

SCHEDULE OF ITEMS**LUMP SUM PRICE INCLUSIVE OF CLEANING AND CONSUMABLES**

Item	Location Description
1	Joondalup Library
2	Duncraig Library
3	Whitford Library
4	Whitfords Customer Service Centre
5	Whitford Senior Citizen Centre
6	Joondalup Art Gallery
7	Beaumaris Community Centre
8	Fleur Freame Pavilion
9	Padbury Community Hall
10	Jack Kikeros Community Hall
11	Kingsley Memorial Clubrooms
12	Rob Baddock Community Hall
13	MacNaughton Park Clubrooms
14	Sorrento Community Hall
15	Warwick Community Hall
16	Warwick Community Care Centre
17	Dorchester Hall
18	Ellersdale Clubrooms
19	Ellersdale Park Toilets and Changerooms
20	Calectasia Hall
21	Greenwood Child Health Centre
22	Greenwood Scout and Guide Hall
23	Penistone Clubrooms
24	Penistone Toilets and Changerooms
25	Penistone Tennis Shelter
26	Mildenhall
27	Carine Child Health Centre
28	Duncraig Child Health Centre
29	Duncraig Community Hall
30	Percy Doyle Teeball Clubrooms

RATES APPLICABLE TO ADDITIONAL CLEANING AND EMERGENCY WORKS

Item	Description
1	Cleaner (Monday to Friday) per hour
2	Cleaner (Saturday) per hour
3	Cleaner (Sunday) per hour
4	Cleaner (Public Holiday) per hour
5	Supervisor (Monday to Friday) per hour
6	Supervisor (Saturday) per hour
7	Supervisor (Sunday) per hour
8	Supervisor (Public Holiday) per hour
9	Carpet and Soft Furnishings Shampoo per m ²
10	Window Cleaning per hour
11	Emergency Cleaning (8:00 a.m. to 5:00 p.m.) per hour
12	Emergency Cleaning (5:00 p.m. to 8:00 a.m.) per hour

SUMMARY OF TENDER SUBMISSIONS

Tenderer & Description of Response	Is it Compliant? Yes or No	Comment Against Criteria				Qualitative Score	Price Weighted Score	Total Score	Estimated Contract Price	Rank
		Capacity	Demonstrated experience providing similar services	Demonstrated understanding of the requirements	Social and economic effects on the local community					
Quayclean Australia Pty Ltd All requirements have been met.	Yes	The company demonstrated substantial experience providing similar cleaning services to administration, recreation, toilets and changeroom facilities. Current contracts in WA include: VenuesWest and the Cities of Fremantle, Gosnells, Vincent and Canning. Clients in the eastern states include the Cities of Monash, Moonee Valley, Casey, Geelong and Banyule and the Sydney Olympic park venues, Melbourne Sports and Aquatic Centre and the Sydney Cricket ground.	It has been in operation since 2002 and employs more than 160 permanent cleaning staff. An organisational structure was supplied and supported by the role, experience and qualifications of four key staff and also the working supervisor, once selected. A list of equipment was provided. A specific response to after-hours contact and additional personnel and resources was not provided. The company operates an accredited safety system. A copy of the manual was supplied together with its safety record of 2012-13.	The company demonstrated a comprehensive understanding of the requirements. The methodology addressed, contact management structure, contract mobilisation, scope of work, labour plans and rosters, service delivery plan, staff contingency plans, work instructions, training, performance inspections, communication and reporting.	It indicated that the services will be wholly provided from Western Australian suppliers, employees and may have possible traineeship opportunities. It is located in Mt Claremont.	26.67%	53.93%	80.6%	\$1,235,294	1

TENDER 007/15 PROVISION OF CLEANING SERVICES FOR CITY BUILDINGS

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Charles Service Company All requirements have been met.	Yes	Charles Service Company demonstrated substantial experience performing similar cleaning services to a number of local governments, universities, schools and other facilities. Current local government clients include: City of Fremantle, Towns of Kwinana, Victoria Park and Cottesloe. It is the City's current contractor for City buildings. Nine referees from current clients were provided.	The company has been in operation for more than 45 years and has 326 staff. An organisational chart was supplied and supported by the details of three key personnel. A comprehensive list of equipment was provided. The company is contactable 24 hours for emergencies and has a large pool of cleaners to draw upon for additional requirements. It has had no lost time injuries in the past three years. The company has achieved Worksafe Platinum.	Charles Service Company is the City's current contractor City buildings cleaning services and as such has a good understanding of the requirements. The response addressed experience of its staff, recruitment, induction, training and supervision of staff, scheduling of periodical cleaning tasks and reporting.	The company supports local suppliers, employs local staff and is a member and supports disability employment networks. It is located in West Perth.	29.97%	43.66%	73.6%	\$1,525,865	3

TENDER 007/15 PROVISION OF CLEANING SERVICES FOR CITY BUILDINGS

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DMC Cleaning All requirements have been met.	Yes	The company demonstrated experience in performing similar work for nine local government and state government clients. These include: Shire of Kalamunda, Town of Victoria Park, City of Gosnells and other state government clients. The scope of work includes cleaning of a variety of administration and recreation buildings and public toilets. References were City of Gosnells, Shire of Kalamunda and Department of Water.	The company has been in operation since 1996. It has eight management staff and cleaners. It indicated it has 35 part-time staff that have been with the business for more than 10 years. An organisational chart was supplied and supported by details of key staff (three in some detail) and indicates qualifications of cleaners. A list of supplies and equipment was provided. An after-hours contact was supplied and it has sufficient staff to call upon for any additional requirements. The company provided an OSH manual, but no safety record.	The company demonstrated a good appreciation of the requirements. This addressed structure of team, safety, emergencies and specific cleaning methodologies.	It would utilise WA based staff and suppliers. It is located in Kalamunda.	22.11%	50.84%	72.9%	\$1,310,465	4

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<p>All Clean Property Services</p> <p>All requirements have been met.</p>	Yes	<p>The company demonstrated good experience performing similar services for the City of Swan (2007-12), CSBP (1999-current) and Australian Marine Complex (2008-current). The scope includes cleaning of offices, industrial areas, recreation centres and public toilets. The three referees are: CSBP, Australian Marine Complex and City of Swan.</p>	<p>The company has been in operation since 1973 and has 200 staff. An organisational chart was supplied and supported by the role, experience and qualifications of four key personnel. A list of equipment was supplied. The company has a rapid response team to respond to emergencies and has a large number of staff to call upon for additional requirements. An after-hours contact was supplied. A safety policy, manual and record was provided.</p>	<p>All Clean Property Services demonstrated an understanding of the requirements. A transition plan was supplied. The response also addressed training, staff performance, safety, safe working methods applicable, meetings and reporting.</p>	<p>The company will endeavour to employ local staff.</p> <p>It is located in Willetton.</p>	22.5%	49.96%	72.5%	\$1,333,374	5

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OCE Corporate All requirements have been met.	Yes	It demonstrated experience providing similar services to other local governments in current contracts with the City of Subiaco, Town of Claremont and the City of Wanneroo. Additionally they have in the past serviced contracts for the City of Mandurah and the City of Fremantle. The scope of these contracts includes daily and periodical cleaning of a wide variety of community centres, libraries, public toilets and administration buildings. Additional information on other large clients was also included in the company profile included Sir Charles Gairdner Hospital, Public Transport Authority, Main Roads and WA Police.	OCE Corporate has been in operation since 1991 and has 213 employees. An organisational structure was supplied and supported by the role and experience of nine key staff. A team of 12 is proposed for the City's contract. A comprehensive list of equipment was provided. The company has a weekend and after-hours contact system in place and three relief cleaners would support the nominated team. The company has a safety management policy and procedures in place and provided its safety record.	The company demonstrated a good understanding of the requirements. The response addressed periodical work, staffing, implementation of contract, equipment and chemicals.	The company employs local residents and would support the Clubs in Focus and Neighbourhood BBQ programs. It's main office is located in Perth and operates from a facility in Wangara.	26.22%	42.2%	68.4%	\$1,578,488	6

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<p>Quad Services Pty Ltd</p> <p>All requirements have been met.</p>	Yes	<p>The company demonstrated experience performing daily and periodical cleaning services and listed four example clients. These included a large CBD office building, a shopping centre, support homes and administration and community facilities for one local government. The four nominated referees are: Commonwealth Law Courts, Thornlie Square Shopping Centre, St Patrick's Community Support Centre and Queanbeyan City Council.</p>	<p>It was established in 1972. It currently has 2,256 full-time and permanent part-time staff across Australia. The number of staff in WA was not supplied. An organisational chart was supplied and supported by the role, experience and qualifications of three key staff plus details of additional management and support staff. A comprehensive list of equipment was supplied. After-hours contacts were provided and the company has back-up staff that will be trained for our contract, should they be required. The company operates an accredited safety system. An overview of this and safety procedures were supplied with the safety record of the past two years.</p>	<p>The company demonstrated a comprehensive understanding of the requirements. The methodology addressed implementation, transition planning, monitoring, training, communication, reviews, issue prevention, customer care, on-site EHS documentation, materials and equipment.</p>	<p>The company indicated it would provide employment opportunities in the local area and that Quad staff engage in community programs, charitable work and sponsor local sporting teams.</p> <p>It is based in Artamon in NSW. The company has a Perth office.</p>	25.71%	40.38%	66.1%	\$1,649,789	7

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TJS Services (WA) Pty Ltd All requirements have been met.	Yes	The company demonstrated considerable experience providing cleaning services to a variety of clients in Western Australia and in the eastern states. Clients in Perth include IKEA, City of Melville, St Brigids College and Australian Institute of Management. Other local government clients are the City of Moonee Valley, City of Yarra, Parks Shire Council, Town of Townsville, Armidale Council, Mackay Regional Council and Orange Regional Council. Services include cleaning of administration, leisure and aquatic facilities. Referees are: City of Melville, St Brigids College, IKEA and orange City Council.	The company was established in 1995 and It has 270 admin staff and an unknown number of cleaning staff. The corporate & service delivery structure were supplied and supported by the role, experience and qualifications of its state and client service managers. A comprehensive list of equipment was supplied. The company has a 24/7 helpdesk and the client services manager is the nominated contact. Additional resources can be sourced from its Joondalup and Melville contracts. The company operates a certified safety system and provided an index of is OHS Plan, of safe work methods, risk assessment sheet and incident reporting and safety record for 2013-14.	The company demonstrated a good understanding of the requirements. It addressed transition phase, reporting, supervision, weekly inspection report, the role within the contract for the team and one sample cleaning method.	TJS Services utilises suppliers and staff from Western Australia. its head office is in Sydney and its WA office is in Innaloo.	24.43%	40.91%	65.3%	\$1,628,315	8

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Multiclean WA Pty Ltd All requirements have been met.	Yes	Multiclean WA Pty Ltd demonstrated considerable experience performing similar services to local government and the Department of Agriculture. The local government clients included the Cities of South Perth, Swan, Busselton and Mandurah. All but one contract is current. The scope of services includes the cleaning of offices, community halls, libraries, aquatic centres, public toilets and periodic cleaning. Referees are: Cities of South Perth, Swan and Busselton, Department of Agriculture and Food and Busselton Health Campus.	The company has been operating since 2010. It has more than 100 full-time and part-time cleaners. No organisational chart was supplied. The details of four key personnel allocated to the contract were provided. A list of equipment was supplied; however this was for equipment not used regularly in the City's contract. Three emergency contacts were supplied. It has sufficient staff to supply any additional personnel required and has after-hours teams that are available. A safety policy and record was supplied. Safety procedures were referenced, but not actually provided.	The company demonstrated a good understanding of the requirements. The methodology addressed implementation, training of staff, cleaning roster, implementation of cleaning operations manual and incident report protocol, chemicals, equipment, cleaning performance standards and safety.	The company utilises WA based suppliers and may be able to retain existing staff of the current contractor. It is located in Malaga.	23.82%	36.2%	60.0%	\$1,840,444	9

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GWC Total management Pty Ltd	Yes	The company demonstrated experience providing services with similarities to the City's requirements. Seven example contracts were provided. These included: City of Perth, Bunbury TAFE, Challenger TAFE (2 locations), Thornlie and Midland Campus and Bunbury Courthouse. Referees included: City of Perth, Department of Education, Polytechnic West and five others.	It was established in 1989. It has more than 300 staff, with 240 cleaners. An organisational chart was supplied and supported with the role, experience and qualifications of three key staff. A list of equipment was provided. Supervisory and management staff are available for after-hours calls and the company has a large number of cleaners to call upon for additional requirements. A statement regarding safety was supplied, but not actual policy or procedures. It has had no safety incidents in the past two years.	It demonstrated some understanding of the requirements. A transition plan was provided. The company is ISO 9001 certified and included information under the heading of quality assurance and quality management which addressed project management, communication and supervision, client feedback, reporting and customer service.	The response to this criterion did not address the assessable elements. The company is based in East Perth.	23.42%	35.33%	58.7%	\$1,885,654	10
All requirements have been met.										

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<p>Cleandustrial Services Pty Ltd</p> <p>All requirements have been met.</p>	Yes	<p>Cleandustrial Services demonstrated considerable experience providing similar cleaning services to local government clients. Current contracts include the Cities of Rockingham, Nedlands and Armadale. It also held a long-term contract with the City of Cockburn ending in 2009. These four example contracts were also the nominated referees.</p>	<p>The company was established in 1982. It has 200 staff. An organisational chart was supplied and supported by the role, experience and qualifications of nine key staff. A list of the company's current commitments was also provided. A list of equipment was supplied. An after-hours contact was not supplied. The company has a staff retention process and a relief register to provide additional personnel should they be required. A copy of its safety policy, safety flow chart, sample safe work procedures and safety record the past two years were provided.</p>	<p>The company demonstrated a thorough understanding of the requirements. The response addressed a contact management plan, transition methodology, service delivery methodology and training, relief register, inspection reports, site visit checklists, communication, cleaning schedules, safety and managing performance.</p>	<p>The company uses WA suppliers and recruits Perth based staff.</p> <p>It is based in Kardinya.</p>	26.87%	30.12%	57.0%	\$2,211,431	11

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Advanced Cleaning	Yes	<p>The company demonstrated experience providing cleaning services to three local governments and the Department of Health in the Northern Territory. The local governments are the Shire of Toodyay (2015-17), Gold Coast City Council (2013-16) and the Town of Bassendean (2013-14). The scope of works for these contracts includes the cleaning of offices, community centres, libraries and public toilets. Each sample contract was nominated as a referee.</p>	<p>The company has been in operation since 1989. It has 98 fulltime staff with 13 located in WA. . An organisational chart was supplied and supported by the role, responsibilities and qualifications of three key personnel. A list of equipment and chemicals was supplied. They have an on-call operations manager for after-hours contact and back-up staff will be available for additional requirements. A copy of the safety policy, policy manual, safe work method list and safety record of three contracts were supplied.</p>	<p>It demonstrated a good understanding of the requirements. The response addressed a transition plan, staff recruitment, supervision structure, training, account management, value-add services, qualifications of allocated team, communication and customer service.</p>	<p>The company uses a local supplier.</p> <p>The company is located in Yatala, Queensland and has an office in Trigg in WA.</p>	23.72%	32.66%	56.4%	\$2,039,906	12
All requirements have been met.										

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<p>Presidential Property Services Pty Ltd</p> <p>All requirements have been met.</p>	Yes	<p>The company demonstrated experience in cleaning a variety of office buildings, two leisure centres, apartments, a school, a factory and Homeswest Homes. Most of the contracts listed are for an individual location rather than a number of locations; however the cleaning services for all locations would include daily and periodical tasks. The contract with Department of Housing is not just cleaning, but also includes handyman services, carpentry, repairs and electrical work. Fifteen referees were provided. Only one contract was for a local government, City of Rockingham.</p>	<p>Established in 2000, the company has an unknown number of staff. An organisational chart was provided. The details of three key staff were provided and the role of administration, supervisors and client service managers. The response did not address the equipment to be used, after hours contact or the ability to provide additional personnel. A safety policy and management system document was supplied. The company has had no safety incidents in past two years.</p>	<p>The company did not adequately address its understanding of the requirements. The response briefly addressed working as a team, setting timeframes, supervising, training and client communication. This information was general in nature and did not address any specific details of the City's requirements.</p>	<p>The company purchases equipment and supplies in Perth.</p> <p>The company is based in Wangara.</p>	13.01%	40.05%	53.1%	\$1,663,522	13

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<p>CMC Property Services (Conforming)</p> <p>All requirements have been met.</p>	Yes	<p>CMC Property Services demonstrated substantial experience in performing similar services for local government, educational and state government clients. The scope of work includes offices, community centres, leisure centres and sporting facilities. Local government clients include City of Yarra, Wyndham City Council, Mornington Peninsula Council, Whitehorse City Council, Knox City Council, Bass Coast Shire Council, Fairfield City Council (leisure centres) and the City of Fremantle. Referees are: City of Fremantle, Mornington Peninsula Shire Council and Knox City Council</p>	<p>CMC Property Services was established in 1994 with an unknown number of staff. The corporate structure was supplied and supported by the details of five key personnel. It is unclear what resources are in the Perth office. A list of suitable equipment was provided. The account manager is the nominated after-hours contact. The company has contingency planning for additional personnel. The company operates an accredited safety system and provided a copy of its safety policy, procedure list and safe work method statements. Its safety record was not provided.</p>	<p>The company demonstrated a good understanding of the requirements. The response addressed allocation of staff and hours per type of facility, staff deployment, communication, performance management, reporting, safety, audits, uniforms, security and a mobilisation plan.</p>	<p>The company would work towards recruiting local employees.</p> <p>It's office is located in Willetton.</p>	22.96%	29.71%	52.7%	\$2,242,339	14

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<p>Gecko Evolution Property Services Pty Ltd</p> <p>All requirements have been met.</p>	Yes	<p>It did not demonstrate any experience completing services of a similar nature and scale to the City's requirements. Three examples of work were supplied. Each was a single small location of an undisclosed business. No period and dates were provided. Insufficient information was supplied for references giving a first name, no business name, or email address and one mobile telephone was incomplete.</p>	<p>The business has been in operation for two years and has five staff. The structure of the organisation and specific skills and experience of the support team were not provided in adequate detail. Equipment was listed a Kaarcher brand only, no list of actual equipment was supplied. An after-hours contact was nominated. The business has three cleaners on call only. No information was provided on any safety policy or procedures. It stated that it has a folder of MSDS for chemicals and staff carry out JSAs. It has had no safety incidents since inception.</p>	<p>The statement provided did not address any work methodology or procedures. It only indicated that it would be likely to need to engage more cleaners and allocate them according to proximity to cleaning locations.</p>	<p>It stated that it would look into employing local people.</p> <p>It is based in Barragup.</p>	1.76%	43.03%	44.8%	\$1,548,233	16

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Value Clean All requirements have been met.	Yes	The company demonstrated experience in performing cleaning services to variety of clients. The typical scope of work was supplied which can be applied to its current clients. The clients listed include five schools, eleven hospitality clients such as restaurants and taverns and nine IGA supermarket locations. While there were no local government clients, the cleaning services some had some element of similarity to the City's contract	The company has been in operation for 24 years. It has more than 200 cleaners. An organisational chart was supplied and supported by the role and experience of three key personnel. An adequate list of equipment was provided, with back-up in staff vehicles. Two after-hours contacts were provided. Any additional staff requirements can be sourced in-house. The company's safety policy was provided and it has not had a single lost time injury in the past five years.	No specific response was supplied to this criterion. A quality management plan was provided, but this did not address the specific work methodology that would be applied to the City's contract.	This criterion was not addressed. It is based in Osborne Park.	14.54%	23.65%	38.2%	\$2,817,091	17

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A Cleaner World All requirements have been met.	Yes	The company demonstrated experience in providing cleaning services. Four example contracts were provided. These included the Esplanade Hotel, Moolanda Child Care Centre, Pullman on the Park hotel and Dousta Galla Aged Services (8 facilities). While the sites included daily and periodic cleaning, the nominated sites have limited similarity to the City's contract in terms of the type of facility and the number of locations. The nominated referees are: Esplanade Fremantle, Moolanda Child Care, Pullman on the Park and DGAS-Avondale Heights.	The company commenced in 1990. It is a national company with its WA office located in Fremantle. The number of staff was not addressed. No organisational chart was supplied and limited information was provided on two key personnel. A brief list of equipment and an after-hours contact were supplied. The ability to provide additional resources was not addressed. A safety policy, sample JSA and procedure and safety record was provided.	The company demonstrated a limited understanding of the requirements. The response was brief and addressed the transition to a new contractor, training and reporting.	The response did not address any of the assessable elements.	16.3%	19.97%	36.3%	\$3,336,159	18

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CMC Property Services (Alternative)	No	Non-compliant not assessed.								
Submitted alternative frequency of cleaning tasks, not in accordance with specification.										