

Memorials in Public Reserves

Application Form – Temporary Memorial

Prior to submitting your application, ensure you have read the *Memorials in Public Reserves Policy* and Frequently Asked Questions document.

If you have any questions about the application process, please contact the City's Infrastructure Services Customer Relations Team on **1300 369 972** or email **info@joondalup.wa.gov.au**

Note: For your application to be considered all questions within this form must be completed and your contact details must be provided. Your contact information will be treated as confidential.

Applicant details		
Surname:	First Name:	
Address:		Suburb:
Postcode:	Phone:	Mobile:
Email:		
Relationship to individual being commemorated: Family members may apply to the City for installation of a temporary memorial as per 2.2.1a of the Policy.		
Individual's details		
Full name (no initials) of individual being commemorated:		
Residential address prior to death:		
Date of death:		
Supporting information		
Please describe the individual being commemorated and a brief outline of the tragic circumstances that caused their death.		

Proposed memorial/plaque

Type of memorial preferred:	<input type="checkbox"/> Plaque	<input type="checkbox"/> Cross
	<input type="checkbox"/> Other (please specify):	

Text to be included on memorial:

Please specify details of your preferred location below. (e.g. street address, suburb, park or reserve name, and proximity to objects such as large trees or rock formations)

Why is this location significant to the proposed memorial?

Please provide any additional detail regarding the design or location of the proposed memorial. (Attach photo to submission on email or include with hardcopy application form if available).

Funding and Maintenance arrangements

How will the design, manufacture, construction and installation of the memorial be funded?

How will you manage any maintenance/replacement costs? (Note: Applicants are responsible for funding the ongoing memorial/plaque maintenance, including incidents of vandalism and theft as per 2.2.4 of *Memorials in Public Reserves Policy*).

Final comments

Do you have any final comments to add to your application?

Applicant's agreement

Applicants must tick all check boxes before proceeding:

- I/ We, the applicant, have read and accept the conditions outlined in the *Memorials in Public Reserves Policy*.
- I/ We, the applicant, have read the Frequently Asked Questions document.
- I/ We, the applicant, agree to meet all ongoing maintenance/replacement costs for the memorial or plaque including vandalism and theft, should our application be successful.
- I/ We, the applicant, accept that the City may remove or dispose of the memorial or plaque should these costs not be met.

By submitting this application you are confirming the declarations above and understand that not all Memorials can or will be approved.

Thank you for your application.