

Application Checklist

Checklist of required information for a Street Market Application:

- Application fee.
- Copy of the Planning Approval for the street market issued by the City of Joondalup.
- Plan or plans to a scale of 1:50 showing:
 - The location and dimensions of the proposed area to be used for the street markets.
 - The dimensions of the area including footpaths and the location and nature of any street furniture, trees, utilities, parking or service bays in the area.
 - The position and dimensions of all proposed market stalls and the goods to be sold from each stall.
- A management plan outlining the operations of the street markets including:
 - The proposed days and times of operation.
 - The proposed type and form of any advertising devices to be used.
 - Details of how the operational responsibilities of the licensee will be met (see below).
 - The nature and extent of any activity relating to street entertainment.

Operational responsibilities of the Licensee of a Street market:

- Where required obtain approval from the local government and Western Australian Police Service for the closure of any public streets to vehicular traffic, where the markets are to be held and during the hours of operation of the street markets.
- Lodge a copy of the approved plans of the street market with the Fire and Rescue Service of WA.
- Ensure adequate refuse collection arrangements have been made to the satisfaction of the local government.
- Where appropriate, have gained the necessary local government approval in accordance with the Health (Public Buildings) Regulations 1992 including a:
 - (i) Certificate of Approval and
 - (ii) Electrical Compliance Certificate.
- Obtain approval from the local government in relation to any public entertainment aspects of the street market.