



## DISPOSAL OF MINOR SURPLUS ASSETS POLICY (MINOR)

<b>CATEGORY:</b>	City Policy – <del>A policy that is developed for administrative and operational imperatives and has an internal focus.</del>
<b>RESPONSIBLE DIRECTORATE:</b>	<del>City policies are referred to Council for review and endorsement.</del> Corporate Services and Resource Management
<b>OBJECTIVE:</b>	To <u>provide for the sustainable disposal of minor surplus assets in support of community groups and education providers.</u> <del>work in partnership with the community in building capacity.</del>

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### 1. APPLICATION

This Policy applies to minor assets only, which are defined as items having an acquisition value below the City's capitalisation threshold.

### 2. STATEMENT

~~Council~~ The City recognises the need to support, develop and foster a harmonious community and further recognises the role of community groups, education facilities and schools ~~play in this role~~ in achieving this objective.

To assist these groups the City may, from time to time, offer them its minor surplus assets (minor) ~~to these groups~~ on a demonstrated-needs basis.

The City will consider ~~disposal~~ disposing of such minor assets that have no commercial value to the City and where no risk liability is attached to the asset being given away.

### 3. DETAILS

#### 3.1 Disposal Assessment

The decision to make such an offer is to be made ~~determined~~ by the Chief Executive Officer, who may determine to advertise and seek applications from interested community organisations. ~~in accordance with the City's budget, asset and cash flow needs and purchasing arrangements.~~

Where such a decision is made, ~~the availability of the asset will be advertised and applications will be sought~~ assessed on the basis of:

- Demonstrated need; and
- Proposed use.

#### Applications

~~All applicants will be advised, in writing, of the outcome of their application.~~

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Creation Date: March 2002

Amendments: CJ206-10/05, CJXXXX

Related Documentation:

- *Asset Management Plan*
- *Annual Budget*
- *Western Australian Local Government Accounting Manual*