

SCHEDULE OF ITEMS**LUMP SUM PRICE OFFERED – SCHEDULED CLEANING SERVICES**

| Item | Description |
|-------------|--|
| 1 | Provision of Cleaning Services for Craigie Leisure Centre |
| 2 | Provision of Cleaning Services for Duncraig Leisure Centre |
| 3 | Provision of Cleaning Services for Heathridge Leisure Centre |

SCHEDULE OF ADDITIONAL RATES

| Item | Description | Unit |
|-------------|---------------------------------------|----------------|
| 1 | Cleaner (Monday to Friday) | Hour |
| 2 | Cleaner (Saturday) | Hour |
| 3 | Cleaner (Sunday) | Hour |
| 4 | Supervisor (Monday to Friday) | Hour |
| 5 | Supervisor (Saturday) | Hour |
| 6 | Supervisor (Sunday) | Hour |
| 7 | Carpet Shampoo | m ² |
| 8 | Window cleaning | Hour |
| 9 | Emergency Cleaning (8.00am to 5.00pm) | Hour |
| 10 | Emergency Cleaning (5.00pm to 8.00am) | Hour |

[illegible]

| Respondent & Description of Response | Is it Compliant? Yes or No | Comment Against Criteria | | | | Evaluation Score | Contract Price Year 1 (Ex GST) | Rank |
|---|-----------------------------------|--|---|---|---|-------------------------|---------------------------------------|-------------|
| | | Capacity | Demonstrated understanding of the required tasks | Demonstrated experience in providing similar services | Social and economic effects on the local community | | | |
| Southern Cross Cleaning Services | Yes | In operation for 24 years with 12 full-time and 85 part-time employees. An organisational chart was provided and supported by the details of 4 key personnel. The staff have up to 6 years industry experience. A list of equipment to be used was provided. A staff member nominated to be the Craigie supervisor would be available for after-hours calls. The company has staff in the local area to call upon for additional resources. A safety policy was provided. The company has had no safety incidents in the past 2 years. | The company demonstrated a satisfactory understanding of the requirements providing a sample site cleaning schedule for Heathridge leisure centre. The hours allocated at each location were also provided in a schedule and a general response to the understanding of the requirements. | The company provided 5 contracts supporting its experience. Only one of these was in a leisure facility (Kingsway Sporting Facility) which it has held for 3 months only. The others examples were for office based cleaning. | The company is located in East Victoria Park. Some of the current employees are residents of the City. | 56.9% | \$303,404 | 2 |
| All requirements have been met. | | | | | | | | |

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| Academy Services (WA) Pty Ltd | Yes | In operation since 1979 with 125 staff. | Academy Services is the City's current Contractor for these services and has a comprehensive understanding of the City's requirements through this contract; however the response in the Offer to this criterion was general in nature. | The company has extensive experience in providing cleaning services to various high profile facilities in Perth and Australia-wide, however the scope was not described in details of these clients. Some of the clients include City of Subiaco Lords leisure Centre, Medicare, Spotless, CSIRO and Target. The company is the City's current cleaning Contractor for leisure centres. | The company is located in Balcatta. | 55.8% | \$329,092 | 3 |
| All requirements have been met. | | National & WA organisational charts were supplied & supported by details of 5 key staff. None were based in WA. Supervision of the cleaning sites is undertaken by the senior management team. Equipment information was supplied. Additional resources were not specifically addressed; however it has a large employee base to call upon should additional resources be required. A safety policy was provided and sample job safety analysis (JSA), but no safety record was supplied. | The response included a mobilisation plan and some information on reporting, communication, key performance indicators and staff training, but did not address the work methodology specific to the leisure centre sites. | | No response addressed this criterion. | | | |

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| TJS Cleaning Services Perth | Yes | In operation for 16 years with an unknown number of staff. The organisational structure was supplied & supported by the role & experience of 4 key staff. Only 1 of these appears to be based in WA. | The company demonstrated an adequate understanding of the requirements. The response addressed cleaning frequencies and schedules, staff levels and sample reports. | It demonstrated experience in undertaking cleaning services to various Perth clients. The services weren't described in detail, however the locations included Fitness First gyms, Next Generation Kings Park gym and various office cleaning clients. The company did not demonstrate any experience cleaning leisure centres of a similar size to the City's centres or local government experience in WA, | The company is located in Osborne Park. The company will use local suppliers where possible. | 55.5% | \$223,938 | 4 |
| All requirements have been met. | | The only information on equipment was that of a ride-on scrubber machine and chemicals used. After-hours contact was provided. Additional resources were not addressed. A safety policy was provided, but no safety record for the past 2 years. | The company did not allocate sufficient hours or cleaners to the Duncraig and Heathridge leisure centres. Its total number of cleaning hours was 26.8 hours per week less than Academy Services (WA) Pty Ltd. | but listed 4 Eastern states local government clients and the YMCA. | | | | |

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| Glad Commercial Cleaning | Yes | In operation since 1989, but in WA since 2010. It has 3,500 staff with 4 FTEs, 20 PTEs & 1 casual in WA. An organisational chart was supplied & supported by the details of 12 key staff. Eight of these are in WA; the other 4 are based in other states. A list of new equipment was supplied for use in the City's contract. Response times were provided for after-hours call outs. Additional resources would be supplied from an in the -house team. An OHS statement was provided with details of a safe work instruction book. The company has had no safety incidents in the past 2 years. | The response to this criterion provided an implementation plan and Gantt chart for the contract, but did not provide any details addressing the actual work methodology for the cleaning services to be undertaken at each leisure centre location. | The company did not demonstrate any experience undertaking cleaning services in a leisure centre environment. All examples of work are in an office or retail environment. | The company is located in West Perth. | 50.6% | \$317,058 | 5 |
| All requirements have been met. | | | | | The company's staff support charities through events. | | | |

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| | | Capacity | Demonstrated understanding of the required tasks | Demonstrated experience in providing similar services | Social and economic effects on the local community | | | |
| First Serve Property Maintenance All requirements have been met. | Yes | Swan Hill Cleaning Group has been in operation for more than 25 years and has 800 staff across Australia. The company has 100 employees in WA. A national organisational chart and details of 7 key personnel was supplied. None of the staff appear to be based in WA. No list of equipment was supplied. After-hours contact and additional resources was not addressed. A safety statement and safety work processes were supplied, but no safety record of the past 2 years. | The company did not demonstrate sufficient understanding of the requirements. A short statement stated the overall similarity with retail cleaning. No work methodology was supplied which addressed the cleaning requirements of the City's leisure centres. | The company did not demonstrate any experience providing cleaning services in a leisure centre or aquatic environment. The company has contracts to clean Coles and Woolworths supermarkets. No references were supplied. The Offer stated that the City could visit retail sites only. | The company is located in Wangara. The company employs local residents where possible. | 25.1% | \$225,448 | 9 |

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| HACCP Cleaning Australia Pty Ltd | Yes | In operation for 20 years with 400 staff across Victoria, New South Wales, South Australia & Western Australia. No organisational chart was supplied showing the structure of the company. Details of 3 staff were supplied. No information was provided of the equipment to be used, after-hours contact information or the source of additional personnel & resources. Material safety data sheets were supplied for various cleaning products. A safety manual was supplied, but no safety record of the past 2 years. | The company did not demonstrate sufficient understanding of the requirements. The company's operations manual was provided with various cleaning task sheets. No specific response addressed the City's cleaning requirements. | The company did not demonstrate any experience completing cleaning services in a leisure centre environment. No scope of period of contracts was supplied. The only information was three references contact details for Mrs Macs, Meals on Wheels SA and Metro Holden. | The company is based in Adelaide. | 22.8% | \$237,328 | 10 |
| All requirements have been met. | | | | | No response addressed this criterion. | | | |