



MEETING HELD ON TUESDAY 11 FEBRUARY 2020

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CITY OF JOONDALUP

SPECIAL COUNCIL MEETING HELD IN THE COUNCIL CHAMBER, JOONDALUP CIVIC CENTRE, BOAS AVENUE, JOONDALUP ON TUESDAY 11 FEBRUARY 2020.

DECLARATION OF OPENING

The Deputy Mayor declared the meeting open at 5.30pm.

ANNOUNCEMENT OF VISITORS

Councillors:

CR KERRY HOLLYWOOD	North Ward
CR TOM McLEAN, JP	North Ward
CR PHILIPPA TAYLOR	North Central Ward
CR NIGE JONES	North Central Ward
CR CHRISTOPHER MAY	Central Ward
CR RUSSELL POLIWKA	Central Ward
CR CHRISTINE HAMILTON-PRIME	South-West Ward
CR JOHN RAFTIS	South-West Ward
CR JOHN CHESTER	South-East Ward
CR JOHN LOGAN	South-East Ward
CR RUSS FISHWICK, JP	South Ward – Deputy Mayor

Officers:

MR GARRY HUNTChMR GLENN HEAPERMANMaMRS VIVIENNE STAMPALIJAAct

Chief Executive Officer Manager Human Resources Acting Manager Governance

There was no member of the public and no member of the press in attendance.

DECLARATIONS OF INTEREST

Disclosure of Financial / Proximity Interest

Nil.

Disclosure of interest affecting impartiality

Elected Members (in accordance with Regulation 11 of the *Local Government [Rules of Conduct] Regulations 2007*) and employees (in accordance with the Code of Conduct) are required to declare any interest that may affect their impartiality in considering a matter. This declaration does not restrict any right to participate in or be present during the decision-making process. The Elected Member/employee is also encouraged to disclose the nature of the interest.

Name/Position	Mr Garry Hunt – Chief Executive Officer.	
Item No./Subject	JSC01-02/20 - Confidential - Recruitment of Chief Executive	
	Officer.	
Nature of interest	Interest that may affect impartiality.	
Extent of Interest	Mr Hunt holds the position of Chief Executive Officer until	
	31 July 2020.	

PUBLIC QUESTION TIME

Nil.

PUBLIC STATEMENT TIME

Nil.

APOLOGIES / LEAVE OF ABSENCE

<u>Apology</u>

Cr Suzanne Thompson.

Leave of Absence Previously Approved:

Mayor Hon. Albert Jacob, JP	10 to 12 February 2020 inclusive;
Mayor Hon. Albert Jacob, JP	19 to 23 February 2020 inclusive.

C01-02/20 REQUESTS FOR LEAVE OF ABSENCE – CR RUSS FISHWICK, JP AND CR JOHN LOGAN - [41636]

Cr Russ Fishwick, JP requested Leave of Absence from Council duties covering the period 25 February to 3 March 2020 inclusive.

Cr John Logan requested Leave of Absence from Council duties covering the period 12 March to 15 March 2020 inclusive.

MOVED Cr Hollywood, SECONDED Cr Jones that Council APPROVES the Requests for Leave of Absence from Council Duties covering the following dates:

- 1 Cr Russ Fishwick, JP 25 February to 3 March 2020 inclusive;
- 2 Cr John Logan 12 March 2020 to 15 March 2020 inclusive.

The Motion was Put and

CARRIED (11/0)

In favour of the Motion: Crs Fishwick, Chester, Hamilton-Prime, Hollywood, Jones, Logan, May, McLean, Poliwka, Raftis and Taylor.

IDENTIFICATION OF MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

JSC01-02/20 Confidential – Recruitment of Chief Executive Officer.

ITEM OF BUSINESS

Disclosure of interest affecting impartiality

Name/Position	Mr Garry Hunt – Chief Executive Officer.		
Item No./Subject	JSC01-02/20 - Confidential - Recruitment of Chief Executive		
	Officer.		
Nature of interest	Interest that may affect impartiality.		
Extent of Interest	Mr Hunt holds the position of Chief Executive Officer until 31 July 2020.		

JSC01-02/20 CONFIDENTIAL - RECRUITMENT OF CHIEF EXECUTIVE OFFICER

WARD	All

RESPONSIBLEMr Garry Hunt**DIRECTOR**Office of the CEO

FILE NUMBER74574

ATTACHMENTS Attachments 1 to 7 are confidential.

(Please Note: The Report and Attachments are confidential and will appear in the official Minute Book only)

AUTHORITY / DISCRETION Executive - The substantial direction setting and oversight role of Council, such as adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

This report is confidential in accordance with Sections 5.23(2)(a) and (c) of the *Local Government Act 1995*, which permits the meeting to be closed to the public for business relating to the following:

- (a) a matter affecting an employee or employees.
- (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.

A full report was provided to Elected Members under separate cover. The report is not for publication.

COMMITTEE RECOMMENDATION

That Council:

- 1 ADOPTS the proposed timelines for the recruitment process;
- 2 INITIATES the Request for Quotation as detailed in Attachment 6 to Report JSC01-02/20 to engage the services of appropriately qualified and experienced recruitment consultant(s) to assist in the recruitment process of the Chief Executive Officer role;
- 3 APPROVES and SEEKS legal counsel on the proposed format and contents of the Redacted Chief Executive Officer Employment Contract as detailed in Attachment 1 to Report JSC01-02/20 including:
 - 3.1 remuneration package within the Salaries and Allowances Tribunal determination being advertised as total remuneration package of up to \$379,532;
 - 3.2 the position description for the role of Chief Executive Officer as amended;
 - 3.3 the initial Key Performance Indicators to be considered by the Chief Executive Officer Recruitment and Performance Review Committee at a later date.

MOVED Cr Raftis, SECONDED Cr Fishwick that Council:

- 1 ADOPTS the proposed timelines for the recruitment process;
- 2 INITIATES the Request for Quotation as detailed in Attachment 6 to Report JSC01-02/20 to engage the services of appropriately qualified and experienced recruitment consultant(s) to assist in the recruitment process of the Chief Executive Officer role;
- 3 APPROVES and SEEKS legal counsel on the proposed format and contents of the Redacted Chief Executive Officer Employment Contract as detailed in Attachment 1 to Report JSC01-02/20 including:
 - 3.1 remuneration package within the Salaries and Allowances Tribunal determination being advertised as total remuneration package of up to \$379,532;
 - 3.2 the position description for the role of Chief Executive Officer as amended;
 - 3.3 the initial Key Performance Indicators to be considered by the Chief Executive Officer Recruitment and Performance Review Committee at a later date;
 - 3.4 after review by Legal Counsel the finalised Chief Executive Officer Employment Contract and related documentation to be reviewed and authorised by the Chief Executive Officer Recruitment and Performance Review Committee and proceed to Council for approval.

The Motion was Put and

CARRIED (11/0)

In favour of the Motion: Crs Fishwick, Chester, Hamilton-Prime, Hollywood, Jones, Logan, May, McLean, Poliwka, Raftis and Taylor.

CLOSURE

There being no further business, the Deputy Mayor declared the meeting closed at 5.34pm the following Elected Members being present at that time:

CR RUSS FISHWICK, JP CR KERRY HOLLYWOOD CR TOM McLEAN, JP CR PHILIPPA TAYLOR CR NIGE JONES CR CHRISTOPHER MAY CR RUSSELL POLIWKA CR CHRISTINE HAMILTON-PRIME CR JOHN RAFTIS CR JOHN CHESTER CR JOHN LOGAN