

TENDER 012/14 CASH COLLECTION FROM PARKING TICKET AND PAYMENT MACHINES  
AND ASSOCIATED SERVICES

**SCHEDULE OF ITEMS**

Item	Description	UOM
<b>Cash Collection / Processing from Ticket Machines</b>		
1	Price per ticket machine for cash collection / processing (scheduled collections)	per machine
2	Price per ticket machine for cash collection / processing (single collection)	per machine
<b>Cash Collection / Processing from Payment Machines (Multi-Storey Car Park only)</b>		
3	Price per payment machine for coin collection / processing (scheduled collections)	per machine
4	Price per payment machine for coin collection / processing (single collection)	per machine
5	Price per payment machine for coin and note collection / processing (scheduled collections)	per machine
6	Price per payment machine for coin and note collection / processing (single collection)	per machine

**SUMMARY OF TENDER SUBMISSIONS**

Tenderer & Description of Response	Is it Compliant? Yes or No	Comment Against Criteria				Evaluation Score	Estimated Contract Price	Rank
		Demonstrated Experience in Providing Similar Services	Demonstrated Understanding of the Required Tasks	Capacity	Social and economic effects on the local community			
West-Sure Group Pty Ltd trading as West- Sure Security	Yes	It has extensive experience in providing similar services. Numerous examples of works were provided. The company is currently undertaking cash collection from parking ticket and payment machines and association services for local governments including the Cities of South Perth, Stirling and Joondalup.	It demonstrated a thorough understanding and appreciation of the City's requirements. It submitted a comprehensive response and provided details on type of vehicle and facility used including safety, security, method of counting, cash box storage and number of persons allocated to carry out the required tasks.	It has been in operation since 2000. The company currently has over 30 full-time staff. The structure of business and details of key personnel including their experience and role within the contract were provided. Details of specialised equipment and the type of vehicle and facility used were supplied. It operates with its own quality management system and has a safety policy in place. Its Submission included a copy of its safety policy statement. The company's safety statistics were not provided.	Its head office is located in Morley and regional offices in Mandurah and Karratha.  It has a number of staff residing within the City.	89.7%	\$302,215	1
All requirements have been met.								

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		Demonstrated Experience in Providing Similar Services	Demonstrated Understanding of the Required Tasks	Capacity	Social and economic effects on the local community			
Counter Terrorism International Pty Ltd (CTi Risk Management)	Yes	It is currently undertaking cash collection from ticket machines for the City of Perth, however, counting of the cash collected by the company are completed by another contractor. Other examples of works completed in the past were provided. These included cash collection, counting and reconciling services for Mobil Petroleum and weekly collection of notes and coins for IGA Ellenbrook.	It demonstrated a sound understanding of the required tasks. Its proposed methodology provided an outline of tasks to be carried out, from appointment of key staff to coordinate the services, issuing and sign off daily collection schedule.	It commenced operation in 2004. It currently has 25 security officers. An organisational chart and details of two key personnel including their qualifications and work history were provided. Details of specialised equipment that will be used to carry out the works were supplied. It operates with its own quality management system and a safety policy in place. Copies of its safety policy and procedures were provided. It has had no loss time injuries reported in the last five years.	The company is located in O'Connor and has two branches in Landsdale and Bunbury.  It indicated it has an agency based in Joondalup. The company's director resides in Hillary.	67.4%	\$325,185	2
All requirements have been met.								

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		Demonstrated Experience in Providing Similar Services	Demonstrated Understanding of the Required Tasks	Capacity	Social and economic effects on the local community			
ARA Security Services Pty Limited	Yes	It demonstrated experience in providing similar services. Examples of works carried out for local governments were provided and these included Campbelltown City Council and Wollongong City Council. It did not indicate if these are current works.	It demonstrated a thorough understanding of the required tasks. Its Submission included a copy of the site operating procedures for collecting cash boxes from parking meters. The company has documented processes for each stage of these works, from installation of software onto a computer in its cash room to cleaning of coin counting machine prior to every use and operating counting process, reconciliation and transfer of funds.	It has been in business for 10 years. The structure of business and the number of full-time employees were not supplied. Also, it provided limited information on skills and qualifications of key personnel. Details of specialised equipment that will be used to complete the works were provided. It has an accredited quality management system to ISO9001 and a safety policy in place. A copy of its safety procedures was provided but the company's safety's statistics were not supplied.	The company has a base in every capital city in Australia and its WA office is located in Balcatta.  It did not fully complete its response to this criterion.	67.1%	\$431,030	3
All requirements have been met.								
Linfox Armaguard Pty Ltd trading as Armaguard	No	Not assessed – non compliant						
All requirements have not been met.		It submitted an alternative Offer not accompanied by a conforming Offer.  It did not comply with clause 4.8 of this RFT which specified an alternative Offer must be accompanied by a conforming Offer.  The panel sought clarifications from Armaguard and the company confirmed it was unable to withdraw its proposed alternative terms and conditions.						