

TAMALA PARK
REGIONAL COUNCIL

Ordinary Meeting of Council

MINUTES

Thursday 6 December 2007
City of Wanneroo, 5.30pm

TAMALA PARK
REGIONAL COUNCIL
(TPRC)
COMPRISES 7 LOCAL
AUTHORITY
PARTICIPANTS:

Town of Cambridge
City of Joondalup
City of Perth
City of Stirling
Town of Victoria Park
Town of Vincent
City of Wanneroo

MEMBERSHIP

OWNER COUNCIL	MEMBER	ALTERNATE MEMBER
Town of Cambridge	Mayor Simon Withers	
City of Joondalup	Cr Albert Jacob Mayor Troy Pickard	
City of Perth	Cr Eleni Evangel	
City of Stirling	Cr Paul Collins Cr John Italiano Cr David Michael Cr Bill Stewart	Cr Kathryn Thomas Cr Terry Tyzack
Town of Victoria Park	Mayor Trevor Vaughan	
Town of Vincent	Mayor Nick Catania	Cr Steed Farrell
City of Wanneroo	Cr Tracey Roberts Cr Bob Smithson	Cr Alan Blencowe Cr Frank Cvitan

TABLE OF CONTENTS

PRESENT	4
DECLARATION BY ELECTED MEMBER OF COUNCIL	4
1. OFFICIAL OPENING	5
2. ELECTION OF CHAIRMAN.....	5
3. ELECTION OF DEPUTY CHAIRMAN	5
4. DISCLOSURE OF INTERESTS	6
5. PUBLIC STATEMENT/QUESTION TIME.....	6
6. APOLOGIES AND LEAVE OF ABSENCE.....	6
7. PETITIONS	6
8. CONFIRMATION OF MINUTES	6
9. ANNOUNCEMENTS BY CHAIRMAN (WITHOUT DISCUSSION)	6
10. MATTERS FOR WHICH MEETING MAY BE CLOSED	7
11. ELECTION OF COMMITTEES	7
12. REPORTS OF COMMITTEES.....	7
13. ADMINISTRATION REPORTS AS PRESENTED 13.1-13.8.....	7
13.1 BUSINESS REPORT – PERIOD ENDING 30 NOVEMBER 2007	7
13.2 STATEMENTS OF FINANCIAL ACTIVITY FOR THE MONTHS OCTOBER 2007 AND NOVEMBER 2007	7
13.3 LIST OF MONTHLY ACCOUNTS SUBMITTED FOR THE MONTHS OCTOBER 2007 AND NOVEMBER 2007	8
13.4 MEETING DATES 2008.....	8
13.5 CODE OF CONDUCT.....	9
13.6 ELECTED MEMBER ALLOWANCES.....	9
13.7 PLANNING REVIEW – TAMALA PARK URBAN DEVELOPMENT	11
13.8 CHRISTMAS CLOSURE	11
14. ELECTED MEMBERS MOTIONS OF WHICH NOTICE HAS BEEN GIVEN	11
15. QUESTIONS BY ELECTED MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN.....	11
16. URGENT BUSINESS APPROVED BY THE CHAIRMAN	12
17. MATTERS BEHIND CLOSED DOORS	12
18. FORMAL CLOSURE OF MEETING	12

The Chief Executive Officer of the Tamala Park Regional Council, Mr Rod Constantine, assumed the chair in order to conduct the meeting until election of a Chairman was conducted.

PRESENT

Chairman	Cr Troy Pickard
Deputy Chairman	Cr Tracey Roberts
Councillors	Cr Nick Catania Cr Paul Collins Cr Eleni Evangel Cr John Italiano Cr Albert Jacob Cr David Michael Cr Bob Smithson Cr Bill Stewart Cr Trevor Vaughan Cr Simon Withers
Alternate Members	Cr Terry Tyzack
Staff	Rod Constantine Kylie Jeffs (minute clerk)
Apologies Councillors	Nil
Leave of Absence	Nil
Absent	Nil
Consultants	Nil
Apologies Represented Councils' Advisors	Nil
In Attendance	Fiona Bentley (City of Wanneroo) John Bonker (Town of Victoria Park) Jason Buckley (Town of Cambridge) John Giorgi (Town of Vincent) Garry Hunt (City of Joondalup) Mike Tidy (City of Joondalup)
Members of the Public	Nil
Press	Nil

DECLARATION BY ELECTED MEMBERS OF COUNCIL

Each of the members appointed by the Councils of the participants of the TPRC and Cr Terry Tyzack (appointed as a nominated substitute member for Council nominees from City of Stirling) completed the written Declarations of Office required by the

Local Government Act & Regulations. Council members and Cr T Tyzack then repeated the Declaration of Office in unison. The written declarations were then witnessed by the TPRC CEO Mr R A Constantine.

1. OFFICIAL OPENING

Congratulations were expressed to all Council members on their election to the Tamala Park Regional Council.

At 5.47pm the TPRC CEO Mr R A Constantine, declared the meeting of the Tamala Park Regional Council open.

2. ELECTION OF CHAIRMAN

In accordance with the Local Government Act 1995, the TPRC CEO Mr R A Constantine, assumed the chair in order to conduct the election of Chairman.

Written nomination forms for Chairman, in accordance with the Local Government Act 1995 (schedule 2.31), were given to the Chief Executive Officer. Written approval was also obtained from the person nominated for the position of Chairman.

The Chief Executive Officer advised that one nomination for Cr Troy Pickard (as nominated by Cr Albert Jacob) for the position of Chairman had been received.

The Chief Executive Officer called for any further nominations to the one that was received prior to the meeting and, due to no further nominations being received, declared nominations for Chairman closed.

The Chief Executive Officer formally announced Cr Troy Pickard as Chairman of the Tamala Park Regional Council.

Cr Pickard was invited to complete the required Declaration (Form 7 Local Government Constitution Regulations) and to assume the chair to conduct the remainder of the meeting.

The Chairman thanked Councillors for electing him Chairman. He spoke of the benefits that the TPRC would produce for the future community at Tamala Park and also for the 7 participant Councils.

3. ELECTION OF DEPUTY CHAIRMAN

Written nomination forms for Deputy Chairman, in accordance with the Local Government Act 1995 (schedule 2.31) were given to the Chairman. Written approval was also obtained from the persons nominated for the position of Deputy Chairman.

The Chairman advised that the following nominations for the position of Deputy Chairman had been received:

Cr Tracey Roberts, nominated by Cr Bob Smithson
Cr Simon Withers, nominated by Cr Troy Pickard

The Chairman called for any further nominations and upon no further nominations being received, declared nominations for Deputy Chairman closed.

Lots were drawn which determined the order of names to appear on the ballot paper, as follows:

- 1) Cr Simon Withers
- 2) Cr Tracey Roberts

Ballot papers for the above two (2) candidates were authenticated by the Chief Executive Officer and distributed to all Councillors for vote casting.

Mr John Giorgi (CEO of the Town of Vincent) acted as scrutineer for the vote counting.

Upon counting of votes, the CEO of TPRC Mr R A Constantine advised the following results:

Cr Roberts – 9 votes
Cr Withers – 3 votes

and declared Cr Tracey Roberts as Deputy Chairman of the Tamala Park Regional Council.

Cr Roberts was invited to complete the required Declaration (Form 7 Local Government Constitution Regulations), duly completed the Declaration and was formally congratulated on her appointment.

4. DISCLOSURE OF INTERESTS

Nil

5. PUBLIC STATEMENT/QUESTION TIME

Nil

6. APOLOGIES AND LEAVE OF ABSENCE

Nil

7. PETITIONS

Nil.

8. CONFIRMATION OF MINUTES

Moved Cr Evangel, Seconded Cr Roberts

That the minutes of the Ordinary Council meeting of 11 October 2007 be confirmed, and signed by the Chairman, as a true and correct record of proceedings.

The motion was put and declared CARRIED.

9. ANNOUNCEMENTS BY CHAIRMAN (WITHOUT DISCUSSION)

- The Chairman announced his intention to introduce words of prayer preceding future meetings of Council.
- The Chairman suggested the TPRC CEO hold a CEO Briefing Session one week following each TPRC Council meeting to ensure participant Council CEO's were appraised of TPRC current issues to enable them to advise participant Councils.
- The Chairman advised that 3-6 workshops/strategy sessions will be held in 2008 to progress matters.

10. MATTERS FOR WHICH MEETING MAY BE CLOSED

Nil

11. ELECTION OF COMMITTEES

The Chairman called for nominations from elected members for Audit Committee membership.

The Chairman advised that the following nominations had been received:

- Cr Bill Stewart, nominated by Cr Paul Collins
- Cr John Italiano, nominated by Cr Paul Collins
- Cr Tracey Roberts, nominated by Cr Bill Stewart
- Cr Bob Smithson, nominated by Cr Tracey Roberts
- Cr Troy Pickard, nominated by Cr Troy Pickard

As no further nominations were received, the above-nominated members were appointed members of the TPRC Audit Committee.

12. REPORTS OF COMMITTEES

Nil

13. ADMINISTRATION REPORTS AS PRESENTED 13.1-13.8

13.1 BUSINESS REPORT – PERIOD ENDING 30 NOVEMBER 2007

Moved Cr Stewart, Seconded Cr Evangel

[The Motion recommended in the agenda]

That the Business Report to 30 November 2007 be RECEIVED.

The Motion was put and declared CARRIED.

13.2 STATEMENTS OF FINANCIAL ACTIVITY FOR THE MONTHS OCTOBER 2007 AND NOVEMBER 2007

Moved Cr Collins, Seconded Cr Michael

[The Motion recommended in the agenda]

That the Council RECEIVE and NOTE the Statement(s) of Financial Activity for

the months ending 31 October 2007 and 30 November 2007.

The Motion was put and declared CARRIED.

**13.3 LIST OF MONTHLY ACCOUNTS SUBMITTED FOR THE MONTHS
OCTOBER 2007 AND NOVEMBER 2007**

Moved Cr Evangel, Seconded Cr Collins

[The Motion recommended in the agenda]

That the Council RECEIVE and NOTE the list of accounts paid under Delegated Authority to the CEO for each of the months October 2007 and November 2007:

- **Month ending 31 October 2007 (Total \$35,620.04); and
Month ending 30 November 2007 (Total \$29,793.27)**
- **Total Paid \$65,413.31**

The Motion was put and declared CARRIED.

13.4 MEETING DATES 2008

Moved Cr Catania, Seconded Cr Roberts

[The Motion recommended in the agenda]

1. **That the following schedule of meeting dates be APPROVED for 2008 as follows:**

**Thursday 14 February 2008 - Town of Vincent
Thursday 17 April 2008 - Town of Cambridge
Thursday 19 June 2008 - City of Stirling
Thursday 14 August 2008 - City of Perth
Thursday 16 October 2008 - Town of Victoria Park
Thursday 4 December 2008 - City of Wanneroo**

2. **That the schedule of meeting dates be ADVERTISED as required by the Local Government Act.**
3. **That the Council note that special and strategic planning meetings that may be programmed during the year will be SUBJECT of separate and specific advertising.**

The Mover and Seconder agreed to change in Motion the date 14 February 2008 to 21 February 2008 and the date 17 April 2008 to 24 April 2008. Motions 1-3 were then put as follows:

1. **That the following schedule of meeting dates be APPROVED for 2008 as follows:**

**Thursday 21 February 2008 - Town of Vincent
Thursday 24 April 2008 - Town of Cambridge
Thursday 19 June 2008 - City of Stirling
Thursday 14 August 2008 - City of Perth**

**Thursday 16 October 2008 - Town of Victoria Park
Thursday 4 December 2008 - City of Wanneroo**

2. **That the schedule of meeting dates be ADVERTISED as required by the Local Government Act.**
3. **That the Council note that special and strategic planning meetings that may be programmed during the year will be SUBJECT of separate and specific advertising.**

The Motion as amended was put and declared CARRIED.

Moved Cr Catania, Seconded Cr Roberts, the following additional 2 motions:

- 4a. **That Council PROPOSE the establishment of a Committee of CEO's of participant local governments (to be briefed on Council issues and decisions and to provide advice to Council participants).**
- 4b. **That the CEO group PROPOSE a schedule of meeting dates for endorsement by the Council at the next TPRC Council meeting.**

Motion 4 was put and declared CARRIED.

5. **That the CEO be REQUESTED to draft a terms of reference for the CEO Committee for endorsement at the next TPRC Council meeting.**

Motion 5 was put and declared CARRIED.

13.5 CODE OF CONDUCT

Moved Cr Jacob, Seconded Cr Michael

[The Motion recommended in the agenda]

That the current code of conduct of the Tamala Park Regional Council be REAFFIRMED.

The Motion was put and declared CARRIED.

13.6 ELECTED MEMBER ALLOWANCES

Moved Cr Vaughan, Seconded Cr Catania for the purpose of discussing the values to be inserted in the recommendations contained in the agenda.

[The Motion recommended in the agenda]

- a) **That the Local Government allowance for Chairman of the Council be []% of the permitted maximum i.e. a payment of \$[] per annum.**
- b) **That the Local Government Allowance for Deputy Chairman be []% of the amount paid to the Chairman.**

- c) That the attendance fee for Chairman of the Council be an amount \$1,000 less than the maximum fee prescribed by Local Government legislation and be the amount of \$[] per annum.
- d) That attendance fees for Council members be an amount \$1,000 less than the maximum fee prescribed by Local Government legislation and be the amount of \$[] per annum.
- e) That the amounts calculated in (c and d) be increased by \$1,000 for each regular Council member while the Council does not authorise, regular Council members do not claim separate telecommunications, IT allowances or travelling allowance to meetings.
- f) That while the Local Government Act, in its present form, does not provide for the appointment of a Deputy or Alternate Members. The Council also notes the Interpretation Act (section 51) provides circumstances in which a Council may nominate a person to act in the absence of a 'regular' member but the Local Government Act does not facilitate any payment to a person attending as an appointee under the Interpretation Act.
- g) Fees to be reviewed following the next ordinary Council elections (next scheduled for October 2009) for the intent that the Council in place sets the fees that will apply in its tenure of office and is responsible for the budget allocations that will be needed to facilitate the payments.
- h) Elected member allowances are to be made quarterly in arrears.

The Mover and Seconder agreed to the following amended Motion:

- a) That the Local Government allowance for Chairman of the Council be 25% of the permitted maximum i.e. a payment of \$3,000 per annum.
- b) That the Local Government Allowance for Deputy Chairman be 25% of the amount paid to the Chairman.
- c) That the attendance fee for Chairman of the Council be an amount \$1,000 less than the maximum fee prescribed by Local Government legislation and be the amount of \$6,000 per annum.
- d) That attendance fees for Council members be an amount \$1,000 less than the maximum fee prescribed by Local Government legislation and be the amount of \$2,400 per annum.
- e) That the amounts calculated in (c and d) be increased by \$1,000 for each regular Council member while the Council does not authorise, regular Council members do not claim separate telecommunications, IT allowances or travelling allowance to meetings.
- f) That while the Local Government Act, in its present form, does not provide for the appointment of a Deputy or Alternate Members. The Council also notes the Interpretation Act (section 51) provides circumstances in which a Council may nominate a person to act in the absence of a 'regular' member but the Local Government Act does not

facilitate any payment to a person attending as an appointee under the Interpretation Act.

- g) Fees to be reviewed following the next ordinary Council elections (next scheduled for October 2009) for the intent that the Council in place sets the fees that will apply in its tenure of office and is responsible for the budget allocations that will be needed to facilitate the payments.
- h) Elected member allowances are to be made quarterly in arrears.
- i) Elected member allowances be reviewed in June 2008.

The Amendment and Amended Motion was put and declared CARRIED.

13.7 PLANNING REVIEW – TAMALA PARK URBAN DEVELOPMENT

[The Motion recommended in the agenda]

That the Council ENDORSES the following:

- a) Schedules 5.1-5.6 of the development brief;
- b) The Conceptual Design Statement for the TPRC urban development; and
- c) Proposed development timetable and milestones.

Submitted in the formal written agenda papers for this item.

Moved Cr Roberts Seconded Cr Catania that this item be referred to and be the subject matter of a Special Council Meeting (on a date to be determined) in consultation with all councillors.

This Procedural Motion was put and declared CARRIED.

13.8 CHRISTMAS CLOSURE

Moved Cr Jacob, Seconded Cr Smithson

[The Motion recommended in the agenda]

That the TPRC administrative office be CLOSED over the Christmas period from 24 December 2007 to 4 January 2008 (inclusive).

The Motion was put and declared CARRIED.

14. ELECTED MEMBERS MOTIONS OF WHICH NOTICE HAS BEEN GIVEN

Nil

15. QUESTIONS BY ELECTED MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

16. URGENT BUSINESS APPROVED BY THE CHAIRMAN

- A General Business item to be included on future Council meeting agendas.
- If individual Councillors require a printed copy of future Council meeting agendas to be delivered to them, they are to advise this requirement to the TPRC administration office.

17. MATTERS BEHIND CLOSED DOORS

Nil

18. FORMAL CLOSURE OF MEETING

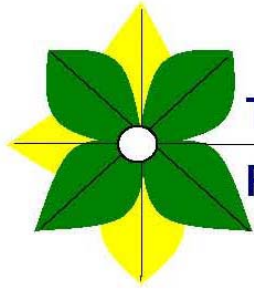
The Chairman declared the meeting closed at 7.40pm.

These minutes were confirmed at a meeting on

SIGNED this day of 2008

as a true record of proceedings.

CHAIRMAN



TAMALA PARK
REGIONAL COUNCIL

Special Meeting of Council

MINUTES

Wednesday 23 January 2008
City of Joondalup, 5.30pm

TAMALA PARK
REGIONAL COUNCIL
(TPRC)
COMPRISES THE
FOLLOWING
COUNCILS:

Town of Cambridge
City of Joondalup
City of Perth
City of Stirling
Town of Victoria Park
Town of Vincent
City of Wanneroo

MEMBERSHIP

OWNER COUNCIL	MEMBER	ALTERNATE MEMBER
Town of Cambridge	Mayor Simon Withers	
City of Joondalup	Cr Albert Jacob Mayor Troy Pickard	
City of Perth	Cr Eleni Evangel	
City of Stirling	Cr Paul Collins Cr John Italiano Cr David Michael Cr Bill Stewart	Cr Kathryn Thomas Cr Terry Tyzack
Town of Victoria Park	Mayor Trevor Vaughan	
Town of Vincent	Mayor Nick Catania	Cr Steed Farrell
City of Wanneroo	Cr Tracey Roberts Cr Bob Smithson	Cr Alan Blencowe Cr Frank Cvitan

NB: Although some Councils have nominated alternate members, it is a precursor to any alternate member acting that a Council carries a specific resolution for each occasion that the alternate member is to act, referencing Section 51 of the Interpretation Act. The current Local Government Act does not provide for the appointment of deputy or alternate members of Regional Councils. The DLGRD is preparing an amendment to rectify this situation.

TABLE OF CONTENTS

MEMBERSHIP2
PRESENT4
PRELIMINARIES4
1. OFFICIAL OPENING.....5
DISCLOSURE OF INTERESTS5
2. PUBLIC STATEMENT/QUESTION TIME5
3. APOLOGIES AND LEAVE OF ABSENCE5
4. PETITIONS5
5. CONFIRMATION OF MINUTES5
6. ANNOUNCEMENTS BY CHAIRMAN (WITHOUT DISCUSSION).....5
7. MATTERS FOR WHICH MEETING MAY BE CLOSED.....5
8. REPORTS OF COMMITTEES5
9. BUSINESS OF THE MEETING.....5
10. FORMAL CLOSURE OF MEETING.....7

PRESENT

Chairman	Cr Troy Pickard
Deputy Chairman	Cr Tracey Roberts
Councillors	Cr Nick Catania Cr Paul Collins Cr Eleni Evangel Cr John Italiano (from 5.45pm) Cr Albert Jacob Cr David Michael Cr Bill Stewart (from 5.35pm) Cr Trevor Vaughan Cr Simon Withers
Alternate Members	Nil
Staff	Rod Constantine (Chief Executive Officer) Kylie Jeffs (Minute Clerk)
Apologies Councillors	Nil
Leave of Absence	Nil
Absent	Cr Bob Smithson
Consultants	Mr Larry Smith representing Koltasz Smith (Planning Consultants) Mr Lee Rodda representing Koltasz Smith (Planning Consultants)
Apologies Represented Councils' Advisors	Nil
In Attendance	John Bonker (Town of Victoria Park) Jason Buckley (Town of Cambridge) Frank Edwards (City of Perth) John Giorgi (Town of Vincent) Garry Hunt (City of Joondalup) Stuart Jardine (City of Stirling) Charles Johnson (City of Wanneroo) Jason Lyon (Town of Cambridge)
Members of the Public	Nil
Press	Nil

PRELIMINARIES

Chairman Cr Troy Pickard said an opening prayer before the commencement of the meeting.

1. OFFICIAL OPENING

The meeting was declared open at 5.33pm.

DISCLOSURE OF INTERESTS

Cr Paul Collins declared an interest affecting impartiality in Item 9 – Business of the Meeting based on his own employer engaging Koltasz Smith (consultant – planning consultants).

2. PUBLIC STATEMENT/QUESTION TIME

Nil

3. APOLOGIES AND LEAVE OF ABSENCE

Cr John Italiano phoned to advise he would arrive after the meeting had commenced.

4. PETITIONS

Nil

5. CONFIRMATION OF MINUTES

Not applicable

6. ANNOUNCEMENTS BY CHAIRMAN (WITHOUT DISCUSSION)

Nil

7. MATTERS FOR WHICH MEETING MAY BE CLOSED

Nil

8. REPORTS OF COMMITTEES

Not applicable.

9. BUSINESS OF THE MEETING

Presentation One – TPRC Chief Executive Officer

Mr Rod Constantine gave a PowerPoint presentation on details of acquisition and divestment of the land, which included:

- The current MRS zoning
- The MRC lease area
- Land ceded to Bush Forever
- Zoned POS compensation land
- Government urban deferred land
- Developable land
- The land connection to surrounding open space

Presentation Two – Larry Smith representing Koltasz Smith (Planning Consultants)

Mr Larry Smith gave a PowerPoint presentation, which included details on the following:

- The Enquiry by Design Workshop overview
- Proposed design brief and vision
- The key principles of:
 - Lifestyle and housing
 - Use of land and infrastructure
 - Health of the environment
 - Identity, equity and inclusiveness
 - Long term economic health
 - People and government
- Key design themes (concept plan)
- Planning and approvals timeframe

Moved Cr Roberts, Seconded Cr Jacob

[The following motions]

1. **That Council request a report be presented to the next meeting of Council identifying any implications of adopting the April 2007 development brief with the following amendments:**
 - Relocate the high school to the north-eastern corner of the development;
 - Achieve high density school campus;
 - Explore the intensity of home based businesses to be confined to specific areas;
 - A link road from the Neerabup Industrial Estate through the southern portion of the site;
 - Linkage opportunities between the site and Clarkson Train Station;
 - Change light industrial to business/office park;
 - The eastern business park to incorporate the concept of mixed use/business park;
 - A review of the timetable to identify activities that can run concurrently; and
 - The adoption of residential green star principles in the development.
2. **Endorse the Special Council meeting dates as identified in the report as follows:**
 - Thursday, 13 March 2008 – scoping of the structure planning brief
 - Thursday, 15 May 2008 – consideration of feedback from consultants proposing responses to the structure plan brief
 - Thursday, 24 July 2008 – appointed planning consultants briefing to Council on timing and direction for structure planning

The Motion was put and declared CARRIED by unanimous vote.

Presentation Three – TPRC Chief Executive Officer

Due to time constraints, it was agreed that the PowerPoint presentation on the project work supporting the development brief be referred to the agenda of the next meeting of Council, scheduled for 21 February 2008.

10. FORMAL CLOSURE OF MEETING

The Chairman declared the meeting closed at 9.10pm.

These minutes were confirmed at a meeting on

SIGNED this day of 2008
as a true record of proceedings.

CHAIRMAN