

Audit Committee

MINUTES OF THE AUDIT COMMITTEE MEETING

HELD ON





CITY OF JOONDALUP

MINUTES OF THE AUDIT COMMITTEE MEETING HELD IN CONFERENCE ROOM 1, JOONDALUP CIVIC CENTRE, BOAS AVENUE, JOONDALUP ON TUESDAY, 20 NOVEMBER 2007

ATTENDANCE

Committee Members:

Cr Tom McLean Cr Marie Macdonald Mayor Troy Pickard Cr Albert Jacob Cr Fiona Diaz Vacant Presiding Person Deputy Presiding Person North Ward Central Ward

North-Central Ward South Ward South-East Ward

Officers:

Mr Garry Hunt Mr Ian Cowie Mr Mike Tidy Mr Mike Smith Ms Lesley Taylor Chief Executive Officer Director Governance and Strategy Director Corporate Services Manager Marketing Communications & Council Support Administrative Secretary

DECLARATION OF OPENING

The Chief Executive Officer declared the meeting open at 1747 hrs.

ELECTION OF PRESIDING PERSON

Section 5.12 of the Local Government Act 1995 requires a committee appointed by a local government, to elect a presiding person as the first item of business at its first meeting. Schedule 2.3 of the Act requires the Chief Executive Officer to preside. Nominations for the position of presiding person are to be given to the Chief Executive Officer in writing, with the vote to be conducted by ballot.

The Chief Executive Officer invited nominations for the position of Presiding Person.

Mayor Pickard nominated Cr McLean for the position of Presiding Person. Cr McLean accepted the nomination.

There being no further nominations, Cr McLean was elected unopposed to the position of Presiding Person and assumed the Chair at 1749 hrs.

ELECTION OF DEPUTY PRESIDING PERSON

It is advisable that the committee elects a deputy presiding person, who would chair the meeting in the absence of the presiding person. The procedure for electing the deputy presiding person is also determined by Schedule 2.3 of the Act.

The Presiding Person invited nominations for the position of Deputy Presiding Person.

Mayor Pickard nominated Cr Macdonald for the position of Deputy Presiding Person. Cr Macdonald accepted the nomination.

There being no further nominations, Cr Macdonald was elected unopposed to the position of Deputy Presiding Person.

APOLOGIES/LEAVE OF ABSENCE

Apology - Cr John

CONFIRMATION OF MINUTES

MINUTES OF THE AUDIT COMMITTEE MEETING HELD ON 9 OCTOBER 2007

MOVED Mayor Pickard, SECONDED Cr Macdonald that the minutes of the meeting of the Audit Committee held on 9 October 2007 be confirmed as a true and correct record.

The Motion was Put and

CARRIED (5/0)

In favour of the Motion: Mayor Pickard, Crs Diaz, Jacob, Macdonald and McLean

ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

Nil.

DECLARATIONS OF INTEREST

Nil.

IDENTIFICATION OF MATTERS FOR WHICH THE MEETING MAY SIT BEHIND CLOSED DOORS

Nil.

PETITIONS AND DEPUTATIONS

REPORTS

ITEM 1 DATE OF NEXT MEETING

The primary purpose of this meeting was to elect the presiding person and deputy presiding person. To enable the Committee to meet again, it is recommended that a resolution is carried to set the date of the next meeting. At that meeting, a report will be presented establishing the meeting dates for 2008.

OFFICER'S RECOMMENDATION: That the Audit Committee sets its next meeting as follows:

Date: Time: Venue: Conference Room 1, Joondalup Civic Centre.

Chief Executive Officer advised the Audit Committee had previously met with respect to the Annual Financial Statements and discussions with the Auditors.

It will be necessary for the Committee to meet early in the New Year to meet with the Auditors in relation to work undertaken on the internal audit plan and to discuss other matters that are considered necessary.

MOVED Cr McLean, SECONDED Mayor Pickard that the Audit Committee sets its next meeting date as Tuesday, 26 February 2008 at a time to be determined, conditional upon the Council adopting the proposed 2008 schedule of meeting dates listed for consideration at the ordinary meeting of the Council to be held 20 November 2007.

The Motion was Put and

CARRIED (5/0)

In favour of the Motion: Mayor Pickard, Crs Diaz, Jacob, Macdonald and McLean

MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

REQUESTS FOR REPORTS FOR FUTURE CONSIDERATION

Nil.

CLOSURE

There being no further business, the Presiding Person declared the Meeting closed at 1752 hrs; the following Elected members being present at that time:

Cr Tom McLean Cr Marie Macdonald Mayor Troy Pickard Cr Albert Jacob Cr Fiona Diaz



Chief Executive Officer -Performance Review Committee

MINUTES OF THE **CHIEF EXECUTIVE OFFICER - PERFORMANCE REVIEW COMMITTEE MEETING**

HELD ON





CITY OF JOONDALUP

MINUTES OF THE CHIEF EXECUTIVE OFFICER – PERFORMANCE REVIEW COMMITTEE MEETING HELD IN CONFERENCE ROOM 1, JOONDALUP CIVIC CENTRE, BOAS AVENUE, JOONDALUP ON TUESDAY, 20 NOVEMBER 2007

ATTENDANCE

Committee Members:

Cr Russ Fishwick Mayor Troy Pickard	Presiding Person Deputy Presiding Person	South Ward
Cr Tom McLean Cr Albert Jacob Cr Geoff Amphlett Cr Mike Norman Vacancy		North Ward North-Central Ward Central Ward South-West Ward South-East Ward
Observers:		
Cr Marie Macdonald		

Officers:

Mr Garry Hunt	Chief Executive Officer	to 1758 hrs
Mr Ian Cowie	Director Governance and Strategy	
Mr Mike Tidy	Director Corporate Services	
Mr Mike Smith	Manager Marketing Communications & Council Support	
Ms Lesley Taylor	Administrative Secretary	

DECLARATION OF OPENING

The Chief Executive Officer declared the meeting open at 1756 hrs.

ELECTION OF PRESIDING PERSON

Section 5.12 of the Local Government Act 1995 requires a committee appointed by a local government, to elect a presiding person as the first item of business at its first meeting. Schedule 2.3 of the Act requires the Chief Executive Officer to preside. Nominations for the position of presiding person are to be given to the Chief Executive Officer in writing, with the vote to be conducted by ballot.

The Chief Executive Officer invited nominations for the position of Presiding Person.

Mayor Pickard nominated Cr Fishwick for the position of Presiding Person. Cr Fishwick accepted the nomination.

There being no further nominations, Cr Fishwick was elected unopposed to the position of Presiding Person and assumed the Chair at 1757 hrs.

Chief Executive Officer left the Room at 1758 hrs.

ELECTION OF DEPUTY PRESIDING PERSON

It is advisable that the committee elects a deputy presiding person, who would chair the meeting in the absence of the presiding person. The procedure for electing the deputy presiding person is also determined by Schedule 2.3 of the Act.

The Presiding Person invited nominations for the position of Deputy Presiding Person.

Cr McLean nominated Mayor Pickard for the position of Deputy Presiding Person. Mayor Pickard accepted the nomination.

There being no further nominations, Mayor Pickard was elected unopposed to the position of deputy presiding person.

APOLOGIES/LEAVE OF ABSENCE

Nil.

CONFIRMATION OF MINUTES

MINUTES OF THE CHIEF EXECUTIVE OFFICER – PERFORMANCE REVIEW COMMITTEE MEETINGS HELD ON 27 SEPTEMBER 2007, 2 OCTOBER 2007 AND 4 OCTOBER 2007

MOVED Cr McLean, SECONDED Cr Amphlett that the minutes of the meetings of the Chief Executive Officer – Performance Review Committee held on 27 September 2007, 2 October 2007 and 4 October 2007 be confirmed as a true and correct record.

The Motion was Put and

CARRIED (6/0)

In favour of the Motion: Mayor Pickard, Crs Amphlett, Fishwick, Jacob, McLean and Norman

ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

DECLARATIONS OF INTEREST

Name/Position	Mr Garry Hunt, Chief Executive Officer	
Item No/Subject	Election of Presiding Person	
Nature of interest	Interest that may affect impartiality	
Extent of interest	The CEO was conducting the election of the Presiding Person in	
	accordance with Section 5.12 of the Local Government Act 1995	

IDENTIFICATION OF MATTERS FOR WHICH THE MEETING MAY SIT BEHIND CLOSED DOORS

Nil.

PETITIONS AND DEPUTATIONS

Nil.

REPORTS

ITEM 1 DATE OF NEXT MEETING

The primary purpose of this meeting was to elect the presiding person and deputy presiding person. To enable the Committee to meet again, it is recommended that a resolution is carried to set the date of the next meeting. At that meeting, a report will be presented establishing the meeting dates for 2008.

OFFICER'S RECOMMENDATION: That the Chief Executive Officer – Performance Review Committee sets its next meeting as follows:

Date: Time: Venue:Conference Room 1, Joondalup Civic Centre.

MOVED Mayor Pickard, SECONDED Cr Jacob that in accordance with the provisions of the City's Standing Orders Local Law 2005, the Presiding Person in consultation with the Chief Executive Officer SETS the next meeting of the Chief Executive Officer – Performance Review Committee.

The Motion was Put and

CARRIED (6/0)

In favour of the Motion: Mayor Pickard, Crs Amphlett, Fishwick, Jacob, McLean and Norman

MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

REQUESTS FOR REPORTS FOR FUTURE CONSIDERATION

Nil.

CLOSURE

There being no further business, the Presiding Person declared the Meeting closed at 1802 hrs; the following Elected members being present at that time:

Cr Russ Fishwick Mayor Troy Pickard Cr Tom McLean Cr Albert Jacob Cr Geoff Amphlett Cr Mike Norman



Ocean Reef Marina Committee

MINUTES OF THE OCEAN REEF MARINA COMMITTEE

HELD ON





CITY OF JOONDALUP

MINUTES OF THE OCEAN REEF MARINA COMMITTEE MEETING HELD IN CONFERENCE ROOM 1, JOONDALUP CIVIC CENTRE, BOAS AVENUE, JOONDALUP ON TUESDAY, 20 NOVEMBER 2007

ATTENDANCE

Committee Members:

Mayor Pickard Cr Albert Jacob Cr Trona Young Cr Kerry Hollywood Cr Geoff Amphlett Cr Brian Corr Cr Russ Fishwick Presiding Person Deputy Presiding Person

North-Central Ward North-Central Ward North Ward Central Ward South-East Ward South Ward

Observers:

Officers:

Cr M Macdonald Cr F Diaz Central Ward South Ward

Mr Garry Hunt	Chief Executive Officer
Mr Ian Cowie	Director Governance and Strategy
Mr Mike Tidy	Director Corporate Services
Mr Mike Smith	Manager Marketing Communications & Council Support
Ms Lesley Taylor	Administrative Secretary

DECLARATION OF OPENING

The Chief Executive Officer declared the meeting open at 1805 hrs.

ELECTION OF PRESIDING PERSON

Section 5.12 of the Local Government Act 1995 requires a committee appointed by a local government, to elect a presiding person as the first item of business at its first meeting. Schedule 2.3 of the Act requires the Chief Executive Officer to preside. Nominations for the position of presiding person are to be given to the Chief Executive Officer in writing, with the vote to be conducted by ballot.

The Chief Executive Officer invited nominations for the position of Presiding Person.

Cr Jacob nominated Mayor Pickard for the position of Presiding Person. Mayor Pickard accepted the nomination.

There being no further nominations, Mayor Pickard was elected unopposed to the position of Presiding Person and assumed the Chair at 1807 hrs.

ELECTION OF DEPUTY PRESIDING PERSON

It is advisable that the committee elects a deputy presiding person, who would chair the meeting in the absence of the presiding person. The procedure for electing the deputy presiding person is also determined by Schedule 2.3 of the Act.

The Presiding Person invited nominations for the position of Deputy Presiding Person.

Mayor Pickard nominated Cr Jacob for the position of Deputy Presiding Person. Cr Jacob accepted the nomination.

There being no further nominations, Cr Jacob was elected unopposed to the position of Deputy Presiding Person.

APOLOGIES/LEAVE OF ABSENCE

Apology - Cr John

CONFIRMATION OF MINUTES

MINUTES OF THE OCEAN REEF MARINA COMMITTEE MEETING HELD ON 17 JULY 2007

MOVED Cr Jacob, SECONDED Cr Fishwick that the minutes of the meeting of the Ocean Reef Marina Committee held on 17 July 2007 be confirmed as a true and correct record.

The Motion was Put and

CARRIED (6/1)

In favour of the Motion: Mayor Pickard, Crs Amphlett, Corr, Fishwick, Jacob and Hollywood Against the Motion: Cr Young

ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

The Chief Executive Officer suggested it would be appropriate for the Committee to meet prior to the December 2007 Council meeting to consider the establishment of the Reference Group and to advise those individuals who were successful in being appointed to the group, as well as to set a schedule of meeting dates for 2008.

DECLARATIONS OF INTEREST

IDENTIFICATION OF MATTERS FOR WHICH THE MEETING MAY SIT BEHIND CLOSED DOORS

Nil.

PETITIONS AND DEPUTATIONS

Nil.

REPORTS

ITEM 1 DATE OF NEXT MEETING

The primary purpose of this meeting was to elect the presiding person and deputy presiding person. To enable the Committee to meet again, it is recommended that a resolution is carried to set the date of the next meeting. At that meeting, a report will be presented establishing the meeting dates for 2008.

OFFICER'S RECOMMENDATION: That the Ocean Reef Marina Committee sets its next meeting as follows:

Date:

Time: Venue: Conference Room 1, Joondalup Civic Centre.

MOVED Cr Young, SECONDED Cr Jacob that in accordance with the provisions of the City's Standing Orders Local Law 2005, the Presiding Person in consultation with the Chief Executive Officer SETS the next meeting of the Ocean Reef Marina Committee.

The Motion was Put and

CARRIED (7/0)

In favour of the Motion: Mayor Pickard, Crs Amphlett, Corr, Fishwick, Jacob, Hollywood and Young

MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

REQUESTS FOR REPORTS FOR FUTURE CONSIDERATION

CLOSURE

There being no further business, the Presiding Person declared the Meeting closed at 1810 hrs; the following committee members being present at that time:

Mayor Troy Pickard Cr Albert Jacob Cr Trona Young Cr Kerry Hollywood Cr Geoff Amphlett Cr Brian Corr Cr Russ Fishwick



Policy Committee

MINUTES OF THE POLICY COMMITTEE MEETING

HELD ON





MINUTES OF THE POLICY COMMITTEE MEETING HELD IN CONFERENCE ROOM 1, JOONDALUP CIVIC CENTRE, BOAS AVENUE, JOONDALUP ON TUESDAY, 20 NOVEMBER 2007

ATTENDANCE

Committee Members:

Cr Kerry Hollywood Cr Trona Young Mayor Troy Pickard	Presiding Person Deputy Presiding Person	North Ward North-Central Ward
Cr Marie Macdonald Cr Mike Norman Cr Fiona Diaz		Central Ward South-West Ward South Ward
Vacant		South-East Ward

Observers:

Cr G Amphlett	Central Ward
Cr B Corr	South-East Ward
Cr R Fishwick	South Ward
Cr T McLean	North Ward

Officers:

Mr Garry Hunt	Chief Executive Officer
Mr Ian Cowie	Director Governance and Strategy
Mr Mike Tidy	Director Corporate Services
Mr Mike Smith	Manager Marketing Communications & Council Support
Ms Lesley Taylor	Administrative Secretary

DECLARATION OF OPENING

The Chief Executive Officer declared the meeting open at 1815 hrs.

ELECTION OF PRESIDING PERSON

Section 5.12 of the Local Government Act 1995 requires a committee appointed by a local government, to elect a presiding person as the first item of business at its first meeting. Schedule 2.3 of the Act requires the Chief Executive Officer to preside. Nominations for the position of presiding person are to be given to the Chief Executive Officer in writing, with the vote to be conducted by ballot.

The Chief Executive Officer invited nominations for the position of Presiding Person.

Mayor Pickard nominated Cr Hollywood for the position of Presiding Person. Cr Hollywood accepted the nomination.

There being no further nominations, Cr Hollywood was elected unopposed to the position of Presiding Person and assumed the Chair at 1816 hrs.

ELECTION OF DEPUTY PRESIDING PERSON

It is advisable that the committee elects a deputy presiding person, who would chair the meeting in the absence of the presiding person. The procedure for electing the deputy presiding person is also determined by Schedule 2.3 of the Act.

The Presiding Person invited nominations for the position of Deputy Presiding Person.

Mayor Pickard nominated Cr Young for the position of Deputy Presiding Person. Cr Young accepted the nomination.

There being no further nominations, Cr Young was elected unopposed to the position of Deputy Presiding Person.

APOLOGIES/LEAVE OF ABSENCE

Nil.

CONFIRMATION OF MINUTES

MINUTES OF THE POLICY COMMITTEE MEETING HELD ON 8 OCTOBER 2007

MOVED Mayor Pickard, SECONDED Cr Macdonald that the minutes of the meeting of the Policy Committee held on 8 October 2007 be confirmed as a true and correct record.

The Motion was Put and

CARRIED (5/1)

In favour of the motion: Mayor Pickard, Crs Diaz, Hollywood, Macdonald and Norman Against the Motion: Cr Young

ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

Nil.

DECLARATIONS OF INTEREST

IDENTIFICATION OF MATTERS FOR WHICH THE MEETING MAY SIT BEHIND CLOSED DOORS

Nil.

PETITIONS AND DEPUTATIONS

Nil.

REPORTS

ITEM 1 DATE OF NEXT MEETING

The primary purpose of this meeting was to elect the presiding person and deputy presiding person. To enable the Committee to meet again, it is recommended that a resolution is carried to set the date of the next meeting. At that meeting, a report will be presented establishing the meeting dates for 2008.

OFFICER'S RECOMMENDATION: That the Policy Committee sets its next meeting as follows:

Date: Time: Venue: Conference Room 1, Joondalup Civic Centre.

MOVED Cr Young, SECONDED Cr Norman that in accordance with the provisions of the City's Standing Orders Local Law 2005, the Presiding Person in consultation with the Chief Executive Officer SETS the next meeting of the Policy Committee.

The Motion was Put and

CARRIED (6/0)

In favour of the motion: Mayor Pickard, Crs Diaz, Hollywood, Macdonald, Norman and Young

MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

REQUESTS FOR REPORTS FOR FUTURE CONSIDERATION

Cr Macdonald requested a report in relation to all policies associated with Noise.

CLOSURE

There being no further business, the Presiding Person declared the Meeting closed at 1819 hrs; the following Elected members being present at that time:

Cr Kerry Hollywood Cr Trona Young Mayor Troy Pickard Cr Marie Macdonald Cr Mike Norman Cr Fiona Diaz



Strategic Financial Management Committee

MINUTES OF THE STRATEGIC FINANCIAL MANAGEMENT COMMITTEE MEETING

HELD ON





CITY OF JOONDALUP

MINUTES OF THE STRATEGIC FINANCIAL MANAGEMENT COMMITTEE MEETING HELD IN CONFERENCE ROOM 1, JOONDALUP CIVIC CENTRE, BOAS AVENUE, JOONDALUP ON TUESDAY, 20 NOVEMBER 2007

ATTENDANCE

Committee Members:

Cr Geoff Amphlett Cr Russ Fishwick Mayor Troy Pickard Cr Tom McLean Cr Trona Young Cr Brian Corr Presiding Person Deputy Presiding Person Central Ward South Ward

North Ward North-Central Ward South-East Ward

Officers:

Mr Garry Hunt Mr Ian Cowie Mr Mike Tidy Mr Mike Smith Ms Lesley Taylor Chief Executive Officer Director Governance and Strategy Director Corporate Services Manager Marketing Communications & Council Support Administrative Secretary

DECLARATION OF OPENING

The Chief Executive Officer declared the meeting open at 1825 hrs.

ELECTION OF PRESIDING PERSON

Section 5.12 of the Local Government Act 1995 requires a committee appointed by a local government, to elect a presiding person as the first item of business at its first meeting. Schedule 2.3 of the Act requires the Chief Executive Officer to preside. Nominations for the position of presiding person are to be given to the Chief Executive Officer in writing, with the vote to be conducted by ballot.

The Chief Executive Officer invited nominations for the position of Presiding Person.

Mayor Pickard nominated Cr Amphlett for the position of Presiding Person. Cr Amphlett accepted the nomination.

There being no further nominations, Cr Amphlett was elected unopposed to the position of Presiding Person and assumed the Chair at 1826 hrs.

ELECTION OF DEPUTY PRESIDING PERSON

It is advisable that the committee elects a deputy presiding person, who would chair the meeting in the absence of the presiding person. The procedure for electing the deputy presiding person is also determined by Schedule 2.3 of the Act.

The Presiding Person invited nominations for the position of Deputy Presiding Person.

Mayor Pickard nominated Cr Fishwick for the position of Deputy Presiding Person. Cr Fishwick accepted the nomination.

There being no further nominations, Cr Fishwick was elected unopposed to the position of Deputy Presiding Person.

APOLOGIES/LEAVE OF ABSENCE

Apology – Cr John

CONFIRMATION OF MINUTES

MINUTES OF THE STRATEGIC FINANCIAL MANAGEMENT COMMITTEE MEETING HELD ON 7 AUGUST 2007

MOVED Cr Fishwick, SECONDED Cr McLean that the minutes of the meeting of the Strategic Financial Management Committee held on 7 August 2007 be confirmed as a true and correct record.

The Motion was Put and

CARRIED (5/1)

In favour of the Motion: Mayor Pickard, Crs Amphlett, Corr, Fishwick and McLean Against the Motion: Cr Young

ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

Nil.

DECLARATIONS OF INTEREST

Nil.

IDENTIFICATION OF MATTERS FOR WHICH THE MEETING MAY SIT BEHIND CLOSED DOORS

PETITIONS AND DEPUTATIONS

Nil.

REPORTS

ITEM 1 DATE OF NEXT MEETING

The primary purpose of this meeting was to elect the presiding person and deputy presiding person. To enable the Committee to meet again, it is recommended that a resolution is carried to set the date of the next meeting. At that meeting, a report will be presented establishing the meeting dates for 2008.

OFFICER'S RECOMMENDATION: That the Strategic Financial Management Committee sets its next meeting as follows:

Date: Time: Venue: Conference Room 1, Joondalup Civic Centre.

MOVED Cr Young, SECONDED Cr Corr that in accordance with the provisions of the City's Standing Orders Local Law 2005, the Presiding Person in consultation with the Chief Executive Officer SETS the next meeting of the Strategic Financial Management Committee.

The Motion was Put and

CARRIED (6/0)

In favour of the Motion: Mayor Pickard, Crs Amphlett, Corr, Fishwick, McLean and Young

MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

REQUESTS FOR REPORTS FOR FUTURE CONSIDERATION

Nil.

CLOSURE

There being no further business, the Presiding Person declared the Meeting closed at 1829 hrs; the following Elected members being present at that time:

Cr Geoff Amphlett Cr Russ Fishwick Mayor Troy Pickard Cr Tom McLean Cr Trona Young Cr Brian Corr