

2023 Community Art Exhibition

Terms and Conditions

Entries open: Monday 12 December 2022, 12pm

Entries close: Monday 13 February 2023, 12pm (or upon receipt of 200 entries)

Artwork delivery: Sunday 19 March 2023, 10.00am – 1.00pm to the venue

Exhibition: Sunday 26 March – Saturday 15 April 2023

Venue: Lakeside Joondalup Shopping City, the Great Space

Collection of Artworks: Sunday 16 April 2023, 11.00am – 2.00pm from the venue

VIP Event: Saturday 25 March 2023, 6.30pm – 8.30pm, Lakeside Joondalup Shopping City

Entry Criteria

1. The Artist must be a resident of the City of Joondalup (the City) or a current member of an incorporated not-for-profit visual arts association located within the City.
2. To be eligible for entry for the Student Award the Artist must be enrolled in a secondary school located in the City of Joondalup on **Sunday 19 March 2023**.
3. Student Artists are classified as secondary school students between 12 - 18 years of age and require parental / guardian permission to enter. Children under 12 years of age are not eligible and parents cannot enter children's artwork on their behalf.
4. Employees of the City of Joondalup are eligible to enter but only to exhibit and must accept that they will not be considered for any of the prizes.
5. The Artwork must have been created within a period of 12 months before **Sunday 19 March 2023** and must not have been exhibited in any other exhibition before or been the recipient of another art prize. If an Artwork is identified as having breached this condition it will be removed from the Exhibition.
6. Artworks must be culturally appropriate and authentic. Artwork containing cultural themes, stories or knowledge and/or using traditional First Nations and cultural techniques must be produced by an artist who has the authority to do so. Artists have responsibilities around representation, specifically in the areas of cultural appropriation and stereotyping and ensuring their artwork follows appropriate cultural procedures. Artists should refer to the Australia Council for the Arts' protocols for [First Nations Culture and Intellectual Property in the Arts](#) or the [National Association for the Visual Arts \(NAVA\)](#) cultural guidelines when working with cultural material. Artworks that are not culturally appropriate will not be accepted for inclusion.


Artworks

5. Artists are invited to submit one Artwork for inclusion in the 2023 Community Art Exhibition (the Exhibition). Artists are only permitted to enter once.
6. A diptych or triptych will be deemed as one Artwork and the total of all pieces must adhere to the size restriction of 100cm (H) x 100cm (W) including framing. Artists must clearly indicate the order of display for diptych and triptych works on the Artwork Delivery Form to assist with the installation of the Artwork.
7. Only the Artist who created the Artwork can enter the Artwork for inclusion in the Exhibition, unless in the case of legal guardians.
8. Due to the public location, Artworks must be suitable for viewing by all age groups. If the Curator decides that the Artwork is not accepted for inclusion, the Artist will be contacted to arrange for collection of the Artwork. The Curator's decision on inclusion is final and is not the subject of appeal.
9. Artwork must be robust and able to be displayed for the entire exhibition period. Two-dimensional artworks and their hanging systems must be suitable for hanging on hooks and lines. No wall fixings (nails or screws) are available. The Curator will evaluate the Artwork

prior to acceptance into the Exhibition and throughout the exhibition period. The City reserves the right to withdraw an Artwork from the Exhibition and will do so where it is determined by the City that the Artwork is too fragile for display.

12. The medium and size of the Artwork should be suitable for the temporary exhibition facility and must meet the following entry criteria:
 - Two-dimensional Artworks must not exceed 100cm (H) x 100cm (W) (including frame);
 - Three-dimensional Artworks must not exceed 100cm (H) x 100cm (W) x 100cm (D) (including base); and
 - Artworks must not exceed 10kg in weight.

Please note: the size restrictions will be strictly followed, and measurements will be made when the Artwork is submitted. Artwork that does not comply with these criteria will not be accepted for inclusion.

13. Artworks must be delivered with dry materials and with secure hanging devices attached or will not be accepted for inclusion in the Exhibition. Required hanging devices are D-rings (pictured) - hanging wire is not accepted.  D-rings can be sourced from picture framers and quality hardware stores.
14. If required, arrangements for framing of Artworks and the costs associated with framing is the responsibility of the Artist.
15. Any specific display requirements must be discussed with the Curator prior to submitting the Artwork for inclusion, including power, A/V requirements and exhibition display items. A limited number of plinths and acrylic cases are available for three-dimensional works and must be requested in advance, preferably at the time of completing the Entry Form.
16. No changes may be made to an Artwork after it has been accepted for inclusion in the Exhibition.
17. After the completed Entry Form and payment has been received by the City, Artwork Delivery Forms will be sent to each Artist via email confirmation. The Artwork must have this form attached when delivered.
18. Artworks cannot be removed by any person from the Exhibition until **Sunday 16 April 2023, 11.00am – 2.00pm**. Only City of Joondalup staff may remove Artwork from the Exhibition at its discretion.
19. The City's Curator will evaluate the Artwork for inclusion in the Exhibition in accordance with these Terms and Conditions. If the Curator deems that the Artwork does not meet the Terms and Conditions the Artwork will not be accepted for inclusion, and the Artist will be contacted to arrange for collection of the Artwork. The Curator's decision on inclusion is

final and is not the subject of appeal.

Entries and Fees

20. In order to manage the capacity of the available exhibition space, the City reserves the right to limit the number of entries to two hundred (200) Artworks.
21. Information regarding the Artwork details (Artist's name, title of the work, medium, size, and Artwork price) and the nominated Award Categories on the Entry Form is final once submitted and changes cannot be made.
22. An entry fee of \$30.00 (including GST) will apply to each Entry excluding clause 23.
23. An entry fee of \$10.00 (including GST) will apply to Entries submitted to the Student Award. Artists submitting an entry to these awards must be enrolled in a secondary school on **Sunday 19 March 2023**. Students younger than 12 years are not eligible to enter.
24. Payments are not refundable if the Artist does not deliver the Artwork to Lakeside Joondalup Shopping City on **Sunday 19 March 2023, 10.00am – 1.00pm**.
25. Entries to the Exhibition can be made only via the online Entry Form (credit card payments only).
26. All online Entries must be received with payment by the City on or before **12pm, Monday 13 February 2023**.
27. Hard copy forms are not accepted, however artists can request assistance to complete the entry form by contacting the City's Visual Arts team on **visualarts@joondalup.wa.gov.au** or **9400 4000**. For those that cannot make an online payment, the City will still accept direct payment through the City's Customer Service team at the Administration Building, 90 Boas Avenue, Joondalup during opening hours of Monday – Friday, 8.30am – 4.30pm. Please contact the City's Visual Arts Team to request this.
28. Paying an entry fee does not guarantee acceptance into the exhibition. If an artwork is deemed unacceptable according to the City's Terms and Conditions of entry, no refund will be issued.

Categories, Judging and Winning Work

29. All Artworks will be judged on artistic merit by a panel of independent arts industry professionals selected by the City, except for the Popular Choice Award, which is voted by the public.
30. The City reserves the right to disqualify any Popular Choice vote it deems not genuine.
31. All Artworks in the Exhibition will be considered for the Most Outstanding Artwork Award, Highly Commended Award, Inside-Out Billboard Commission and the Popular Choice Award.
32. Any employee of the City that enters will not be

eligible for any awards.

33. Judging will take place at the Venue. The winner of each Award will be announced at the Opening Night awards ceremony on **Saturday 25 March, 2023**. Artists will be invited to attend the official opening (invitations will be sent prior to that date). The City will comply with current mandates as advised by the WA Government including COVID-19 restrictions and limiting numbers if required.
34. All decisions of the judging panel in relation to any aspect of the competition will be final and binding upon each Artist who enters the competition.
35. Award categories are as follows:

Awards – (all entries are eligible)

- Most Outstanding Artwork –\$4,000
- Highly Commended Award – \$1,500

Additional Awards (optional)

The Artist in Focus Award, Celebrating Joondalup Award, and Student Award are voluntary awards and must be selected in the Entry Form to be considered.

Artist in Focus Award: \$3,000 and in-kind exhibition

The Artist in Focus Award supports artistic development with a solo exhibition hosted by the City and a \$3,000 cash award. The winner of this Award must commit to an exhibition in 2024 and will receive in-kind support from the City to produce and promote the exhibition, along with a cash fee of \$3,000 towards labour, production and materials. This fee is to be managed by the Artist independently as the Artist sees fit to produce their work. Artists must provide the following:

- One page Artistic CV (PDF format)
- Up to five images of previous artworks
- Artist biography (maximum 300 words)
- Exhibition proposal explaining what their exhibition would be about and the artist's intention (maximum 300 words)

Read more information about the [Artist in Focus Award](#)

Celebrating Joondalup Award – \$1,500

Artworks nominated for this Award will be judged by the extent to which it relates to and represents the City of Joondalup. Artists nominating for this category must provide a statement of no more than 300 words on the Entry Form. This award is restricted to artists who are residents and/or ratepayers of the City of Joondalup.

Student Award – \$750

The Student Award is only open to students between the age of 12 – 18 years on **Sunday 19 March 2023**. Students must be enrolled in a secondary school located in the City of

Joondalup. Children under 12 years of age on **Sunday 19 March 2023** are not eligible and parents cannot enter children's artwork on their behalf.

Popular Choice Award – \$500

The Artwork that receives the most public votes during the Exhibition will be awarded the Popular Choice Award. Voting commences on **Monday 20 March, 2023** and concludes on **5.00pm, Saturday 15 April 2023**.

Artwork Sales

36. All Artworks must be available for sale and Artists must set their own prices, Artists must include the 20% commission paid to the City when pricing Artwork. Artwork is not to be priced for an amount greater than \$2,000, including any GST (if registered).
37. The City acts as an agent (agency sale) on the artists behalf and does not take ownership of the Artwork. The City will not issue invoices for sale of artwork.
38. The City makes no guarantee with respect to the sale of Artwork.
39. A commission of 20%, paid to the City, will apply on all sales and must be included in the sale price.
40. The sale price cannot be changed once the Entry Form is submitted and remains fixed for the duration of the Exhibition.
41. The City will contact all Artists if their Artwork has been sold. In this case, collection arrangements will be made directly with the purchaser and the Artist will not need to collect the Artwork from the Venue on Sunday 16 April 2023.
42. Upon sale of an Artwork, if an artist does not have an Australian Business Number (ABN), they will be required to submit a Statement of Supplier Form.
43. In order to receive payment, Artists are required to complete a New Supplier Form (if not already a supplier of the City).
44. The Artist must supply a valid tax invoice to the City to receive payment for their sold Artwork with the cost deducting the City's 20% commission fee.

Copyright, Insurance and Legalities

45. The Artist is responsible for satisfying any copyright requirements concerning their Artwork.
46. The Artist warrants that, to the best of their knowledge, there is no cultural, religious, legal or other reason that prevents the Artwork from being exhibited, published or reproduced and that the Artwork is their own original work.
47. By entering their Artwork for inclusion in the Exhibition, the Artist agrees to allow the City to:
 - Reproduce, document, publish and

display the Artwork, in full or in part, for use in any non-commercial promotional materials and publications, including promotions of the City's future art exhibitions.

- Publish the Artist's name and Artwork details provided by the Artist in connection with their Entry; and
- Provide the media with photos and information about the Artwork and Artist for the purpose of promoting or reporting on the Exhibition or Award recipients.

48. Insurance of Artworks while in transit is the Artist's responsibility. Once delivered to the City, the Artwork will be covered for loss or damage for the duration of the Exhibition – up to the time of collection on **Sunday 16 April 2023** – and includes replacement materials and workmanship to the value nominated by the Artist on the Entry Form to the maximum value of \$2,000.

49. In the event that the State Government publishes COVID-19 and other emergency measures, including restricting public gatherings, the City can vary Terms and Conditions as required and at short notice and will notify Entrants of any changes by email where necessary.

alternate collection person in writing.

56. Any Artwork not collected within the specified timeframe shall be dealt with at the discretion of the City. Uncollected Artworks will become the property of the City and may be disposed of at its discretion.

Deliveries and Collections

50. All Artworks must be delivered to Lakeside Joondalup Shopping City on **Sunday 19 March 2023, 10.00am – 1.00pm**. Artworks not received within these times will be excluded from the Exhibition. The City will comply with current COVID restrictions as advised by the WA Health Department including staggering delivery times if required.

51. An Artwork Delivery Form must be attached to the Artwork or completed upon delivery – otherwise the Artwork cannot be accepted.

52. Any Artworks not delivered to Lakeside Joondalup Shopping City on **Sunday 19 March 2023, 10.00am – 1.00pm** will be excluded from the Exhibition and refunds for entry fees will not be granted.

53. All unsold Artworks must be collected by the Artist on **Sunday 16 April 2023, 11.00am – 2.00pm** from Lakeside Joondalup Shopping City. Artworks cannot be collected any earlier or any later.

54. Artists are responsible for the transport and packing of their Artworks for delivery, including all associated costs, plus the transport of their unsold Artwork from the Exhibition.

55. Artists must accept that the City is unable to store artworks after the collection period and close of the exhibition. If artists are unable to collect artworks they must arrange for a suitable person to collect on their behalf and notify the City in advance, approving the