Guide was completed and distributed at all Leisure Centres. 	N/A
<ul style="list-style-type: none"> Summer edition of CouncilNews printed and distributed to the Community Quarterly editions of City Chat and Leisure Guide printed and distributed Various options available to the City for production of Council and Community Information Publication researched Annual report for 2004/05 completed Annual General Meeting of Electors held Market Research consultant (for Communications Survey) appointed 	Oct – Dec 2005 quarter	<ul style="list-style-type: none"> The Summer edition of CouncilNews was published and distributed to the Community on 1 December 2005 City Chat went to all staff via email 15 December 2005. The Spring/Summer Leisure Guide has been held back in order for it to go out under the new sub-brand and prior to the launch of the new pool facilities at Craigie Leisure Centre. (Jan 2006) Annual Report for 2004/05 and full financials were completed and made available on the website. The Annual General Meeting of Electors was held on 28 November 2005. The consultant will be appointed in the next quarter. 	N/A

KEY FOCUS AREA 4 – ORGANISATIONAL DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP IS RECOGNISED AS A UNIQUE CITY

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS	ADDITIONAL COMMENTS
STRATEGIC MARKETING PLAN (cont) <ul style="list-style-type: none"> Autumn edition of CouncilNews printed and distributed to the Community Quarterly editions of City Chat and Leisure Guide printed and distributed Council & Community Information Publication published and distributed Community survey undertaken and evaluated Communication Plan developed 	Jan – Mar 2006 quarter	<ul style="list-style-type: none"> Autumn edition of CouncilNews was published and distributed on 1 March 2006. City Chat will go to all staff via email on 7 April 2006. Communication survey will be arranged for the next quarter. Communication Plan will be developed in the April – June 2006 quarter 	
<ul style="list-style-type: none"> Winter edition of CouncilNews printed and distributed to the Community Quarterly editions of CityChat and Leisure Guide printed and distributed. 	Apr – June 2006 quarter		

KEY FOCUS AREA 4 – ORGANISATIONAL DEVELOPMENT

OUTCOME – THE CITY OF JOONDALUP IS RECOGNISED AS AN EMPLOYER OF CHOICE

PROJECT MILESTONES FOR 2005/06	TARGET	COMMENTS	ADDITIONAL COMMENTS
EMPLOYER OF CHOICE <ul style="list-style-type: none"> Review of current Corporate Training Plan undertaken 	July – Sept 2005 quarter	<ul style="list-style-type: none"> A review of the Corporate Training Program has been completed. A revised process has been developed to ensure that training is linked to employees' development plans. 	N/A
<ul style="list-style-type: none"> Consultant brief for Workforce Plan developed Consultant appointed Draft Corporate Training Plan developed 	Oct – Dec 2005 quarter	The Workforce Plan will be undertaken following finalisation of the Organisational Restructure	N/A
<ul style="list-style-type: none"> Consultation with staff completed Corporate Training Plan endorsed by Executive Corporate Training Plan implemented 	Jan – Mar 2006 quarter	<ul style="list-style-type: none"> The Organisational Restructure has not been finalised. Draft learning and development framework has been discussed at the Executive level. No developments have occurred on the workforce plan. 	
<ul style="list-style-type: none"> Draft Workforce Plan finalised 	Apr – June 2006 quarter		

APRIL 2006

PLEASE CONTACT THE STRATEGIC & SUSTAINABLE DEVELOPMENT UNIT ON 49400 4564 FOR FURTHER INFORMATION