

Event Expression of Interest

To hold an event within the City of Joondalup it is recommended you read through the Event Application Guide prior to completing this expression of interest form.

Prior to completing this application, please call the City on **9400 4268** to discuss your event.

Upon completion please submit to the City.

Event Organiser Information
Company name:
ABN:
ACN:
<input type="checkbox"/> Commercial entity <input type="checkbox"/> Not for profit organisation (incorporated or charity) <input type="checkbox"/> Other _____
Applicant name:
Position:
Email:
Phone:
Address – street, city, state, post code:
Secondary contact person name and contact number:
Event Details
Event name:
Event location/s – park name etc and address:

Date/s of event:
Time/s of event:
Bump in date/s:
Bump out date/s:
Expected number of attendees across the duration of the event:
Expected number of attendees at any one time:
Brief event description (please include type of event):

Please attach a draft Event Site Plan to this expression of interest.

To help the City further assess your expression on interest, please complete the following questions to the best of your ability:			Office use only
Is this a new event?	Y	N	
Will the event be ticketed?	Y	N	
Will there be a entry fee?	Y	N	
Will you require road closures?	Y	N	
Will additional parking be required?	Y	N	
Will you be bringing in temporary infrastructure (marquees, staging, truss, bouncy castle etc)?	Y	N	
Please list the type of infrastructure you would like to bring onsite:			
Will you require power?	Y	N	
Will you bring in temporary power?	Y	N	
Will you be bringing in temporary toilet facilities?	Y	N	
Will there be amplified music, announcements, commentary or other noise at the event?	Y	N	
Will you be serving alcohol at the event?	Y	N	
Will alcohol be consumed at the event?	Y	N	
Will you have food available for purchase at the event?	Y	N	
Will you require vehicle access onto a Park?	Y	N	

Please include any other information that the City should be aware of in assessing your application.

Signed:

Print name:

Date: