

Disposal of Minor Surplus Assets Council Policy

Responsible directorate: Corporate Services

Objective: To provide for the sustainable disposal of minor surplus assets in support of community groups and education providers.

1. Authority:

This Policy applies only to minor surplus assets owned by the City of Joondalup which are no longer required.

2. Definitions:

“**minor surplus assets**” means any items that have an acquisition value below the City’s capitalisation threshold, as specified in the *Local Government Act 1995* and the *Local Government (Financial Management) Regulations 1996*.

3. Statement:

In considering the disposal of minor surplus assets that no longer hold their commercial value where no risk liability is attached, the City may choose to donate minor surplus assets to support local community groups or education providers.

4. Details:

4.1. Disposal assessment:

Donating minor surplus assets will be subject to the Chief Executive Officer’s approval. The Chief Executive Officer may determine to advertise and seek applications from interested community groups.

Where such applications are sought, applications will be assessed on the following criteria:

- Demonstrated need for the asset.
- Proposed use for the asset.

Creation date:	March 2002 (CJ060-03/02)
Formerly:	Disposal of Surplus Personal Computers Policy
Amendments:	CJ060-03/02, CJ206-10/05, CJ169-08/12, CJ114-08/19
Last reviewed:	August 2019 (CJ114-08/19)
Related documentation:	<ul style="list-style-type: none">• Local Government Act 1995• Local Government (Financial Management) Regulation 1996
File reference:	101267