Displaying Information in City of Joondalup Libraries

Libraries are an integral part of the community and have the capacity to display a range of community related items. These guidelines will assist in the facilitation and provision of local community information that is of interest to residents and visitors to the City.

What can be displayed

- Information relating to City services, events, programs and general Council business
- Information relating to services, events and programs where the City has a partnership/sponsorship relationship with an organisation residing within or outside of the City
- Information for services, events and programs provided by local, not-for-profit organisations that service the City such as government agencies, schools and educational institutions, cultural and theatre based organisations
- Collections of art/craft created by community or school groups can be programmed in a specific display area and linked with Library programming.

What cannot be displayed

- Personal advertisements and notices
- Notices of items for sale or rent
- Information relating to a commercial business where all or part of the profits go to the business or presenter
- Material intended for religious conversion and/or promotion
- Political material printed by or supporting one candidate or party or political issue
- Obscene or defamatory material
- Material intended to incite violence or public insurrection

Responsibility and Presentation

- All community information will be assessed before being displayed.
- Display material in a language other than English must be accompanied by a brief summary in English.
- Materials for display must be of a reasonable standard for presentation.
- Information will be displayed by staff and checked at regular intervals to ensure the information is current, presentable and adheres to the guidelines.
- Space restrictions will impact on what is displayed and for how long.

Submitting information

- Display material may be left at the service desk at any City of Joondalup Library for consideration.
- If it is deemed unsuitable for display it will be disposed of, or the requester may leave their contact details if they require the information to be returned.

Online Community Information

The City also hosts a Community Directory and an Events Calendar accessible on the City’s website at joondalup.wa.gov.au. Contact Community Information on 9400 4705 or email comminfo@joondalup.wa.gov.au for more information.