

Special Purpose Grants Application

Details	
Name of Group:	
Name of Group Coordinator:	
Address:	
Phone:	Date:
E-mail:	
Project Title:	Funding Sought: \$
Proposed Project Commencement Date:	Proposed Project Finish Date:
Project Summary: (Please attach supporting information such as maps, photographs or diagrams)	
Project Aims / Objectives:	
Please list any partners or stakeholders to be involved in the project:	
Please list the details of any contractors or suppliers to be utilised for the project:	
Is your Group Incorporated? Yes <input type="checkbox"/> No <input type="checkbox"/>	

Please return to Manager Operation Services.

Does your Friends Group have an ABN or ACN? Yes <input type="checkbox"/> No <input type="checkbox"/>	
ABN or ACN Number:	
Has your Group sought funding from any other funding body for this project? Yes <input type="checkbox"/> No <input type="checkbox"/>	
If Yes: Which funding body/s has your Community Group sought funding from?	
If the application for funding was successful, how much funding was/will be received?	\$

Proposed Budget: \$
Please list the individual components of the project with cost estimates. Please attach written quotes where possible

Item	Cost

Checklist

Have you discussed the proposed project with the City?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Have you sought support of any relevant external organisation or stakeholder that will be involved in the project? (If 'Yes' please attach letter of support)	Yes <input type="checkbox"/> No <input type="checkbox"/>
Have you included copies of any licences required to carry out their project?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Have you included copies of written quotes from contractors or suppliers?	Yes <input type="checkbox"/> No <input type="checkbox"/>

I acknowledge that I have read and understood the following and agree that:

1. If successful in this application for funding the monies requested will only be utilised for the purposes of the project, as described within this application;
2. If successful in this application for funding the Group is required to submit an Friends Groups Special Purpose Grant Acquittal Form at the completion of the project;
3. The proposed project may be funded in whole or in part, as per the decision of the Director Infrastructure Services;
4. No works are permitted to be commenced until written approval of this project, as described within this application, has been provided by the Director Infrastructure Services;
5. The City must approve the use of any supplier or contractors to undertake works involved in this project.

Signed Friends Group Coordinator:	Date:
Signed Team Leader Natural Areas:	Date:
Signed Manager Operation Services:	Date:
Signed Director Infrastructure Services:	Date: