

City of Joondalup

BMX Track

Maintenance Schedule

The maintenance schedule for upgraded BMX tracks within the City will outline what is deemed to come under the title of maintenance, reporting of damage and key areas of responsibility in repairing or undertaking maintenance. Included in this document is the safety checklist and reporting outline.

Reporting of Damage and/or Maintenance

Young people, Youth Outreach Workers, Operations staff and the community are all responsible for the reporting of any damage or maintenance requirements at BMX tracks.

All incidences of damage or maintenance required to BMX tracks are to be reported to Ron Hendricks (North of Ocean Reef Rd) or Dominic O'Connell (South of Ocean Reef Rd)

Maintenance requirements are to be broken into minor and major works. Minor works are to be completed by Operations as per their normal maintenance duties.

Major maintenance is to be undertaken as a collective project by Operations, Youth Outreach Workers and the young people accessing the BMX track. Where Operations staff are unsure if the maintenance requirement is major or minor they are to consult with the Youth Outreach Team. Where it is deemed that Major damage is of an extreme and immediate risk, works to rectify this will take place as soon as possible after consultation with all parties. (Operations, Youth Outreach Workers and young people)

Reportable Damage/ Maintenance Requirements

Damage	Major/Minor Repairs
Debris on track	Minor
Rubbish on or near track	Minor
Minor damage to natural environment	Minor
Major damage to natural environment	Major
Graffiti/vandalism	Minor
Minor modification to track	Minor
**Major modification to track	Major
Damage to signage	Minor

** Major modifications include:

- Digging out middle of table tops and other jumps
- Increasing lip of jump that covers more than 50% of jump lip
- Visibly increasing size of jump by more than 20cm
- Digging out sides of jump to a point where there is a possibility that the jump may collapse in places
- Building new jumps
- Any other modifications that may be deemed unsafe

Track Maintenance Review

A safety review of all BMX Tracks will take place every three months. This will be carried out by Operations by utilising the safety checklist. Any major maintenance or upgrades that are not deemed to be of immediate consequence or risk will be undertaken where possible during school holidays to best ensure the availability of local young people to contribute.

Site Safety Checklist

- To be complete during site inspections.
- Safety Checklist to be emailed to Gillian Gallacher – Community Youth Team Leader

City of Joondalup BMX Track

Public Safety Checklist

Location: _____

Date: _____

Please tick appropriate box (if no please comment)

	Yes	No
Is track free of debris/obstacles?	<input type="checkbox"/>	<input type="checkbox"/>
Is the track free from damage? e.g. obstructions, erosion	<input type="checkbox"/>	<input type="checkbox"/>
Is the track free of hazards? e.g. overhanging tree branches	<input type="checkbox"/>	<input type="checkbox"/>
Is the surrounding area free of hazards? e.g. broken glass	<input type="checkbox"/>	<input type="checkbox"/>
Is all signage visible and intact?	<input type="checkbox"/>	<input type="checkbox"/>
Is the area free of rubbish/litter?	<input type="checkbox"/>	<input type="checkbox"/>
Has the track been modified in any way?	<input type="checkbox"/>	<input type="checkbox"/>
If yes does this cause a hazard to track users?	<input type="checkbox"/>	<input type="checkbox"/>
Are all amenities in good working order. e.g. water fountain, toilets	<input type="checkbox"/>	<input type="checkbox"/>
Other?	<input type="checkbox"/>	<input type="checkbox"/>

Comments _____

Brief Description of track
