

ANNUAL SERVICE REVIEW 2024-25

SPECIFIED AREA RATES

BETWEEN

CITY OF JOONDALUP (The City)

AND

BURNS BEACH RESIDENTS ASSOCIATION (Inc) (BBRA)

1 July 2024 – 30 June 2025

**FOR THE PROVISION OF
ENHANCED LANDSCAPING SERVICES
TO “NEW” BURNS BEACH**

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- 5.0 CAPITAL INFRASTRUCTURE
- 6.0 SIGNATORIES – AGREEMENT EXECUTION

ATTACHMENTS

- A - MAP OF ENHANCED MAINTENANCE AREAS
- B – SERVICES AND COSTS PER ANNUM 2024–25

1.0 SERVICE REQUIREMENTS

- 1.1 The City is required to maintain all landscaped areas listed to a standard which enhances their presentation and environmental value. These outcomes will be achieved by implementing the following services:
 - 1.1.1 Regular mowing of turf areas and mechanical trimming of turf edges, as per service schedule (Attachment B) to a height of 15-25mm.
 - 1.1.2 Maintenance to landscaped areas as per service schedule (Attachment B) including:
 - Weeds managed to an acceptable level with required signage and reporting when chemicals are applied
 - Free of excessive debris
 - Healthy plants
 - Shrubs pruned according to species and clearance requirements.
 - 1.1.3 Litter removed on a weekly basis from all areas.
 - 1.1.4 Trees pruned to achieve clearance for pedestrians over footpaths and turf areas.
 - 1.1.5 Mulch is to be maintained to an acceptable level.
 - 1.1.6 All debris resulting from turf and landscape maintenance is to be removed from site on the same service day.
 - 1.1.7 Soil, leaf and moisture analysis of turf areas.
 - 1.1.8 Fertilising and application of wetting agent to designated turf areas.
 - 1.1.9 Landscape upgrade projects (Scope of works to be agreed between the City and BBRA).
 - 1.1.10 Turf renovation projects (Scope of works to be agreed between the City and BBRA).
- 1.2 All maintenance works as specified shall be undertaken between the hours of 7.00am to 5.00pm Monday to Friday excluding public holidays to ensure minimal disruption to residents.
- 1.3 The level of service can only be modified upon the written agreement of both parties, and will need to be attached to this document as proof of variation.

2.0 LIST OF LANDSCAPE AREAS TO BE SERVICED

2.1 The landscaped areas listed below are detailed with specific boundaries shown on (ATTACHMENT A – MAP OF ENHANCED MAINTENANCE AREAS).

Description	Turf (m2)	Landscaped Areas (m2)	Total
Beachside Drive Streetscape	771	1,130	1,900
Beachside Park	6,002	1,788	7,789
Bengello Park	9,767	4,881	14,649
Burns Beach Road Streetscapes	151	1,270	1,421
Grand Ocean Entrance Park	4,232	4,181	8,413
Grand Ocean Entrance Streetscapes		1,069	1,069
Grand Ocean Park	6,708	4,083	10,791
Marmion Avenue Streetscape - North of Grand Ocean Entrance	633	4,623	5,256
Marmion Avenue Streetscape - South of Grand Ocean Entrance	3,228	6,051	9,279
Mcintyre Park	5,411	3,656	9,067
Picnic Parade Median	459	154	613
Reefview Rise to Beachside Drive PAW	98	379	477
South East Streetscapes		2,537	2,537
South West Streetscapes	353	567	920
Southport Park	5,022	1,365	6,388
Windmill Park	3,521	1,530	5,050
Toowoan Way Park	928	1,938	2,866
Total (m2)	47,284	41,202	88,485

3.0 SERVICE LEVELS AND ASSOCIATED COSTS – ANNUAL SERVICE 2024–2025

3.1 See Attachment B for breakdown and associated costs for 2024-25.

4.0 ANNUAL REVIEW OF COSTS AND SERVICES

4.1 SAR draft annual service review undertaken by the City is to be provided to the BBRA by 7 November each year. Should delays occur these are to be communicated to the BBRA in writing.

4.2 SAR service delivery and cost is to be confirmed and accepted by the BBRA in writing by the end of November each year. Where delays occur due to ongoing negotiations the City will include the draft figures in the annual budget proposals.

4.3 Budgets will be modified as required once the review is approved by the City's CEO. This will apply to services and associated costs for the following financial year, commencing on 1 July.

- 4.4 Review of the SAR services and costs can only be undertaken on an annual basis to ensure sufficient funds can be budgeted by the City and contributions collected via Specified Area Rates in line with the Specified Area Rates policy.

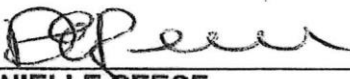
5.0 CAPITAL INFRASTRUCTURE

- 5.1 The BBRA are fully liable for all associated costs to remove or renew any assets installed via SAR funding at the end of its expected useful life.
- 5.2 All infrastructure items installed become the property of the City with ongoing maintenance costs recovered through Annual Service Review documents.
- 5.3 Items listed in the review may be included in the City's draft Five Year Capital Works Program and progressed through the annual budgeting process for approval by Council.
- 5.4 Should any capital infrastructure assets not be approved by Council a revised costing schedule will be issued by the City and attached to the approved Annual Service Review document.

6.0 SIGNATORIES - AGREEMENT EXECUTION

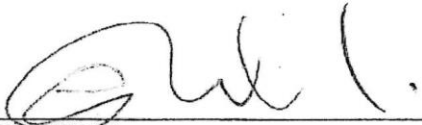
6.1 ACCEPTANCE STATEMENT

We, the undersigned, agree to the terms and conditions of this agreement including the costs and services detailed in Attachment B of this Annual Service Review 2024-25.



DANIELLE REECE
Chairperson
Burns Beach Residents Association

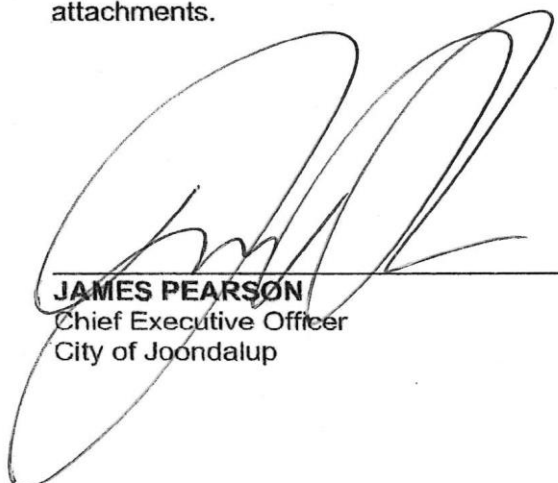
13/11/23
Date



NEIL RUBELLI
SAR Landscaping Representative
Burns Beach Residents Association

13/11/23
Date

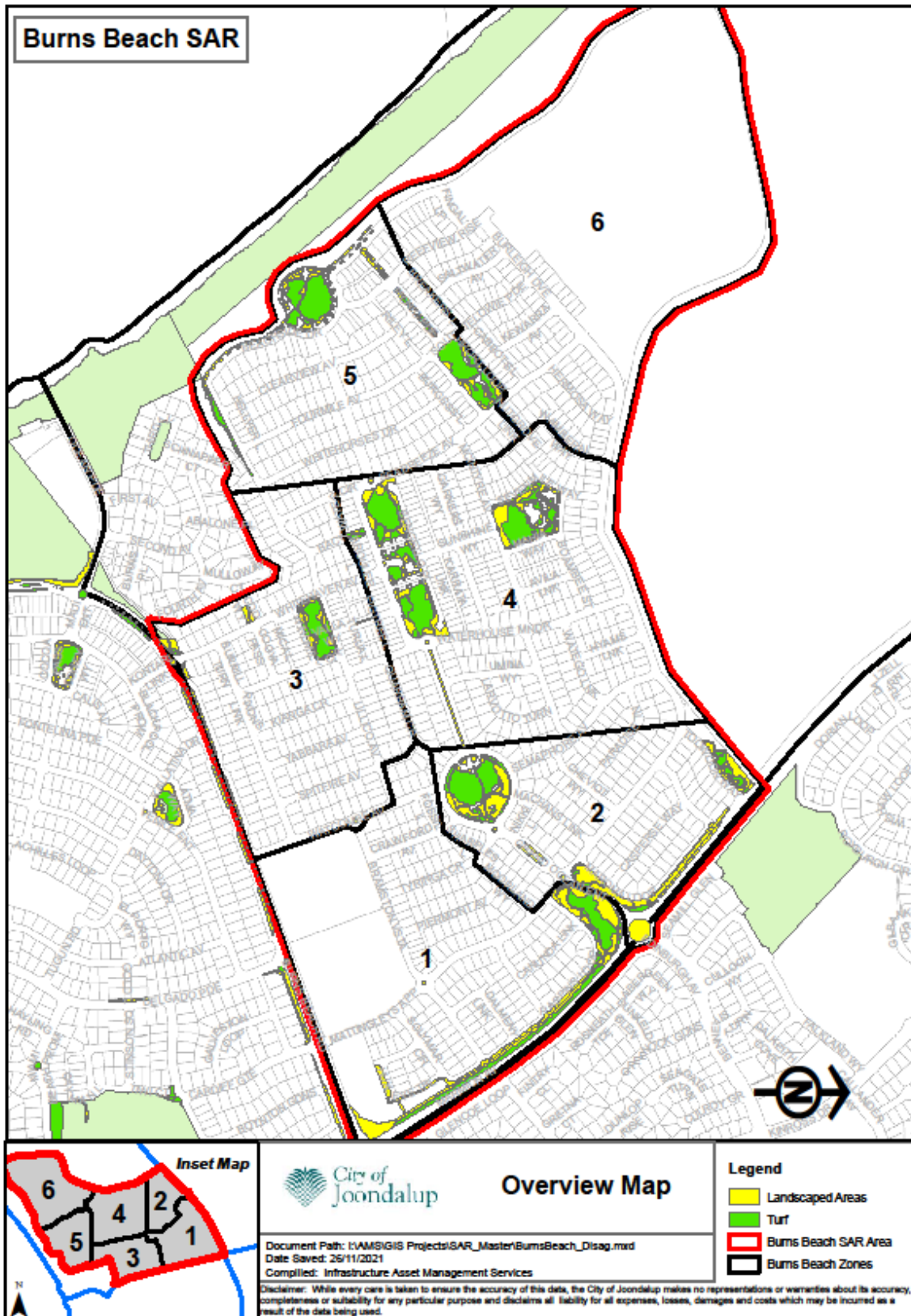
I APPROVE the service levels and associated costs detailed in this service review and attachments.

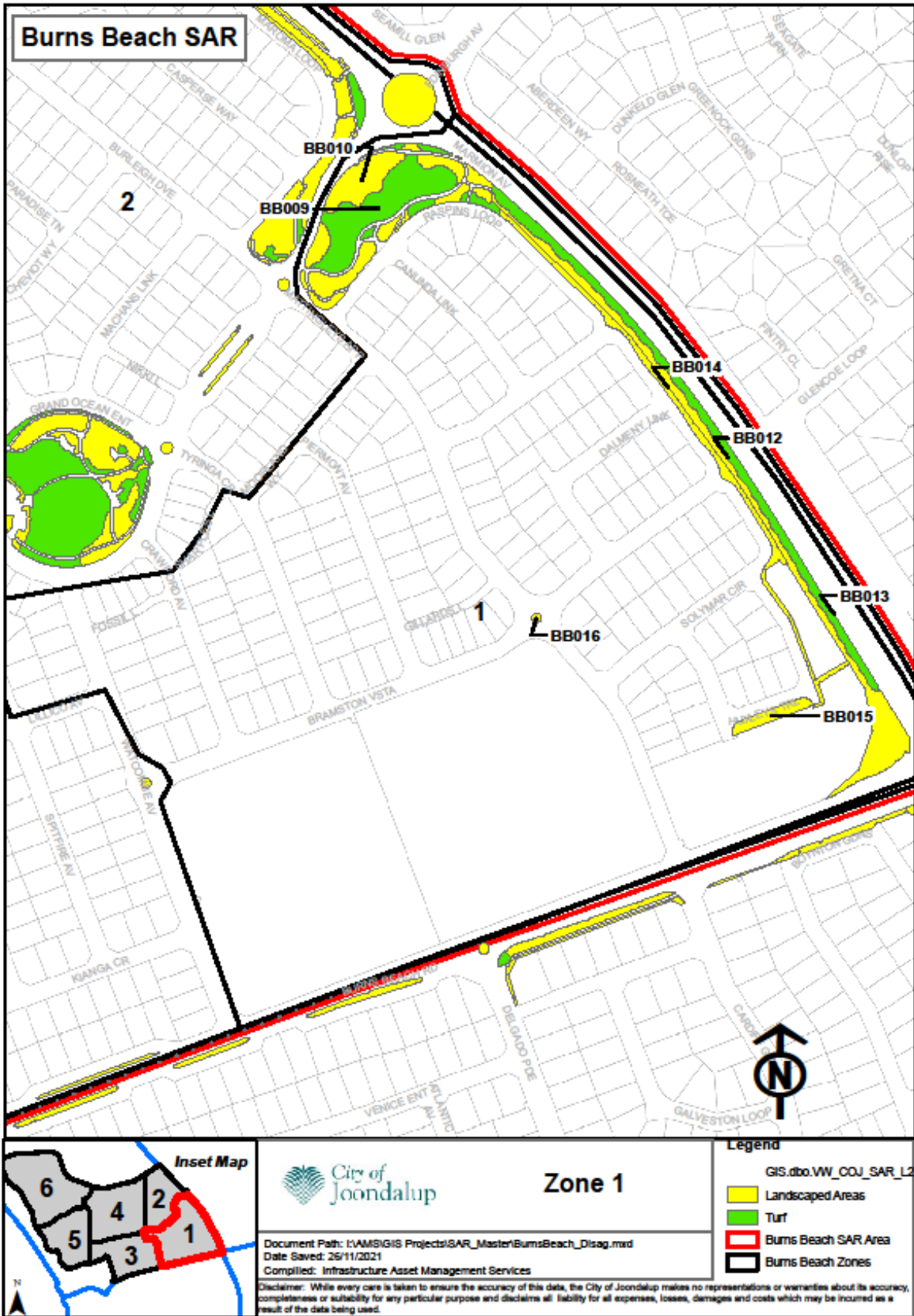


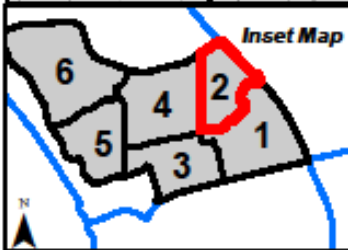
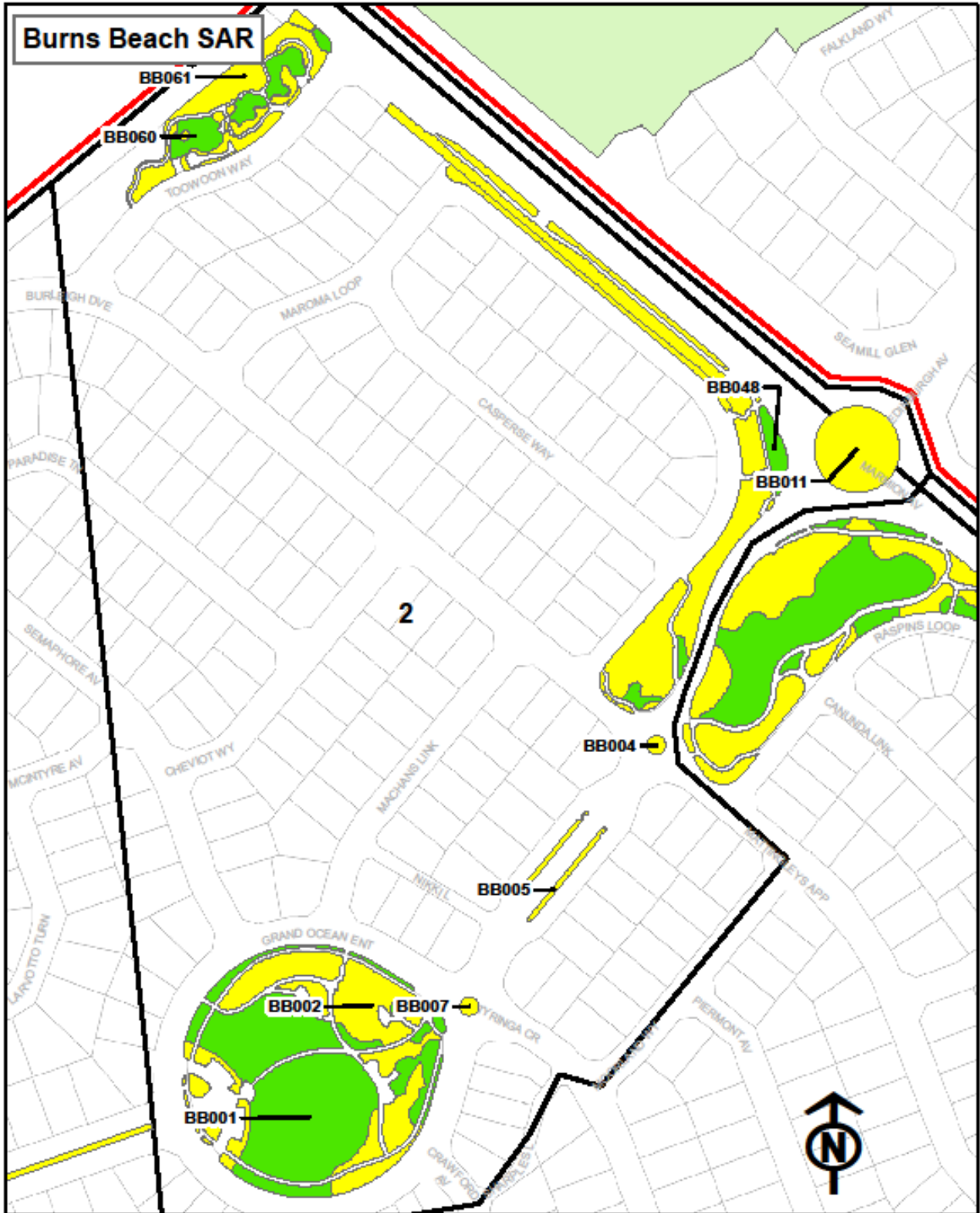
JAMES PEARSON
Chief Executive Officer
City of Joondalup

25.1.2024
Date

ATTACHMENT A - MAP OF ENHANCED MAINTENANCE AREAS







City of Joondalup

Zone 2

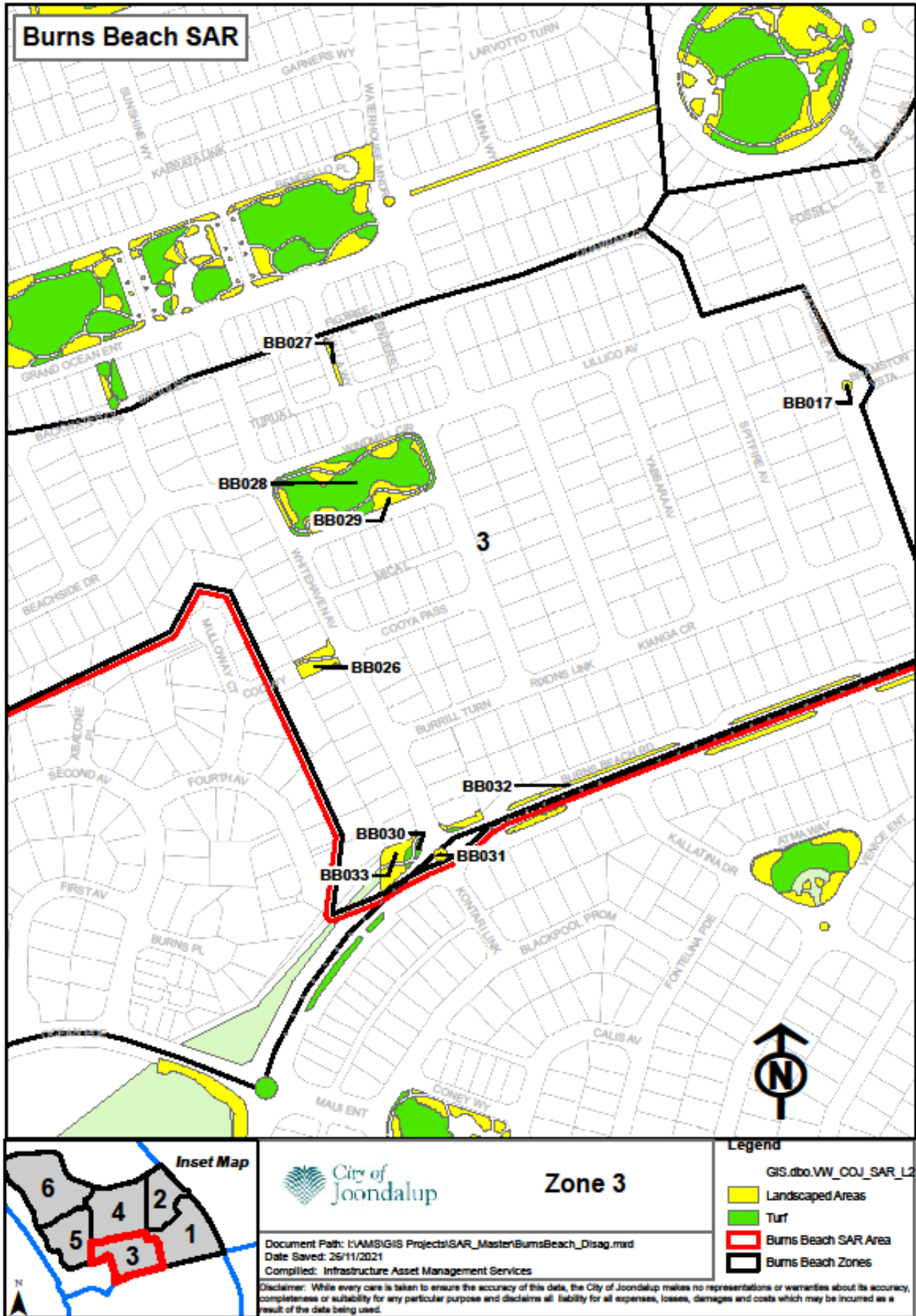
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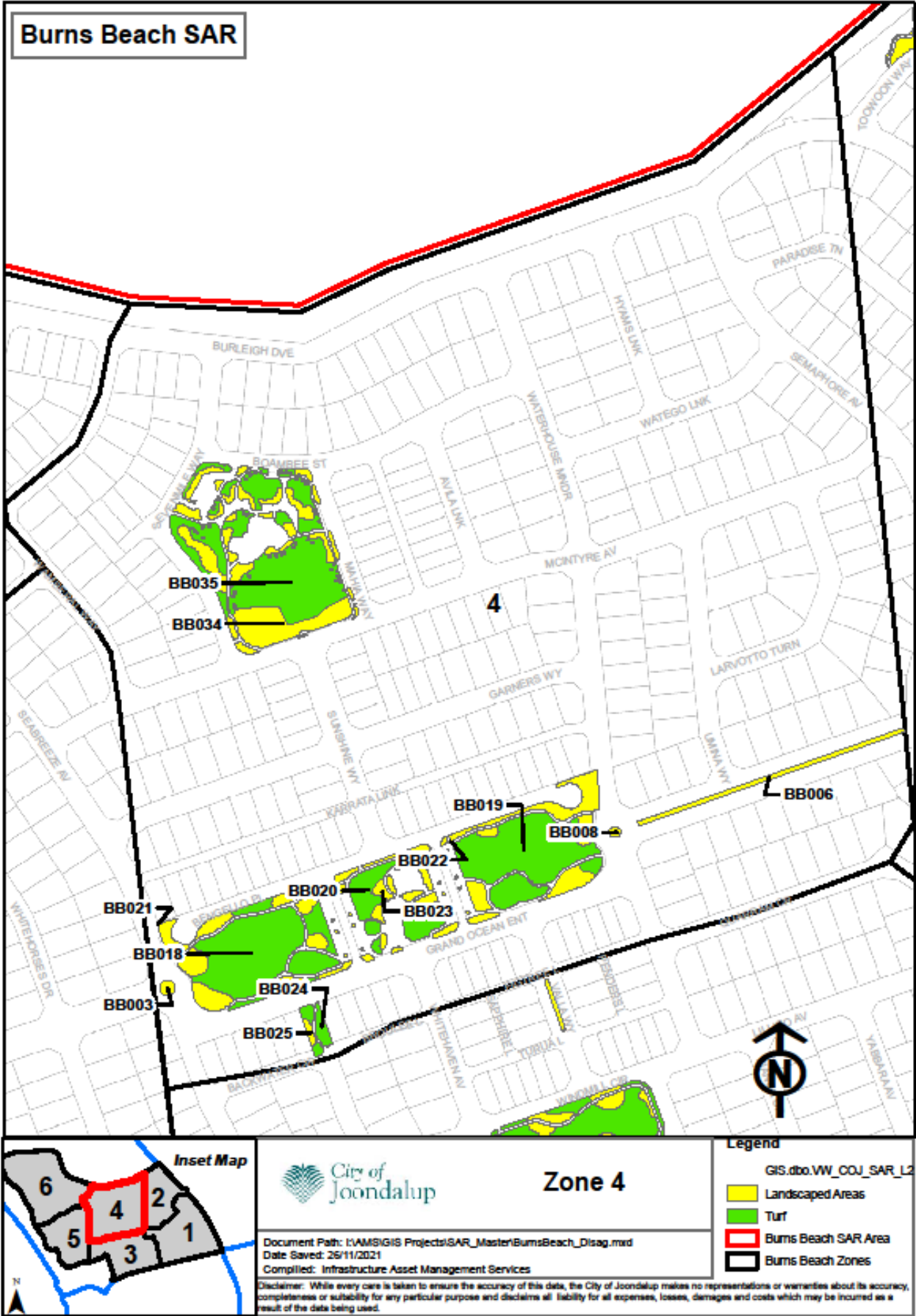
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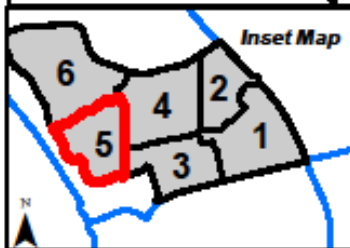
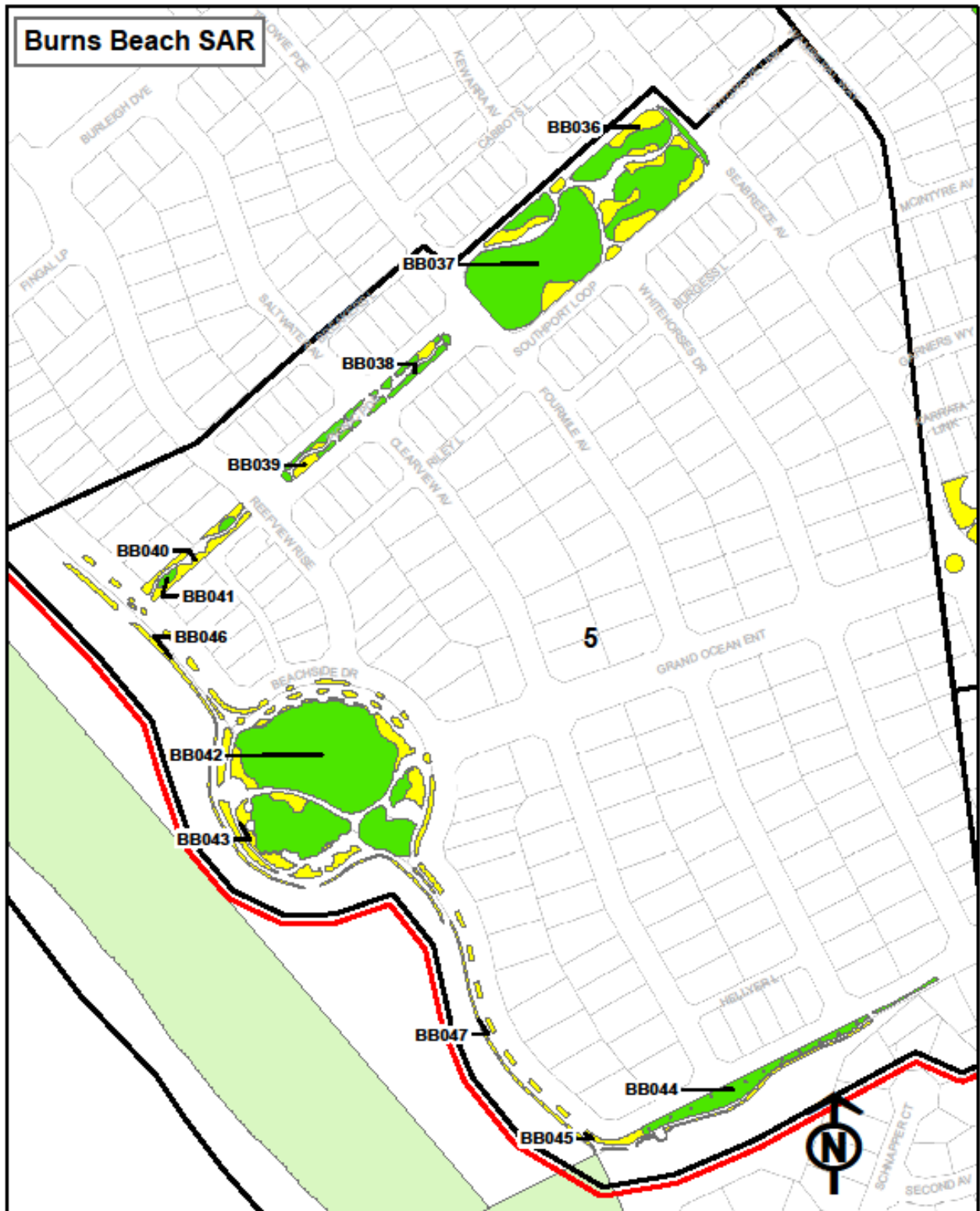
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- Landscaped Areas
- Turf
- Burns Beach SAR Area
- Burns Beach Zones







City of Joondalup

Zone 5

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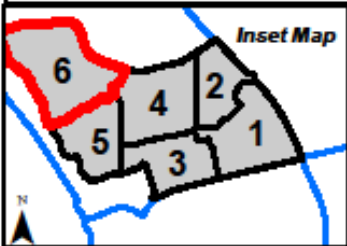
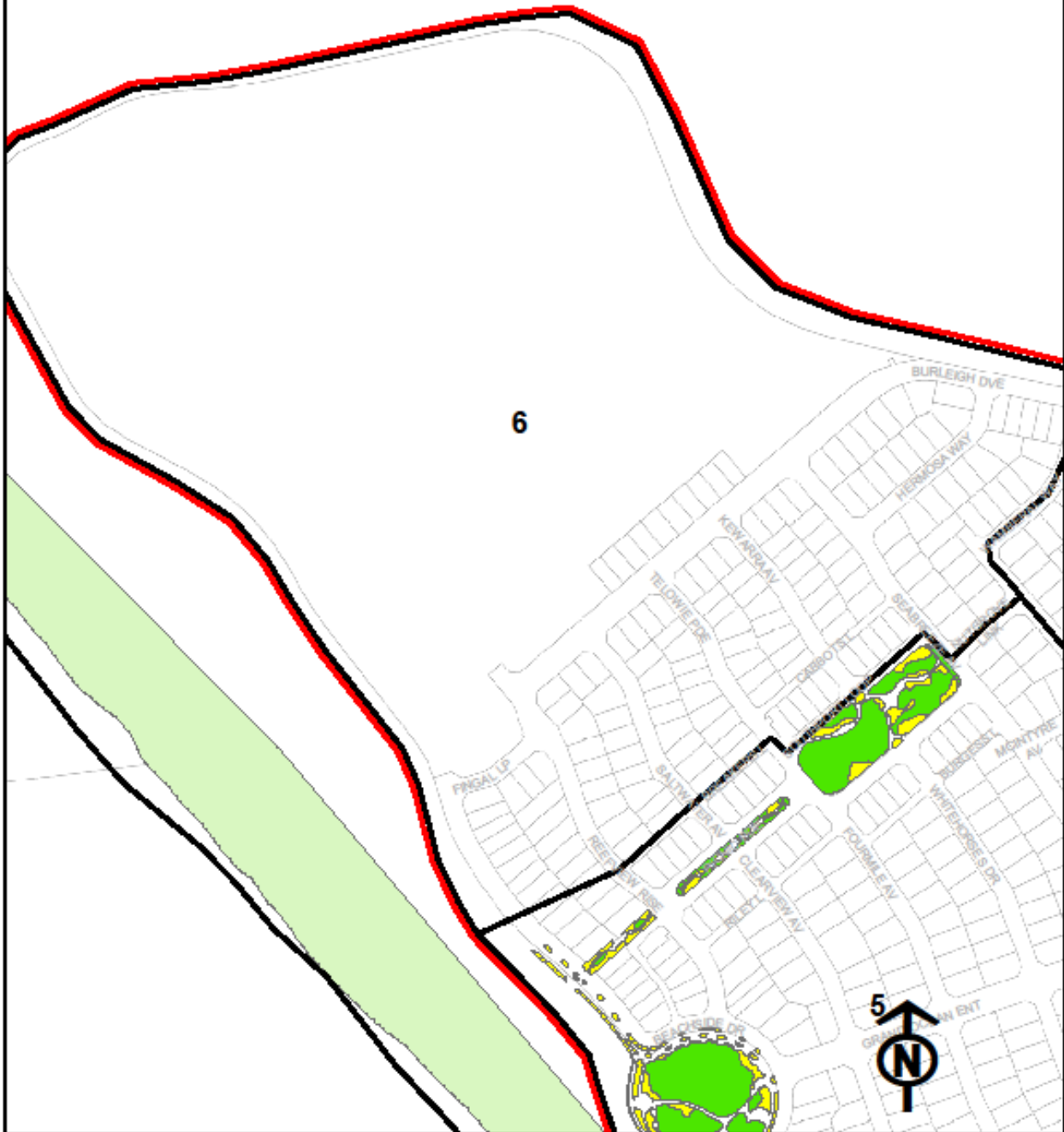
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- Landscaped Areas
- Turf
- Burns Beach SAR Area
- Burns Beach Zones

Burns Beach SAR



City of Joondalup

Zone 6

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- Burns Beach SAR Area
- Burns Beach Zones

ATTACHMENT B – SERVICES AND COSTS PER ANNUM 2024–25

Services	Standard COJ Service Level	SAR Additional Service Enhancement	SAR Enhancement Standard	SAR Costs per Visit	SAR COST 2024/25
Mowing (including finishing)	11	26	37		
Collection and disposal of grass clippings	N/A	37	37		
Garden bed scheduled maintenance	12	40	52		
Pathogen free mulch	17m ³	100	117m ³		
Pathogen free mulch Installation	17m ³	100	117m ³		
Infill planting (winter)	0	1	1		
Turf soil, leaf tissues, parasite, moisture analysis and reporting	N/A (passive parks)	1	1		
Application of wetting agent	1	1	2		
Application of fertiliser	1	5	6		
Total Cost					