



2019 JLP Mentoring Program Confidential Expression of Interest to participate as a Mentee

Please complete the following information to assist us in matching you with a mentor:

Name:

Title:

DOB:

Gender:

Male

Female

Organisation:

Position:

Contact No:

Work Email:

Alt Contact No:

Alt Email:

Are you Aboriginal/Torres Strait Islander descent (optional, for matching purposes):

Yes

No

1. Describe any previous experience you have had in a mentoring relationship:

2. Why are you interested in being a mentee?

3. What would you like the mentoring program to help you achieve?

4. What personal attributes would you bring to the mentoring role?

5. Do you have any particular preferences or requirements we need to consider when making a match?

6. What specifically are you looking for in a mentor? (e.g. Aboriginal/Torres Strait Islander descent, interests, gender, age, organisation, etc.)

7. Please rank the following events in order of importance to you (1=high, 4=low)

Skills development

Networking

Mentor/Mentee Training

Mentor/Mentee Meetings

8. How willing are you to carry out mentoring activities outside of working hours? (e.g. breakfast meeting, evening events?)

Breakfast meeting

Luncheons

Evening events

9. Please indicate which of the following areas you would like to focus on in this program (clearly prioritise your choices i.e. '1' for most important):

Identify career pathways

Professional development directions

Support in career development

New access to networks

Cross organisation knowledge

Referral

A sounding board

Assistance with problem solving

Assistance in goal setting

Support from a critical friend

Assistance in decision making

Identifying sponsorship

Advice (please specify below)

Generating options

Influencing and Negotiation skills

Other, please specify in the space below

10. If you have special dietary requirements, please provide details.

Please include a brief 'bio' (250 word limit) to accompany this expression of interest, with a paragraph about yourself, your interests and hobbies and a paragraph about your professional career. This will assist us to make the best match we can and will be destroyed on completion of the program.

Participant Declaration

I would like to take part in the mentoring program as a **Mentee** and agree to:

- Have this information used for matching purposes;
- Maintain confidentiality;
- Be available to participate in a short informal interview upon selection, if required;
- Attend the mentee induction;
- Attend program launch;
- Have weekly contact with my mentor for the first six weeks and then on a needs basis as negotiated;
- Attend a group review and skills development activities as scheduled;
- Attend the final closure workshop and review; and
- Participate in pre and post program evaluation.

Please make a note of these dates in your diary

DATES	EVENT
26 February 2019	Mentoring Program Induction Launch & Mentor and Mentee Initial Meeting
12 March 2019	Skills Development Workshop 1 - Goal Setting Workshop with Suzanne Laidlaw
9 April 2019	Skills Development Workshop 2 - Why Mindfulness is better than chocolate with David Michie & Review Sessions
31 July 2019 - TBC	Skills Development Workshop 3
3 December 2019	Program Close and review workshop

Staff Member Name:

Staff Member Signature:

Date:

Line Management Declaration

I support my staff member to become a mentee in the 2019 JLP Mentoring Program and understand and have discussed with them the requirements and time commitments of the program.

Line Manager Name:

Line Manager Signature:

Date:

Thank you for completing the expression of interest. You will be contacted on the completion of matching the participants.

Please email your expression of interest to mentoring@joondaluplearningprecinct.com

Applications close 12 February 2019