

2019 Community Art Exhibition

Terms and Conditions of Entry

Entries open:	Monday 4 March
Entries close:	Tuesday 30 April, 5.00pm
Artwork delivery:	Monday 27 May, 10.00am – 2.00pm or Tuesday 28 May, 4.00pm – 7.00pm at Joondalup Art Gallery, 4/48 Central Walk, Joondalup
Exhibition:	Sunday 9 June – Sunday 23 June 2019
Collection of artworks:	Sunday 23 June, 3.00pm – 4.00pm (sold works), 4.00pm – 6.00pm (unsold works) at Lakeside Joondalup Shopping City

Entry Criteria

1. The Artist must be a resident of the City of Joondalup (the City) or a current member of an incorporated not-for-profit visual arts association located within the City.
2. The Artist must be over 11 years of age as at **Tuesday 30 April 2019** to be eligible for entry.
3. Artists under 18 years of age require parental/guardian permission to enter.

Artworks

4. Artists are invited to submit one Artwork for inclusion in the 2019 Community Art Exhibition (the Exhibition). Artists are only permitted to enter once.
5. A diptych or triptych will be deemed as one Artwork and the total of all pieces must adhere to the size restriction of 100cm (H) x 100cm (W) including framing. Artists must clearly indicate the order of display for diptych and triptych works on the Artwork Delivery Form to assist with the installation of the Artwork.
6. Only the Artist who created the Artwork can enter the Artwork for inclusion in the Exhibition.
7. The Artwork must have been created within a period of 12 months before 30 April 2019 and must not have been exhibited in any other exhibition or entered in any other award. If an Artwork is identified as having breached this condition it will be removed from the Exhibition.
8. The City's Curator will evaluate the Artwork for inclusion in the Exhibition in accordance with these Terms and Conditions. Due to the public location, Artworks must be suitable for viewing by all age groups. If the Curator decides that the Artwork is not accepted for inclusion, the Artist will be contacted to arrange for collection of the Artwork. The Curator's decision on inclusion is final and is not the subject of appeal.

9. Artwork must be robust and able to be displayed for the entire exhibition period. Two-dimensional artworks and their hanging systems must be suitable for hanging on hooks and lines. No wall fixings (nails or screws) are available. The Curator will evaluate the Artwork prior to acceptance into the Exhibition and throughout the exhibition period. The City reserves the right to withdraw an Artwork from the Exhibition and will do so where it is determined by the City that the Artwork is too fragile for display.

10. The medium and size of the Artwork should be suitable for the temporary exhibition facility and must meet the following entry criteria:

- Two dimensional Artworks must not exceed 100cm (H) x 100cm (W) (including frame);
- Three dimensional Artworks must not exceed 100cm (H) x 100cm (W) x 100cm (D) (including base); and
- Artworks must not exceed 10kg in weight.

Please note: the size restrictions will be strictly followed and measurements will be made when the Artwork is submitted. Artwork that does not comply with these criteria will not be accepted for inclusion.

11. Artworks must be delivered with dry materials and with secure hanging devices attached or will not be accepted for inclusion in the Exhibition. Preferred hanging devices are D-rings (pictured) or firmly attached (stapled) hanging wire.



12. Student photography entries must be supplied digitally, as a high resolution jpg (max 10mb).
13. As a condition of entry all Artworks are for sale, frames and mountings should be unsullied and fit for purchase.
14. If required, arrangements for framing of Artworks and the costs associated with framing is the responsibility of the Artist.
15. Any specific or complicated display requirements must be discussed with the Curator prior to submitting the Artwork for inclusion. A limited number of plinths and acrylic cases are available for three-dimensional works and must be requested in advance, preferably at the time of completing the Entry Form.
16. No changes may be made to an Artwork after it has been accepted for inclusion in the Exhibition.
17. After the completed Entry Form and payment has been received by the City, Artwork Delivery Forms will be sent to each Artist via email confirmation. The Artwork must have this form attached when delivered.
18. Artworks cannot be removed by any person from the Exhibition until **Sunday 23 June, 4.00pm – 6.00pm**. Only City of Joondalup staff may remove Artwork from the Exhibition at its discretion.

Entries and Fees

19. In order to manage the capacity of the available exhibition space, the City reserves the right to limit the number of entries to two hundred Artworks.
20. Information regarding the Artwork details (Artist's name, title of the work, medium, size, and Artwork price) and the nominated Award Categories on the Entry Form is final once submitted and changes cannot be made.
21. An exhibition fee of \$30.00 (including GST) will apply to each Entry excluding clause 22.
22. The Student Photography Award is displayed online only and includes an administrative fee of \$5.00 (including GST). These unprinted, digital works are not for sale.
23. Payments are not refundable if the Artist does not submit the Artwork on either **Monday 27 May, 10.00am – 2.00pm** or **Tuesday 28 May, 4.00pm – 7.00pm**.
24. Entries to the Exhibition can be made via the online Entry Form (credit card payments only).
25. All online Entries must be received with payment by the City on or before **Tuesday 30 April, 5.00pm**.

26. Hard copy entry forms are available from City of Joondalup Administration Building, City Libraries and City of Joondalup Customer Service Centre (inside Whitford Library complex). For hardcopy Entry Forms, payments can be made by cash or credit card at any of the City's Customer Service Centres and are only accepted until 30 minutes before closing:

City of Joondalup Administration Building
90 Boas Ave, Joondalup
Monday – Friday, 8.30am – 4.30pm,
excluding Public Holidays

City of Joondalup Customer Service Centre
(inside Whitford Library complex)
15 Banks Avenue, Hillarys
**Monday – Friday, 9.30am – 5.00pm, Saturday,
9.30am – 12.30pm**, excluding Public Holidays

Categories, Judging and Winning Work

27. All Artworks will be judged on artistic merit by a panel of independent arts industry professionals selected by the City, except for the Popular Choice Award which is voted by the public.
28. The City reserves the right to disqualify any Popular Choice vote it deems not genuine.
29. All Artworks in the Exhibition will be considered for the Most Outstanding Artwork Award and the Popular Choice Award.
30. Judging will take place at the Lakeside Joondalup Shopping City. The winner of each Award, except the Popular Choice Award, will be announced at the official opening on **Saturday 8 June 2019**. Artists will be invited to attend the official opening (invitations will be sent prior to that date).
31. All decisions of the judging panel in relation to any aspect of the competition will be final and binding upon each Artist who enters the competition.
32. Prize categories are as follows:

Overall Award

Most Outstanding Artwork – \$1,500

Media Categories (mandatory)

There are four prize categories, classified by media and determined by the artist, with each carrying a prize of \$1,000. Each Artwork must be classified into one of the prize categories when submitting an Entry Form:

- Painting
- Works on Paper
- 3-Dimensional Works
- Multi-media (Defined as **all other media***)

Note *All media apart from Painting, Works on Paper and three-Dimensional works can be classified as multi-media. Entrants must determine the most suitable classification of their artwork entry.

Additional Prizes (optional)

The Arts in focus Award, Celebrating Joondalup Award and Student Award are voluntary awards and must be selected in the Entry Form to be considered.

- **Arts in focus Award – \$500.00 and exhibition**
The Arts in focus Award supports artistic development with a solo exhibition at Joondalup Art Gallery and an additional \$500.00 cash prize. The winner of this Award must commit to an exhibition at Joondalup Art Gallery in 2020.
- **Celebrating Joondalup Award – \$500.00**
Artworks nominated for this Award will be judged by the extent to which it relates to and represents the City of Joondalup. Artists nominating for this category must provide a statement of no more than 500 words on the Entry Form.
- **Student Award – \$250.00 voucher**
The Student Award is only open to students between the age of 11-18 who are enrolled in an educational establishment on **30 April 2019**.
- **Student Photography Award – \$250.00 voucher**
The Student Photography Award is only open to students between the age of 11-18 who are enrolled in an educational establishment on **30 April 2019**. This is an online display only.
- **Popular Choice Award – \$500.00**
The Artwork that receives the most public votes during the Exhibition will be awarded the Popular Choice Award. Voting commences at the Exhibition's opening event on **Saturday 8 June** and concludes on **Sunday 23 June, 5.00pm**. The Award will be announced on the City's website and social media networks in the first week of July 2019.

Artwork Sales

33. All Artworks must be for sale and Artists must set their own prices, Artist must consider the 20% commission paid to the City when pricing Artwork. Artwork is not to be priced for an amount greater than \$2,000, including any GST (if registered).
34. The City makes no guarantee with respect to the sale of Artwork.
35. A commission of 20%, paid to the City, will apply on all sales and must be included in the sale price.
36. The sale price cannot be changed once the Entry Form is submitted and remains fixed for the duration of the Exhibition.
37. The City will contact all Artists if their Artwork has been sold. In this case, collection arrangements will be made directly with the purchaser and the Artist will not need to collect the Artwork on **Sunday 23 June**.
38. Upon sale of an artwork, if an artist does not have an Australian Business Number (ABN), they will be required to submit a Statement of Supplier Form.
39. In order to receive payment, Artists may be required to complete a New Supplier Form (if not already a supplier of the City).
40. Artist will supply an invoice to the City for sold artwork and receive payment for their artwork.

Copyright, Insurance and Legalities

41. The Artist is responsible for satisfying any copyright requirements concerning their Artwork.
42. The Artist warrants that, to the best of their knowledge, there is no cultural, religious, legal or other reason that prevents the Artwork from being exhibited, published or reproduced and that the Artwork is their own original work.
43. By entering their Artwork for inclusion in the Exhibition, the Artist agrees to allow the City to:
 - Reproduce, publish and display the Artwork, in full or in part, for use in any non-commercial promotional materials and publications, including promotions of the City's future art exhibitions;
 - Publish the Artist's name, Artwork title and artist statement provided by the Artist in connection with their Entry; and
 - Provide the media with photos and information about the Artwork and Artist for the purpose of promoting or reporting on the Exhibition or Award recipients.
44. Insurance of Artworks while in transit is the Artist's responsibility. Once delivered to the City, the Artwork will be covered for loss or damage for the duration of the Exhibition – up to the time of collection on Sunday 23 June – and includes replacement materials and workmanship to the value nominated by the Artist on the Entry Form to the maximum value of \$2,000.

Deliveries and Collections

45. All Artworks must be delivered to Joondalup Art Gallery, 4/48 Central Walk, Joondalup on **Monday 27 May, 10.00am – 2.00pm** or **Tuesday 28 May, 4.00pm – 7.00pm**. Artworks not received within these times will be excluded from the Exhibition.
46. An Artwork Delivery Form must be attached to the Artwork or completed upon delivery – otherwise the Artwork cannot be accepted.
47. Any Artworks not delivered to the Joondalup Art Gallery on **Monday 27 May, 10.00am – 2.00pm** or **Tuesday 28 May, 4.00pm – 7.00pm** will be excluded from the Exhibition and refunds for entry fees will not be granted.
48. All unsold Artworks must be collected on **Sunday 23 June, 4.00pm – 6.00pm** from Lakeside Joondalup Shopping City. Artworks cannot be collected any earlier or any later.
49. Artists are responsible for the transport and packing of their Artworks for delivery, including all associated costs, plus the transport of their unsold Artwork from the Exhibition.
50. Any Artwork not collected within the specified timeframe shall be dealt with at the discretion of the City. Uncollected Artworks will become the property of the City and may be disposed of at its discretion.