

# DRAFT AGENDA

## Briefing Session City of Joondalup

**A BRIEFING SESSION**  
WILL BE HELD IN CONFERENCE ROOM 1, JOONDALUP CIVIC CENTRE,  
BOAS AVENUE, JOONDALUP

MEETING DATE



to be held on  
**TUESDAY, 1 AUGUST 2006**

PUBLIC QUESTION TIME



### Public Question Time

Members of the public are requested to lodge questions in writing by close of business on Monday, 31 July 2006. Answers to those questions received within that timeframe will, where practicable, be provided in hard copy form at the Briefing Session.



**GARRY HUNT**  
Chief Executive Officer  
28 July 2006



City of  
Joondalup

[www.joondalup.wa.gov.au](http://www.joondalup.wa.gov.au)

## **PROTOCOLS FOR BRIEFING SESSIONS**

The following protocols for the conduct of Briefing Sessions were adopted at the Council meeting held on 9 August 2005.

### **INTRODUCTION**

The modern role of the Elected Council is to set policy and strategy, and provide goals and targets for the local government (City of Joondalup). The employees, through the Chief Executive Officer, have the task of implementing the decisions of the Elected Council.

A well-structured decision-making process that has established protocols will provide the elected body with the opportunity to:

- have input into the future strategic direction set by the Council;
- seek points of clarification;
- ask questions;
- be given adequate time to research issues;
- be given maximum time to debate matters before the Council;

and ensure that the elected body is fully informed to make the best possible decision for all the residents of the City of Joondalup.

### **PURPOSE OF BRIEFING SESSIONS**

Briefing Sessions will involve Elected Members, staff, and external advisors (where appropriate) and will be open to the public.

Briefing Sessions will provide the opportunity for Elected Members to be equally informed and seek additional information on matters prior to the presentation of such matters to the next ordinary meeting of Council for formal consideration and decision.

### **Protocols for Briefing Sessions**

The following protocols will apply to Briefing Sessions that are conducted by the City of Joondalup.

- 1 Briefing Sessions will be open to the public except for matters that relate to a confidential nature. The guide in determining those matters of a confidential nature shall be in accordance with the Local Government Act 1995.
- 2 Dates and times for Briefing Sessions will be set well in advance where practicable, and appropriate notice given to the public.
- 3 The Chief Executive Officer will ensure timely written notice and an agenda for each Briefing Session will be provided to all Elected Members, Members of the public and external advisors (where appropriate).

- 4 The Mayor is to be the Presiding Member at Briefing Sessions. If the Mayor is unable or unwilling to assume the role of Presiding Member, then the Deputy Mayor may preside at the Briefing Session. If the Deputy Mayor is unable or unwilling, those Elected Members present may select one from amongst themselves to preside at the Briefing Session.
- 5 The Presiding Member at the commencement of each Briefing Session shall:
  - (a) Advise Elected Members that there will be no debate on any matters raised during the Sessions;
  - (b) Ensure that the relevant employee, through liaising with the Chief Executive Officer, provides a detailed presentation on matters listed on the agenda for the Session;
  - (c) Encourage all Elected Members present to participate in the sharing and gathering of information;
  - (d) Ensure that all Elected Members have a fair and equal opportunity to participate in the Session; and
  - (e) Ensure the time available for the Session is liberal enough to allow for all matters of relevance to be identified;
- 6 Elected Members, employees and relevant consultants shall disclose their interests on any matter listed for the Briefing Sessions. When disclosing an interest the following should be considered:
  - (a) Interests are to be disclosed in accordance with the provisions of the Local Government Act 1995 and the City's Code of Conduct;
  - (b) Persons disclosing a financial interest will not participate in that part of the Session relating to the matter to which their interest applies and shall depart the room;
  - (c) An exception shall be applied to the disclosing of interests by consultants where the consultant will be providing information only, and will be able to remain in the Session;
  - (d) As matters raised at a Briefing Session are not completely predictable, there is some flexibility in the disclosures of interests. A person may disclose an interest at such time as an issue is raised that is not specifically listed on the agenda for the Session.
- 7 Elected Members have the opportunity to request matters to be included on the agenda for consideration at a future Briefing Session by:
  - (a) A request to the Chief Executive Officer; or
  - (b) A request made during the Briefing Session.
- 8 A record shall be kept of all Briefing Sessions. As no decisions are made at a Briefing Session, the record need only be a general record of the items covered but shall record any disclosure of interests as declared by individuals. A copy of the record is to be forwarded to all elected members.

- 9 Members of the public may make a deputation to a Briefing Session by making a written request to the Mayor by 4pm on the working day immediately prior to the scheduled Briefing Session. Deputations must relate to matters listed on the agenda of the Briefing Session.
- 10 Other requirements for deputations are to be in accordance with the Standing Orders Local Law where it refers to the management of deputations.

## **PUBLIC QUESTION TIME**

The following protocols for the conduct of Public Question Time were adopted at the Council meeting held on 11 October 2005

Members of the public are invited to ask questions, either verbally or in writing, at Briefing Sessions.

The Council encourages members of the public, where possible, to submit their questions at the earliest opportunity.

Public question time will be limited to the legislative minimum of fifteen (15) minutes and may be extended in intervals of up to ten (10) minutes by resolution of the Council, but the total time allocated for public questions to be asked and responses to be given is not to exceed thirty five (35) minutes in total.

## **PROCEDURE FOR PUBLIC QUESTION TIME**

Members of the public are invited to ask questions, either verbally or in writing, at Briefing Sessions. Questions asked at a Briefing Session must relate to a matter contained on the draft agenda.

- 1 A register will be provided for those persons wanting to ask questions to enter their name. Persons will be requested to come forward in the order in which they are registered, and to give their name and address.
- 2 Each member of the public wanting to ask questions will be encouraged to provide a written form of their question(s) to the Chief Executive Officer (CEO) or designated City employee.
- 3 Public question time will be limited to two (2) minutes per member of the public, with a limit of two (2) questions per member of the public.
- 4 Statements are not to precede the asking of a question during public question time. Statements should be made during public statement time.
- 5 Members of the public are encouraged to keep their questions brief to enable everyone who desires to ask a question to have the opportunity to do so.

- 6 Where the number of required questions exceeds the number able to be asked, the member of the public may submit the unasked questions to the Council, where they would be 'taken on notice' and a written response provided.
- 7 Public question time is declared closed following the expiration of the allocated time period, or earlier than such time where there are no further questions.
- 8 To enable prompt and detailed responses to questions, members of the public are encouraged to lodge questions in writing to the CEO by close of business on the working day immediately prior to the scheduled Briefing Session.  
  
Responses to those questions received within the above timeframe will, where practicable, be provided in hard copy at the meeting.
- 9 The Mayor or presiding member shall decide to:
  - Accept or reject the question and his/her decision is final;
  - Nominate a member of the Council and/or City employee to respond to the question;
  - Due to the complexity of the question, require that it be taken on notice with a written response provided as soon as possible, and included in the agenda of the next briefing session.
- 10 Questions are to be directed to the presiding member and should be asked politely in good faith and are not to be framed in such a way as to reflect adversely or be defamatory on a particular Elected Member or City employee.
- 11 Where a response has been provided to a question asked by a member of the public, and where that response, in the opinion of the presiding person, adequately deals with the question, there is no obligation to further justify the response.
- 12 Where an elected member is of the opinion that a member of the public is:
  - asking a question at a Briefing session, that is not relevant to a matter listed on the draft agenda, or;
  - making a statement during public question time;they may bring it to the attention of the meeting.
- 13 Questions and any response will be summarised and included in the notes of the Briefing Session.
- 14 It is not intended that question time should be used as a means to obtain information that would not be made available if it was sought from the City's records under Section 5.94 of the Local Government Act 1995 or the Freedom of Information (FOI) Act 1992. Where the response to a question(s) would require a substantial commitment of the City's resources, the Chief Executive Officer (CEO) will determine that it is an unreasonable impost upon the City and refuse to provide it. The CEO will advise the member of the public that the information may be sought in accordance with the FOI Act 1992.

## **PUBLIC STATEMENT TIME**

The following protocols for the conduct of Public Statement Time were adopted at the Council meeting held on 11 October 2005

Members of the public are invited to make statements, either verbally or in writing, at Briefing Sessions of the City.

Public statement time will be limited to a maximum of fifteen (15) minutes. Individual statements are not to exceed two (2) minutes per member of the public.

### **PROCEDURE FOR PUBLIC STATEMENT TIME**

Members of the public are invited to make statements, either verbally or in writing, at Briefing Sessions. Statements made at a Briefing Session must relate to a matter contained on the draft agenda.

- 1 A register will be provided for those persons wanting to make a statement to enter their name. Persons will be requested to come forward in the order in which they are registered, and to give their name and address.
- 2 Public statement time will be limited to two (2) minutes per member of the public.
- 3 Members of the public are encouraged to keep their statements brief to enable everyone who desires to make a statement to have the opportunity to do so.
- 4 Public statement time is declared closed following the expiration of the allocated time period, or earlier than such time where there are no further statements.
- 5 Statements are to be directed to the Presiding Member and are to be made politely in good faith and are not to be framed in such a way as to reflect adversely or be defamatory on a particular Elected Member or City employee.
- 6 Where an elected member is of the opinion that a member of the public is making a statement at a Briefing session, that is not relevant to a matter listed on the draft agenda, they may bring it to the attention of the meeting.
- 7 Statements will be summarised and included in the notes of the Briefing Session.
- 8 It is not intended that public statement time should be used as a means to obtain information that would not be made available if it was sought from the City's records under Section 5.94 of the Local Government Act 1995 or the Freedom of Information (FOI) Act 1992. The CEO will advise the member of the public that the information may be sought in accordance with the FOI Act 1992.

## **DISCLAIMER**

Responses to questions not put in writing are provided in good faith and as such, should not be relied upon as being either complete or comprehensive.

## **DEPUTATION SESSIONS**

Council will conduct an informal session on the same day as the Briefing Session in Conference Room 1, Joondalup Civic Centre, Boas Avenue, Joondalup, commencing at 6.30 pm where members of the public may present deputations by appointment only. (Please note that deputation requests are to be received by no later than 4.00 pm on the Monday prior to a Briefing Session.)

A time period of fifteen (15) minutes is set-aside for each deputation, with five (5) minutes for Elected members' questions. Deputation sessions are open to the public.

\* *Any queries on the agenda, please contact Council Support Services on 9400 4369*

## CITY OF JOONDALUP – BRIEFING SESSION

to be held in Conference Room 1, Joondalup Civic Centre, Boas Avenue, Joondalup on **TUESDAY, 1 AUGUST 2006** commencing at **6.30 pm**

### ORDER OF BUSINESS

- 1 OPEN AND WELCOME**
- 2 DEPUTATIONS**
- 3 PUBLIC QUESTION TIME**

The following question was submitted verbally at the Briefing Session held on 11 July 2006.

**Mr M Caiacob, Mullaloo:**

*Re: Item 15 – Statement of Planning Policy 3.1 – Residential Design Codes*

*Phase One of the review process involved six stakeholder workshops held in the Perth metropolitan region and key regional areas during April and May 2004. The stakeholder organisations involved in the workshops were the same as those involved in the R-Codes development industry workshop held on 14 March 2003. A number of critical issues were discussed at these workshops?*

**Q1**    *Who were these stakeholders?*

**A1**    The stakeholders involved in the review of the R-Codes were:

- Department for Planning and Infrastructure
- Housing Industry Association
- Royal Australian Institute of Architects
- Planning Institute of Australia
- Local Government Planners' Association
- Australian Association of Planning Consultants
- Western Australian Local Government Association
- Urban Development Institute of Australia
- Australian Institute of Building Surveyors
- Institute of Surveyors



## **4 PUBLIC STATEMENT TIME**

**The following statement was submitted verbally at the Briefing Session held on 11 July 2006.**

Mr M Caiacob, Mullaloo:

Re: Item 15 – Statement of Planning Policy 3.1 – Residential Design Codes

Mr Caiacob spoke in relation to the R-Codes and wished to highlight to elected members that amenity protection is required to be considered when assessing this agenda item.

## **5 APOLOGIES AND LEAVE OF ABSENCE**

## **6 DECLARATIONS OF FINANCIAL INTEREST/INTEREST THAT MAY AFFECT IMPARTIALITY**

### **Disclosure of Financial Interests**

A declaration under this section requires that the nature of the interest must be disclosed. Consequently a member who has made a declaration must not preside, participate in, or be present during any discussion or decision-making procedure relating to the matter the subject of the declaration. An employee is required to disclose their financial interest and if required to do so by the Council must disclose the extent of the interest. Employees are required to disclose their financial interests where they are required to present verbal or written reports to the Council. Employees are able to continue to provide advice to the Council in the decision making process if they have disclosed their interest.

### **Disclosure of interest affecting impartiality**

Elected members and staff are required under the Code of Conduct, in addition to declaring any financial interest, to declare any interest that may affect their impartiality in considering a matter. This declaration does not restrict any right to participate in or be present during the decision-making process. The Elected member/employee is also encouraged to disclose the nature of the interest.

## 7 REPORTS

ITEM NO	TITLE	WARD	PAGE NO
ITEM 1	ANNUAL PLAN 2005/06 QUARTERLY PROGRESS REPORT APRIL TO JUNE 2006 – [20560]	All	1
ITEM 2	CITIES FOR CLIMATE PROTECTION PROGRAM - MILESTONE 5 AWARD – [59091]	All	5
ITEM 3	JOONDALUP JINAN SISTER CITIES RELATIONSHIP PLAN AND WOODVALE SENIOR HIGH SCHOOL SISTER SCHOOL RELATIONSHIP – [52469]	All	11
ITEM 4	LIST OF PAYMENTS MADE DURING THE MONTH OF JUNE 2006 – [09882]	All	21
ITEM 5	MINUTES OF STRATEGIC FINANCIAL MANAGEMENT COMMITTEE MEETING HELD ON 4 JULY 2006 – [51567]	All	23
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ITEM 7	PROPOSED ROAD CLOSURE FOR EXCESS ROAD RESERVE: OCEAN REEF ROAD AND MITCHELL FREEWAY, BELDON – [42015] [00374]	Central	33
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ITEM 10	MINUTES OF SENIORS INTERESTS ADVISORY COMMITTEE HELD ON WEDNESDAY 7 JUNE 2006 – [55511]	All	47

## 8 REPORT OF THE CHIEF EXECUTIVE OFFICER

## 9 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

## 10 BUSINESS OUTSTANDING FROM PREVIOUS MEETINGS

## 11 REPORTS/PRESENTATIONS REQUESTED BY ELECTED MEMBERS

### LATE ITEMS / ADDITIONAL INFORMATION

In the event that further documentation becomes available prior to this Briefing Session, the following hyperlink will become active:

[Additional Information 01082006.pdf](#)

## **ITEM 1                    ANNUAL PLAN 2005/06 QUARTERLY PROGRESS REPORT APRIL TO JUNE 2006 – [20560]**

**WARD:**                    All

**RESPONSIBLE DIRECTOR:**            Mr Ian Cowie  
Governance and Strategy

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### **PURPOSE**

To provide Council with the Quarterly Progress Report against the 2005/06 Annual Plan for the period 1 April 2006 to 30 June 2006.

### **EXECUTIVE SUMMARY**

At the meeting of 14 December 2004, Council endorsed the new *Corporate Reporting Framework* and also the recommendation that quarterly progress reports against the Annual Plan be provided to Council and the community (*Item CJ307-12/04 refers*). Accordingly, regular progress reports have been provided to Council.

The Quarterly Progress Report – April to June 2006 is shown as Attachment 1 to this report. This is the final progress report for the 2005/06 Annual Plan.

The highlights of the quarter include:

- 2,160 people participated in Lifelong Learning Programs offered through Library Programs, and upgrades to the interior of the Libraries at Whitfords and Woodvale were completed resulting in improved accessibility to the Libraries collection;
- The City's achievement of Milestone 5 of the Cities for Climate Protection Program;
- Significant progress with the City's Waste Management Strategy, including progress with the upgrade of the Materials Recycling Facility, and collaboration with Mindarie Regional Council on the development of a community education program;
- The refurbishment of the Craigie Leisure Centre was completed and the facility is now open to the public;
- Consultants have been appointed to progress the Ocean Reef Marina Redevelopment Project, and the City's Capital Works Program was completed in accordance with milestones;
- Development of a Strategic Financial Plan 2006/07 – 2009/10 including 20-year financial projections.

*It is recommended that the Council ACCEPTS the Quarterly Progress Report against the Annual Plan 2005/06 for the period 1 April 2006 to 30 June 2006 shown as Attachment 1 to this Report.*

## BACKGROUND

On 14 December 2004, following a review of the City's Corporate Planning and Reporting System, Council endorsed the recommendations contained with the report *CJ307 – 12/04* proposing a new Corporate Reporting Framework. The new framework included:

- The development of an Annual Plan, which would document the organisation's annual priorities for the achievement of the Strategic Plan;
- Quarterly progress reports against the milestones in the Annual Plan.

Accordingly, regular progress reports against the Annual Plan have been provided to Council. (*Items CJ029 – 03/05, CJ085 – 03/05, CJ171 – 08/05, CJ252 – 11/05, CJ001 – 02/06 and CJ063 – 04/06 refer*).

## DETAILS

### Issues and options considered:

The Annual Plan 2005/06 highlights the annual priorities for the organisation to achieve the Strategic Plan 2003 – 2008 and is structured around the four key focus areas of:

- Community Wellbeing;
- Caring for the Environment;
- City Development; and
- Organisational Development.

The Annual Plan 2005/06 contains a brief description of the key projects and services to be delivered in the 2005/06 financial year, and also includes pre-determined quarterly milestones.

Progress reports are provided to Council at the end of each quarter and contain:

- Updates against key projects;
- Progress against milestones due to be completed in each quarter; and
- Revised milestones for the next quarter where a target has not been achieved.

The *Quarterly Progress Report – April to June 2006* is shown as Attachment 1 to this Report.

### Link to Strategic Plan:

Key Focus Area 4 – Organisational Development

Outcome

The City of Joondalup is a sustainable and accountable business

Objective 4.1

To manage the business in a responsible and accountable manner

Strategy 4.1.2

Develop a corporate reporting framework based on sustainable indicators.

**Legislation – Statutory Provisions:**

The Local Government Act 1995 promotes planning and regular reporting in a variety of places.

**Risk Management considerations:**

The Quarterly Progress Reports are a mechanism for measuring and analysing current performance, and for predicting and managing any risks associated with future service delivery.

**Financial/Budget Implications:**

Not applicable

**Policy implications:**

Policy 8.6 – Communication

Policy Objective        To achieve quality and consistent communications with all the City's stakeholders.

**Regional Significance:**

Not applicable.

**Sustainability implications:**

The Annual Plan 2005/06 aligns with the strategic directions established by Council and outlined in the Strategic Plan 2003 – 2008. Council's vision is to be: *A sustainable City and community that are recognised as innovative, unique and diverse*. Reports against the Annual Plan provide regular assessments against the progress of the City's key projects, programs and services and therefore the City's achievement of the Strategic Plan.

**Consultation:**

Not applicable.

**COMMENT**

The April – June Progress Report is for the period 1 April 2006 to 30 June 2006.

The highlights for this quarter, as detailed within Attachment 1 to this Report, include:

- Achievement of Milestone 5 of the Cities for Climate Protection Program. The award was presented to the City at an ICLEI – A/NZ Recognition Event on May 22, 2006;
- Significant progress with the City's Waste Management Strategy, including progress with the upgrade of the Materials Recycling Facility and collaboration with Mindarie Regional Council on the development of a community education program;
- Development of a Strategic Financial Plan 2006/07 – 2009/10 including 20-year financial projections.

As this is the final quarterly progress report against the 2005/06 Annual Plan an *End of Year Final Status Summary Report*, detailing progress against all projects during the year is shown as Attachment 2.

## **ATTACHMENTS**

Attachment 1            Annual Plan Progress Report – April to June 2006 Quarter  
Attachment 2            End of Year Final Status Summary Report

## **VOTING REQUIREMENTS**

Simple Majority

## **RECOMMENDATION**

**That Council ACCEPTS the Quarterly Progress Report against the Annual Plan 2005/06 for the period 1 April 2006 to 30 June 2006 shown as Attachment 1 to this Report.**

*Appendix 1 refers*

*To access this attachment on electronic document, click here: [Attach1brf010806.pdf](#)*

## **ITEM 2                    CITIES FOR CLIMATE PROTECTION PROGRAM - MILESTONE 5 AWARD – [59091]**

<b>WARD:</b>	All
<b>RESPONSIBLE DIRECTOR:</b>	Mr Ian Cowie Director Governance & Strategy

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### **PURPOSE**

To notify Council of the City of Joondalup's Milestone 5 award achievement in the Cities for Climate Protection (CCP) Program and to seek acceptance from Council of the Milestone 5 report in order to complete the process of becoming a Milestone 5 awarded Council.

### **EXECUTIVE SUMMARY**

The City of Joondalup has been participating in the CCP program for over six years and has completed the Milestone 5 stage of the CCP program. The CCP program is administered by the International Council for Local Environmental Initiatives – Local Governments for Sustainability (ICLEI) in collaboration with the Australian Greenhouse Office (AGO).

The City of Joondalup Milestone 5 Report 2006 has provided the City with the opportunity to present its resource efficiency achievements while reviewing and assessing its progress in greenhouse gas emission reduction. The City managed to achieve a reduction in greenhouse gas emissions despite population and infrastructure growth.

In April 2006, ICLEI validated the milestone 5 report and advised that the City has met the prescribed standards for achieving milestone 5. In order to finalise the whole process the Council is required to accept its Milestone 5 report, once officially validated and awarded by ICLEI.

Furthermore by accepting the Milestone 5 Report, the Council is required to approve its participation into the next stage of CCP program, which is the "CCP Plus" program. This program will require the City's CCP Local Greenhouse Action Plan to be reviewed in order to meet our overall reduction target of 20% by 2010. Completion of the City's Milestone 5 report indicates a commitment to proceed with the CCP program's next stage - CCP Plus.

*This report recommends that Council:*

- 1        ACCEPTS the City of Joondalup CCP Milestone 5 Report forming Attachment 1 to this Report;*
- 2        ENDORSES the City's participation in the Cities for Climate Protection Plus program.*

### **BACKGROUND**

The City of Joondalup formally joined the CCP program on 30 October 1999. The program is designed to assist local governments and their communities reduce their greenhouse gas emissions via monitoring and assessing environmentally sustainable initiatives.

The CCP program framework consists of a milestone process for participating councils to achieve. The City has completed the following five milestones.

### Milestone 1

Collation of an inventory of greenhouse gas emissions resulting from council (corporate) and community activities for the baseline year 2000 (corporate) and 1996 (community) and forecast year 2010. Corporate emissions for 2000 were 22,791 CO<sub>2</sub>e tonnes and the forecast year was projected as 23,529 CO<sub>2</sub>e tonnes. *Milestone 1 was achieved in October 2000.*

### Milestone 2

Establishment of CO<sub>2</sub>e emission reduction goals for corporate and community greenhouse gas emissions by 20% from 1996 levels by 2010, with a stretch target of 35%. *Milestone 2 was achieved following community consultation and council endorsement in 2002.*

### Milestone 3

Preparation and endorsement of a local greenhouse action plan. The City developed a local action plan titled “The City of Joondalup Greenhouse Action Plan”. The Greenhouse Action Plan identifies prioritised corporate and community sector actions to reduce greenhouse gas emissions. *Milestone 3 was achieved in December 2003 and awarded in August 2004.*

### Milestone 4

Implementation of the City of Joondalup Greenhouse Action Plan. Actions implemented to reach the Milestone 4 reduction target included a major lighting retrofit and energy audit implementation of measures. The target reduction set for milestone 4 was 5% and the City achieved an 8% reduction. *Milestone 4 was achieved in April 2005.*

### Milestone 5

Requirements fulfilled included the completion of a corporate and community re-inventory entered into the ICLEI CCP database, review of the City of Joondalup Greenhouse Action Plan, quantification of greenhouse gas abatement measures and preparation of a Milestone 5 report (including comparisons between re-inventory and baseline years and identification of qualitative measures / future abatement actions). *Milestone 5 was awarded 22 May 2006 by ICLEI and is now requiring that Council accept the report in order to finalise the process.*

### CCP Plus

Following the Milestone 5 stage is CCP Plus in the CCP program. CCP Plus involves three key areas: Organisational Review, Planning and Review, and Advancing Action Projects. Participating councils generally proceed with CCP Plus. The City’s Milestone 5 report indicates a commitment to proceed with the CCP Plus in order to meet the City’s overall reduction target of 20% or stretch target 35% by 2010.

## **DETAILS**

### **Issues and options considered:**

The CCP program is a high profile international program, which has 80% of councils participating nationally (82% in WA) and 600 councils worldwide. *The ICLEI Bigger and Better in 2005* report is shown attached to provide further information about the CCP program and an indication of local government participation at state and national levels.

The City through its Greenhouse Action plan has reduced greenhouse emissions by 8% and this was validated through the milestone 5 processes. In order to finalise the process for



milestone 5 the Council must accept its Milestone 5 report, once validated and awarded by ICLEI.

ICLEI completed the validation processes in April 2006 and officially awarded Milestone 5 to the City in May 2006 at its annual recognition event.

The Council by accepting its Milestone 5 Report is required to endorse its further participation in the CCP program by entering into CCP Plus. CCP Plus requires the City to review its Greenhouse Action Plan and to aim to reduce greenhouse emissions by the targets agreed at Milestone 2. For the City of Joondalup this means that the City has committed to a reduction target of 20 % by 2010 or a stretch target of 35% by 2010.

Given the new initiatives coming online as outlined in the report, for example the switch to landfill gas recovery, geothermal heating of Craigie Pool and the implementation of the Travel smart program, the City is in a strong position to achieve its base target and, possibly, its stretch target.

#### **Link to Strategic Plan:**

The CCP program has provided the City with a structured approach to implement the *Key Focus Area 2: Caring for the Environment* objectives of the City of Joondalup Strategic Plan 2003 – 2008:

2.1: *“To plan and manage our natural resources to ensure environmental sustainability”*

2.2: *“To manage waste effectively and efficiently in alignment with environmentally sustainable principles”.*

#### **Legislation – Statutory Provisions:**

The City meets key relevant requirements of the *Local Government Act 1995 (WA)* by participating in the CCP program. These include:

Part 1 – Introductory matters

Section 1.3 (2):

- (a) “greater accountability of local governments to their communities;
- (b) “more efficient and effective local government”;

Section 1.3 (3):

“using its best endeavours to meet the needs of current and future generations through an integration of environmental protection, social advancement and economic prosperity”.

#### **Risk Management considerations:**

The key risk associated with continuation of the CCP program relates to the organisation’s ability to effectively provide resources for program implementation.

As the vast majority of Australian councils are participating in the CCP program, if the City chose to discontinue with the program it:

- will be left behind with the risk of being identified as a council not taking adequate steps to reduce greenhouse gas emissions;

- will lose opportunities to receive grants associated with the program e.g. Australian Greenhouse Office, Sustainable Energy Development Office;
- will not have a structure with ongoing professional support and tools from ICLEI to guide it with planning, assessing and reviewing resource efficiency /greenhouse gas reduction measures;
- will be at risk of not adequately assessing its achievements in resource efficiency;
- may miss out on energy cost savings through lack of guidance and initiatives undertaken.

### **Financial/Budget Implications:**

Costs associated with the CCP program:

- Temporary staff for Milestone 5 (received \$4000 AGO grant);
- Costs of implementing initiatives eg. \$15,000 for EcoBusiness project free energy assessments (NB: Initiatives could be a cost to the City with or without the CCP program).

Financial opportunities associated with the CCP program:

- Grant opportunities;
- Financial savings through resource efficiency and account saving advice from ICLEI.

<b>Account No:</b>	2110 – F497
<b>Budget Item:</b>	Cities for Climate Protection
<b>Budget Amount:</b>	\$15,000 (2006/07 – 2010/11)
<b>YTD Amount:</b>	NIL
<b>Actual Cost:</b>	\$15,000 (2006/07 – 2010/11)

### **Policy implications:**

Undertaking community and corporate resource efficiency initiatives using the CCP framework enables the City to meet Policy 5.4 – Sustainability objective and strategies.

The City of Joondalup Policy 5.4 proposes that the City “ will use its best endeavours to meet the needs of current and future generations through an integration of environmental protection, social advancement and economic prosperity”. To achieve this objective the City proposes to:

- Act to raise awareness and understanding of the community and other stakeholders by engaging in effective public participation processes and supporting community involvement in sustainable activities;
- Show leadership and community influence by demonstrating commitment and the benefits of improved sustainable practices.

**Regional Significance:**

Participation in the CCP program has a positive regional impact with the City identifiable by community members, other government sectors and businesses as a council making a commitment to sustainable initiatives.

As neighbouring councils including the Cities of Wanneroo and Stirling are participating in the CCP program, collaborative efforts may be undertaken (eg. with specific initiatives or project planning) between the City and other councils in the greater region.

**Sustainability implications:**

Participation in the CCP program promotes the City's Strategic Plan 2003 –2008 Key Focus Area 2: *Caring for the Environment - "The City of Joondalup is recognised as a leader in environmental sustainability, and continues to promote and enjoy a lifestyle which engenders social and economic sustainability"*.

Through the CCP program the City has met and will continue to meet this sustainability focus in the following ways:

- Environmentally:
  - Reductions in greenhouse gas emissions/waste output and water consumption;
  - Encouraging greater levels of resource efficiency; and
  - Investigating and encouraging the use of alternative fuel sources.
- Socially:
  - Providing environmental education in response to community demand/ interest eg. Great Gardens workshops, free energy audits and resource efficiency planning;
  - Encouraging behavioural change towards greater environmental concern;
  - Providing leadership of sustainable behaviour;
  - Enhancing public health via educating the community in reducing pollution.
- Economically:
  - Promoting economic growth by educating the community in cost reduction practices;
  - Increasing business development opportunities and additional investment eg. environmentally sustainable technologies.

**Consultation:**

The CCP program contains a community component of resource efficiency initiatives that may require community consultation.

**COMMENT**

Milestone 5 marks the completion of an important monitoring and reviewing stage of the CCP program. The CCP program provides guidance for the City to continue implementing resource efficiency initiatives and assessing the City's greenhouse gas emission reduction success.

It is to the City's advantage to continue with the CCP program as it assists the City to meet its Strategic Plan objectives, legislation and policy, and continues better practice as a local government, amongst the majority of other councils nationwide committing to the program.

## **ATTACHMENTS**

Attachment 1	Milestone 5 Report
Attachment 2	ICLEI / AGO <i>Bigger and Better in 2005: Cities for Climate Protection Australia Reporting 2005</i>

## **VOTING REQUIREMENTS**

Simple Majority

## **RECOMMENDATION**

### **That Council:**

- 1 ACCEPTS the City of Joondalup CCP Milestone 5 Report forming Attachment 1 to this Report;**
- 2 ENDORSES the City's participation in the Cities for Climate Protection Plus program.**

*Appendix 2 refers*

*To access this attachment on electronic document, click here: [Attach2brf010806.pdf](#)*

### **ITEM 3 JOONDALUP JINAN SISTER CITIES RELATIONSHIP PLAN AND WOODVALE SENIOR HIGH SCHOOL SISTER SCHOOL RELATIONSHIP – [52469]**

**WARD:** All

**RESPONSIBLE DIRECTOR:** Mr Ian Cowie  
Governance and Strategy

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#### **PURPOSE**

For Council to endorse the draft Joondalup-Jinan Relationship Plan and to support the Woodvale Senior High School's request to join the Joondalup - Jinan Stakeholders Group.

#### **EXECUTIVE SUMMARY**

Friendly relations between the City of Joondalup and the City of Jinan in eastern China have been developing since 2000. The Cities of Joondalup and Jinan signed official protocols in 2004 formalising their relationship as sister cities. A number of official delegations have been made between the two cities to date and this report outlines work that has been completed to develop a long-term plan for the relationship.

Since January 2006, the sister city relationship has expanded to include our secondary school sector. The Woodvale Senior High School have developed a relationship with Jinan Number 9 Middle School and formed a delegation in July 2006 to travel to Jinan to sign an official sister school protocol and to attend the inaugural International Children's festival. Following the signing of the protocol forming the sister school agreement, the Principal of the Woodvale Senior High School, Mr Paul Leech, formally approached the City of Joondalup seeking support for the school to become a member of the Joondalup-Jinan Stakeholders Group.

This report recommends that Council adopts the final Joondalup–Jinan Relationship Plan 2006-2016 and supports the Woodvale Senior High School's request to become a member of the Joondalup - Jinan Stakeholders Group.

#### **BACKGROUND**

Friendly relations between the City of Joondalup and the City of Jinan in Eastern China have been developing since 2000. A Memorandum of Friendly Talks was signed between the two Cities in 2002 and, in late 2003, the City received an invitation to lead a delegation to Jinan in September 2004, where a Protocol of Friendly Relations to establish a formal Sister City Relationship was signed.

In August 2004 the City extended an invitation to official representatives from the City of Jinan to form a delegation to visit Joondalup in November 2004. The delegation lead by Mr Duan Yihe, Director of the Standing Committee of Jinan's People Congress from Jinan, was received by the City of Joondalup from November 19 – 22, 2004. During this visit the two Cities signed an official protocol agreement formalising the Sister City relations between the two Cities.

In March 2005 the City of Joondalup received advice from the Jinan Foreign Affairs Office that The Mayor of Jinan City, Mr Bao Zhiqiang was proposing to make a visit to Joondalup in August 2005. Further to his visit, Mayor Bao extended an official invitation to the City of

Joondalup to travel to Jinan to attend the China Shandong (Jinan) Twin Cities Tourism Conference to be held from 21-23 October 2005.

Council, at its meeting on 12 April 2005, resolved to:

- 4 *Defer the decision to accept the invitation from Mayor Bao Zhiqiang of the Municipal People's Government of Jinan for the Chairman of Commissioners to lead a delegation to Jinan to attend the International Tourism Fair from 21-23 October 2005, until the draft relationship plan is presented to Council in May 2005;*

It should be noted that Council at its meeting on 9 August 2005, (CJ157-08/05 refers) received the draft Joondalup–Jinan Relationship Plan and resolved to:

- 1 *Endorse the draft Plan shown as Attachment A to be disbursed to all interested parties for a comment period no longer than 30 days;*
- 2 *Present the draft plan to Mayor Bao and his delegation from Jinan in August 2005 seeking support for the draft plan;*
- 3 *Request a further report on the draft plan be presented to Council for final endorsement following the receipt of comments from interested parties and the Jinan delegation.*

In August 2005 Mayor Bao of Jinan City arrived in Joondalup and brought a high level delegation, which included:

- Mr Hu Zhanping, Secretary-General, Jinan Municipal Government
- Mr Fu Zhenkuan, Deputy President China Council for the Promotion of International Trade - Jinan Branch
- Mr Sun Xiaogang, Director, Jinan Hi-Tech Zone
- Mr Li Zhongxue, Director, Jinan Foreign Affairs Office
- Mr Meng Xianghuan, Director, Jinan Foreign Trade and Economic Cooperation Bureau
- Mr Lin Shuhong, Deputy Director, General Office Jinan Municipal Government
- Ms Liu Yanqiu, Division Chief, Jinan Foreign Affairs Office

The delegation spent a total of two days in Joondalup undertaking a number of key activities to further the understanding between the two Cities and to raise awareness within the community of the Sister City Relationship.

During his visit Mayor Bao extended another formal invitation to the Council to lead a delegation to Jinan in October 2005. Council received a report on this matter (CJ187 – 09/05 refers) and resolved to:

- 1 *NOTE that the Joondalup-Jinan Relationship Plan is currently being advertised inviting public comment and closes 30 September 2005;*
- 2 *REQUEST the Chief Executive Officer when preparing the report evaluating the public comments received as part of the consultation period on the Joondalup-Jinan Relationship Plan to ensure that it encompasses five (5) and ten (10) year strategic horizon action plans;*
- 3 *DEVELOP, in conjunction with the City of Joondalup stakeholders, a clear-shared vision for the future of the Joondalup-Jinan sister city relationship over the next 10 and 20 years;*

- 4 *ADVISE Mayor Bao of the City of Jinan that due to critical scheduled government activities in Perth and Joondalup at the time of the Twin City Tourism Conference, it will be impossible for the City of Joondalup to send a delegate to the conference;*
- 5 *ADVISE Mayor Bao that the Joint Commissioners will recommend that the incoming Council sends an official delegation to the City of Jinan as early as is feasible 2006 in order to further grow and strengthen the sister city relationship with the City of Jinan;*
- 6 *ADVISE all Joondalup stakeholder group members of these decisions of Council at the earliest opportunity so that development of the shared vision can be progressed.*

Following the end of the public comment period for the Draft Relationship Plan, Council received a report (CJ 224-11/05 refers) recommending that the Plan be adopted. Council resolved to:

- 1 *DEFER the adoption of the Joondalup-Jinan Relationship Plan, until after completion of the workshop referred to in 2 and 3 below;*
- 2 *REFER the plan to a workshop comprising the Joondalup Stakeholder Group and members of the last delegation to Jinan, not being members of the Stakeholder Group;*
- 3 *That the workshop is to consider the long term strategic implications (over the next 20 years) of the plan, and to identify meaningful and appropriate long term strategic key performance indicators and appropriate measures to be included with the plan.*

Full details of the history of the relationship with Jinan can be found in the following reports, previously submitted to Council:

- CJ007 - 02/04 – Invitation to further formalise friendly relations with Jinan in Shandong Province, China
- CJ155 - 07/04 – Delegation to formalise friendly relations with Jinan in Shandong Province, China
- CJ250 - 11/04 – Overview of the official visit to Jinan (Shandong Province), China by the Joondalup delegation – September 2004
- CJ306 - 12/04 – Overview of the Official Visit from Jinan Delegation (Shandong Province), China to Joondalup – November 2004
- CJ066 - 04/05 – Notification of visits between Joondalup and Jinan sister cities during 2005
- CJ157 - 08/05 – Draft Jinan – Joondalup-Jinan Relationship Plan
- CJ187 - 09/05 – Overview of the Official visit from Jinan Delegation (Shandong Province), China to Joondalup – August 2005 and to provide further notification of an invitation to visit Jinan in October 2005
- CJ224 - 11/05 – Joondalup-Jinan Relationship Plan

## **DETAILS**

### **Issues and options considered:**

#### **Joondalup-Jinan Relationship Plan**

- 1 The Plan will require ongoing monitoring and resources will need to be allocated to ensure the plan is implemented.

- 2 The Plan will need to be reviewed annually to determine progress and will need a major review after 5 years.
- 3 The Plan may require that further consultation be undertaken in the future, requiring the allocation of more time and resources.

The City developed the Joondalup–Jinan Relationship Plan through a consultative process that called upon Joondalup – Jinan stakeholders to provide their specialist input. A survey was circulated in early 2005 and all of the responses were analysed in order to develop relevant themes that may apply to the plan. The Plan was drafted in June 2005 and submitted to Council for approval to go out for community consultation. The draft plan was advertised in late August 2005 for 30 days and submissions closed on 31<sup>st</sup> September 2005.

During the visit in August 2005 from Mayor Bao and his delegation, the draft Plan was discussed at the industry meetings. The City explained to the stakeholders and delegates from Jinan that the draft Plan would provide a blueprint for the Cities to guide their proposed activities over the next five years. The draft Plan was also described as providing assistance to the City of Joondalup in supplying information to its community about the ongoing relationship and to create measures for showing how the relationship would benefit both Cities.

The City sought agreement from the Jinan delegates to review the draft Plan to ensure that it is feasible and is able to progress. The Jinan Delegates expressed satisfaction with the draft Plan indicating that it was a good Plan for achieving what needs to be done in the long term. They further advised that they would provide formal comment on the Plan in the near future. The City received a letter from Mayor Bao in September 2005 stating “ I look forward to a long term relationship with substantial cooperation between the two Cities and will do our best to contribute to the Joondalup- Jinan Relationship Plan.”

Stakeholder comments have been received from Edith Cowan University and West Coast TAFE and these comments are shown in Attachment B to this report.

The City has reviewed the comments and recommended changes to the draft Plan are shown at Attachment C.

### **Woodvale Senior High School**

In January 2006, the City received an official invitation from the Jinan Foreign Affairs Office to form a delegation of young children to attend the International Children’s Festival. The Festival was scheduled to be held in July 2006. Following extensive engagement with local high schools, Woodvale Senior High School gave a strong commitment that they would take up the offer. The School developed a campaign to attract students from year 10 which resulted in twelve students being selected to attend the festival.

The Students and parents formed a fundraising group that raised significant funds in order to subsidise the total cost of the trip. The City of Joondalup provided a sponsorship of \$2500 to the school, which was used for developing marketing and multi-media materials to take to Jinan for promoting the school and the City of Joondalup.

The Delegation left for Jinan on 5 July 2006 and was received as VIP guests by the City of Jinan. The Woodvale High School was the only representative from Australia and one of a number of visiting international countries that attended the event.



Other countries attending included:

- Vitebsk - Belarus
- Vantaa - Finland
- Augsburg - Germany
- Hong Kong Special Administration Region
- Hong Kong Yew Wah International Education School
- Hungary
- Calcutta - India
- East Java - Indonesia
- Wakayama - Japan
- Incheon – Korea
- Jinan Korean Children Delegation
- Nizhny Novgorod - Russia
- Ukraine Embassy
- Coventry – United Kingdom
- Sacramento – USA
- The overseas Chinese delegation

The festival consisted of an extensive program outlined as follows:

July 6	Visit to Jinan Number 9 Middle School	Sister School Protocol was signed by both schools to form a sister school relationship and a tour of the school was provided.
July 7	Opening Ceremony	Australia was honoured by presenting the opening speech on behalf of all international countries.
	Tour of exhibition stands and games	Jinan Exhibition Centre.
	Tour of Baimai Springs	A natural heritage park centred on lakes of fresh water springs
	Planting in the Friendship Forest	Each delegation from each County planted a tree to symbolise the importance of forests across the world
	Welcome banquet and international performances	The Woodvale School performed the song “ We are Australian” – 300 people attended the banquet and joined in the chorus.
July 8	Attended a performance of the Jinan Acrobatics Troupe of China	A world-class performance was presented to the visiting delegations. The Jinan Acrobats are globally recognised and have travelled the world performing across a total of 50 countries to date.
	Visit to Five Dragon pond	Participated in an ancient Chinese tea drinking ceremony held in an ancient pagoda that was built in the centre of the park’s natural springs.
	Visit to Baotu Spring	Viewed performances of the “Beijing Opera” performed by children from the Children’s Palace and a demonstration of Chinese martial arts performed by young children from Jinan.
	Attended an aero modelling show in Quancheng Square	Quancheng Square is the main centre square of Jinan City. Thousands of local people lined the street around the square to watch the model aeroplanes and to meet the international children.
	International performances	All of the international delegation, including Woodvale Senior High School, performed to dignitaries and children of Jinan City.

July 9	Visit to Jinan number 13 school	Tour of school and performances by the school.
	City Centre visit	The Woodvale delegation was taken on a tour of the central shopping precinct of Jinan – followed by a traditional Chinese meal in a local restaurant.
	Final Farewell Party	Held at the Jinan Theatre, the farewell party was televised on national Chinese television. The performances included an orchestra performance, opera singing, traditional Chinese instruments, acrobatics and martial arts. The finale allowed the stage to be filled by all the children from all the countries – over 1000 children in costume filled the stage.
	Water globe start up ceremony	The City of Jinan launched its water globe monument to celebrate the importance of water across the world. The water globe was commissioned by the Jinan government and is a replica of the world. Each nation that attended the Inaugural Children's Festival was required to bring 2 litres of water from their mother rivers and one student from each country was asked to pour their country's water in to the globe. Mayor Bao then switched on the globe.

The Woodvale High School have shown serious commitment to developing a relationship with Jinan and have expressed an interest in becoming a member of the Joondalup-Jinan stakeholder group.

The Woodvale Senior High School seeks to build a relationship with Jinan Number 9 Middle school that will not only build upon socio-cultural outcomes but will also encourage and facilitate the exchange of fee paying students from Jinan to the Woodvale school.

The draft Relationship Plan supports the promotion of educational exchange – *Attachment A - strategy 4.1.1 refers.*

The formation of the Sister School Relationship between Woodvale Senior High School and Jinan Number 9 Middle School will provide a strategic link for the Secondary School sector. The Woodvale Senior High School will host students from Jinan and students from Woodvale will continue to visit Jinan into the future. The Woodvale Senior High School will embed Chinese cultural studies into its year eight curriculum commencing 2007. It is desirable for the City of Joondalup to embrace and support the relationship that has been formed by the Woodvale Senior High School.

#### **Link to Strategic Plan:**

This item links to the City's Strategic Plan 2003-08 under Key Focus Area One - Community Well-being through the following outcome:

“The City of Joondalup is recognised globally as a community that value and facilitates Lifelong Learning”

- 1.1 To develop, provide and promote a diverse range of lifelong learning opportunities
  - 1.1.1 Continue the development of the City as a learning city – plan for student growth

- 1.1.2 Continue the development of learning precincts and relationships with local stakeholders and service providers

To meet cultural needs and values of community

Continue to enhance and create new cultural activities and events

*And under Key Focus Area Three – City Development*

“The City of Joondalup is recognised for investment and business opportunities.”

- 3.5 To provide and maintain sustainable economic development

- 3.5.1 Develop partnerships with stakeholders to foster business development opportunities

- 3.5.2 Assist the facilitation of local employment opportunities

#### **Legislation – Statutory Provisions:**

There are no legislative requirements that relate to this report.

#### **Risk Management considerations:**

##### Ethical Risk

The Plan must be considered as the foundation upon which the Sister City Relationship can be built. Ongoing community consultation will be a key success factor for ongoing planning in order to maintain integrity, accountability and ongoing support to the Sister City Relationship.

##### Project Risk

The Plan provides a discreet project for the City to undertake which will require ongoing and adequate project management skills and the allocation of resources. Project planning will need to identify all tasks, actions and associated costs.

##### Funding Risk

The cost of funding the Plan in its entirety has not yet been determined and this will need to be done in the implementation-planning phase. The implementation phase will need to identify specific projects and potential costs over the next 5 years and will require approval through the annual planning and budget approval process.

#### **Financial/Budget Implications:**

An amount of approximately \$15,000 has been allocated this year to accommodate the possibility of either an inbound or outbound delegation.

#### **Policy implications:**

The City does not have any policy to guide Sister City Relationships.

**Regional Significance:**

The potential for Sister City Relationships to influence regional economic development is quite significant. The potential for development with a country like China and its massive markets has real opportunities for the northwest metropolitan region. The City can facilitate interest and involvement in the Jinan marketplace through partnerships with local agencies such as the Business Enterprise Centre; the Joondalup, Wanneroo and Stirling Business Associations; and the City's Home Based business network.

The Joondalup-Jinan Relationship Plan does not specifically emphasise regional approaches but it does not preclude developmental activities of regional significance.

**Sustainability implications:**

The Sister City Relationship with Jinan, China has been constructed with the intent of achieving positive social, environmental, economic and relationship management outcomes.

The draft Relationship Plan is clearly built to reflect the constructs of sustainability; to date, social and economic outcomes have been achieved. The Relationship Plan, once endorsed, will further strengthen this relationship with respect to its sustainability and environmental outcomes.

**Consultation:**

A web page has been constructed on the City of Joondalup website under key projects, that contains up to date information on the progress of the relationship with online opportunities for the community to comment on or provide ideas for the City to consider.

The draft Joondalup-Jinan Relationship Plan was posted on the web page during the public comment until the end of September 2005. Further advertisements were placed in the community news and copies were made available through the City's libraries and customer service centre outlets.

In April 2006, a stakeholders meeting was held and further feedback on the Plan was requested from the stakeholders

**COMMENT**

To date the Joondalup-Jinan Sister City relationship has been highly successful with a number of key outcomes being achieved. These include:

- 1 The delivery of a 3-month police-training program with 20 officers from the Jinan Police Bureau being trained in Joondalup.
- 2 The development of a draft long-term Relationship Plan.
- 3 The delivery of a 6 month public servant training program for 18 senior officers from Jinan who were trained in Joondalup from January – July 2006.
- 4 A number of business initiatives have been instigated, including China-Link and Salon Culinaire.
- 5 A '2+2' agreement between ECU and Jinan University to provide degree courses to students who complete two years of training in Jinan then 2 years in Joondalup.
- 6 Hosting of 2 very successful civic delegations by the City of Joondalup and the provision of social opportunities for the community to participate in the Relationship.

- 7 A delegation of 12 children and 2 teachers from the Woodvale Senior High School who attended the International Children's Festival in July 2006.
- 8 West Coast TAFE has been progressing its relationship with Jinan Vocational College since the two institutions signed a Sister College Agreement during the October 2005 visit to Jinan. West Coast TAFE's Program Manager of the West Coast Academy of Hospitality and Tourism travelled to Jinan in March 2006 and spent two weeks working with academic staff at Jinan Vocational Institute mapping their programs to West Coast TAFE's hospitality operations and management programs. As a consequence of this agreement, a three-year program has been negotiated between the institutions whereby students from Jinan's hospitality and hotel management courses will come to Joondalup to complete a Certificate IV and Diploma in Hospitality Management. An Agreement on Co-operative Education has just been signed and the first students will be recruited in Jinan later this year.

A recent development that is currently at approval stages with the Commissioner of Police and Director General of Department of Education and Training is a proposal to establish an international training facility for security services. An area of land has been designated by the WA Police Academy and a Memorandum of Understanding between the two institutions is being considered that will enable the vesting of land from the WA Police Academy to West Coast TAFE. If the proposal is supported the construction program will involve a 25 million dollar facility being built that will result in Joondalup entering the international educational market place in relation to security services.

There can be no doubt that the results being achieved from the Joondalup – Jinan relationship are significant relative to the time the relationship has existed. The momentum and commitment that has been gathered by the stakeholders highlights their commitment and the City of Joondalup's commitment in developing a long-term plan which will provide continued leadership and continuity for the relationship to further grow and flourish.

The Joondalup-Jinan Relationship Plan will give greater impetus and direction to the City in establishing potential exchange programs and markets within the City of Joondalup and will clearly articulate an appropriate role for the City to fulfil. Once endorsed, the Plan will be operationalised and a number of long-term action plans will be developed to facilitate the direction of the Plan. At all times the Plan will seek to facilitate interest and commitment from the community, as was highlighted by the Woodvale Senior High School example. It proved how important and tangible the broadening of the Sister City Relationship could be for the socio-cultural development of a community.

## **ATTACHMENTS**

- |              |   |
|--------------|---|
| Attachment 1 | Draft Joondalup – Jinan Relationship Plan |
| Attachment 2 | Schedule of comments received             |

## **VOTING REQUIREMENTS**

Simple majority

## **RECOMMENDATION**

### **That Council:**

- 1 ENDORSES the Joondalup - Jinan Relationship Plan 2006-2016 shown as Attachment 1 to this Report;**
- 2 SUPPORTS the Woodvale Senior High School's request to become a member of the Jinan Stakeholders Group.**

*Appendix 3 refers*

*To access this attachment on electronic document, click here: [Attach3brf010806.pdf](#)*

## ITEM 4 LIST OF PAYMENTS MADE DURING THE MONTH OF JUNE 2006 – [09882]

**WARD:** All

**RESPONSIBLE DIRECTOR:** Mr Mike Tidy  
Corporate Services

### PURPOSE

To present to Council the list of accounts paid under the CEO's delegated authority during the month of June 2006 to note.

### EXECUTIVE SUMMARY

This report presents the list of payments made under delegated authority during the month of June 2006, totalling \$7,261,784.19.

*It is recommended that Council NOTES the CEO's list of accounts for June 2006 paid under delegated power in accordance with regulation 13 (1) of the Local Government (Financial Management) Regulations at Attachments A and B to this Report, totalling \$7,261,784.19*

### BACKGROUND

Council has delegated to the Chief Executive Officer the exercise of its power to make payments from the City's Municipal and Trust funds. In accordance with Regulation 13 of the Local Government (Financial Management) Regulations 1996 a list of accounts paid by the Chief Executive Officer is to be provided to Council, where such delegation is made.

### DETAILS

The table below summarises the payments drawn on the funds during the month of June 2006. A list detailing the payments made is appended as Attachment A. The vouchers for the month are appended at Attachment B.

FUNDS	DETAILS	AMOUNT
Municipal Account	<b>Cheques</b> 75631 - 76030 <b>EFT</b> 6585 - 6980 Net of cancelled payments <b>Vouchers</b> – 164A – 166A, 168A- 169A & 171A – 173A	\$5,338,583.77    \$1,932,200.42
Trust Account		Nil
		\$7,261,784.19

### Issues and Options Considered:

Not Applicable

### Link to Strategic Plan:

Strategy 4.1.1 – Ensure financial viability and alignment to plan.

**Legislation – Statutory Provisions:**

The Council has delegated to the CEO the exercise of its power to make payments from the Municipal and Trust Funds, therefore in accordance with Regulation 13(1) of the Local Government (Financial Management) Regulations 1996, a list of accounts paid by the CEO is prepared each month showing each account paid since the last list was prepared.

**Risk Management Considerations:**

In accordance with section 6.8 of the Local Government Act 1995, a local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure is authorised in advance by an absolute majority of Council.

**Financial/Budget Implications:**

All expenditure from the Municipal Fund was included in the 2005/06 Annual Budget as revised by Council at its meeting of 21 February 2006, or approved in advance by Council.

**Policy Implications:**

All expenditure included in the list of payments is drawn from the City's accounting records.

**Sustainability Implications:**

Expenditure has been incurred in accordance with budget parameters, which have been structured on financial viability and sustainability principles.

**Consultation:**

In accordance with Section 6.2 of the Local Government Act 1995, the annual budget was prepared having regard to the Strategic Financial Plan 2005/06-2008/09 which was advertised for a 30 day period with an invitation for submissions in relation to the plan.

**COMMENT**

All expenditure included in the list of payments is in accordance with the 2005/06 Annual Budget as revised by Council at its meeting of 21 February 2006, or has been authorised in advance by Council where applicable.

**ATTACHMENTS**

Attachment 1	CEO's Delegated Payment List for the month of June 2006
Attachment 2	Municipal Fund Vouchers for the month of June 2006

**VOTING REQUIREMENTS**

Simple majority.

**RECOMMENDATION**

**That Council NOTES the CEO's list of accounts for June 2006 paid under delegated power in accordance with regulation 13 (1) of the Local Government (Financial Management) Regulations 1996 forming Attachments 1 and 2 to this Report, totalling \$7,261,784.19.**

*Appendix 4 refers*

To access this attachment on electronic document, click here: [Attach4brf010806.pdf](#)



## **ITEM 5                    MINUTES            OF            STRATEGIC            FINANCIAL MANAGEMENT COMMITTEE MEETING HELD ON 4 JULY 2006 – [51567]**

**WARD:**                    All

**RESPONSIBLE**    Mr Mike Tidy  
**DIRECTOR:**            Corporate Services

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### **PURPOSE**

To submit the unconfirmed minutes of the Strategic Financial Management Committee to Council for information.

### **EXECUTIVE SUMMARY**

A meeting of the Strategic Financial Management Committee was held on 4 July 2006.

*It is recommended that Council*

- 1        *NOTES the unconfirmed Minutes of the Strategic Financial Management Committee meeting held on 4 July 2006, forming Attachment 1 to this Report;*
- 2        *REQUESTS a further report be submitted to the next meeting of the Strategic Financial Management Committee on:*
  - (a)      *options and potential role of the City in the development of the Joondalup Central Business District;*
  - (b)      *a framework and work plan for:*  
  
*Alternative Revenue Streams;*  
*Asset Management;*  
*Portfolio;*  
*Expenditure;*  
*Strategic Financial Management Plan (Plan for the Future).*

### **BACKGROUND**

At its meeting held on 2 November 2004 (Item CJ249-11/04 refers) Council established the Strategic Financial Management Committee (SFMC), with the following terms of reference:

- 1        Promote and advocate sound financial management within the City and provide advice to the Council on strategic financial management issues;
- 2        In particular advise Council on:
  - (a)      How funding can be achieved for any major capital works project before the Council makes a commitment to a project;
  - (b)      Levels of service delivery – determine:
    - (i)      which services to be provided;

- (ii) Standards of service. Such standard will be determined with reference to:
    - best industry practice standards where applicable;
    - internally agreed standards which will be determined with reference to local community expectations;
  - (c) Preparation of the Plan for the Future with high priority being given to ensure that the Plan is achievable in the long term;
  - (d) Alignment of the Plan for the Future to the Council's Strategic Plan;
  - (e) Consideration of public submissions to the Plan for the Future;
  - (f) Final acceptance of the Plan for the Future'
- 3 Policy development and review of policies with financial implications for the City.

## **DETAILS**

A meeting of the Strategic Financial Management Committee was held on 4 July 2006 to consider a programme for 2006/2007. The minutes of the meeting of 4 July 2006 form Attachment 1 to this Report.

### **Issues and options considered:**

As detailed in the minutes of the meeting held on 4 July 2006.

### **Link to Strategic Plan:**

Key Focus Area 4 - Organisational Development

- 4.1 To manage the business in a responsible and accountable manner;
- 4.1.1 Ensure financial viability and alignment to plan.

### **Legislation – Statutory Provisions:**

In accordance with Section 2.7 of the Local Government Act 1995, included in the role of the Council is the responsibility to oversee the allocation of the local government's finances and resources.

Section 5.8 of the Local Government Act 1995 provides for a local government to establish a committee to assist the Council.

### **Risk Management considerations:**

The main risk considerations related to the SFMC are of an economic nature and pertain principally to issues of sustainability.

### **Financial/Budget Implications:**

The terms of reference of the SFMC include promoting and advocating sound financial advice to the Council on strategic financial management issues.

**Policy implications:**

Not applicable.

**Sustainability Implications:**

The terms of reference of the SFMC are consistent with establishing a sustainable financial plan for the future by advising Council on funding for capital works projects, levels of service and preparation of the Strategic Financial Plan.

**Sustainability implications:**

Not applicable.

**Consultation:**

Not applicable.

**COMMENT**

The unconfirmed Minutes of the Strategic Financial Management Committee meeting held on 4 July 2006 are submitted to Council for information.

At the meeting held on 4 July 2006 the Committee moved the following motion:

*That it be recommended that Council requests a further report be submitted to the next meeting of the Strategic Financial Management Committee on:*

- 1 *options and potential role of the City in the development of the Joondalup Central Business District;*
- 2 *a framework and work plan for:*
  - *Alternative Revenue Streams;*
  - *Asset Management;*
  - *Portfolio;*
  - *Expenditure;*
  - *Strategic Financial Management Plan (Plan for the Future).*

**ATTACHMENTS**

Attachment 1 Minutes of the Strategic Financial Management Committee meeting held on 4 July 2006.

**VOTING REQUIREMENTS**

Simple majority.

## **RECOMMENDATION**

### **That Council:**

- 1 NOTES the unconfirmed Minutes of the Strategic Financial Management Committee meeting held on 4 July 2006, forming Attachment 1 to this Report;**
- 2 REQUESTS a further report be submitted to the next meeting of the Strategic Financial Management Committee on:**
  - (a) options and potential role of the City in the development of the Joondalup Central Business District;**
  - (b) a framework and work plan for:**
    - Alternative Revenue Streams;**
    - Asset Management;**
    - Portfolio;**
    - Expenditure;**
    - Strategic Financial Management Plan (Plan for the Future).**

*Appendix 5 refers*

*To access this attachment on electronic document, click here: [Attach5brf010806.pdf](#)*

## **ITEM 6 THE MINUTES OF 28 JUNE 2006 MEETING OF THE CONSERVATION ADVISORY COMMITTEE – [12168]**

**WARD:** All

**RESPONSIBLE DIRECTOR:** Mr David Djulbic  
Infrastructure Services

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### **PURPOSE**

To submit the unconfirmed minutes of the Conservation Advisory Committee Meetings held on 28 June 2006 for endorsement by Council.

### **EXECUTIVE SUMMARY**

The intention of this report is to inform Council of the proceedings of the Conservation Advisory Committee meetings held on 28 June 2006.

The Committee resolved the following recommendations:

- 1 That the Conservation Advisory Committee recommends that Mr John Chester become a CAC member.
- 2 That the Conservation Advisory Committee reluctantly accepts the resignation of Mr David Pike from the CAC.
- 3 That the Conservation Advisory Committee recommends that Mrs Wendy Herbert become a CAC member.
- 4 That the words “when requested” to be removed from the CAC Terms of Reference.
- 5 That the CAC convene the July 2006 meeting as normal then commences with bi-monthly schedule and that all future meetings would commence at 6.00pm.
- 6 That the word “monthly” is deleted from paragraph 4.3 Meetings within the Terms of Reference, which will enable the CAC to continue business.
- 7 That the CAC hold a (Strategic Planning) workshop towards the end of the current year, at a time that is convenient for members.
- 8 That the CAC defers item 3 (Western Australian Local Government Association Review of Current Public Open Space Policy and Practice and Draft Guideline for the Determination of Wetland Buffer Requirements) to enable the committee to gather more information.

*It is recommended that Council:*

- 1 *NOTES the unconfirmed Minutes of the Conservation Advisory Committee held on 28 June 2006 forming Attachment 1 to this Report;*
- 2 *ENDORSES the Conservation Advisory Committee's recommendation for Mr John Chester to become a member of the Conservation Advisory Committee;*
- 3 *NOTES the resignation of Mr David Pike from the Conservation Advisory Committee;*
- 4 *ENDORSES the Conservation Advisory Committee's recommendation for Mrs Wendy Herbert to become a member of the Conservation Advisory Committee;*
- 5 *ENDORSES the Conservation Advisory Committee's request for the words "when requested" to be removed from the Conservation Advisory Committee Terms of Reference;*
- 6 *ENDORSES the Conservation Advisory Committee request to convene the July 2006 CAC meeting as normal then commences with a bi-monthly schedule and that all future meetings will commence at 6.00pm.*
- 7 *ENDORSES the Conservation Advisory Committee request for the word "monthly" to be deleted from paragraph 4.3 Meetings, from the CAC Terms of Reference.*
- 8 *ENDORSES the Conservation Advisory Committee request to hold a Conservation Advisory Committee Strategic Planning Workshop towards the end of the current year.*
- 9 *ENDORSES the Conservation Advisory Committee request to defer item 3 on the Agenda to enable the committee to gather more information.*

## **BACKGROUND**

The Conservation Advisory Committee is a Council Committee that advises Council on issues relating to biodiversity and the management of natural areas within the City of Joondalup. The Conservation Advisory Committee meets on a monthly basis.

The Committee membership comprises of a representative from each of the City's Bushland Friends Groups and community members with specialist knowledge of biodiversity issues.

## **DETAILS**

At the 28 June 2008 the CAC welcomed six new committee members, including four elected representatives. Two guests at the meeting were nominated for committee membership. Cr S Magyar was elected Presiding Person.

The current CAC Terms of Reference were discussed in detail and the Committee resolved that future meetings should commence at 6pm instead of the current 5.30pm. It was also resolved that meetings should be held on a bi-monthly basis. The Committee requested that minor changes be made to the CAC Terms of Reference to reflect these proposed committee-sitting adjustments.

The Committee requested that Council endorse a request by the CAC to hold a workshop to discuss what priority actions should be considered for 2006/07. The Committee reflected on the past achievements of the CAC and considered it appropriate to review strategic directions.

Item three on the CAC Agenda, which consisted of two planning reports (Public Open Space and Wetland Buffers, and Western Australian Local Government Association Review of Current Public Open Space Policy and Practice) was deferred to allow Committee members to fully consider the issues in more detail.

The members requested that officers provide a report on the use of off-road vehicles in Craigie Open Space after a Committee member reported seeing motorbikes in the reserve on a number of occasions. A request was also made for a report detailing the impact irrigation sprinklers have on bushland that sits adjacent to reticulated turf areas.

**Issues and options considered:**

**Link to Strategic Plan:**

Key Focus Area

Caring for the environment.

Outcomes

The City is environmentally responsible in its activities.

Objectives

To plan and manage the City's natural resources to ensure environmental sustainability.

Strategies

- 2.1.1 Maintain and protect natural assets to retain biodiversity.
- 2.1.2 Further develop environmentally effective and energy-efficient programs.
- 2.1.3 Develop a coordinated environmental framework, including community education.

**Legislation – Statutory Provisions:**

The Local Government Act 1995 allows a council to establish committees to assist a council to exercise the powers and discharge duties that can be delegated to a committee.

**Risk Management considerations:**

Not Applicable

**Financial/Budget Implications:**

Not Applicable

**Policy implications:**

Not Applicable

**Regional Significance:**

Not Applicable

**Sustainability implications:**Environmental

Conservation Advisory Committee objective - “To make recommendations to Council for the Conservation of the City’s natural biodiversity”.

Social

To promote partnerships between Council and the Community to protect the City’s natural biodiversity as contained within its various natural areas (bushland, wetlands and the coastal environment).

**Consultation:**

The Conservation Advisory Committee provides a forum for community consultation and engagement on natural areas.

**COMMENT**

The following comments are provided in regard to the Conservation Advisory Committee’s recommendations:

- 1 *ENDORSES the Conservation Advisory Committee’s recommendation for Mr John Chester to become a member of the CAC.*

**Officer’s Comment:**

*The recommendation is supported.*

- 2 *NOTES the resignation of Mr David Pike from the CAC.*

**Officer’s Comment:**

*The recommendation is supported.*

- 3 *ENDORSES the Conservation Advisory Committee’s recommendation for Mrs Wendy Herbert to become a member of the CAC.*

**Officer’s Comment:**

*The recommendation is supported.*

- 4 *ENDORSES the Conservation Advisory Committee’s request for the words “when requested” to removed from the CAC Terms of Reference.*

**Officer’s Comment:**

*The recommendation is supported.*

- 5 *ENDORSES the CAC request to convene the July 2006 CAC meeting as normal then commences with a bi-monthly schedule and that all future meetings will commence at 6.00pm.*

**Officer’s Comment:**

*The recommendation is supported.*



- 6 *ENDORSES the CAC request for the word “monthly” to be deleted from paragraph 4.3 Meetings, from the CAC Terms of Reference.*

**Officer’s Comment:**

*The recommendation is supported.*

- 7 *ENDORSES the CAC request to hold a CAC strategic planning workshop towards the end of the current year.*

**Officer’s Comment:**

*The recommendation is supported.*

*The CAC Strategic Plan has been the blueprint for the activities of the CAC since 2004. Many of the goals and priority actions contained within the plan have either been accomplished or are nearing completion. It is considered appropriate that a review of the CAC Strategic plan be undertaken in the near future.*

- 8 *ENDORSES the CAC request to defer item 3 on the agenda to enable the committee to gather more information.*

**Officer’s Comment:**

*The recommendation is supported.*

**ATTACHMENTS**

- Attachment 1 Minutes of 28 June 2006 meeting of the Conservation Advisory Committee.

**VOTING REQUIREMENTS**

Simple Majority

**RECOMMENDATION**

**That Council:**

- 1 **NOTES the unconfirmed Minutes of the Conservation Advisory Committee held on 28 June 2006 forming Attachment 1 to this Report;**
- 2 **ENDORSES the Conservation Advisory Committee’s recommendation for Mr John Chester to become a member of the Conservation Advisory Committee;**
- 3 **NOTES the resignation of Mr David Pike from the Conservation Advisory Committee;**
- 4 **ENDORSES the Conservation Advisory Committee’s recommendation for Mrs Wendy Herbert to become a member of the Conservation Advisory Committee;**
- 5 **ENDORSES the Conservation Advisory Committee’s request for the words “when requested” to be removed from the Conservation Advisory Committee Terms of Reference;**

- 6 **ENDORSES** the Conservation Advisory Committee request to convene the July 2006 CAC meeting as normal then commences with a bi-monthly schedule and that all future meetings will commence at 6.00pm.
- 7 **ENDORSES** the Conservation Advisory Committee request for the word “monthly” to be deleted from paragraph 4.3 Meetings, from the CAC Terms of Reference.
- 8 **ENDORSES** the Conservation Advisory Committee request to hold a Conservation Advisory Committee Strategic Planning Workshop towards the end of the current year.
- 9 **ENDORSES** the Conservation Advisory Committee request to defer item 3 on the Agenda to enable the committee to gather more information.

*Appendix 6 refers*

*To access this attachment on electronic document, click here: [Attach6brf010806.pdf](#)*

## **ITEM 7                    PROPOSED ROAD CLOSURE FOR EXCESS ROAD RESERVE: OCEAN REEF ROAD AND MITCHELL FREEWAY, BELDON – [42015] [00374]**

**WARD:**                    Central

**RESPONSIBLE A/DIRECTOR:**                    Mr Chris Terelinck  
Planning and Community Development (Acting)

### **PURPOSE**

The purpose of this report is for Council to consider submissions received during the advertising period for the proposed road closure of surplus portion of Ocean Reef Road and Mitchell Freeway.

### **EXECUTIVE SUMMARY**

The Department for Planning & Infrastructure (DPI) proposes rationalising the road reserve and status of surrounding reserves/lots in proximity to the Ocean Reef Road frontage to the Beenyp Water Treatment Plant. At present, the surplus road reserve in this area extends up to 96m in depth into land that effectively forms part of the Water Corporation reserve. It is proposed to include the former road reserve and other land into the adjoining Reserve 28971 (the Beenyp Water Treatment Plant). The proposed closure will not change the existing road alignment nor will it change the existing access to the Waste Water Treatment Plant from Ocean Reef Road.

The Council's statutory involvement in this process is to advertise the proposed road closure and resolve whether to support its closure. The road reserve land is not owned or managed by Council and therefore the Council has no entitlement to the land.

On 14 March 2006, Council resolved to initiate the proposed road closure for the purposes of public advertising for a period of 35 days. During the advertising period, five neutral submissions were received from service authorities and one submission was received from the Jehovah's Witnesses Congregation (adjoining landowner).

It is recommended that Council advises the DPI that it supports the road closure and amalgamation of the road land and other reserves with the adjacent Water Corporation reserve subject to the existing services and access arrangements being adequately protected via easements or other satisfactory mechanisms.

### **BACKGROUND**

<b>Suburb/Location:</b>	Beldon
<b>Applicant:</b>	Department for Planning & Infrastructure
<b>Owner:</b>	Crown (State of Western Australia)
<b>Zoning:</b>	<b>DPS:</b> Residential
	<b>MRS:</b> Urban
<b>Structure Plan:</b>	Not Applicable

Attachment 1 shows the location of the subject land.

In October 2005, DPI wrote to the City advising that it is proposed to:

- (a) Close those portions of Ocean Reef Road as shown light blue and dark blue on the attached plan (Attachment 2) for inclusion into Reserve 28971 (Beenyup Water Treatment Plant), being the land shown pink on the plan;
- (b) Close the portion of the Mitchell Freeway reserve as shown orange on the attached plan (Attachment 2) for inclusion into Reserve 28971 (Beenyup Water Treatment Plant);
- (c) Transfer land coloured green on the attached plan being Lot 96 (currently owned by Main Roads) to the State of WA for inclusion into Reserve 28971 (Beenyup Water Treatment Plant);
- (d) Cancel Reserve 41897 (land for St Johns Ambulance) shown red on the attached plan and amalgamate this land into Reserve 28971 (Beenyup Water Treatment Plant).

At present, the surplus road reserve in this area extends up to 96m in depth. The closure of the subject portion of road reserve will result in the reserve of Ocean Reef Road being not less than 40m and will not affect the existing road alignment.

In regard to the above, Council, at its meeting of 13 March 2006 (Item CJ036 – 03/06 refers) resolved to initiate the permanent closure of the excess portion of the road reserve of Ocean Reef Road, Beldon and the adjacent section of the Mitchell Freeway reserve, as shown on Attachment 2 for the purposes of public advertising for a period of 35 days.

At its December 2005 meeting, Council determined that an area of 2.5 hectares within the Beenyup Water Treatment Plant reserve is the preferred site for the proposed Council works depot (resolution 1 of Item CJ295-12/05 refers). The preferred site is contained within the existing reserve for Beenyup Water Treatment Plant and the proposed road closures and other proposals outlined above would not affect the area proposed for the City of Joondalup works depot relocation.

The City has not initiated the proposed road closures, and will not be the determining authority for the proposal. The City is however required by the Land Administration Act to undertake the public consultation on this matter. The subject land is not owned or managed by the City, and therefore has no entitlement to or control over the land.

The property to the immediate west of the proposed road closure land, Lot 75 as shown on Attachment 2, contains the Jehovah's Witnesses church. The church has an existing access to Coyle Road. In March 2005, planning approval was granted for refurbishment of the existing church and creation of a new access connecting to the Water Corporation access road, located in the portion of Ocean Reef Road that is proposed to be closed. This additional access point to the Water Corporation service road has not been constructed to date.

## **DETAILS**

### **Options**

The subject portions of road reserves were identified as surplus to Main Roads WA (MRDWA) and DPI requirements. The Council has the option to:

- (a) resolve to support the road closures, or
- (b) resolve to not support the road closures.

The Council is also requested to comment on the proposed transfer of Lot 96 and cancellation of Reserve 41897 (originally set aside for an ambulance depot) for inclusion into Reserve 28971.

**Consultation:**

The proposal was advertised for public comment for 35 days by way of a sign on site, an advert in the Joondalup Times, information on the City's website and letters to local residents and service authorities. In response to the advertising of the proposed closure a total of six (6) submissions were received. Refer Attachment 4 for a summary of the submissions received.

Five of the submissions were from service authorities and one submission was received from the Jehovah's Witnesses (adjacent landowner). Water Corporation and Main Roads advise that they have no objection to the proposed road closures. Alinta, Western Power and Telstra advise that they have no objection subject to easements being put in place to protect their services located within the land subject of this request. As the land is to be incorporated into the Water Corporation reserve and as there are no plans to locate any buildings on the subject land, this requirement of these service authorities can be accommodated.

The Jehovah's Witnesses church site abuts the road reserve land. They have advised that they have no objection to the proposed closure subject to them having the option to be able to construct a vehicle access point to the water corporation service road (located in the land the subject of this road closure). In addition they request that visibility of their sign, which is located on the truncation to their property (north eastern corner of their property), is not reduced.

**Policy implications:**

Not Applicable

**Risk Management considerations:**

If the City did not support the proposed road closures, the land may remain as a road reserve. It is considered that if the land is included in the Beenyup Water Treatment Plant reserve, then it can be effectively managed by the Water Corporation. Overall, there are no identified risk management considerations.

**Legislation – Statutory Provisions:**

The road closure is required to be undertaken in accordance with Section 58 of the Land Administration Act (LAA). This section of the Act outlines that the proposed road closure must be advertised for 35 days with a notice to be placed in a newspaper. The advertising has been undertaken and now Council is to consider any submissions lodged, resolve whether to close the road, and forward the recommendation to the Minister for Planning & Infrastructure via DPI for a determination.

In regard to the inclusion of Lot 96 and Reserve 41897 into Reserve 28971, the Council is requested to provide comment to the DPI, however, there is no statutory process that the Council is required to conduct.

**Link to Strategic Plan:**

Objective 2.1

To plan and manage our natural resources to ensure environmental sustainability

### Strategies 2.1.1

Maintain and protect natural assets to retain biodiversity

### Objective 4.2

To provide quality services within the best use of resources

### Strategies 4.2.1

Provide efficient and effective service delivery

### **Financial/Budget Implications:**

There are no cost implications for Council in regard to this resolution.

### **Regional Significance:**

The subject land contains mature native vegetation that has been identified in Bush Forever. The adjoining Reserve 28971 is identified in Bush Forever as Site 303. By including the subject land into Reserve 28971, this will result in better protection mechanisms for this regionally significant vegetation. Attachment 3 (aerial photo) shows the extent of vegetation on the subject land.

### **Sustainability implications:**

The inclusion of this land into the adjoining reserve will result in stronger mechanisms being in place for the protection of the existing mature native vegetation on site.

### **COMMENT**

#### Services with the road reserve land

The subject road reserve land contains a Water Corporation water main located along the southern boundary of the land (adjacent to the Water Treatment Plant). As it is proposed to amalgamate this land into the adjacent Water Corporation reserve, they do not require an easement to protect the water main.

The subject road reserve land also contains Telstra services, an Alinta gas main and Western Power switchgear and cables. Alinta, Telstra and Western Power have no objection to the proposed road closure subject to easements being created to protect their services. It is recommended that the easement documentation be required to be prepared and lodged by the Water Corporation and/or the state government, in consultation with Alinta, Telstra and Western Power respectively, at no cost to the City, Alinta, Telstra or Western Power.

#### Access to church

The existing Jehovah's Witnesses church fronts and has vehicle access to Coyle Road. Planning approval issued in March 2005, identified an additional access to the church being from the church onto the Water Corporation access road, located within the land subject of this road closure. The Jehovah's Witnesses request that they have the option to construct this access in the future, and that this right be protected by some means. This could be achieved by a right of carriageway being registered on the title. Attachment 3 (page 2) shows the church and existing and proposed future access.

The Jehovah's Witnesses also requests that the visibility of their sign not be reduced. The sign is located on the north eastern truncation to the lot, refer Attachment 3 (page 2) for sign

location. If the surplus road land was amalgamated into the Water Corporation reserve, the sign would then abut the Water Corporation reserve. Whilst there is no mechanism to protect this sign, Water Corporation could be requested to not install a fence between the service road and the new western boundary and this may help to ensure ongoing visibility of their sign. The request for no fencing in this location would also ensure ongoing access to the existing pedestrian/cycle path.

### Pedestrian/Cycle Path

The City has constructed a concrete pedestrian path from the cul de sac of Coyle Road up to Ocean Reef Road. Attachment 3 (page 2) shows the subject path. The path forms part of the Perth Bicycle Network and is located within land subject of this road closure. In order to ensure that this path remains available for use, it is recommended that a public access easement be granted over this land and that the easement documentation be required to be prepared and lodged by the Water Corporation and/or state government, in consultation with the City, at no cost to the City. Alternatively the continuing right for pedestrian access should be retained in a manner satisfactory to the City.

### Other land transfers

Reserve 41897 was originally set aside as a reserve for a future depot for St John Ambulance. St John Ambulance have advised that the reserve is now surplus to their requirements and the recent construction of a Joondalup depot precludes the need for an ambulance depot in the Beldon vicinity. Cancellation of this reserve and inclusion into Reserve 28971 is supported.

Adjacent Lot 96 is currently owned by Main Roads WA (MRDWA) however the land is no longer required by MRDWA. They have therefore agreed to transfer this land into Reserve 28971. In addition, the section of Mitchell Freeway as shown on Attachment 2 is surplus to requirements and MRDWA have also proposed this be amalgamated into Reserve 28971.

In regard to these specific other land transfers, the Council is not required to undertake any processes, but it is recommended that the Council advise DPI of its comments on these matters.

### MRS Amendment Process

In regard to the Metropolitan Region Scheme (MRS):

- the Ocean Reef road reserve is currently zoned Urban,
- the surplus freeway land is reserved for Primary Regional Roads; and
- the Water Corporation reserve is reserved for Public Purpose, specifically for the Water Authority of WA.

If all of the land is to be included in the existing Water Corporation reserve, it is recommended that the Department for Planning & Infrastructure be requested to initiate an amendment to the MRS to reserve all the land for Public Purpose. Once the land is reserved under the MRS, in accordance with the relevant legislation, it is automatically reserved under the City's DPS2, without the need for a separate local scheme amendment.

### Future use of the land

At this time the City is not aware of any proposed use of the land. Given there are a number of services that traverse the subject land, that land will be constrained for development in the future. If the land is reserved under the Metropolitan Region Scheme and included in the

Water Corporation reserve then approval must be obtained should it be proposed to use the land for anything other than uses associated with the Water Corporation.

### Summary

In conclusion, the road closure and other land transfers are supported, subject to easements being put in place to protect the relevant services and ongoing public access to the existing footpath and future access for the Jehovah's Witnesses Congregation.

### **ATTACHMENTS**

Attachment 1	Locality Plan
Attachment 2	Plan showing proposed road closures and land amalgamation
Attachment 3	Aerial Photo of the subject land
Attachment 4	Submission table

### **VOTING REQUIREMENTS**

Simple Majority

### **RECOMMENDATION**

#### **That Council:**

- 1 SUPPORTS closure of the portions of Ocean Reef Road and Mitchell Freeway reserve, Beldon as shown on Attachment 2 and subsequent amalgamation into adjacent Reserve 28971 in accordance with Section 58 of the Land Administration Act;**
- 2 FORWARDS the proposed road closure to the Department for Planning & Infrastructure and REQUESTS the Minister for Planning & Infrastructure to close the road reserve as detailed in Point 1 above;**
- 3 ADVISES the Department for Planning & Infrastructure that the Council has no objection to:**
  - (a) the transfer of Lot 96 to the State of WA for revestment and inclusion into Reserve 28971;**
  - (b) Cancellation of Reserve 41897 and inclusion into Reserve 28971;**
- 4 In the event that the Minister approves the road closure as detailed in point 1 above, REQUESTS the Department for Planning & Infrastructure to initiate an amendment to the Metropolitan Region Scheme to reserve the subject road reserve land, Lot 96 and existing Reserve 41897 'Public Purpose – Water Authority of WA';**
- 5 ADVISES the Water Corporation and the Department for Planning & Infrastructure that:**
  - (a) easements will be required to accommodate the gas mains, Telstra assets and Western Power cables;**
  - (b) a public access easement or other mechanism to the satisfaction of the Manager Approvals, Planning & Environmental Services is required to**



- ensure ongoing public access to the cycle/pedestrian path connecting the cul-de-sac head of Coyle Road to Ocean Reef Road;
- (c) A right for Lot 75 (47) Coyle Road, Beldon (owned by Jehovah's Witnesses Congregation) is required to be provided for vehicular access to the existing Water Corporation access road for the section of the access road currently located to the north of the existing Water Corporation reserve;
  - (d) The relevant documentation is to be prepared and lodged to the satisfaction of the relevant service authorities, Jehovah's Witnesses Congregation & the City of Joondalup, at no cost to the City of Joondalup, Jehovah's Witnesses Congregation, Alinta, Western Power or Telstra;
- 6 REQUESTS the Water Corporation not install any fencing between the Water Corporation access road and the proposed new western boundary to ensure ongoing access to the pedestrian /cycle path and maintain visibility and future vehicle access to the church building on Lot 75 (47) Coyle Road, Beldon.

*Appendix 7 refers*

To access this attachment on electronic document, click here: [Attach7brf010806.pdf](#)

## **ITEM 8 MONTHLY TOWN PLANNING DELEGATED AUTHORITY REPORT, DEVELOPMENT AND SUBDIVISION APPLICATIONS – JUNE 2006 – [07032] [05961]**

**WARD:** All

**RESPONSIBLE A/DIRECTOR:** Mr Chris Terelinck  
Planning and Community Development (Acting)

### **PURPOSE**

To report on the number and nature of applications considered under Delegated Authority.

### **EXECUTIVE SUMMARY**

The provisions of clause 8.6 of the text to the District Planning Scheme No 2 allows Council to delegate all or some of its development control powers to those persons or committees identified in Schedule 6 of the Scheme text.

The purpose of delegation of certain powers by Council, in addition to other Town Planning matters, is to facilitate timely processing of development applications and subdivision applications. The framework for the delegation of those powers is set out in resolutions adopted by Council and is reviewed generally on a two yearly basis, or as required. All decisions made by staff, acting under delegated authority as permitted under the delegation notice, are reported to Council on a monthly basis.

The normal monthly report on Town Planning Delegations identifies:

- 1 Major development applications
- 2 Residential Design Codes
- 3 Subdivision applications

This report provides a list of the development and subdivision applications determined by those staff members with delegated authority powers during the month of June 2006 (see Attachment 1 and 2 respectively) for those matters identified in points 1-3 above.

### **BACKGROUND**

The number of development and subdivision applications determined for June 2006 under delegated authority and those applications dealt with as an “R-code variations for single houses” for the same period are shown below:

<b>Approvals Determined Under Delegated Authority – Month of June 2006</b>		
<b>Type of Approval</b>	<b>Number</b>	<b>Value (\$)</b>
Development Applications	109	\$17,933,970
R-Code variations (Single Houses)	52	\$ 810,481
<b>Total</b>	161	\$18,744,451

The number of development applications received in June 2006 was 82.

<b>Subdivision Approvals Determined Under Delegated Authority Month of June 2006</b>		
<b>Type of Approval</b>	<b>Number</b>	<b>Potential new Lots</b>
Subdivision Applications	7	5
Strata Subdivision Applications	4	6

**Suburb/Location:** All  
**Applicant:** Various – see attachment  
**Owner:** Various – see attachment  
**Zoning:** **DPS:** Various  
**MRS:** Not Applicable

The District Planning Scheme No 2 requires that delegation be reviewed annually, unless a greater or lesser period is specified by Council. The Council, at its meeting of 13 December 2005 considered and adopted the most recent Town Planning Delegation.

## **DETAILS**

### **Issues and options considered:**

Not Applicable

### **Link to Strategic Plan:**

The strategic plan includes a strategy to provide quality value-adding services with an outcome to provide efficient and effective service delivery. The use of a delegation notice allows staff to efficiently deal with many simple applications that have been received and allows the elected members to focus on strategic business direction for the Council, rather than day-to-day operational and statutory responsibilities.

### **Legislation – Statutory Provisions:**

Clause 8.6 of the District Planning Scheme No 2 permits development control functions to be delegated to persons or Committees. All subdivision applications were assessed in accordance with relevant legislation and policies, and a recommendation made on the applications to the Western Australian Planning Commission.

### **Risk Management considerations:**

The delegation process includes detailed practices on reporting, checking and cross checking, supported by peer review in an effort to ensure decisions taken are lawful, proper and consistent.

### **Financial/Budget Implications:**

Not Applicable

### **Policy implications:**

Not Applicable

### **Regional Significance:**

Not Applicable

**Sustainability implications:**

Not Applicable

**Consultation:**

Consultation may be required by the provisions of the Residential Design Codes 2002, any relevant Town Planning Scheme Policy and/or the District Planning Scheme.

Of the 112 development applications determined during June 2006, consultation was undertaken for 22 of those applications. Of the 11 subdivision applications determined during June 2006, no applications were advertised for public comment, as the proposals complied with the relevant requirements.

All applications for an R-codes variation require the written support of the affected adjoining property owner before the application is submitted for determination by the Coordinator Planning Approvals. Should the R-codes variation consultation process result in an objection being received, then the matter is referred to the Director Planning and Community Development or the Manager, Approvals, Planning and Environmental Services, as set out in the notice of delegation.

**COMMENT**

Large local governments utilise levels of delegated authority as a basic business requirement in relation to Town Planning functions. The process allows determination times to be reasonably well accepted and also facilitates consistent decision-making in rudimentary development control matters. The process also allows the elected members to focus on strategic business direction for the Council, rather than day-to-day operational and statutory responsibilities.

All proposals determined under delegated authority are assessed, checked, reported and crosschecked in accordance with relevant standards and codes.

**ATTACHMENTS**

Attachment 1	June 2006 decisions – Development Applications
Attachment 2	June 2006 decisions – Subdivision Applications

**VOTING REQUIREMENTS**

Simple Majority

**RECOMMENDATION****That Council NOTES:**

- 1 The determinations made under Delegated Authority in relation to the development applications described in this Report for the month of June 2006;**
- 2 The determinations made under Delegated Authority in relation to the subdivision applications described in this Report for the month June 2006.**

*Appendix 8 refers*

To access this attachment on electronic document, click here: [Attach8brf010806.pdf](#)

## **ITEM 9                    PROPOSED REVOCATION OF CURRAMBINE VILLAGE STRUCTURE PLAN - LOTS 9018 & 9019 BURNS BEACH ROAD, CURRAMBINE – [60560]**

**WARD:**                    North

**RESPONSIBLE  
A/DIRECTOR:**        Mr Chris Terelinck  
                                 Planning and Community Development (Acting)

### **PURPOSE**

The purpose of this report is for Council to consider revocation of the Currambine Village Structure Plan.

### **EXECUTIVE SUMMARY**

The Currambine Village Structure Plan (CVSP) area relates to Lots 9018 and 9019 Burns Beach Road, Currambine, which are bounded by Burns Beach Road, Connolly Drive, Currambine Boulevard, Sunlander Drive and Mistral Meander.

At its meeting on 14 December 2004, Council adopted the CVSP, with minor modifications, for the purpose of guiding residential development on the site (CJ337-12/04 refers). The Western Australian Planning Commission (WAPC) adopted and certified the structure plan documents on 18 May 2005.

A new landowner now wishes to develop the land in a form that is substantially different from that outlined by the CVSP. In order for a development application to be considered for the intended predominantly aged persons' development, the CVSP will need to be revoked, as requested.

Under clause 9.7 of the City's District Planning Scheme No 2 (DPS2), a structure plan may be revoked by Council, subject to public advertising and the approval of the WAPC.

The CVSP envisages residential development. In view of the new landowner's advice that an aged persons' development is proposed for the site, it is considered that such a development can be appropriately considered under the existing provisions of the DPS2.

It is recommended that Council adopts the revocation of the CVSP for the purposes of public advertising.

### **BACKGROUND**

<b>Suburb/Location:</b>	Lots 9018 & 9019 Burns Beach Road, Currambine
<b>Applicant:</b>	Taylor Burrell Barnett
<b>Owner:</b>	Peet & Co
<b>Zoning:</b>	<b>DPS:</b> Urban
	<b>MRS:</b> Residential/Mixed Use R80
<b>Site Area:</b>	5.2 hectares
<b>Structure Plan:</b>	Currambine Village Structure Plan

#### Location

The subject site comprises Lots 9018 and 9019 Burns Beach Road, Currambine and is bounded by Burns Beach Road, Connolly Drive, Currambine Boulevard, Sunlander Drive and

Mistral Meander (see Attachment 1). The Currambine railway station is located to the east of the site.

### Council's Decision

Council resolved to adopt the CVSP, with minor modifications, at its meeting on 14 December 2004 (CJ337-12/04 refers). The structure plan documents were then submitted to the Western Australian Planning Commission for final adoption and certification as an Agreed Structure Plan, which occurred on 18 May 2005.

### **DETAILS**

The CVSP relates to Lots 9018 and 9019. The majority of the site is zoned 'Residential' with a small portion of the site fronting Sunlander Boulevard zoned 'Mixed Use'.

The CVSP is divided into two parts: Part 1 - Statutory Planning Section and Part 2 - Explanatory Report. Part 1 includes objectives and provisions for the development of Precincts A and B for residential purposes. No provisions are included for the development of the eastern portions of the subject site, shown as 'Future Development', that includes land zoned 'Mixed Use'. The CVSP is Attachment 2.

The landowner now intends to submit a development application to the City for a predominantly aged persons' development and associated land uses (see Attachment 3).

The development is likely to include:

- Aged persons' dwellings
- Nursing home style accommodation
- Development of the Mixed Use zoned portion of the site.

### **Issues and options considered:**

The options available to Council in considering revocation of the structure plan are:

- Adopt the revocation for the purposes of public advertising.
- Refuse the revocation and require amendments to the structure plan to facilitate the intended future development of the site.

### **Link to Strategic Plan:**

The recommendation in this report is not linked to the objectives and strategies of the City's Strategic Plan 2003 – 2008.

### **Legislation – Statutory Provisions:**

Clause 9.7 of DPS2 enables Council to revoke an Agreed Structure Plan, subject to the approval of the WAPC. Public notice of the proposed revocation is to be given for a minimum period of 21 days.

### **Risk Management considerations:**

There are no apparent risks associated with revoking the structure plan.

### **Financial/Budget Implications:**

There are no financial or budget implications associated with revoking the structure plan.

**Policy implications:**

There are no policy implications associated with revoking the structure plan.

**Regional Significance:**

Revocation of the structure plan is unlikely to have any regional significance.

**Sustainability implications:**

The potential development of an aged persons' facility would provide a range of housing that is not currently provided in the area. The site is also located close to the Currambine railway station, which allows opportunities to maximise use of public transport.

**Consultation:**

Clause 9.7 of DPS2 requires public notification of the proposed revocation of a structure plan, in accordance with Clause 9.5. A minimum public advertising period of 21 days is required. Public advertising would consist of a notice in the local newspaper, signs on the site, letters to the adjoining landowners and a notice on the City's website.

**COMMENT**

The CVSP was developed according to the intentions of the owner of the site at that time. A new landowner is now seeking to develop the site principally as an aged persons' development, as shown on Attachment 3.

In order for a development application for the intended aged persons' facility and mixed use development of the site to be appropriately considered by the City, the structure plan would need to be either amended or revoked. In the absence of a structure plan to guide development of the site, the provisions of DPS2 relating to the Residential and Mixed Use zones, and the provisions of the R-Codes as they relate to residential land uses, would apply. In addition, relevant Council and City policies would apply, including Policy 3.2 Height and Scale of Buildings within Residential Areas.

The density, building height, setbacks, car parking, open space and privacy requirements of residential development can be assessed in accordance with the R-Codes for residential development. Mixed Use development would be assessed under DPS2 in terms of setbacks, car parking, and landscaping, as well as under the provisions of the R-Codes.

The current provisions of DPS2, the R-Codes and relevant policies are therefore considered adequate to assess future development applications for the intended land uses. Furthermore, the site is to be developed by one owner, enabling a comprehensive assessment of the proposed land uses over the whole site and the potential impacts of these proposed land uses on surrounding areas.

In view of the above, a structure plan to guide development is considered unnecessary. It is therefore considered appropriate to adopt the proposed revocation of the CVSP for the purpose of public advertising.

**ATTACHMENTS**

Attachment 1	Aerial/ Location Plan
Attachment 2	Currambine Village Structure Plan
Attachment 3	Concept Plan – Currambine Retirement Estate

## **VOTING REQUIREMENTS**

Simple Majority

## **RECOMMENDATION**

**That Council ADVERTISES its intention to consider the revocation of the Currambine Village Structure Plan for a period of 21 days, in order to gauge public comment on the proposal.**

*Appendix 9 refers*

*To access this attachment on electronic document, click here: [Attach9brf010806.pdf](#)*



## **ITEM 10                    MINUTES OF SENIORS INTERESTS ADVISORY COMMITTEE HELD ON WEDNESDAY 7 JUNE 2006 – [55511]**

<b>WARD:</b>	All
<b>RESPONSIBLE A/DIRECTOR:</b>	Mr Chris Terelinck Planning and Community Development (Acting)

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### **PURPOSE**

To note the unconfirmed minutes of the Seniors Interests Advisory Committee meeting held on 7 June 2006.

### **EXECUTIVE SUMMARY**

The Seniors Interests Advisory Committee (SIAC) met on 7 June 2006 and considered the proposed seniors event; the Absolutely Everybody program; seniors participation in the 2007 Joondalup Festival; and the presentation to the Committee of the draft Community Development Strategy.

*It is recommended that Council:*

- 1     *NOTES the unconfirmed minutes of the Seniors Interests Advisory Committee meeting held on Wednesday, 7 June 2006 and ENDORSES the decisions contained therein;*
- 2     *ENDORSES that the proposed seniors event be named “Seniors: This Is Your Life, and that it incorporates the following components:*
  - *financial guidance;*
  - *personal and home safety;*
  - *physical health and fitness;*
  - *entertainment.*

*That activities be held in various venues during the week of 11-15 September 2006 and a working group assist the Community Development Officer to oversee the planning for the event;*

- 3     *ENDORSES that the action in the Seniors Plan be amended to indicate that the City will not be progressing with the Absolutely Everybody program in the future.*

### **BACKGROUND**

The SIAC was established because Council identified the benefit of exchanging views with residents of the City on matters related to seniors, an ageing population and the need for community input into the Seniors Plan, the Strategic Plan and other matters that impact upon seniors.

In accordance with its role, the Committee identified priority key focus areas that complement various tasks and actions of the City's Seniors Plan 2004 - 2008, and the objectives of the Strategic Plan 2003 –2008. These include: seniors health issues, transport accessibility and affordability, and staying active through leisure and entertainment.

Recommendations by the Committee will facilitate progress on initiatives including hosting a seniors event in 2006, focusing on positive active ageing and developing a strategy that encourages seniors to actively participate in the planning process for the 2007 Joondalup Festival.

## **DETAILS**

The Committee meeting on Wednesday 7 June 2006, focused on:

- discussing options for a proposed 2006 seniors event;
- the Absolutely Everybody program as it relates to actions in the City's Seniors Plan;
- ways to enable the active participation of seniors in the 2007 Joondalup Festival.

A presentation was provided with background information regarding the Community Development Strategy.

### Matters considered by the Committee

#### *Proposed seniors event – consideration of theme and format*

The proposed 2006 seniors event includes various options, these are: financial; safety; health and wellbeing; resource information; lifelong learning; entertainment; culture and art; and showcasing existing activities.

It is envisaged that the proposed 2006 seniors event will promote positive active ageing, health and wellbeing. "Seniors: This is Your Life" will be held over several days in a range of venues to be community based and accessible.

A working group of Committee members will assist the Community Development Officer to with the planning and development of the "Seniors: This is Your Life" event.

#### **Officer's Comment:**

The City's provision of a third seniors event complements the Seniors Plan 2004 – 2008. The event will promote positive active ageing, health and wellbeing and encourage seniors to remain valuable contributors and participants in the community.

#### *Absolutely Everybody Program – Consideration of Future*

A task of the Seniors Plan 2004 –2008 is "to continue to support the Absolutely Everybody program." The program is facing challenges as young people are not available to participate in the program because of curriculum and time constraints, which means it is no longer effective. As a result, the action in the Seniors Plan to "promote the development of intergenerational activities," has not been possible. The Committee discussed and reviewed this action, concluding not to progress with the program in the future and to amend the Seniors Plan action to reflect this. The Committee requested that the Officers prepare a report for the next meeting, providing information about existing intergenerational school programs.

#### **Officer's Comment:**

The Committee's resolution to amend the Seniors Plan task related to the Absolutely Everybody program fits with the role of the Committee, which is to review and evaluate the

Plan on an ongoing basis. Other existing intergenerational programs are likely to offer the desired outcomes of the Absolutely Everybody program with the advantage that they are being offered on an ongoing basis. The City's role could be to promote existing acknowledged programs within its community.

#### *Seniors participation in the 2007 Joondalup Festival*

The Committee has indicated an interest in developing strategies to encourage seniors to actively participate in planning and implementing the 2007 Festival. Some ways that this may occur include: inviting expressions of interests from individual seniors and groups; asking seniors how they could be involved; Committee members to become involved; encouraging intergenerational activities and events; holding seniors specific activities and events; and providing opportunities for seniors as entertainers and performers.

#### **Officer's Comment:**

This matter was held over for comment until the next meeting on Wednesday, 2 August 2006; ongoing discussions indicate that seniors' participation in the planning for the 2007 Festival is strongly supported by the Committee. Attendance by the relevant Officers at the next Committee meeting will enable the members to progress with this matter.

#### *Community Development Strategy document presented to Seniors Interests Advisory Committee*

The City's draft Community Development Strategy document was made available to the Committee at the previous meeting on Wednesday, 5 April 2006, with Committee members being encouraged to provide feedback.

The purpose of the presentation was to provide detailed background information, to enable the Committee to comprehensively understand the document and to note the information provided.

#### **Officer's Comment:**

Informing the Committee of the draft Community Development Strategy document at a previous meeting and following this with a presentation of the document, is consistent with keeping seniors informed and included in the City's consultation processes. Although the Seniors Plan, previously endorsed by Council is the plan that provides direction for the Committee, seniors do not exist in isolation. Seniors are part of a diverse society, which includes children, young people, adults and older people from a range of backgrounds, experiences and abilities.

#### **Link to Strategic Plan:**

The Seniors Interests Advisory Committee is linked to the Strategic Plan through the following objectives:

- 1.1 To develop, provide and promote a diverse range of lifelong learning opportunities.
- 1.2 To meet the Cultural needs and values of the community.
- 1.3 To continue to provide services that meet changing needs of a diverse and growing community.
- 1.4 To work with the community to enhance safety and security in a healthy environment.

3.3 To continue to meet changing demographic needs.

4.3 To ensure the City responds to and communicates with the community.

**Financial Implications:**

The recommendation supported by the Seniors Interests Advisory Committee and presented for endorsement by Council related to the seniors event “Seniors: This is Your Life” has cost implications. It is important that Council be aware of the budgetary provisions that have been made for this event.

- \$5,000 is included in the 2006/2007 budget to implement this project.

**Regional Significance:**

The Seniors Interests Advisory Committee is a locally focused group, established by Council to represent and advocate for the needs of seniors within the City of Joondalup. Although there may be some particular issues and concerns unique for seniors within the City, it is probable that these issues and concerns may be similar for all seniors.

**Sustainability Implications:**

The Seniors Interests Advisory Committee enables seniors the opportunity to actively participate and meaningfully contribute to Council processes and to the development and maintenance of a healthy and equitable community that considers their needs.

**Consultation:**

Not applicable

**COMMENT**

The “Seniors: This is Your Life” event will continue to reflect the City’s contemporary approach to active ageing policies, whilst acknowledging the importance of seniors as valuable contributors and participants in their community. Amendment of the Seniors Plan task related to the Absolutely Everybody program is an example of the Committee undertaking its role, which includes reviewing and evaluating the Plan on an ongoing basis.

Given that the task in the plan cannot be progressed, it is appropriate to research and identify other existing intergenerational programs that promote the development of activities and challenge negative stereotypes across generations.

The process of encouraging seniors active participation the planning and development process for the 2007 Joondalup Festival is progressing and is strongly supported by the Committee and the relevant City Officers. Including seniors in the City’s consultation process for the draft Community Development Strategy document acknowledges that seniors are part of our diverse community, which includes children, young people, adults and older people from a range of backgrounds, experiences and abilities.

**ATTACHMENTS**

Attachment 1 Minutes of the Seniors Interests Advisory Committee meeting held on 7 June 2006.

**VOTING REQUIREMENTS**

Simple Majority

**RECOMMENDATION****That Council:**

- 1** NOTES the unconfirmed minutes of the Seniors Interests Advisory Committee meeting held on Wednesday, 7 June 2006 and ENDORSES the decisions contained therein;
- 2** ENDORSES that the proposed seniors event be named “Seniors: This Is Your Life, and that it incorporates the following components:
  - Financial guidance;
  - Personal and home safety;
  - Physical health and fitness;
  - Entertainment;

That activities be held in various venues during the week of 11-15 September 2006 and a working group assist the Community Development Officer to oversee the planning for the event;
- 3** ENDORSES that the action in the Seniors Plan be amended to indicate that the City will not be progressing with the Absolutely Everybody program in the future.

*Appendix 10 refers*

To access this attachment on electronic document, click here: [Attach10brf010806.pdf](#)

## **8 REPORT OF THE CHIEF EXECUTIVE OFFICER**

## **9 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

### **NOTICE OF MOTION – CR S HART**

In accordance with Clause 26 of Standing Orders Local Law 2005, Cr Hart has given notice of her intention to move the following motion at the Council Meeting to be held on 8 August 2006:

- 1 *That the City of Joondalup protect the amenity and lifestyle and choices of ratepayers, electors and the community in the south east ward of the City of Joondalup, and reject Network City in its entirety in the south east ward, until there is clear and demonstrable support from electors, ratepayers and the community in that Ward, after open and transparent consultation.*
- 2 *That the City of Joondalup inform the State Government of (1) above.*

### **OFFICER COMMENT**

Network City is a state government initiative that provides a broad framework for the future planning of Perth. The implementation of Network City will require community consultation prior to future consideration of the implementation of the Network City strategies.

**10 BUSINESS OUTSTANDING FROM PREVIOUS MEETINGS**

**11 REPORTS/PRESENTATIONS REQUESTED BY ELECTED MEMBERS**

## BUSINESS OUTSTANDING FROM PREVIOUS MEETINGS

<b>DUE DATE</b>	<b>MARCH 2006</b>
<b>SUBJECT</b>	<p><b>LEGAL REPRESENTATION COSTS TO THE CITY IN RELATION TO THE MCINTYRE INQUIRY</b> – EX CJ168-08/05 - REPORT ON FUNDING TO DATE TO THE CITY OF JOONDALUP PURSUANT TO POLICY 2.2.8 – LEGAL REPRESENTATION FOR ELECTED MEMBERS AND EMPLOYEES</p> <p>“5 NOTES that a further report be prepared by Administration at a later date that quantifies the legal representation costs to the City. This report will not be able to be completed until the McIntyre Inquiry hands down its final report.”</p>
<b>RESPONSIBLE DIRECTORATE</b>	Office of the CEO
<b>ACTION NUMBER</b>	97788
<b>STATUS</b>	A report is currently being drafted, to be submitted to a future Council meeting.

<b>DUE DATE</b>	<b>MARCH 2006</b>
<b>SUBJECT</b>	<p><b>REVIEW OF CODE OF CONDUCT – NON-VILIFICATION OF RATEPAYERS</b> - ex CJ299 - 12/04 - Annual General Meeting of Electors held on 22 November 2004</p> <p>In relation to Motion 12 of the Annual General Meeting of Electors held on 22 November 2004, NOTE that recommendation No 25 referred to in the motion is a recommendation of the Governance Review Panel and cannot be altered by the City, however, the issue on non-vilification of ratepayers will be considered as part of the review of the Code of Conduct.</p>
<b>RESPONSIBLE DIRECTORATE</b>	Governance and Strategy
<b>ACTION NUMBER</b>	85109
<b>STATUS</b>	<p>On 11 July 2006 the Minister for Local Government and Regional Development advised the City of Joondalup as follows:</p> <p>“<u>Local Government (Official Conduct) Amendment Bill 2005</u></p> <p>This Bill includes new laws for a disciplinary framework to deal with individual misconduct by local government Council members. It provides for uniform rules of conduct for all Council members, a Statewide standards panel to review minor breaches of conduct and the State Administrative Tribunal to review serious breaches of the law.</p> <p>The Bill has passed through the Legislative Assembly and is now in the Legislative Council. It is anticipated that the Bill will pass through the Parliament in the Spring Session and will come into operation later in the year.”</p>



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**DUE DATE**                    **MARCH 2006**

**SUBJECT**                    **LOCATION OF 50 METRE POOL AT CRAIGIE LEISURE CENTRE OR AN ALTERNATIVE LOCATION – ex JSC29-08/04 – MINUTES OF 2004/05 BUDGET COMMITTEE MEETINGS**

“2        REQUEST that a report be submitted to Council as to whether a 50 metre pool should be located at Craigie Leisure Centre or at an alternative location;”

**PETITION** – Council 28 June 2005

Two petitions of 144 and 125-signatures respectively have been received requesting the City of Joondalup make provision for a 50 metre, 8 lane outdoor pool at the Craigie Leisure Centre in the City's financial budget for 2005/06.

**RESPONSIBLE DIRECTORATE**      Planning and Community Development

**ACTION NUMBER**      77776 and 95549

**STATUS**                    The City has committed in September 2004 to a refurbishment project to the aquatic facilities at the Craigie Leisure Centre. The 50 metre pool, as part of the facilities offered at the Craigie Leisure Centre would require the following before the City could proceed:

- (1)        Detailed analysis of the performance of the Craigie Leisure Centre once the refurbishment has been completed.
- (2)        Detailed market research of the community's needs that considers all market segments.

The Craigie Leisure Centre redevelopment project is inclusive of a geothermal water heating system which will be able to cater for a further 50 metre water space.

**Revised Status:**

Completion of the assessment of the new facilities will occur once the facility is operating fully. Consideration has been given in the present redevelopment to future extensions of the aquatic facilities.

**Revised Status – 17 July 2006**

The facility is now open to the public and the status of the 50metre pool will be the subject of discussion in the 2006/07 budget.

**Revised Status – 27 July 2006**

The 2006/2007 budget includes funds to undertake a feasibility study for the inclusion of a 50m pool at Craigie. This item may therefore be removed from the agenda.

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**DUE DATE**                    **APRIL 2006**

**SUBJECT**                    **PROPOSAL TO PROTECT NATIVE AREAS OF SIGNIFICANCE - ex CJ193-09/05 MEETING OF THE CONSERVATION ADVISORY COMMITTEE HELD ON 24 AUGUST 2005**

4            REQUESTS the Chief Executive Officer to provide a future report on the Conservation Advisory Committee's review and the process impact of the proposal to protect native areas of significance under Schedule 5 of the District Planning Scheme No 2;

**PROPOSAL TO PROTECT NATURAL AREAS OF SIGNIFICANCE UNDER SCHEDULE 5 OF THE DISTRICT PLANNING SCHEME NO 2 - ex MINUTES OF THE CONSERVATION ADVISORY COMMITTEE MEETING HELD 26 OCTOBER 2006 – CJ256-11/05**

"3            NOTES that a further report will be provided on the Conservation Advisory Committee's recommended list of reserves and the process impact of the proposal to protect natural areas of significance under Schedule 5 of the District Planning Scheme No 2;"

**RESPONSIBLE DIRECTOR**            Planning and Community Development

**ACTION NUMBER**            100428 and 104027

**STATUS**                    The Conservation Advisory Committee has identified reserves of significance. A report by Planning & Community Development on the DPS2 implications will be submitted to Council in April 2006.

**Revised Status:**

Advice is being sought from the Department of Planning and Infrastructure in relation to this matter. It is anticipated that Planning and Community Development will submit a report to Council in June 2006.

**Revised Status**

Advice is currently being sought on the best way of legally incorporating open space that contains both bushland areas of conservation and active parks. As a consequence, this report will now be submitted to Council in July 2006.

**Revised Status**

It was originally anticipated for this report to be presented to Council in July 2006, however the required advice is yet to be received. A report will be prepared upon receipt of the advice.

**Revised Status – 18 July 2006**

A report has been prepared and will be presented for consideration by the Executive Management Team.

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<b>DUE DATE</b>	<b>APRIL 2006</b>
<b>SUBJECT</b>	<b>LANDSCAPING PLANS FOR JOONDALUP REGIONAL CULTURAL FACILITY - ex CJ248-11/04 – JOONDALUP REGIONAL CULTURAL FACILITY SITE ACQUISITION</b>
	<p>“3 REQUIRE that a report detailing forward landscaping plans for the site be prepared for consideration of Council taking into account the cultural and performing arts needs of the community, which will be assessed through a collaborative consultation process involving educational institutions, performing arts groups, arts consultants and other stakeholders;</p>
<b>RESPONSIBLE DIRECTORATE</b>	Office of the CEO
<b>ACTION NUMBER</b>	82351
<b>STATUS</b>	<p>Consultation will take place as soon as is practicable following the finalisation of the purchase of the site which requires the lot to be formally subdivided. It is envisaged that a report will be submitted to Council once the purchase has been finalised.</p> <p><b>Revised Status</b></p> <p>Advice has been received that the subdivision requirements have been completed and settlement will occur following the creation of the title for the subject site. Consultation will take place as soon as is practicable following settlement. A report will be submitted to the Council after the consultation phase.</p> <p><b>Revised Status</b></p> <p>The City has executed transfer documents at the end of June 2006 and returned to the Department of Training for execution.</p>

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<b>DUE DATE</b>	<b>JUNE 2006</b>
<b>SUBJECT</b>	<b>CONSIDERATION OF POLICY – RECOVERY OF COSTS AWARDED TO THE CITY - ex CJ266-12/05 - REPORT ON THE COSTS AWARDED TO THE CITY IN THE MATTER OF THE MULLALOO PROGRESS ASSOCIATION AND THE CITY OF JOONDALUP AND RENNET PTY LTD CIV 1285 OF 2003</b>
	<p>“3 REQUESTS the Chief Executive Officer to draft a policy for consideration of the Council in relation to recovering costs awarded to the City in legal proceedings.”</p>
<b>RESPONSIBLE DIRECTORATE</b>	Office of the CEO
<b>ACTION NUMBER</b>	105477
<b>STATUS</b>	A policy will be prepared in line with the decision of Council and forwarded for consideration.

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<b>DUE DATE</b>	<b>JUNE 2006</b>
<b>SUBJECT</b>	<b>LOT 1 OCEANSIDE PROMENADE, MULLALOO</b> ex C83-05/03 NOTICE OF MOTION NO 4 – CR M CAIACOB  “that Council AGREES and RESOLVES to incorporate Lot 1 Oceanside Promenade, Mullaloo into Tom Simpson Park reserve proper and makes any and all necessary changes to the status and zoning of the land as per the Council Officers recommendation in CJ118-05/02.”  “that consideration of the Notice of Motion - Cr M Caiacob – Lot 1 Oceanside Promenade, Mullaloo be DEFERRED pending submission of a report.”
<b>RESPONSIBLE DIRECTORATE</b>	Infrastructure Services (Asset Management)
<b>ACTION NUMBER</b>	51161
<b>STATUS</b>	This matter is to be reviewed in conjunction with the City’s asset portfolio.

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<b>DUE DATE</b>	<b>JUNE 2006</b>
<b>SUBJECT</b>	<b>TOM SIMPSON PARK AND TEN LOTS IN MERRIFIELD PLACE, MULLALOO</b> ex CJ299 - 12/04 - Annual General Meeting of Electors held on 22 November 2004  In relation to Motion 16 of the Annual General Meeting of Electors held on 22 November 2004 NOTE that a report will be presented to the Council in early 2005 on the matter of including Lot 1 Oceanside Promenade and the grassed road reserve adjacent to Tom Simpson Park into Tom Simpson Park, and the reservation of 10 lots in Merrifield Place, Mullaloo;
<b>RESPONSIBLE DIRECTORATE</b>	Infrastructure Services (Asset Management)
<b>ACTION NUMBER</b>	85111
<b>STATUS</b>	This item was originally listed for December 2005. A report will be presented to Council following a review of the City’s asset portfolio. Funding for the Strategic Asset Management Plan is listed for consideration in the 2005/06 Draft Budget.

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<b>DUE DATE</b>	<b>JUNE 2006</b>
<b>SUBJECT</b>	<b>PROVISION OF RETAIL LAND USES – CURRAMBINE LOCALITY</b> - ex CJ088-04/04 - proposed modifications to Currambine Structure Plan No 14 – deletion of the residential mixed use precinct and replacement with a small lot residential precinct and minor modifications to the development provisions  “3 a separate report giving further consideration to the provision of retail land uses for the Currambine locality in relation to the City’s Policy 3.2.8 – Centres Strategy, and retail floorspace allocations across the City, as noted in Schedule 3 of DPS2, be prepared;”
<b>RESPONSIBLE DIRECTORATE</b>	Planning and Community Development
<b>ACTION NUMBER</b>	71026
<b>STATUS</b>	Partially addressed in Report to Council 27 April 2004. Remainder to be reported as part of the Centres Strategy review, which is intended to be undertaken as soon as possible. It should be noted that review initiation is dependent on data release from the WAPC, and was anticipated to occur before December 2005.  This item was originally listed for December 2005. It is noted that the WAPC has not initiated any review of its Commercial Centres Policy or the data contained within that Policy. It is therefore proposed to commence the review of the City of Joondalup Centres Strategy independently of the WAPC review.  <b>Revised Status – 18 July 2006</b>  The matter of the review of the City's Commercial Centres Strategy is to be undertaken in conjunction with the forthcoming review of the District Planning Scheme. This item can therefore be removed from outstanding business.

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**DUE DATE**                    **JUNE 2006**

**SUBJECT**                    **PETITION REQUESTING AN INCREASE IN THE LEVEL OF FUNDING – YELLAGONGA REGIONAL PARK - C28-06/06**

A 94-signature petition has been received on behalf of residents of the City of Joondalup requesting Council to increase the level of funding in the 2006/07 Budget towards improving the standard of facilities at Yellagonga Regional Park.

**RESPONSIBLE DIRECTORATE**      Governance and Strategy

115353

**ACTION NUMBER**

**STATUS**

The Yellagonga Regional Park (YRP) including all the lands and water of the park is vested in the National Parks and Nature Conservation Authority (NPNCA) and managed by the Department of Conservation and Land Management (CALM). The Yellagonga Regional Park has a Plan, (The Yellagonga Regional Park Management Plan 2002-2012) which was developed by CALM in conjunction with the Cities of Joondalup and Wanneroo. Both Councils, in late 2002, endorsed the final plan, which now requires the two Cities and CALM to take joint responsibility for care, control and management of the areas of the park under their jurisdiction.

The City of Joondalup (CoJ) has care, control and management for approximately 10% of the park. This includes two key areas for use by the broader community (Neil Hawkins Park and Picnic Cove, Edgewater).

CALM has overall responsibility for most areas within the parks. The CoJ has an officer representative on the YRP Community Advisory Committee and more recently the Council has appointed Councillor Corr to this committee. Through this committee the works are discussed in relation to progression of the YRP Management Plan and is regularly reported to the committee by CALM. The CoJ has a role on the committee to advise and or influence the planning of works undertaken within the regional park.

The petition received has requested a number of specific areas be funded in 2006/7, which to a large extent are CALM responsibilities and many are currently in the planning or implementation stages as follows:

- 1        Extending the network of dual use pathways and sealing limestone trails.

The CoJ has, within its area of responsibility, completed sealing all the pathways in the YRP. Most areas currently left unsealed are on CALM land, for which CALM has work plans in place to complete these unsealed sections.

2.        New boardwalks and nature/wildlife observation platforms

CALM has responsibility for the water body under the YRP Management Plan and all boardwalks and observation decks are CALM

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responsibility. CALM has completed trails, boardwalks and lookout points around Goollelal Drive and Hocking Road, Kingsley and have other sites planned for construction within their works program.

3 Improved Interpretive signage at educational nodes

CALM have set up a special interpretative unit to develop materials for the park and that work is now finalised. CALM have advised recently that the interpretive materials are now ready to be installed and these works have commenced.

4 Family friendly visitor facilities to cater for 55,000+ visitors per year

The CoJ through the implementation of its Tourism Development Plan (TDP) has objectives and strategies that will cater for increasing visitors to the YRP and in particular maximising the potential of Neil Hawkins Park.

The CoJ in partnership with the City of Wanneroo is in the process of developing a feasibility study for an environment centre that would further enhance visitor opportunities to the lake system.

5 Better resourcing of conservation projects undertaken by volunteer groups.

Given that the majority of the YRP is under the management and control of CALM, community groups undertaking work in the park would need to work with CALM to determine what projects they wish to pursue. Following agreement with CALM, the community group could make submissions to the City for financial support for on ground projects which fall in areas managed by the CoJ, which would be assessed by the City on a case by case basis.

The City has written to CALM raising the concerns of the petitioners and seeking CALM's support for action.

In conclusion, the lead petitioner will be advised that the issues raised are in the main the responsibility of the Department of Conservation and Land Management. This Item may therefore be removed from the agenda.

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<b>DUE DATE</b>	<b>JULY 2006</b>
<b>SUBJECT</b>	<b>PRESENTATION TO BE PROVIDED TO COUNCIL ON THE DRAFT STATEMENT OF PLANNING POLICY</b> - ex CJ103-06/06 – WESTERN AUSTRALIAN PLANNING COMMISSION DRAFT STATEMENT OF PLANNING POLICY – NETWORK CITY
	“3 REQUESTS that the Western Australian Planning Commission provides the Council with a presentation on the Draft Statement of Planning Policy and Network City, following which the Council will provide a final response from the City;”
<b>RESPONSIBLE DIRECTORATE</b>	Planning and Community Development
<b>ACTION NUMBER</b>	116418
<b>STATUS</b>	Correspondence has been sent to the Western Australian Planning Commission and a response and presentation date is awaited.

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<b>DUE DATE</b>	<b>AUGUST 2006</b>
<b>SUBJECT</b>	<p><b>LONG-TERM STRATEGY AND FINANCIAL PLAN FOR PARKING IN THE JOONDALUP CBD</b></p> <p>– ex JSC3-07/05 -MINUTES OF THE STRATEGIC FINANCIAL MANAGEMENT COMMITTEE</p> <p>“2 REQUESTS that a report be submitted to Council in due course on a long-term strategy and financial plan for parking in the Joondalup CBD.”</p>
<b>RESPONSIBLE DIRECTORATE</b>	Planning and Community Development
<b>ACTION NUMBER</b>	97081
<b>STATUS</b>	<p>This has been referred to the internal Parking Strategy Working Group.</p> <p><b>Revised Status</b></p> <p>The Working Group is currently undertaking a review of the current Parking Strategy, analysing the parking supply and demand, as well as examining opportunities to increase the number of public parking bays in the CBD. A progress report will be presented to the Council in June 2006.</p> <p><b>Revised Status</b></p> <p>A report will be presented to the Strategic Financial Management Committee in August 2006.</p>

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<b>DUE DATE</b>	<b>AUGUST 2006</b>
<b>SUBJECT</b>	<p>COMMUNITY DEVELOPMENT POLICY - ex COMMUNITY DEVELOPMENT STRATEGY – CJ060-04/06</p> <p>“4 REFERS the draft Council Community Development Policy to the Policy Committee for review and comment.”</p>
<b>RESPONSIBLE DIRECTORATE</b>	Planning and Community Development
<b>ACTION NUMBER</b>	111728
<b>STATUS</b>	<p>A further report will be presented to Council after the conclusion of the public comment period on 13 June. It is likely the report will be presented at the meeting of 8 August 2006 at the earliest.</p> <p><b>Revised Status:</b></p> <p>The public comment period closed 13 June 2006. The responses to the process will be collated and a report will be forwarded to Council. A timeframe for the feedback report will be provided once the extent of the submissions is known.</p> <p>The Community Comment period concluded 16 June 2006. The content from the 46 submissions received is being collated and prepared for presentation to the Executive Management Team and Council.</p> <p>It is envisaged that the report will be available for review by the Chief Executive Officer in the first week of August 2006.</p>

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**DECLARATION OF  
FINANCIAL INTEREST/INTEREST THAT MAY AFFECT  
IMPARTIALITY**

**To: CHIEF EXECUTIVE OFFICER  
CITY OF JOONDALUP**

<b>Name/ Position</b>	
<b>Meeting Date</b>	
<b>Item No/ Subject</b>	
<b>Nature of Interest</b>	Financial Interest * Interest that may affect impartiality* <span style="float: right;"><i>* Delete where not applicable</i></span>
<b>Extent of Interest</b>	
<b>Signature</b>	
<b>Date</b>	

Section 5.65(1) of the Local Government Act 1995 states that:

“A member who has an interest in any matter to be discussed at a Council or Committee meeting that will be attended by that member must disclose the nature of the interest:

- (a) *in a written notice given to the CEO before the meeting; or*
- (b) *at the meeting immediately before the matter is discussed.*



**QUESTION TO BE ASKED AT  
BRIEFING SESSION/COUNCIL MEETING**

**NAME** .....

**ADDRESS** .....

**QUESTIONS**

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Please submit this form at the meeting or:

- **post** to The Chief Executive Officer, City of Joondalup, P O Box 21, Joondalup WA 6919
- **email** to [council.questions@joondalup.wa.gov.au](mailto:council.questions@joondalup.wa.gov.au)

**Please note that:**

- Questions asked at a **Briefing Session** must relate to matters contained on the draft agenda.
- Questions asked at a **Council meeting** can relate to matters that affect the operations of the City of Joondalup.
- Questions asked at a **Special Meeting of the Council** must relate to the purpose for which the meeting has been called



**STATEMENT TO BE MADE AT  
BRIEFING SESSION/COUNCIL MEETING**

**NAME** .....

**ADDRESS** .....

**STATEMENT**

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**Please note that:**

- Statements made at a **Briefing Session** must relate to matters contained on the draft agenda.
- Statements made at a **Council meeting** can relate to matters that affect the operations of the City of Joondalup.
- Statements made at a **Special Meeting of the Council** must relate to the purpose for which the meeting has been called