

Memorials in Public Reserves

Application Form – Permanent Memorial

Prior to submitting your application, ensure you have read the *Memorials in Public Reserves Policy* and Frequently Asked Questions document.

If you have any questions about the application process, please contact the City's Infrastructure Services Customer Relations Team on **1300 369 972** or email info@joondalup.wa.gov.au

Note: For your application to be considered, all questions within this form must be completed and your contact details must be provided. Your contact information will be treated as confidential; however your name, address and suburb may be published in the application report to Council.

Applicant details		
Surname:		First Name:
Address:		Suburb:
Postcode:	Phone:	Mobile:
Email:		
Relationship to individual being commemorated: If the applicant is not a family member, support must be sought from the family as per 2.3.1a of the Policy		
Community group (if applicable):		
Name of family member supporting this application:		
Individual's details		
Full name (no initials) of individual being commemorated:		
Residential address prior to death:		
Date of death:		
Supporting information		
Please describe the individual being commemorated and a brief outline of the tragic circumstances that caused their death. (Note: outline the individuals' historical connection or association to the particular location which the memorial is being requested for installation).		

Please describe how the individual has made significant contributions to the local Joondalup community.

(Note: include details on whether the individual's contributions were on a paid or volunteer basis)

Please describe the length of time contributed to a cause/s or service/s within the local community.

Please describe the level of impact of the contributions to the local community and any sustained outcomes achieved.

Proposed memorial/plaque

Type of memorial preferred:	<input type="checkbox"/> In-ground plaque	<input type="checkbox"/> Bench	<input type="checkbox"/> Integrated with an existing tree
	<input type="checkbox"/> Other (please specify):		

Text to be included on memorial:

--

Please specify details of your preferred location below. (e.g. street address, suburb, park or reserve name, and proximity to objects such as large trees or rock formations)

Applicant's agreement

Applicants must tick all check boxes before proceeding:

I/ We, the applicant, have read and accept the conditions outlined in the *Memorials in Public Reserves Policy*.

I/ We, the applicant, have read the Frequently Asked Questions document.

I/ We, the applicant, agree to meet all ongoing maintenance/replacement costs for the memorial or plaque including vandalism and theft, should our application be successful.

I/ We, the applicant, accept that the City may remove or dispose of the memorial or plaque should these costs not be met.

I/ We, the applicant, in memory of the deceased have attached two letters of character reference in support of the application.

I/ We, the applicant, declare that this application for memorial is supported by family members of the individual being commemorated and have attached a letter in support of this.

By submitting this application you are confirming the declarations above and understand that not all Memorials can or will be approved.

Thank you for your application.

Request to be informed:

The City of Joondalup can send you an email update informing you when the applications will be considered. If you would like to be informed via email, please tick the box below and ensure your email address is provided in the "Applicant's details" section above.

I would like to be informed via email when the applications will be considered.