



# **COMMITTEE MEMBERS**

**AS AT 22 OCTOBER 2013**

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# ART COLLECTION AND ADVISORY COMMITTEE

<b>Membership</b>	<p><u>Members</u></p> <p>Mayor Troy Pickard            Cr John Chester            Cr Russ Fishwick, JP            Cr Liam Gobbert            Cr Kerry Hollywood            Cr Mike Norman            Cr Sam Thomas            Director Corporate Services</p> <p>* Presiding Member            ** Deputy Presiding Member</p>	<p><u>Deputies</u></p> <p>-            Cr Brian Corr            Cr Teresa Ritchie, JP            Cr Geoff Amphlett, JP            Cr Tom McLean, JP            Cr Christine Hamilton-Prime            Cr Philippa Taylor</p>
<b>Role of the Committee</b>	<p>To:</p> <ul style="list-style-type: none"> <li>(i) approve art acquisitions within the available adopted budget funds;</li> <li>(ii) develop and maintain a visual art collection of significance and repute that reflects the cultural aspirations of the City of Joondalup and its expressed goals and policies;</li> <li>(iii) build an art collection of appreciating financial value, which constitutes a sound investment for the City;</li> <li>(iv) collect works of visual art of demonstrable excellence by artists of significance, consistent with the perceived developments in West Australian contemporary art;</li> <li>(v) collect and commission selectively works of art which enhance the existing Collection and which foster an understanding, enjoyment and appreciation of the visual arts among the broader community and members of the general public;</li> <li>(vi) review the criteria established to determine the award winners.</li> <li>(vii) perform an oversight role in relation to the strategic direction of the City's Community Art Exhibition and Invitational Art Award.</li> </ul> <p><b>Delegated Authority</b></p> <p>This committee has delegated authority to approve acquisitions for artworks within the available adopted budget funds.</p> <ul style="list-style-type: none"> <li>(1) Committee authority to be exercised in accordance with City Policy – The City's Art and Memorabilia Collections.</li> </ul>	
<b>Quorum</b>	4	
<b>Directorate</b>	Corporate Services	
<b>File Reference</b>	35613	
<b>Council updates</b>	CJ091-05/08, CJ246-11/09, CJ276-12/09, JSC2-11/11, CJ066-04/12, JSC05-10/13	

# AUDIT COMMITTEE

<b>Membership</b>	<p><u>Members</u></p> <p>Cr Tom McLean, JP *          Mayor Troy Pickard          Cr Geoff Amphlett, JP          Cr Brian Corr **          Cr Christine Hamilton-Prime          Cr Sam Thomas          Cr Teresa Ritchie, JP          Vacant</p> <p>* Presiding Member          ** Deputy Presiding Member</p>	<p><u>Deputies</u></p> <p>Cr Kerry Hollywood          -          Cr Liam Gobbert          Cr John Chester          Cr Mike Norman          Cr Philippa Taylor          Cr Russ Fishwick, JP          -</p>
<b>Role of the Committee</b>	<p>To oversee the internal and external Audit and Risk Management and Compliance functions of the City.</p>	
<b>Quorum</b>	<p>4</p>	
<b>Directorate</b>	<p>Office of the CEO</p>	
<b>File Reference</b>	<p>50068</p>	
<b>Council updates</b>	<p>CJ042-03/00, CJ282-10/00, JSC03-05/01, CJ167-06/01,          JSC07-05/03, CJ002-02/04, CJ137-06/04, JSC01-05/06, CJ205-11/06,          CJ066-04/07, JSC03-11/07, CJ296-12/07, CJ205-09/08, C06-02/09,          CJ099-05/09, CJ246-11/09, CJ276-12/09, JSC2-11/11, CJ184-09/13</p>	

# CAPITAL WORKS COMMITTEE

<b>Membership</b>	<p><b>Members</b></p> <p>Cr Tom McLean, JP *</p> <p>Mayor Troy Pickard</p> <p>Cr Geoff Amphlett, JP **</p> <p>Cr Brian Corr</p> <p>Cr Christine Hamilton-Prime</p> <p>Cr Teresa Ritchie, JP</p> <p>Cr Philippa Taylor</p> <p>* Presiding Member ** Deputy Presiding Member</p>	<p><u>Deputies</u></p> <p>Cr Kerry Hollywood</p> <p>-</p> <p>Cr Liam Gobbert</p> <p>Cr John Chester</p> <p>Cr Mike Norman</p> <p>Cr Russ Fishwick, JP</p> <p>Cr Sam Thomas</p>
<b>Role of the Committee</b>	<p>To:</p> <ol style="list-style-type: none"> <li>1      Oversee the monthly progress of the City's annual Capital Works Program and review of the City's Five Year Capital Works Program;</li> <li>2      Oversee the long term planning of major capital works projects not being the role of a Council Committee established for such purposes;</li> <li>3      Consider recommendations to modify the City's Capital Works.</li> </ol>	
<b>Quorum</b>	<p>4</p>	
<b>Directorate</b>	<p>Infrastructure Services</p>	
<b>File Reference</b>	<p>102234</p>	
<b>Council updates</b>	<p>C28-04/12, CJ094-05/12, CJ130-07/12</p>	

## CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE

<b>Membership</b>	<p><u>Members</u></p> <p>Mayor Troy Pickard * Cr Geoff Amphlett, JP ** Cr John Chester Cr Russ Fishwick, JP Cr Tom McLean, JP Cr Mike Norman Cr Sam Thomas</p> <p>* Presiding Member ** Deputy Presiding Member</p>	<p><u>Deputies</u></p> <p>- Cr Liam Gobbert Cr Brian Corr Cr Teresa Ritchie, JP Cr Kerry Hollywood Cr Christine Hamilton-Prime Cr Philippa Taylor</p>
<b>Role of the Committee</b>	<p>To:</p> <p>(i) Review the Chief Executive Officer's performance in accordance with the appropriate provisions contained within the Chief Executive Officer's Employment Contract;</p> <p>(ii) Prepare and table the concluded report, in accordance with the appropriate provisions within the Chief Executive Officer's Employment Contract to the Council at a Council meeting for consideration and actioning;</p> <p>(iii) Review the Chief Executive Officer's performance on an on-going basis as and when deemed necessary in accordance with the appropriate provisions contained within the Chief Executive Officer's Employment contract;</p> <p>(iv) Review the Key Performance Indicators to be met by the Chief Executive Officer;</p> <p>(v) Review the Chief Executive Officer's remuneration package, in accordance with the appropriate provisions within the Chief Executive Officer's Employment Contract;</p> <p>(vi) Review the Chief Executive Officer's Employment Contract and make recommendations to Council in relation to varying the contract as and when necessary.</p>	
<b>Quorum</b>	4	
<b>Directorate</b>	Corporate Services	
<b>File Reference</b>	20006	
<b>Council updates</b>	CJ104-06/05, C46-08/05, JSC03-05/06, CJ205-11/06, JSC03-11/07, CJ174-09/08, CJ077-04/09, CJ246-11/09, CJ276-12/09, JSC2-11/11	

# JOONDALUP DESIGN REFERENCE PANEL

## Membership

### Members

Chief Executive Officer or his nominee

#### **Australian Institute of Architects**

Mr Rod Mollet

#### **Planning Institute of Australia**

Mr Mathew Selby

#### **Australian Institute of Landscape Architects**

Mr Andy Sharp

### Deputy Members

#### **Australian Institute of Architects**

Ms Nerida Moredoundt

#### **Planning Institute of Australia**

Ms Jane Bennett

#### **Australian Institute of Landscape Architects**

Ms Regan Douglas

## Role of the Panel

### 1. DEFINITIONS

Council Panel	Council of the City of Joondalup Joondalup Design Reference Panel
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### 2. MEMBERSHIP

The Panel shall consist of the following members:

2.1 1 member and 1 deputy member representing the disciplines of architecture, planning, urban design and landscape architecture from names put forward by each of the following institutions:

- a) Australian Institute of Architects
- b) Planning Institute Australia (PIA)
- c) Australian Institute of Landscape Architecture (AILA)

2.2 The Chief Executive Officer or his nominee as convenor and chair.

3. OBJECTIVES

To provide advice to the City on:

- 3.1 All new building development within the City Centre;
- 3.2 Major extensions to existing buildings in the City Centre that impact on the streetscape; and
- 3.3 Major buildings outside of the City Centre (excluding single and grouped dwellings, and extension to commercial or mixed-used buildings that do not significantly affect the streetscape);

Assessment and advice will have a particular focus on the impact of the building on the streetscape and the environmentally sustainable design features of the building.

Note: Applications that are required to be determined by the State Government's Development Assessment Panel (DAP) are excluded and will not be considered by the Joondalup Design reference Panel.

4. MANAGEMENT

4.1 Terms of Appointment

Appointments to the Panel shall be by the Council selected from persons nominated by each of the professional institutions referred to in 2.1.

Membership is for a two-year period in line with Council elections. After this two year term, all individuals must stand down. The process of appointment for the subsequent two year period will follow the Council Elections. Members can serve more than one term.

4.2 The Chairperson of the Panel will be the Chief Executive Officer.

4.3 The Panel or Panel members may be involved in providing advice on a particular proposal either prior to, or following lodgement of a development application.

4.4 The attendance and/or participation of all Panel members or their deputies for each application to be assessed is not essential and will depend on the nature of the application and the issues to be considered.



4.5 Payment

The members of the panel representing the professional institutions will be paid a flat fee for the time spent assessing applications, including discussions with the City's officers and applicants.

5. MEETINGS

5.1 Meetings of the Panel shall be convened as required but if required, within sufficient time for the application to meet deadlines for Council meetings.

5.2 Advice

Notes of all meetings shall be made including the Panel's advice to the Council. That advice will be incorporated in the officer's report on the matter to the Council.

Any advice to the Council must have regard to the statutory obligations of the Council.

**Quorum**

-

**Directorate**

Planning and Community Development

**File Reference**

34172

**Council updates**

CJ213-09/08, CJ142-06/09, CJ191-11/10, CJ214-11/11

# JOONDALUP PERFORMING ARTS & CULTURAL FACILITY – STEERING COMMITTEE

## Membership

Cr Kerry Hollywood *	North Ward
Cr John Chester	South-East Ward
Cr Russ Fishwick, JP	South Ward
Cr Liam Gobbert	Central Ward
Cr Tom McLean, JP **	North Ward
Cr Philippa Taylor	North-Central Ward
Mr Garry Hunt	Chief Executive Officer, City of Joondalup (or nominee)
Mr Scott Henderson	Vice-President (Corporate Services), Edith Cowan University
Mr Russell Coad	General Manager Training and Business Services, West Coast Institute of Training
Supt Scott Higgins	Principal, WA Police Academy
Mr Alastair Bryant,	Specialist Member
Vacant	
Representative, Joondalup Community Arts Association/blend(er) Gallery	
Ms Sharon Josef, President, Joondalup Encore Theatre Society	
Ms Christine Evans, President, Endeavour Theatre Company	

\* Presiding Member  
\*\* Deputy Presiding Member

### **Deputy Members**

Mr Brian Yearwood, Director Facilities and Services, Edith Cowan University  
Mr Brett Dorney, Executive Director Strategic Planning, West Coast Institute of Training  
Mr Nigel D’Cruz, Business and Development Manager, WA Police Academy

## Role of the Committee

- To provide advice and make recommendations to Council on:
  - the architectural design elements to be incorporated into the Joondalup Performing Arts and Cultural Facility
  - the core components to be included in the Joondalup Performing Arts and Cultural Facility
  - the capacity of the design features to be included in the Joondalup Performing Arts and Cultural Facility
  - the options for the ongoing management and utilisation of the Joondalup Performing Arts and Cultural Facility.
- The Joondalup Performing Arts & Cultural Facility – Steering Committee to form a reference or working group (as deemed appropriate) to assist with the implementation of the required tasks.

<b>Quorum</b>	8
<b>Directorate</b>	Office of the CEO – (City Projects)
<b>File Reference</b>	07019, 75577
<b>Council updates</b>	CJ103-06/10, CJ150-09/10, C19-05/11, CJ141-08/11, JSC2-11/11, CJ054-04/12, CJ017-02/13

## OCEAN REEF MARINA COMMITTEE

<b>Membership</b>	<u>Members</u>	<u>Deputies</u>
	Mayor Troy Pickard *	-
	Cr Geoff Amphlett, JP	Cr Liam Gobbert
	Cr John Chester	Cr Brian Corr
	Cr Russ Fishwick, JP	Cr Teresa Ritchie, JP
	Cr Christine Hamilton-Prime	Cr Mike Norman
	Cr Kerry Hollywood	Cr Tom McLean, JP
	Cr Philippa Taylor **	-
	Cr Sam Thomas	-
	* Presiding Member	
	** Deputy Presiding Member	
<b>Role of the Committee</b>	To provide leadership for, and oversight of, the Ocean Reef Marina project.	
<b>Quorum</b>	4	
<b>Directorate</b>	Office of the CEO – City Projects	
<b>File Reference</b>	07303, 04171	
<b>Council updates</b>	CJ077-04/07, JSC03-11/07, CJ246-11/09, CJ276-12/09, JSC2-11/11	

# OCEAN REEF MARINA COMMUNITY REFERENCE GROUP

## Membership

Mayor Troy Pickard (Chairperson)

### **Category A – Residents of Ocean Reef**

Ms Emma Bamforth	Ms Natalie Campion
Mr Ken Eastwood	Mr Gavin Foord
Mr Terry Stuart	Mr Paul Young
Dr Lynne Dailey	Mr Rogert Cameron
Ms Kerry Nichols	
Two Vacancies	

### **Category B – Residents of Iluka, Mullaloo, Heathridge, Connolly and Currambine**

Mr Andrew Cass	Ms Carmel Lyttleton
Mr Chris Wanless	Mr John Holenstein
Mr Craig Wright	Mr Mark Hay
Mr Nazlah Caldwell	Mr Oliver Kay
Vacant	

### **Category C – Industry Group Representatives**

Mr Ron Lindsay	(Ocean Reef Surf Sports Club)
Ms Sandra Foster	(Ocean Reef Sea Sports Club)
Mr Andrew Slomp	(Tourism)
Mr Ken Blackie	(Whitfords Volunteer Sea Rescue Group)
Mr Mark Carruthers	(Whitfords Volunteer Sea Rescue Group)
Mr Paul Brooker	(Ocean Reef Progress Association)
Mr Jonathon Weston	(Recfishwest)
Mr Michael Norman	(Joondalup Community Coast Care Forum)
Mr Ken Treen	(Boating WA)

### **Category D – North West Corridor Communities**

Mr Reiner Repke	Mr Bruce Buzzard
Mr Rohan Tilbrook	Ms Donna Ironmonger
Vacancy	

### **Observer:**

Mr Albert Jacob MLA, Member for Ocean Reef

All Elected Members are invited to attend meetings of the Community Reference Group as observers.

## Role of the Group

- (i) To help develop the concept design and structure plan;
- (ii) Represent the issues, concerns and interests of the community; and
- (iii) Act as a conduit to disseminate information and feedback to and from the wider community.

## Quorum

17

## Directorate

Office of the CEO

## File Ref

07303, 04171

## Council updates

CJ246-11/09, JSC2-11/11

## OFFICE DEVELOPMENT COMMITTEE

Membership	<u>Members</u>	<u>Deputies</u>
	Mayor Troy Pickard * Cr Liam Gobbert Cr Tom McLean, JP Cr Kerry Hollywood ** Chief Executive Officer Director Planning & Community Development	Cr Geoff Amphlett, JP Cr John Chester Cr Mike Norman
	* Presiding Member ** Deputy Presiding Member	
<b>Role of the Committee</b>	To provide advice and make recommendations to Council on: <ul style="list-style-type: none"> <li>• the preferred location for the development of the Joondalup City Centre Commercial Office Development;</li> <li>• the architectural design elements to be incorporated into the Joondalup City Centre Commercial Office Development;</li> <li>• the core components to be included in the Joondalup City Centre Office Development;</li> <li>• the development models and financial structures to progress the Joondalup City Centre Commercial Office Development, including expressions of interest; and</li> <li>• the options for the ongoing management and utilisation of the Joondalup City Centre Commercial Office Development;</li> </ul> <p><b>Delegated Authority</b></p> The Office Development Committee has delegated authority to make appropriate decisions on behalf of Council that are aligned with the Committee's Terms of Reference and in accordance with the constraints of the Local Government Act 1995.	
<b>Quorum</b>	3	
<b>Directorate</b>	Planning and Community Development	
<b>File Reference</b>	70512	
<b>Council updates</b>	CJ122-06/12	

## POLICY COMMITTEE

**Membership**

Members

Deputies

Cr Brian Corr \*  
 Mayor Troy Pickard  
 Cr Liam Gobbert \*\*  
 Cr Christine Hamilton-Prime  
 Cr Kerry Hollywood  
 Cr Teresa Ritchie, JP  
 Cr Philippa Taylor

Cr John Chester  
 -  
 Cr Geoff Amphlett, JP  
 Cr Mike Norman  
 Cr Tom McLean, JP  
 Cr Russ Fishwick, JP  
 Cr Sam Thomas

\* Presiding Member  
 \*\* Deputy Presiding Member

**Role of the Committee**

To:

- (i) Make recommendations to Council on the development and review of Council and City policies to identify the direction of Council.
- (ii) Initiate and request the formulation and drafting of both Council and City policies.
- (iii) Devise and oversee the method of development (level and manner of community consultation) for the development of Council and City policies.
- (iv) Review the City's Policy Framework in order to ensure compliance with the provisions of the Local Government Act 1995.

**Quorum**

4

**Directorate**

Governance and Strategy

**File Reference**

26176

**Council updates**

CJ064-04/05, JSC04-05/06, CJ141-08/06, CJ205-11/06, CJ003-02/07, CJ066-04/07, JSC03-11/07, CJ069-05/08, CJ246-11/09, CJ276-12/09, JSC2-11/11

# STRATEGIC FINANCIAL MANAGEMENT COMMITTEE

Membership	<u>Members</u>	<u>Deputies</u>
	Cr Geoff Amphlett, JP *	Cr Liam Gobbert
	Mayor Troy Pickard	-
	Cr John Chester	Cr Brian Corr
	Cr Russ Fishwick, JP	Cr Teresa Ritchie, JP
	Cr Tom McLean, JP	Cr Kerry Hollywood
	Cr Mike Norman **	Cr Christine Hamilton-Prime
	Cr Sam Thomas	Cr Philippa Taylor
	* Presiding Member	
	** Deputy Presiding Member	
<b>Role of the Committee</b>	<p>(i) Promote and advocate sound financial management within the City and provide advice to the Council on strategic financial management issues.</p> <p>(ii) In particular advise Council on:</p> <p>(A) How funding can be achieved for any major capital works project before the Council makes a commitment to a project;</p> <p>(B) Levels of service delivery – determine:</p> <ul style="list-style-type: none"> <li>• Which services to be provided;</li> <li>• Standards of service. Such standard will be determined with reference to: <ul style="list-style-type: none"> <li>▪ Best industry practice standards where applicable;</li> <li>▪ Internally agreed standards which will be determined with reference to local community expectations;</li> </ul> </li> </ul> <p>(C) Preparation of the Strategic Community Plan with high priority being given to ensure that the Plan is achievable in the long term;</p> <p>(D) Consideration of public submissions to the Strategic Community Plan;</p> <p>(E) Final acceptance of the Strategic Community Plan;</p> <p>(iii) Policy development and review of policies with financial implications for the city.</p>	
<b>Quorum</b>	4	
<b>Directorate</b>	Corporate Services	
<b>File Reference</b>	51567	
<b>Council updates</b>	CJ249-11/04, JSCO6/05/06, CJ205-11/06, CJ003-02/07, CJ066-04/07, JSC03-11/07, CJ246-11/09, CJ276-12/09, JSC2-11/11	



# STRATEGIC COMMUNITY REFERENCE GROUP

<b>Membership</b>	<p><u>Members</u></p> <p>Mayor Troy Pickard *          Cr Christine Hamilton-Prime **          Cr Russ Fishwick, JP</p> <p><u>Community Representatives</u></p> <p>North Ward – Dr Lynne Dailey          North-Central Ward – Ross Grey          Central Ward – Bryan Saunders          South-West Ward – Brian Yearwood          South-East Ward – Dr Zarrin Siddiqui          South Ward – Dr Susan King</p> <p>* Presiding Member          ** Deputy Presiding Member</p>	<u>Deputies</u>
<b>Role of the Group</b>	<p>The purpose of the Strategic Community Reference Group is to provide advice to the Council on:</p> <ul style="list-style-type: none"> <li>• Matters of significant community interest; and</li> <li>• Strategic initiatives.</li> </ul>	
<b>Quorum</b>	<p>A quorum for any meeting of the Strategic Community Reference Group shall be no less than one of the three Elected Members and two of the six community members.</p>	
<b>Directorate</b>	<p>Governance and Strategy</p>	
<b>File Reference</b>	<p>102605</p>	
<b>Council updates</b>	<p>CJ112-06/12; CJ156-08/12</p>	

# COMMUNITY BOARD OF ADVICE (JOONDALUP HEALTH CAMPUS)

- External Committee-

<b>Membership</b>	Cr Philippa Taylor Cr Christine Hamilton-Prime - (deputy)
<b>Role of the Committee</b>	To provide input into the direction, development and service of the hospital and advice to the Joondalup Health Campus CEO in accordance with the Joondalup Health Campus – DHSa for the treatment of public patients.
<b>Meeting Fees / Allowances</b>	Nil.
<b>Directorate</b>	Office of the CEO
<b>File Reference</b>	15395
<b>Council updates</b>	CJ091-04/00, JSC19-05/01, JSC31-05/03, CJ002-02/04, JSC21-05/06, JSC03-11/07, CJ077-04/09, CJ246-11/09, JSC2-11/11
<b>Contact</b>	Ms Linda Tough, Personal Assistant to the CEO, Joondalup Health Campus, Cnr Grand Boulevard and Shenton Avenue JOONDALUP WA 6027  Tel: (08) 9400 9400

# NORTH-WEST METROPOLITAN JOINT DEVELOPMENT ASSESSMENT PANEL

-External Committee-

<b>Membership</b>	<p><u>Members</u> Cr Liam Gobbert Cr Mike Norman</p> <p><u>Alternate Members</u> 1<sup>st</sup> Cr John Chester 2<sup>nd</sup> Cr Christine Hamilton-Prime</p>																
<b>Role of the Panel</b>	<p>Development Assessment Panels (DAPS) are responsible for determining development applications where the likely cost of the development exceeds a specified dollar value. For the city of Joondalup, any proposal over \$7 million in value would be determined by the DAP. An applicant may also elect for a development with a value of between \$3 million and \$7 million to be determined by the DAP.</p> <p>The City of Joondalup representatives on the Metropolitan North-West DAP were appointed by the Minister for Local Government on 8 August 2010. Their term of office expires on 26 April 2013. As the recent Ordinary Bi-Annual Local Government Election had no impact on the Elected Members appointed to the DAP the four Elected Members will continue to serve the remainder of their term.</p>																
<b>Meeting Fees / Allowances</b>	<table border="0" style="width: 100%;"> <tr> <td style="padding-right: 20px;">Chairperson:</td> <td>\$500 per meeting</td> </tr> <tr> <td>Members:</td> <td>\$400 per meeting</td> </tr> <tr> <td colspan="2"> </td> </tr> <tr> <td>Training Session Attendance:</td> <td>\$400 per session</td> </tr> <tr> <td colspan="2"> </td> </tr> <tr> <td colspan="2"><u>Email/Telephone Meeting <sup>1</sup></u></td> </tr> <tr> <td style="padding-right: 20px;">Chairperson:</td> <td>\$100</td> </tr> <tr> <td>Members:</td> <td>\$50</td> </tr> </table> <p><sup>1</sup> If Applicant seeks an amendment to the initial decision.</p>	Chairperson:	\$500 per meeting	Members:	\$400 per meeting			Training Session Attendance:	\$400 per session			<u>Email/Telephone Meeting <sup>1</sup></u>		Chairperson:	\$100	Members:	\$50
Chairperson:	\$500 per meeting																
Members:	\$400 per meeting																
Training Session Attendance:	\$400 per session																
<u>Email/Telephone Meeting <sup>1</sup></u>																	
Chairperson:	\$100																
Members:	\$50																
<b>Directorate</b>	Planning and Community Development																
<b>File Reference</b>	09886, 101515																
<b>Council updates</b>	CJ060-04/11, CJ120-07/11, JSC2-11/11, CJ002-02/13																

# JOONDALUP LOTTERIES HOUSE INC

- External Committee -

<b>Membership</b>	Coordinator Community Services
<b>Role of the Committee</b>	To provide secure, affordable accommodation for community organisations in the northern suburbs involved in supporting and/or delivering non-profit human services.
<b>Meeting Fees / Allowances</b>	Nil.
<b>Directorate</b>	Office of the CEO
<b>File Reference</b>	29094
<b>Council updates</b>	CJ229-11/98, CJ260-07/99, JSC42-12/99, CJ038-03/00, JSC23-05/01, CJ131-05/01, CJ386-11/01, CJ206-09/02, JSC34-05/03, JSC21-05/06, JSC03-11/07, CJ246-11/09, JSC2-11/11
<b>Contact</b>	Ms Sharryn Magee, Office Administrator, 12/70 Davidson Terrace, JOONDALUP WA 6027  Tel: (08) 9300 2550

# MINDARIE REGIONAL COUNCIL

- External Committee -

<b>Membership</b>	Cr Russ Fishwick, JP Cr Kerry Hollywood
<b>Role of the Committee</b>	To perform designated functions in connection with waste treatment and disposal.
<b>Meeting Fees / Allowances</b>	Chairperson: \$34,000 per annum Deputy Chairperson: \$14,750 per annum Member: \$10,000 per annum
<b>Directorate</b>	Infrastructure Services
<b>File Reference</b>	03149
<b>Council updates</b>	JSC11-07/98, CJ260-07/99 , JSC46-12/99, JSC30-05/01, JSC40-05/03, CJ002-02/04, CJ137-06/04, JSC13-05/06, CJ205-11/06, JSC03-11/07, CJ246-11/09, JSC1-10/11, JSC04-10/13
<b>Contact</b>	Mr John Bonker, Acting Chief Executive Officer, Mindarie Regional Council, PO Box 538, JOONDALUP DC WA 6919  Ms Lynda Nyssen Governance Officer Mindarie Regional Council Tamala Park Waste Management Facility T: (08) 9306 6318 F: (08) 9306 6399 E: <a href="mailto:governance@mrc.wa.gov.au">governance@mrc.wa.gov.au</a> W: <a href="http://www.mrc.wa.gov.au">www.mrc.wa.gov.au</a>

# NORTH WEST DISTRICT PLANNING COMMITTEE

- External Committee -

<b>Membership</b>	Cr Liam Gobbert Cr Christine Hamilton-Prime - (deputy)
<b>Role of the Committee</b>	<p>To provide a forum for discussion and recommendation on regional planning issues. The North West District Planning Committee is established in accordance with the provisions of the Planning and Development Act 2005.</p> <p>Note: At its meeting held on 25 August 2009, the Western Australian Planning Commission resolved that the North West District Planning Committee would become an advisory committee with meetings scheduled at the discretion and direction of the WAPC.</p>
<b>Meeting Fees / Allowances</b>	Nil.
<b>Directorate</b>	Planning and Development
<b>File Reference</b>	01080
<b>Council updates</b>	CJ30-07/98, CJ260-07/99, JSC48-12/99, JSC33-05/01, CJ002-02/02, JSC45-05/03, CJ002-02/04, JSC14-05/06, JSC03-11/07, CJ077-04/09, CJ246-11/09, JSC2-11/11
<b>Contact</b>	<p>Ms Christina Sanders, Committee Support Officer, North West District Planning Committee, Level 5 140 William Street, PERTH WA 6000</p> <p>Tel: (08) 6551 9053</p>

# NORTH WESTERN METROPOLITAN REGIONAL ROAD SUB-GROUP

- External Committee -

<b>Membership</b>	Cr Christine Hamilton-Prime Cr Liam Gobbert - (deputy) Director Infrastructure Services
<b>Role of the Committee</b>	To review project submissions for the North West region in accordance with the criteria of the Metropolitan Regional Road Program and make funding recommendations to the State Committee of the Metropolitan Regional Road Group.
<b>Meeting Fees / Allowances</b>	Nil.
<b>Directorate</b>	Infrastructure Services
<b>File Reference</b>	02416
<b>Council updates</b>	CJ30-07/98, CJ260-07/99, JSC50-12/99, JSC34-05/01, JSC48-05/03, CJ002-02/04, JSC20-05/06, CJ066-04/07, JSC03-11/07, CJ246-11/09, JSC2-11/11
<b>Contact</b>	Mr Lou Rho Main Roads WA PO Box 6202, EAST PERTH WA 6892  Tel: (08) 9323 4527

# PERTH REGION NRM – LOCAL GOVERNMENT REFERENCE GROUP

(Formerly Swan Catchment Council – Local Government Reference Group)  
- External Committee -

<b>Membership</b>	Cr Brian Corr Cr Mike Norman - (proxy)								
<b>Role of the Committee</b>	This Group supports the involvement of the Metropolitan Local Governments in delivering 'Integrated Natural Resource Management' as a full partner with the State and Federal Governments.								
<b>Meeting Fees / Allowances</b>	<table><tr><td colspan="2"><u>Meeting Fees</u></td></tr><tr><td>Up to 2 hours:</td><td>\$55</td></tr><tr><td>2 – 4 hours:</td><td>\$110</td></tr><tr><td>Over 4 hours:</td><td>\$167</td></tr></table> <p>Mileage applicable.</p>	<u>Meeting Fees</u>		Up to 2 hours:	\$55	2 – 4 hours:	\$110	Over 4 hours:	\$167
<u>Meeting Fees</u>									
Up to 2 hours:	\$55								
2 – 4 hours:	\$110								
Over 4 hours:	\$167								
<b>Directorate</b>	Governance and Strategy								
<b>File Reference</b>	14600								
<b>Council updates</b>	CJ066-04/07, JSC03-11/07, CJ246-11/09, JSC2-11/11								
<b>Contact</b>	Ms L Soteriou Chief Executive Officer Perth Region NRM – Local Government Reference Group PO Box 2206, Midland DC WA 6936  Tel: (08) 9374 3333								



# **TAMALA PARK COASTAL RESERVE COMMUNITY ADVISORY COMMITTEE**

- External Committee-

A letter dated 7 December 2011 from the Western Australian Planning Commission and received by the City on 13 December 2011, which in part read:

*“The Committee met for the final time on 5 October last, having fulfilled the Terms of Reference through the completion of the Establishment Plan.*

*The new document incorporating recommendations received from the public comment period will be distributed to Committee members following approval by the Minister for Planning.”*

As a result, this Committee no longer exists.

# TAMALA PARK REGIONAL COUNCIL

- External Committee -

<b>Membership</b>	Cr Tom McLean, JP Cr Geoff Amphlett, JP
<b>Role of the Committee</b>	The Tamala Park Regional Council was established for the development of approximately 165 hectares of Lot 118 Mindarie.
<b>Meeting Fees / Allowances</b>	Chairperson                   \$34,000 per annum Deputy Chairperson:       \$14,750 per annum Member:                       \$10,000 per annum
<b>Directorate</b>	Corporate Services
<b>File Reference</b>	41196
<b>Council updates</b>	CJ202-09/05, JSC16-05/06, CJ205-11/06, JSC03-11/07, C63-09/08, CJ246-11/09, CJ040-03/10, JSC1-10/11, JSC2-11/11, JSC04-10/13
<b>Contact</b>	Ms Kylie Jeffs, Executive Assistant to CEO  Tel:    9205 7502 Web: <a href="http://www.tamalapark.wa.gov.au">www.tamalapark.wa.gov.au</a>  Mr Tony Arias, Chief Executive Officer, Tamala Park Regional Council, Unit 2, 369 Scarborough Beach Road, INNALOO WA

## WA LOCAL GOVERNMENT ASSOCIATION NORTH METROPOLITAN ZONE

<b>- External Committee - Membership</b>	<p><u>Members</u> Cr Geoff Amphlett, JP Cr Russ Fishwick, JP Cr Philippa Taylor Cr Sam Thomas</p> <p><u>Deputies</u> First Alternate Member - Cr Kerry Hollywood Second Alternate Member - Cr John Chester Third Alternate Member - Cr Christine Hamilton-Prime Fourth Alternate Member - Cr Mike Norman</p> <p># City's representative on the WALGA State Council ## Deputy on the WALGA State Council</p>
<b>Role of the Committee</b>	<p>The North Metropolitan Zone is comprised of the three north metropolitan local governments, these being the Cities of Joondalup, Stirling and Wanneroo. The Zone is a WA Local Government Association (WALGA) endorsed forum that deals with issues that affect the Zone members both regionally and operationally as local governments. Matters of concern that affect the Zone are forwarded to WALGA for consideration.</p>
<b>Meeting Fees / Allowances</b>	<p>Nil.</p>
<b>Directorate</b>	<p>Office of the CEO</p>
<b>File Reference</b>	<p>60514, 00033</p>
<b>Council updates</b>	<p>CJ30-07/98, CJ244-11/98, CJ260-07/99, JSC45-12/99, JSC28-05/01, JSC52-05/03, CJ002-02/04, JSC12-05/06, CJ066-04/07, JSC03-11/07, CJ077-04/09, CJ246-11/09, CJ065-04/10, JSC2-11/11, JSC04-10/13</p>
<b>Contact</b>	<p>Margaret Degebrod - Governance Support Officer Western Australian Local Government Association 15 Altona Street, West Perth WA 6005 PO Box 1544, West Perth WA 6872 Tel: 9213 2013 Fax: 9322 2611 Email: <a href="mailto:mdegebrod@walga.asn.au">mdegebrod@walga.asn.au</a> Website: <a href="http://www.walga.asn.au">http://www.walga.asn.au</a></p> <p>Janet Done - Executive Officer - Governance and Strategy Western Australian Local Government Association 15 Altona Street, West Perth, WA 6005 PO Box 1544, West Perth WA 6872 Tel: +61 8 9213 2013 Fax: +61 8 9322 2611 Email: <a href="mailto:jdne@walga.asn.au">jdne@walga.asn.au</a></p>

# WANNEROO/JOONDALUP LOCAL EMERGENCY MANAGEMENT COMMITTEE

- External Committee -

<b>Membership</b>	Cr John Chester Cr Christine Hamilton-Prime – (deputy) Manager Asset Management Emergency Management Officer Principal Environmental Health Officer
<b>Role of the Committee</b>	The Wanneroo/Joondalup Local Emergency Management Committee deals with emergency management within the areas/suburbs contained within the City of Wanneroo and the City of Joondalup.
<b>Meeting Fees / Allowances</b>	Nil.
<b>Directorate</b>	Infrastructure Services
<b>File Reference</b>	09151, 48543
<b>Council updates</b>	CJ024-02/10, JSC2-11/11
<b>Contact</b>	Senior Sergeant Craig Wanstall, Officer-in-Charge, Joondalup Police Station, 9 Reid Promenade, JOONDALUP WA 6027  Tel: (08) 9400 0888

# YELLAGONGA REGIONAL PARK COMMUNITY ADVISORY COMMITTEE

- External Committee -

<b>Membership</b>	Cr John Chester Cr Mike Norman - (deputy) Team Leader Natural Areas
<b>Role of the Committee</b>	The Yellagonga Regional Park Community Advisory Committee was established by the Department of Environment and Conservation to provide a regular forum to hear public opinion and exchange advice on management issues affecting the park. The Committee assists in implementing the Yellagonga Regional Park Management Plan and projects lists for the park.
<b>Meeting Fees / Allowances</b>	Nil.
<b>Directorate</b>	Infrastructure Services
<b>File Reference</b>	29109
<b>Council updates</b>	CJ79-08/98, CJ260-07/99, JSC54-12/99, JSC39-05/01, JSC55-05/03, CJ002-02/04, JSC21-05/06, CJ066-04/07, JSC03-11/07, CJ246-11/09, JSC2-11/11
<b>Contact</b>	Ms Michelle Charles, Community Liaison Officer, Dept of Environment & Conservation, PO Box 1535, FREMANTLE WA 6959  Tel: (08) 9431 6500

**CITY OF JOONDALUP  
JOONDALUP DESIGN REFERENCE PANEL  
TERMS OF REFERENCE**

1. DEFINITIONS

Council	Council of the City of Joondalup
Panel	Joondalup Design Reference Panel

2. MEMBERSHIP

The Panel shall consist of the following members:

2.1 1 member and 1 deputy member representing the disciplines of architecture, planning, urban design and landscape architecture from names put forward by each of the following institutions:

- a) Australian Institute of Architects
- b) Planning Institute Australia (PIA)
- c) Australian Institute of Landscape Architecture (AILA)

2.2 The Chief Executive Officer or his nominee as convenor and chair

3. OBJECTIVES

To provide advice to the City on:

3.1 All new building development within the City Centre;

3.2 Major extensions to existing buildings in the City Centre that impact on the streetscape; and

3.3 Major buildings outside of the City Centre (excluding single and grouped dwellings, and extension to commercial or mixed-used buildings that do not significantly affect the streetscape);

Assessment and advice will have a particular focus on the impact of the building on the streetscape and the environmentally sustainable design features of the building.

Note: Applications that are required to be determined by the State Government's Development Assessment Panel (DAP) are excluded and will not be considered by the Joondalup Design reference Panel.

4. MANAGEMENT

4.1 Terms of Appointment

Appointments to the Panel shall be by the Council selected from persons nominated by each of the professional institutions referred to in 2.1.

Membership is for a two-year period in line with Council elections. After this two year term, all individuals must stand down. The process of appointment for the subsequent two year period will follow the Council Elections. Members can serve more than one term.

4.2 The Chairperson of the Panel will be the Chief Executive Officer.

4.3 The Panel or Panel members may be involved in providing advice on a particular proposal either prior to, or following lodgement of a development application.

4.4 The attendance and/or participation of all Panel members or their deputies for each application to be assessed is not essential and will depend on the nature of the application and the issues to be considered.

4.5 Payment

The members of the panel representing the professional institutions will be paid a flat fee for the time spent assessing applications, including discussions with the City's officers and applicants.

## 5. MEETINGS

5.1 Meetings of the Panel shall be convened as required but if required, within sufficient time for the application to meet deadlines for Council meetings.

5.2 Advice

Notes of all meetings shall be made including the Panel's advice to the Council. That advice will be incorporated in the officer's report on the matter to the Council.

Any advice to the Council must have regard to the statutory obligations of the Council.

# Strategic Community Reference Group

## Terms of Reference

### 1. Name

The name of the Reference Group shall be the Strategic Community Reference Group.

### 2. Aims and Objectives

The purpose of the Strategic Community Reference Group is to provide advice to the Council on:

- Matters of significant community interest;
- Strategic initiatives;

as determined by the Council.

### 3. Membership

The Strategic Community Reference Group will consist of the following:

#### 3.1 Elected Members

A maximum of three Elected Members with one Elected Member nominated as Presiding Member.

#### 3.2 Community Members

**3.2.1** A maximum of one community member from each of the six wards of the district (to be selected by the Council from nominations received). Criteria for the selection will be based on the individual's interest, experience and/or qualifications in issues pertaining to the City of Joondalup community, in general.

**3.2.2** Community Member places will be advertised and interested residents/ratepayers will be requested to submit an Expression of Interest addressing specific criteria outlined in the Expression of Interest Form.

**3.2.3** Information on the Strategic Community Reference Group and the call for Expressions of Interest will also be sent to ratepayer groups in each ward.

**3.2.4** Final selection for serving on the Strategic Community Reference Group will be determined by Council.

### 3.3 Experts

**3.3.1** Up to four temporary places will be available for suitably qualified professionals who can provide expert advice/information as necessary.

**3.3.2** The Strategic Community Reference Group has the authority to second the suitably qualified professionals referred to in 3.3.1 above from outside of the Reference Group on a voluntary basis for their expert advice where required.

### 3.4 Community Ward Representation

If an item referred to the Strategic Community Reference Group is within a specific location, the Council may consider that additional temporary places be made available for ratepayer groups in the relevant Ward.

### 3.5 Terms of Membership

The term of membership will be for two years commencing on 1 December and concluding in October in line with the ordinary Council election cycle.

### 3.6 City Officers

The Chief Executive Officer or representative will attend meetings of the Strategic Community Reference Group to represent matters to be presented with other Officers to be invited as required depending on the agenda issue, and City Officers will provide technical advice and support where required and are not members of the Strategic Community Reference Group.

## 4. Meetings

**4.1** The Strategic Community Reference Group shall convene no more than two meetings to consider an individual issue.

**4.2** A quorum for any meeting of the Strategic Community Reference Group shall be no less than one of the three Elected Members and two of the six community members.

**4.3** The Presiding Member will preside at all meetings and is responsible for the proper conduct of the meetings. In his/her absence the role of Presiding Member will be assumed by either of the other two Elected Members nominated to the Strategic Community Reference Group by the Council.



## 5 Agendas

- 5.1** The City will determine the Agenda for each meeting in accordance with the Work Plan for the Strategic Community Reference Group endorsed by the Council.
- 5.2** All meetings shall be confined to the items listed on the Work Plan unless the Council determines that additional matters be referred to the Strategic Community Reference Group.
- 5.3** The meetings of the Strategic Community Reference Group cannot call for reports outside of the Work Plan or items referred to it by Council.
- 5.4** Work Plans will be developed annually by City officers and endorsed by the Council taking account of the City's strategic planning objectives, annual priorities as per the Annual Plan, or other City Plans or initiatives.

## 6 Notes Of Meetings

City staff will maintain notes of the items discussed at each meeting and the outcomes from the Strategic Community Reference Group discussions. The notes may be used as the basis for further action by the City on an item.

## 7 Insurances

The City shall arrange all insurances affecting the Strategic Community Reference Group in discharging the normal course of its duties and for any associated public liability.

## 8 Management

- 8.1** The Strategic Community Reference Group has no delegated powers or authority to:
  - 8.1.1** Represent the City of Joondalup.
  - 8.1.2** Implement Strategic Community Reference Group recommendations without approval of the Council.
  - 8.1.3** Commit Council to the expenditure of funds.
- 8.2** Strategic Community Reference Group Members must comply with the City's Code of Conduct.

## 9 Tenure Of Appointment

If a member fails to attend three consecutive meetings of the Strategic Community Reference Group his/her appointment shall be automatically terminated unless leave of absence has been granted.